

**MINUTES
CITY OF ISANTI
CITY COUNCIL
January 5, 2010
Isanti City Hall**

Mayor Wimmer called the meeting to order at 7:00 p.m.

The Pledge of Allegiance was recited.

Members Present: Mayor George Wimmer, Councilors Jim Kennedy, Jeffery Kolb, Sue Larson and Ross Lorinser.

Members Absent: none.

Staff Present: City Administrator Don Lorsung, Assistant City Administrator/City Clerk Irene Bauer, City Attorney Clark Joslin, Finance Director Kristi Smith, Liquor Store Manager Shari Harker, and City Engineer Brad DeWolf.

Motion by Larson, second by Kennedy to approve the agenda as modified. Motion carried unanimously.

E. Proclamations/Commendations/Certificate Awards

F. Approve Minutes

Motion by Larson, second by Kennedy to approve the minutes of the December 15, 2009 Regular, Work Session, and Closed Session meetings of the City Council as presented. Motion carried unanimously.

G. Citizens Input

H. Announcements - Announcements were read.

I. Council Committee Reports

Larson reported on the following meetings she had attended:

- Human Rights Commission
- East Central Regional Development Commission (ECRDC)
- Community Involvement Team
 - o The Snowmobile/ATV parade & chili feed event was well attended
 - o Upcoming Event
 - Snowflake Skate on 1-28-10

Mayor Wimmer reported on the following:

- Personnel Committee
 - o That the 49'ers & LELS Labor Unions have filed for mediation.
- Has received numerous calls with questions on water bills and stated that in working with staff on these that finding customer information is much faster since the change to Opus 21 as the billing service provider

- Updated the Senior Dining group on the status of the sprinkler issue at the Community Center
- Stated that the 2010 Arctic Plunge event will be making a donation to the Senior Dining organization.

J. Public Hearings. There were none.

K. Business

1. Consider Designation of the Official Newspaper and Appointing Depositories and Professional Services for Year 2010

Bauer opened and read the bids that were received for the Official Newspaper as follows:

Isanti County News: \$4.65 per column inch and paper circulation for the 55040 zip code area is 4,088.

Isanti-Chisago County Star \$2.12 per column inch and paper circulation is 3,600 paid subscription copies for all service areas

Resolution No. 2010-001, a Resolution Designating an Official Newspaper and Appointing Depositories and Professional Services for Year 2010

Motion by Larson, second by Lorinser to award the Official Newspaper for year 2010 to the Isanti County News for the bid received in the amount of \$4.65 per column inch in a 6 point font and to approve the professional services and depositories for year 2010 as presented. Motion carried unanimously.

2. Resolution No. 2010-002, a Resolution Designating Appointments and Representatives for the City Commissions and Advisory Boards for Year 2010

Mayor Wimmer stated that the appointments to committees and boards would remain the same except for the following changes::

- Remove Councilor Kolb from Finance and Personnel Committees and appoint Councilor Lorinser to those committees.
- Appoint Councilor Kennedy as the primary appointee to the Fire District Board.
- Appoint Councilor Kolb as the liaison to the Chamber of Commerce.

Applications were received for those seats whose terms ended on December 31, 2009 for the Planning Commission and Park and Recreation Board. Dave Englund's Planning Commission term expired and applications for the open seat were received from Dave Englund and John Swenson. The following questions were asked to each of the candidates:

1. What is the Planning Commission's role?
2. What is the role of the Comprehensive Plan in the Planning Commission's decision making process?
3. What is your knowledge on conditional/interim use permits, zoning, variances, and plats?
4. Do you have planning or planning commissioner experience?
5. Do you volunteer within the Isanti Community?
6. Can you attend evening meetings sometimes lasting to 10pm or later?

Motion by Larson, Second by Lorinser to appoint Dave Englund to serve on the Planning Commission for a three year term and to approve the City Council Committee appointment changes as stated above. Motion carried unanimously.

Clell Bone's Park and Recreation term expired and applications for the open seat were received from Clell Bone and Keith Koehler. The following questions were asked to each of the candidates:

1. What is the Park & Recreation Board's role?
2. What is your vision of the park and recreational system for the City?
3. Do you have experience in parks and recreation or park and recreation member experience?
4. Do you volunteer within the Isanti Community?
5. Can you attend late afternoon meetings that start at 5:00 p.m.

There followed general discussion on the qualifications of the candidates and the number of members that make up the Park and Recreation Board and to consider extending the number on the board to six members versus the current five. There was comment made that the budget only supports pay to five members and not to six members.

Motion by Lorinser, second by Kennedy to change the number of Park and Recreation Board members to six and appoint both candidates, Clell Bone and Keith Koehler. Councilor's Lorinser and Kennedy withdrew this motion based on the following discussion.

City Attorney Joslin stated that the City Code currently provides for a five member Park and Recreation Board and that prior to proceeding with the appointment of a sixth member, the City Code must be amended.

Motion by Lorinser, second by Kolb to appoint Clell Bone to the Park and Recreation Board to fill the vacant seat and to direct staff to bring back to the next Council meeting an amendment to the City Code that will provide for a six member Park and Recreation Board; that candidate Keith Koehler would be considered as the sixth member to be appointed based on Council action to amend the City Code. Motion carried unanimously.

3. Resolution No. 2010-003, a Resolution Identifying Official Signatures on Documents Pertaining to City Matters

Motion by Larson, second by Kennedy to approve Resolution No. 2010-003 as presented. Motion carried unanimously.

4. Resolution No. 2010-004, a Resolution Authorizing Signatures for the Purpose of Accessing and Maintaining City Funds and Investments

Motion by Larson, second by Kennedy to approve Resolution No. 2010-004 as presented. Motion carried unanimously.

5. Discussion on Holidays the Liquor Store is Open

Liquor Store Manager Harker discussed with City Council the current Liquor Store holiday policy as it relates to holidays the store is closed. There was discussion if there is lost revenue because the store is closed on Memorial Day and Labor Day. Harker stated that for the past four years the store has been closed on these holidays. Harker stated that most of the revenue is received the two days prior to the holiday as well as on Fridays and Saturdays. That revenue received is down on a Monday. Harker stated that she was

open to having the store open on the stated holidays; that to be open would allow her to evaluate the revenues received on those days and compare the revenues to the past years when the store was closed.

There was consensus of the Council to send this matter back to the Liquor Committee for further review and a recommendation to the Council.

6. Scheduling 2010 Goal Setting Session

There was discussion on the date and time to set the Goal Setting Session. Councilor Larson stated that in addition to review of fund balances and revenue she would like to look at the City as a whole even if the economy is slow. The areas Larson brought up that could be reviewed at the goal setting session were: sidewalk from City Hall to the Community Center, hotel, senior housing, vehicular overpass over Highway 65, pedestrian bridge, trails on the east and west side of Highway 65, the effect on a business due to the construction of the pedestrian bridge, the extension of Richard Avenue, rates of traffic speed on County Road 5, straightening out of Credit Union Drive, lack of easements on County Road 5, Burger Top site demolition, City Entrance signs, demolition of the white house and garage that have not yet been demolished, business retention and expansion, industrial rail park and how the location of the rail spur should be determined based on which side of the tracks the passenger rail is placed.

Mayor Wimmer referenced that some of the topics brought up by Councilor Larson have been or are still being worked on that included the multi modal plan as it relates to transportation and sidewalks and the hotel and senior housing. Mayor Wimmer commented on the Highway 65 easements and that they may be the responsibility of the State and not the City and commented on the speed zone on County Road 5.

Motion by Larson, second by Lorinser to set the 2010 City Council Goal Setting Session for Monday, January 25, 2010 from 8:00 am to 12:00 noon. Motion carried unanimously.

7. Review Conflict of Interest Policy

Joslin reviewed the City of Isanti's Conflict of Interest policy with Council and the information on Conflict of Interest from the League of Minnesota Cities. Joslin stated that all City Council members must complete and submit to Staff the Conflict of Interest Disclosure Forms.

Councilor Kennedy left the Chambers at 8:04 p.m. and was not present for action on the following:

L. Consent Agenda

1. Consider Accounts Payable in the Amounts of \$173,122.96, \$1185.00, and Payroll in the Amount of \$66,694.93, and 4th Quarter Council and Commission and Board pay in the Amount of \$6,664.45
2. Approval of Letter of Understanding Between Isanti County Public Health Services and the City of Isanti relating to the Administration of Hepatitis B Vaccinations
3. **Resolution No. 2010-005**, a Resolution Approving Temporary 3.2 Beer Licenses to the Blaine Jaycees
4. **Resolution No. 2010-006**, a Resolution Approving Neighborhood Stabilization Program Item
5. Approval of City Attorney's Training Request

6. Approval to Not Participate in the 2010 Home Show

Motion by Larson, second by Kolb to approve the Consent Agenda items as presented.
Motion carried unanimously.

Adjournment

Motion by Larson, second by Kolb to adjourn. Motion passed unanimously.

Meeting adjourned at 8:05 p.m.

Respectfully Submitted,

Irene J. Bauer
Assistant City Administrator/City Clerk