

AGENDA
CITY OF ISANTI
CITY COUNCIL MEETING
MONDAY, JANUARY 7, 2019 – 7:00 P.M.
CITY HALL

Human Resources/ City Clerk Katie Brooks administered the Oath of Office to the following elected officials at 7 p.m.:

Mayor – Jeff Johnson
Council Member – Paul Bergley
Council Member – Dan Collison

The meeting was then turned over to the Mayor.

I. Citizens Input

The Pledge of Allegiance was recited.

Members Present: Mayor Jeff Johnson, Councilors: Paul Bergley, and Steve Lundeen

Members Absent: Councilors: Ross Lorinser, and Dan Collison

Staff Present: City Administrator Don Lorsung, Human Resources/ City Clerk Katie Brooks, City Attorney Clark Joslin, Finance Director Mike Betker, Public Services Director Josi Wood, Police Chief Gene Hill, Lieutenant Travis Muyres, Assistant City Engineer Jason Cook, Police Officer Valerie Zeman, and Deputy City Clerk/ Human Resources Jaden Moore

A. Adopt Agenda

Addendum:

Delete I.1 Public Hearing for Abatement of the property located at 820 Dogwood St SW currently in violation of City Code 216-2 affecting health and safety and Ordinance No. 445 Zoning
Delete J.8 Resolution Approving the Purchase of New Car and to Equip Such Vehicle

B. Proclamations/Commendations/Certificate Awards

Employee Recognition- Years of Service

Mayor Jeff Johnson recognized those who have served 10 years, 15 years, and 25 years starting with Police Officer Valerie Zeman; 15 years, Police Department's Administrative Assistant Linda Goldben; 10 years, Public Works Technician Victor Fanth; 10 years, Police Department's Administrative Assistant Penny Anderson; 25 years.

F. Approve City Council Minutes

1. December 18, 2018 -Regular Meeting of the City Council

Motion by Bergley, second by Lundeen to approve minutes as presented. Motion carried.

2. November 20, 2018- Closed Session Minutes

Motion by Lundeen, second by Bergley to approve closed session minutes. Motion carried.

G. Announcements

1. City Council Meeting Tuesday, January 15, 2019 at 7:00 p.m.
2. Planning Commission Meeting Tuesday, January 15, 2019
(Immediately following the City Council Meeting)
3. **CITY OFFICES CLOSED** Monday, January 21, 2019
(In Observance of Martin Luther King Jr. Day)
4. Park, Recreation, & Culture Board Meeting Tuesday, January 22, 2019 at 6:00 p.m.
5. City Council Goal Setting Session Monday, January 28, 2019 at 8:00 a.m.

H. Council Committee Reports

None.

I. Public Hearings

1. ~~Public Hearing for Abatement of the property located at 820 Dogwood St SW currently in violation of City Code 216-2 affecting health and safety and Ordinance No. 445 Zoning~~

J. Business Items

1. Interview Applicants for the Vacant Term Seats for the Park, Recreation and Culture Board
(Mayor Johnson)

There was one applicant for the open Park, Recreation, and Culture Board. The applicant was James Witte. Mr. Witte stated his name and was then asked questions specific to the Board.

Motion by Lundeen, second by Bergley to re-appoint James Witte to the open Park, Recreation, and Culture Board seat. Motion carried.

- a. Resolution 2019-001 Designating Committees and Representatives for City Commissions and Advisory Boards for 2019

City Administrator Don Lorsung shared that Ross Lorinser would like to be considered for appointment on Bike-Isanti County Committee, C-I Bike/Walk Trail Committee, and Public Works/ Labor Management Committee. A discussion amongst council whether committees should remain the same as 2018 or change. Mayor Johnson recommended committees remain the same except he would like to be considered as an alternate for Fire board and Councilor Steve Lundeen was selected as Mayor Pro-Tem in absence of Mayor Johnson.

Councilor Bergley questioned if the committees such as ICICLE and TH 65 that were dissolved in the past be reviewed. The Council discussed this matter with staff.

A motion was made by Bergley for committees to remain the same as 2018 with the conditions to table ICICLE and second appointee for Fire Board committee for further review, seconded by Lundeen.

Motion carried.

City Administrator Don Lorsung

2. Consider Designating an Official Newspaper and Appointing Depositories and Professional Services for Year 2019

- a. Open Bids for the Designation of the City's Official Newspaper

City Administrator Lorsung informed the Council that the City received two bids. One was from ECM Isanti County News and the other from Isanti-Chisago County Star. He then proceeded to open those bids.

<u>Isanti County News</u>	<u>\$1.99</u> per column inch (<u>11</u> lines/inch) <u>1780</u> distributions in 55040
<u>Isanti-Chisago County Star</u>	<u>\$2.00</u> per column inch; (<u>9</u> lines/inch) <u>1710</u> distributions in City of Isanti

- b. Resolution 2019-002 Designating an Official Newspaper, Appointing Depositories and Professional Services and Setting City Council Meetings for Year 2019

Designating Isanti County News as the City's Official Newspaper after opening the two sealed bids received.

Motion by Lundeen to approve the Isanti County News, second by Bergley. Motion carried.

Motion by Lundeen to approve designated depositories from Falcon National Bank, Minnco Credit Union, Morgan Stanley Smith Barney LLC, and RBC Wealth Management, second by Bergley. Motion carried.

3. Resolution 2019-003 Authorizing Signatures for the Purpose of Accessing and Maintaining City Funds and Investments

Motion by Lundeen, second by Bergley to approve resolution. Motion carried.

4. Resolution 2019-004 Affirming the Transition Plan for the City Administrator Position

Motion by Bergley, second by Lundeen to approve resolution. Motion carried.

5. Resolution 2019-005 Approving a Contract for Interim Community Development Consulting Services with Ryan Kernosky

Motion by Bergley, second by Lundeen to approve resolution. Motion carried.

6. Police officer Hiring Eligibility

- a. Resolution 2019-006 Offering the Position of Full-Time Police Officer to Joshua Anderson

- b. Resolution 2019-007 Offering the Position of Full-Time Police Officer to Brandon Anderson

- c. Resolution 2019-008 Offering the Position of Full-Time Police Officer to Timothy Josephson

- d. Resolution 2019-009 Offering the Position of Part-Time Police Officer to Kevin Stahl

Motion by Lundeen, second by Bergley to approve offering Full-Time Police Officer positions to Joshua Anderson, Brandon Anderson, Timothy Josephson, and Part-Time Police Officer position to Kevin Stahl. Motion carried.

City Attorney Clark Joslin

7. Review Conflict of Interest Policy

- a. Resolution 2019-010 Approving the City of Isanti Conflicts of Interest Policy

City Attorney Clark Joslin addressed the Council regarding the annual review of the City of Isanti's Conflict of Interest Policy. Mr. Joslin explained the Conflict of Interest Policy was adopted several years ago and is readopted each year. The purpose of the policy is to avoid the appearance of impropriety, conflicts of interest, or that the City Council's decisions are based on anything other than the Council's best judgements and actions for the betterment of the City and the benefit of the residents and taxpayers of the City. To that end, the policy provides that members are to avoid and decline to participate in any business transactions in which they, a spouse, or an immediate family member would have a direct financial interest. Mr. Joslin continued to provide examples of what would constitute as a conflict.

Mr. Joslin also reminded the council on the Open Meeting Law by saying the League of Minnesota Cities requires meetings to be open unless there is an exception under Minnesota Law and that if there is an exception an announcement needs to be made.

Motion to approve resolution as presented by Lundeen, second by Bergley. Motion carried.

Police Chief Gene Hill

- ~~8. Resolution 2019-XXX Approving the Purchase of New Car and to Equip Such Vehicle~~

K. Approve Consent Agenda

1. Consider Accounts Payable in the Amount of \$622,050.15 and Payroll in the Amount of \$90,777.85 and Fourth Quarter Payroll for Council/Boards/Commissions in the Amount of \$9528.69
2. Resolution 2019-011 Approving Isantian Ad Rates and Sponsorship Packages
3. Resolution 2019-012 Approving 2019 Community Garden Handbook and Registration Form

4. Resolution 2019-013 Authorizing a Reduction in the letter of Credit for Legacy Pines Subdivision Phase one
5. Resolution 2019-014 Authorizing Victor Fanth to Carry Over Excess Vacation Hours
6. Resolution 2019-015 Authorizing Chief Gene Hill to Carry Over Excess Vacation Hours
7. Resolution 2019-016 Authorizing Adam Gau to Carry Over Excess Vacation Hours
8. Resolution 2019-017 Authorizing John Jacobi to Carry Over Excess Vacation Hours
9. Resolution 2019-018 Authorizing Katie Everett to Carry Over Excess Vacation Hours
10. Resolution 2019-019 Local Board of Review Transfer Agreement

Motion by Lundeen, second by Bergley to approve Consent Agenda as presented. Motion carried.

Motion to change date and time of Goal setting Meeting by Bergley, second by Lundeen. Motion carried.

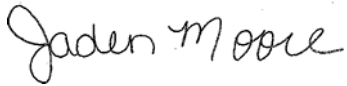
L. Other Communications

Council discussed changing Goal Setting Meeting to January 29th, 2019 at 5:00 p.m. due to Council member schedule.

Adjournment

Motion to adjourn by Bergley, second by Lundeen. Motion carried. The meeting was adjourned at 7:35 p.m.

Respectfully Submitted,

A handwritten signature in black ink that reads "Jaden Moore". The signature is written in a cursive, flowing style.

Deputy City Clerk/ Human Resources