

**MINUTES
CITY OF ISANTI
CITY COUNCIL
January 02, 2008**

Mayor Wimmer called the meeting to order at 7:00 p.m.

The Pledge of Allegiance was recited.

Members Present: Mayor George Wimmer, Council Members Alan Duff, Ralph Johnson, Jeffery Kolb, and Sue Larson.

Members Absent: None.

Staff Present: City Administrator Don Lorsung, Assistant City Administrator/City Clerk Irene Bauer, City Attorney Clark Joslin, City Engineer Bryan Oakley, Finance Director Rita Pierce, and Community Development Director Carla Vita

Motion by Larson, second by Duff to approve the agenda with the additions as presented and with an additional request by Duff to add under Business K.9 discussion on the upcoming Goal Setting Session. Motion carried unanimously.

E. Proclamations/Commendations/Certificate Awards

There were none.

F. Approve Minutes

Motion by Larson, second by Duff to approve the following minutes as modified:

- December 18, 2007 Work Session of the City Council
- December 18, 2007 Regular Meeting of the City Council
- December 18, 2007 Closed Session of the City Council.

Motion carried unanimously.

G. Citizens Input

There was none.

H. Announcements

Announcements were read.

I. Council Committee Reports

There were none.

J. PUBLIC HEARINGS:

There were none.

BUSINESS ITEMS:

K.1. Consider Designating the Official Newspaper and Appointing Depositories and Professional Services for Year 2008

Bids for the Official Newspaper were opened and read as follows:

Isanti County News: \$2.99 per column inch

Cambridge STAR: \$1.84 per column inch

Consider Resolution No. 2008-001, a Resolution Designating an Official Newspaper and Appointing Depositories and Professional Services for Year 2008

There was brief discussion on the appointment of a Civil Defense Director. Mayor Wimmer reported he is working with the Police Chief, Fire Chief and County relating to an appointment and will bring consideration for the appointment to a future Council meeting.

Motion by Duff, second by Larson to approve Resolution No. 2008-001 as presented with the Civil Defense Director to be appointed at a later date. Motion carried unanimously.

K.2. Consider Resolution No. 2008-002 – a Resolution Designating Committees and Representatives for City Commissions and Advisory Boards for Year 2008

Mayor Wimmer introduced the resolution to designate committees and representatives for City Commissions and Advisory Boards for year 2008. Council reviewed the application submitted by Larry Kuechle for consideration to be appointed to fill the vacant EDA Board seat.

Motion by Duff, second by Kolb to approve Resolution No. 2008-002 as presented with Kuechle appointed to fill the vacant EDA seat. Motion carried unanimously.

K.3. Consider Resolution No. 2008-003, a Resolution Identifying Official Signatures for the Purpose of Signing Documents Pertaining to City Matters for Year 2008

Motion by Larson, second by Duff to approve Resolution No. 2008-003 as presented. Motion carried unanimously.

K.4. Consider Resolution No. 2008-004, a Resolution Authorizing Signatures for the Purpose of Accessing and Maintaining City Funds and Investments

Motion by Kolb, second by Larson to approve Resolution No. 2008-004 as presented. Motion carried unanimously.

K.5. Review Conflict of Interest Policy

City Attorney Joslin distributed the League of Minnesota's (LMC) memo on Conflict of Interest to Council and reviewed the LMC memo and the City's policy on Conflict of Interest. Conflict of Interest disclosure forms were distributed and Joslin requested Council fill them out and return the completed forms to the City Administrator.

K.6. Consider Approval of Letter to MnDOT

Vita gave a staff report whereas at the December 4th meeting, Council directed Staff to compose a letter to MnDOT in regards to the proposed construction project at the intersection of TH 65 and CSAH 5.

The letter to MnDOT was reviewed and Duff and Wimmer made some suggestions for modifications to the letter.

Motion by Duff, second by Larson to approve the letter to MnDOT as modified. Motion carried unanimously.

K.7. Consider City Booth at EDAM Conferences

Vita gave a staff report whereas the Economic Development Association of Minnesota (EDAM) is holding its annual winter conference on January 17 and 18, 2008. Council had directed at its December 18th Work Session to bring back to Council for consideration to have a booth at the conference. The cost to have a booth is \$150. This cost does not cover the registration cost for individual's attendance at the conference.

Duff supported a booth because the City will be showcased with Dr. Clayton McNeff, SarTec Corporation speaking on alternative energy; this would be in support of Ever Cat Fuels who recently committed to developing in Isanti. It would also be an opportunity to market the City.

There was much discussion on the benefits of having a booth and if the City has the resources and time to have a booth ready at such short notice. There was discussion on who the audience will be for the booth and it was stated the audience are staff from other cities, consultants, and other businesses. There was also discussion on the type of materials that will be distributed and who would be available to staff the booth. Costs for the booth and attendance at the conference were also reviewed.

There was a poll of Council who might be attending. Based on the poll, there was concern because of prior schedules if there would be sufficient Council and staff available to staff the booth. Mayor Wimmer stated he planned to attend the January 17th afternoon session to hear Dr. Clayton McNeff's presentation.

There was consensus by Council that staff should attend the conference. Staff attendance was confirmed that Community Development Director Vita and City Administrator Lorsung will each attend one day of the Conference.

K.8. Consider Resolution No. 2008-005, a Resolution Approving the Extension of the Pawnshop License for Northern Pawn

Lorsung gave a staff report whereas Northern Pawn's pawnshop license expired on January 1st. The provision within the ordinance that regulates Pawnshops provides for a January 1st expiration of a license unlike business licenses that expire on March 31st.

Wimmer requested staff provide detailed costs that the City incurred for transactions and monitoring the license.

There was discussion on the license expiring on January 1st versus the March 31st date for other licenses.

Motion by Larson, second by Duff to approve Resolution No. 2008-005 that provides for the extension of Northern Pawn's existing license to February 5, 2008 to allow time for application for renewal; and to direct staff to bring back a recommendation to change the expiration date for pawnshop licenses as an amendment to the Ordinance.

K.9. Discussion on Hours for the Council Goal Setting Session

Duff requested consideration that the hours previously scheduled for the Council Goal Setting Session of 9:00 a.m. to 4:00 p.m. be reconsidered and suggested an afternoon session versus the scheduled all day session.

There was consensus of the Council to hold the Goal Setting Session scheduled for January 28, 2008 from 1-5 p.m.

L. Consent Agenda

The following consent agenda was considered:

1. Consider Accounts Payable in the Amounts of \$114,551.25 and Payroll in the amount of \$63,219.93
2. Consider **Resolution No. 2008-006**, a Resolution Offering the Administrative Assistant Position to Ms. Trudi Breuninger
3. Consider Approval of City Attorney's Attendance at the Minnesota City Attorneys Educational Conference.

Motion by Larson, second by Kolb to approve the above stated Consent Agenda as presented. Motion carried unanimously.

M. Other Communication

Other communication was reviewed as presented.

Adjourn

Motion by Johnson second by Larson to adjourn. Motion passed unanimously.

Meeting adjourned at 7:52 p.m.

Respectfully Submitted,

Irene J. Bauer
Assistant City Administrator/City Clerk