

**MINUTES  
CITY OF ISANTI  
CITY COUNCIL  
January 18, 2011  
Isanti City Hall**

Mayor Wimmer called the meeting to order at 7:00 p.m.

The Pledge of Allegiance was recited.

Members Present: Mayor George Wimmer, Councilors Louise Duff, Sue Larson, and Ross Lorinser.

Members Absent: Councilor Jim Kennedy.

Staff Present: City Administrator Don Lorsung, Assistant City Administrator/City Clerk Irene Bauer, City Attorney Clark Joslin, Finance Director Kristi Smith, Economic Development Director Sean Sullivan, and City Planner Lisa Wilson.

Motion by Lorinser, second by Larson to approve the agenda as presented. Motion carried unanimously.

**E. Proclamations/Commendations/Certificate Awards.** There was none.

**F. Approve Minutes**

Motion by Kennedy, second by Lorinser to approve the minutes of the January 4, 2011 Regular and Closed meetings of the City Council. Motion carried unanimously.

**G. Citizens Input.**

Terry Mick, owner of Evergreen Apartments at 403 8<sup>th</sup> Avenue SE, stated that because of a set up error on the account for this apartment building, the property was being under billed for the amount of water being used. That when the error was found, he was billed \$8,000 for the usage not previously charged and has one year to pay the usage amount. Mick stated that he feels that this was not a fault of his own, but the City's, and that he should be forgiven the charges.

Mayor Wimmer stated this matter was reviewed at Finance Committee with Mr. Mick; that to bill Mr. Mick back charges for up to one year is consistent with city policy.

It was stated that a multiplier of 100 was used when Mr. Mick's account for this property was set instead of a multiplier of 1,000, therefore causing the under charges.

There was no direction to further consider Mr. Mick's request.

**H. Announcements** - Announcements were read.

## **I. Council Committee Reports**

Councilor Larson reported on the following meetings she had attended:

- Community Education
  - o Army Reserve has been transferred to the school district
  - o Community Awareness Forum
    - Scheduled for April 7<sup>th</sup>
      - Transportation
- Liquor Committee
  - o Changes reviewed
- ECRDC
  - o Transportation Representative
  - o Resolution to Support Comprehensive Economic Development Strategy
- Chamber of Commerce
  - o Business Expo scheduled for February 26<sup>th</sup> at the Intermediate School

Mayer Wimmer reported that information was just received from the League of Minnesota Cities that the Senate Finance bill is projecting cuts of \$285,000 of LGA to the City of Isanti.

## **Public Hearings**

There were none.

## **J. Business**

### **1. CANVASS BOARD**

#### **a. Resolution No. 2011-009, a Resolution Canvassing Returns for the Special Municipal Primary Election**

Council reviewed the canvassing returns from the Special Primary Election held on January 11, 2011.

Motion by Kennedy, second by Lorinser to approve Resolution No. 2011-009 as presented. Motion carried unanimously.

### **2. Interview Applicant for Appointment to Fill the Open Planning Commission Seat**

Mr. Nick Dimassis was present to be considered to fill the one remaining open seat on the Planning Commission. Mayor Wimmer proceeded to ask Mr. Dimassis the same questions asked of the first candidate at the January 4, 2011 meeting and were as follows:

- 1) What is the Planning Commissions role?
- 2) What is the role of the Comprehensive Plan in the Planning Commission's decision making process?
- 3) What is your knowledge on conditional/interim use permits, zoning, variances, and plats?
- 4) Do you have planning or planning commissioner experience?
- 5) Do you volunteer within the Isanti Community?
- 6) Can you attend evening meetings sometimes lasting to 10pm or later?

The Mayor proceeded to ask some follow up questions to Mr. Dimassis based on the application he had submitted for the Planning Commission seat.

**a. Resolution 2011-010, a Resolution Amending Resolution No. 2011-002, Designating Appointments and Representatives for the City Commissions and Advisory Boards for Year 2011**

Motion by Larson, second by Kennedy to approve Resolution No. 2011-010 to appoint Mr. Nick Dimassis to the open Planning Commission seat and thereby amending Resolution No. 2011-002. Motion carried unanimously.

**3. Resolution No. 2011-011, a Resolution Adopting an Amendment to the 2008 Comprehensive Plan, Chapter 7 Land Use and Growth, Future Land Use Designations Section for the General Commercial Land Use Classification**

Wilson gave a staff report whereas Council had requested the Planning Commission take a closer look at the General Commercial Land Use Designation within the Comprehensive Plan at the time the Council had approved a text amendment request to add Senior Residential Care Facilities to the B-2 General Business District as a Conditional Use. That the Council had requested that the Planning Commission undertake a study to amend the Comprehensive Plan accordingly, to allow for various types of medical service uses as at that time the Comprehensive Plan was developed, Council had indicated that a medical complex with associated ancillary uses had been a goal for the subject area.

The Planning Commission reviewed the item in a public hearing held on January 12, 2011 and recommended approval of the amendment to the 2008 Comprehensive Plan, Chapter 7 Land Use and Growth to provide additional clarification to the Future Land Use Designations Section, specifically related to the General Commercial Land Use Designation classification.

Motion by Kennedy, second by Lorinser to approve Resolution No. 2011-011 as presented. Motion carried unanimously.

**4. Resolution No. 2011-012, a Resolution Approving Proposal for Website Enhancements with Linden Web Design**

Sullivan gave a staff report whereas on January 7, 2011, a proposal to enhance the City Website was presented to the Development Advisory Committee (DAC). The proposal provides a mechanism that would allow City Staff to monitor inquiries for certain items and provide another way to assist the public. Items included in the proposal included: 1) a Helpdesk / Ticket System, 2) Newsletter / City Update Subscription, 3) Review and Recommendations for the Website and 4) Technical Support.

Sullivan stated the City Council and DAC has identified online forms and payments to be a priority moving forward with the website. A comparison between the proposal for this item by Linden Web Design and Rev Track made it clear that the most efficient and cost effective way to move forward with this item would be to work with Rev Track to implement this system. A proposal for online forms and payments will be brought back to the City Council at a later date. There was consensus of the Council to move forward using Rev Track for online forms and payments on the basis it is the most cost effective.

Kevin Linden, Linden Web Design was present and was introduced to the City Council.

Motion by Kennedy, second by Larson to approve Resolution No. 2011-012 as presented. Motion carried unanimously.

**5. Resolution No. 2011-013, a Resolution Approving Placement of Two Additional Stop Signs at the Intersection of Blossom Boulevard NW and 11<sup>th</sup> Street NW**

Motion by Kennedy, second by Lorinser to approve Resolution No. 2011-013 as presented. Motion carried unanimously.

**L. Consent Agenda**

1. Accounts Payable in the Amount of \$140,275.84 and Payroll in the Amount of \$71,113.65
2. Approval of the December 14, 2010 Regular Meeting of the Planning Commission
3. **Resolution No. 2011-014**, a Resolution Accepting 2010 Donation for the Isanti Community Involvement Team
4. **Resolution No. 2011-015**, a Resolution Approving the Updated Police Department Forfeiture Policy
5. Accept Wintergreen's Building Expansion Site Plan Modifications

Motion by Kennedy, second by Lorinser to approve the Consent Agenda items as presented. Motion carried unanimously.

**N. Closed Session**

At 7:28 p.m. Wimmer announced that the Council would go into a brief recess to clear out the Chambers and that the City Council would then go into closed session to discuss LELS labor negotiations.

At 7:30 p.m. City Council went into closed session.

**1. Labor Negotiations**

At 7:40 p.m. Council came out of closed session. Mayor Wimmer requested City Attorney Clark Joslin provide a summary of the closed session.

Joslin stated the purpose of the closed session was to discuss labor negotiations, specifically the mediation session that took place at City Hall earlier on this date with LELS Local 217. There was discussion on the contract for year 2011 and potentially subsequent years.

Joslin stated that a report was given on the discussion, proposal and the recommendation of the Negotiation Team based on the mediation session that was held. There was discussion by the Council on the terms and the pros and cons of the proposal. Following that discussion the closed session was ended and Council came back into open session.

Wimmer stated that before Council for consideration was the proposal as recommended by the Negotiating Team to settle the contract with the LELS Union. The Union will

then be voting to accept the proposal and it will be brought back to City Council for final action.

Motion by Kennedy, second by Larson to approve the proposal as presented. Motion carried unanimously.

**Adjournment**

Motion by Duff, second by Lorinser to adjourn. Motion passed unanimously. Meeting adjourned at 7:43 p.m.

Respectfully Submitted,

Irene J. Bauer  
Assistant City Administrator/City Clerk