

**MINUTES
CITY OF ISANTI
CITY COUNCIL
JANUARY 7, 2013
ISANTI CITY HALL**

Mayor Wimmer called the meeting to order at 7:00 p.m.

The Pledge of Allegiance was recited.

Lorsung administered the Oath of Office to the following elected officials:

Dan Collison - City Council
Adam Johnson - City Council
Steve Lundeen - City Council

Members Present: Mayor George Wimmer, Councilors Sue Larson, Adam Johnson, Steve Lundeen and Dan Collison

Members Absent: None

Staff Present: City Administrator/City Clerk Don Lorsung, City Attorney Clark Joslin, Finance Director Sarah Cotton, Human Resources/Deputy City Clerk Karissa Henning, Police Chief Ron Sager, Economic Development Director Sean Sullivan, Planning and Parks Director Lisa Wilson and Assistant City Engineer Jason Cook

D. Adopt Agenda

Motion by Larson, second by Lundeen to approve the agenda as presented. Motion carried unanimously.

E. Proclamations/Commendations/Certificate Awards

None.

F. Approve City Council Minutes

Motion by Larson, second by Lundeen to approve the minutes of the December 18, 2012 regular meeting of the City Council. Motion carried unanimously.

G. Citizens Input

Chris Veo, 745 225th Avenue NE, East Bethel, inquired of Council if a bar and pool hall were to be built in Isanti, would the pool hall be able to be open longer than bar hours. Mayor Wimmer directed Sullivan to get in touch with Veo regarding the inquiry and noted Veo could set up a meeting with himself and Sullivan to further discuss.

H. Announcements

Announcements were read.

I. Council Committee Reports

Councilor Larson reported on:

- **Chamber of Commerce**
 - Tax reform
 - Outdated tax codes
 - Growing 60+ age group
- **Community Center Task Force**
 - Fundraising Ideas
 - Breakfast with the Lions
 - Family fun day
 - Run between Cambridge and Isanti

J. Public Hearings

1. Resolution 2013-001 Vacating a Private Roadway Easement

Wilson reported that there is no record of documentation that a vacation was completed in the past and that there is no use in the foreseeable future for the private road easement that exists across the parcel located at 215 Whiskey Rd SW.

Mayor Wimmer opened the public hearing at 7:08 p.m.

With no public comment Mayor Wimmer closed the public hearing at 7:08 p.m.

Motion by Larson, second by Lundeen to approve Resolution No. 2013-001 as presented.

Motion carried unanimously.

K. Business Items

1. County Road 5 Addressing Discussion

Mayor Wimmer reported that he is waiting for information from Deputy Sheriff Caulk who is waiting on authorization from the Sheriff on a delivery method for getting information to citizens and businesses about possible address changes. Mayor Wimmer noted he wants citizens and businesses that would be affected by address changes to be able to discuss re-addressing with the Sheriff.

2. Consider Designating an Official Newspaper, Appointing Depositories, Professional Services and Setting City Council Meetings for Year 2013

a. Open Bids for the Designation of the City's Official Newspaper

Lorsung opened and read the bids that were received for the Official Newspaper as follows:

Isanti County News: \$ 4.75 per column inch (11 lines/inch); said paper has a current circulation of approximately 4,122 distributions in the 55040 zip code area and all of the City of Isanti.

Isanti-Chisago County Star: \$ 2.12 per column inch; (11.5 lines/inch); said paper distributes 1,500 papers in the City of Isanti.

It was inquired whether or not the County Star planned on increasing its distribution numbers. A County Star representative made comment that it is not foreseen for the Star to increase its distribution numbers in the City of Isanti.

There was discussion and consensus on the idea of the paper needing to reach as many individuals as possible.

Motion by Larson, second by Johnson to award the Official Newspaper for year 2013 to the Isanti County News at the bid received in the amount of \$ 4.75 per column inch based on the higher circulation of their paper within the City of Isanti; and

b. Resolution 2013-002 Designating an Official Newspaper, Depositories, Appointment of City Attorney, City Engineer, City Auditor, Professional Services and Setting City Council Meetings for Year 2013

Motion by Larson, second by Johnson to approve the professional services and depositories for year 2013 as presented; and

Motion by Larson, second by Lundeen to approve the City Council meeting schedule for the year 2013 as presented.

All motions carried unanimously.

3. Interview Applicants for the Vacant Term Seats for the Planning Commission, Park and Recreation Board and EDA

Planning Commission

Three applications were received for the two open Planning Commission seats and were received from Dave England, Michael Streiff III and Stephanie Aronson. One open seat is to fill a vacancy within the Commission for a one year term. The expired open seat, for a full term, has traditionally been filled by an applicant that lives outside of the City. Ms. Aronson was present and the City Council asked questions of Ms. Aronson relating to the Planning Commission Seat. Mr. England and Mr. Streiff were not present. Council was in consensus to appoint Mr. England and Mr. Streiff to the vacant Planning Commission seats.

Motion by Larson, second by Johnson to appoint Dave England for the term ending 12-31-2015 and Michael Streiff for the term ending 12-31-2013 to the Planning Commission. Motion carried unanimously.

Park and Recreation Board

There are two open seats for the Park and Recreation Board; one application from Clell Bone was received. Mr. Bone was present and the City Council asked questions of Mr. Bone relating to the Park and Recreation Board seat.

Motion by Larson, second by Lundeen to appoint Clell Bone to fill one of the two open seats with the term ending 12-31-2015 on the Park and Recreation Board. Motion carried unanimously.

There is one open seat for a student member on the Park and Recreation Board. It was reported that no applications were received for the student Park and Recreation Board seat.

Economic Development Authority

There is one open seat for the Economic Development Authority; one application from Tara Hallberg was received. Ms. Hallberg was present and the City Council asked questions of Ms. Hallberg relating to the Economic Development Authority.

Motion by Larson, second by Johnson to appoint Tara Hallberg to fill the open seat with the term ending 12-31-2018 on the Economic Development Authority. Motion carried unanimously.

a. Resolution 2013-003 Designating Committees and Representatives for City Commissions and Advisory Boards for Year 2013

The proposed committee and board assignments were distributed. Mayor Wimmer noted that the assignments have primarily remained the same, with the inclusion of the new Councilmembers.

Motion by Larson, second by Wimmer to approve Resolution No. 2013-003 with the appointments as presented. Motion carried unanimously.

4. Resolution 2013-004 Authorizing Signatures and Identifying Official Signatures on Documents Pertaining to City Matters

Motion by Larson, second by Wimmer to approve Resolution No. 2013-004 as presented. Motion carried unanimously.

5. Resolution 2013-005 Authorizing Signatures for the Purpose of Accessing and Maintaining City Funds and Investments

Motion by Lundeen, second by Larson to approve Resolution No. 2013-005 as presented. Motion carried unanimously.

6. Resolution 2013-006 Approving Local Board of Review Transfer Agreement

Mayor Wimmer noted that the City currently is unable to do this. The last agreement was done for 6 years.

Motion by Larson, second by Johnson to approve Resolution No. 2013-006 with the agreement done as in the past. Motion carried unanimously.

7. Resolution 2013-007 Approving an Amendment to the Site Lease Agreement with Sprint/Nextel and Approving the Installation of New Equipment on City Property (Water Tower) Located at 601 East Dual Boulevard NE

Motion by Larson, second by Johnson to approve Resolution No. 2013-007 as presented. Motion carried unanimously.

8. Resolution 2013-008 Authorizing Engineering Work for the Acquisition of Easements Along Centennial Drive NW/SW

Motion by Lundeen, second by Larson to approve Resolution No. 2013-008 as presented. Motion carried unanimously.

9. Resolution 2013-009 City of Isanti Conflicts of Interest Policy

Joslin reviewed the updated City of Isanti Conflict of Interest policy with Council and reviewed the information on Conflict of Interest from the League of Minnesota Cities. Joslin stated that all City Council members must complete and submit to the City Administrator/City Clerk the Conflict of Interest Disclosure Forms. Joslin reminded Council that for any personal/financial issues that a Council member has or is perceived to have, they should abstain from such discussions in which that conflict of interest inhibits one from making an independent decision on behalf of the City.

L. Approve Consent Agenda

1. Consider Accounts Payable in the Amounts of \$185,100.19, and Payroll in the Amount of \$151,035.37, and 4th Quarter Council and Commission and Board pay in the Amount of \$4,956.50.
2. **Resolution 2013-010** Not Waiving Statutory Liability Limits for the City of Isanti
3. **Resolution 2013-011** Accepting Part-Time Liquor Store Clerk Jeanette Manore's Letter of Resignation
4. **Resolution 2013-012** to Enter into a Site Use Agreement Between the City of Isanti and Catholic Charities to Continue Senior Dining
5. Approval of New Council Elects Training Requests
6. **Resolution 2013-013** Approving an Amended Job Description for the Public Works Director

Motion by Larson, second by Johnson to approve the Consent Agenda as presented. Motion carried unanimously.

Adjournment

Motion by Larson, second by Lundeen to adjourn. Motion passed unanimously. Meeting adjourned at 7:38 p.m.

Respectfully Submitted,

Karissa Henning
Human Resources/Deputy City Clerk