

AGENDA
CITY OF ISANTI
CITY COUNCIL BUDGET WORK SESSION
WEDNESDAY, AUGUST 3, 2022
(Immediately following the 7:00 p.m. City Council Meeting)
CITY HALL

- A. Call to Order**
- B. Pledge of Allegiance**
- C. Roll Call**
- D. Public Comment**
- E. Adopt Agenda**

- F. Work Session Items**
 - 1. 2023 Budget Schedule**
 - 2. General Fund Capital Budget (920)**
 - 3. Street Construction Fund Capital Budget (425)**
 - 4. Pavement Management Fund Capital Budget (440)**
 - 5. Water Fund Capital Budget (601)**
 - 6. Sewer Fund Capital Budget (602)**
 - 7. Stormwater Fund Capital Budget (603)**
 - 8. Liquor Fund Capital Budget (609)**
 - 9. Technology Fund Capital Budget (614)**
 - 10. Operating Budget Updates (If Applicable)**
 - 11. Schedule Additional Work Session (If Needed)**

Adjournment



Budget Work Session

August 3rd 2022

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2023 Budget Schedule

Tuesday, July 19, 2022

Work Session

- Tax Levy/Rate History and Projections
- Operating Budgets
 - General Fund (101)
 - Economic Development Authority (108)
 - Water Fund (601)
 - Sewer Fund (602)
 - Stormwater Fund (603)
 - Liquor Fund (609)
 - Debt Service Funds (929-932)

Wednesday, August 3, 2022

Work Session

- Capital Budgets
 - General & EDA Funds (920)
 - Street Construction Fund (425)
 - Pavement Management Fund (440)
 - Water Fund (601)
 - Sewer Fund (602)
 - Stormwater Fund (603)
 - Liquor Fund (609)
 - Technology Fund (614)
- Operating Budget Updates (If Any)

Tuesday, September 6, 2022

Preliminary Budget and Levy Meeting

- Set 2023 Final Budget and Levy Meeting Date
- Adopt 2023 Preliminary Budget
- Adopt 2023 Preliminary Levy

Tuesday, December 6, 2022

Final Budget and Levy Meeting

- Final 2023 Budget and Levy Presentation
- Public Comment
- Adopt 2023 Final General Fund and EDA Budgets
- Adopt Debt Levy Variance (If Needed)
- Adopt 2023 Final Levy
- Adopt 2023 Final Enterprise Fund Budgets
- Approve Cost of Living Adjustment for Non-Union Employees

General Fund Capital Budget Summary (920)

Department	Expense	2023
Administration	Employee Accommodations	\$ 839
Police	Squad Vehicle - 223 - 2011 Impala	\$ 68,950
Police	Lighting / Electrical Fixtures	\$ 19,572
Police	Flooring Police Station	\$ 12,300
Police	Interior Paint - PD Share Only	\$ 3,180
Police	Chairs Police Station	\$ 7,160
Police	Phone System	\$ 10,610
Streets	2007 F-250	\$ 39,393
Streets	18 ft Felling Trailer	\$ 10,130
Streets	12 ft Felling Trailer	\$ 7,316
Streets	2008 JD 748 Tractor w/ mower-blower	\$ 22,510
Streets	1998 Ford 545D Tractor (3 pt hitch)	\$ 61,900
Streets	2013 Bobcat Snow Blower	\$ 11,255
Streets	2008 Boss 1 Ton 10 ft Straight Blade	\$ 10,130
Streets	Sign Replacement	\$ 4,371
Streets	Wire Feed Welder	\$ 5,628
Streets	Pressure Washer	\$ 5,305
Street Lighting	Street Light Pole Replacement (65 City Owned)	\$ 9,004
Street Lighting	Street Light Infill	\$ 12,306
ICC	Handicap Door Actuators	\$ 6,753
PRC	Bluebird Park - Restrooms	\$ 218,545
PRC	Bluebird Park - Splash Pad	\$ 218,545
PRC	Riverside Park - Playground Equipment	\$ 7,000
PRC	C-I Bike/Walk Trail Contribution	\$ 7,500
PRC	Kabota Mower	\$ 7,203
PRC	Kabota Mower	\$ 7,203

Additions to Capital Improvement Plan

- PD Building Furnishing Updates (2023)

Updates to Capital Improvement Plan

- City Hall A/C Units (2024)
- ICC A/C Units (2024)
- Riverside Park Playground Equipment – Rehab to extend Life (2023)
- Welder – Price Update (2023)

Street Construction Fund Capital Budget Summary (425)
&
Pavement Management Fund Capital Budget Summary (440)

Department	Expense	2023
425	Heritage & E Dual Intersection	\$ 400,000
440	2023 Pavement Management	\$ 285,825

- Fund 425 Street project will be paid with State assistance and no debt will be issued
- Fund 440 project is paid for thru Utility Franchise Fees

Water Fund Capital Budget Summary (601)

Department	Expense	2023
Water	Computing/Technology Devices	\$ 930
	Well House No. 1 Air Conditioner	\$ 1,740
	Well House No. 1 Unit Heater	\$ 1,160
	Well House No. 2 Unit Heater	\$ 1,160
	Well House No. 3 Well Pump No. 3	\$ 115,930
	Well House No. 3 Unit Heater	\$ 1,160
	Well House No. 3 Air Conditioning	\$ 1,740
	Well House No. 3 VFD	\$ 13,910
	Well House No. 3 - Chlorine Room Unit Heater	\$ 1,160
	Well House No. 3 - Chemical Room Unit Heater	\$ 1,160
	Tank Room Influent Flow Meter - PIN-FMM	\$ 8,690
	Tank Room Backwash Reclaim Flow Meter - PWR-FMM	\$ 4,060
	Tank Room Backwash Supply Flow Meter - BWD - FMM	\$ 5,800
	Mechanical Room Unit Heater No. 4	\$ 1,160
	Tank Room Radiant Heater No. 1	\$ 6,960
	Tank Room Radiant Heater No. 2	\$ 6,960
	Tank Room Radiant Heater No. 3	\$ 6,960
	Tank Room Radiant Heater No. 4	\$ 6,960
	Backwash Recycle Pump	\$ 8,690
	Chlorine Generation Room Brine Booster Pump No. 1	\$ 2,900
	Chlorine Generation Room Brine Booster Pump No. 2	\$ 2,900
	Chlorine Generation Room Water Softeners	\$ 2,320
	Chlorine Generation Room Chlorine Analyzer	\$ 4,640
	Chlorine Generation Room Hypochlorite Water Dilution Rotometer No. 2	\$ 1,160
	Chlorine Generation Room Hypochlorite Feed Pump No. 1	\$ 4,640
	Chlorine Generation Room Hypochlorite Feed Pump No. 2	\$ 4,640
	Chlorine Generation Room Unit Heater No. 2	\$ 1,160
	Chlorine Generation Room - Tank Room Cl2 PVC Piping	\$ 5,800
	Chemical Feed Room Permanganate Pump No. 1	\$ 6,960
	Chemical Feed Room Permanganate Tank Mixer No. 1	\$ 1,740
	Chemical Feed Room Unit Heater No. 3	\$ 1,160
	Reclaim Area Sludge Pump	\$ 4,640
	Reclaim Area Backwash Recycle Pump	\$ 8,110
	Reclaim Area Backwash Recycle Pump motor	\$ 4,640
	Mechanical Room Air Compressors	\$ 5,800
	Tank Room Unit Heater No. 1	\$ 2,320
	Mechanical Room Water Heater	\$ 1,740
	WTP Vestibule Cabinet Heater No. 1	\$ 580
	Water Tower Recirculation Pump No. 1	\$ 2,900
	Water Tower Coating	\$ 811,490
	Air dryer for compressor	\$ 580
	Heater for office	\$ 580
	Contribution to General Fund (920) Capital Purchases	\$ 18,336
	TOTAL	\$ 1,098,026

Sewer Fund Capital Budget Summary (602)

- Currently only Computing/Technology is Scheduled - \$930

Storm Water Fund Capital Budget Summary (603)

Department	Expense	2023
Stormwater	Computing/Technology Devices	\$ 930
Stormwater	Contribution to General Fund (920) Capital Purchases	\$ 1,829
Stormwater	Infrastructure Maintenance	\$ 10,927
	TOTAL	\$ 13,686

Liquor Fund Capital Budget Summary (609)

Expense	Useful life	Project Year	Estimated Cost in 2022
Beer Cave Access Door	25 yr useful life	2046	\$ 3,500
Beer Cave Automatic Door	10 yr useful life	2031	\$ 7,800
Beer Cave Paneling	35 yr useful life	2056	\$ 25,000
Beer Cave Refrigeration	15 yr useful life	2036	\$ 11,000
Bituminous (Sealcoat)	8 yr useful life	2029, -37, -55	\$ 8,000
Bituminous (Mill & Overlay)	26 yr useful life	2047	\$ 35,000
Bituminous (Reconstruct)	50 yr useful life	2071	\$ 80,000
Building HVAC (AC Units)	20 yr useful life	2041	\$ 18,400
Building HVAC (Furnaces)	20 yr useful life	2041	\$ 18,400
Building HVAC (Air Exchange)	20 yr useful life	2041	\$ 5,000
Drop Ceiling Panels	25 yr useful life	2046	\$ 25,000
Electrical Fixtures	30 yr useful life	2051	\$ 2,500
Exterior Bench/Garbage	10 yr useful life	2031	\$ 2,000
Exterior Doors (Auto.)	10 yr useful life	2031	\$ 10,000
Exterior Doors (Std.)	15 yr useful life	2036	\$ 3,000
Exterior Lighting (Building)	30 yr useful life	2051	\$ 4,500
Exterior Lighting (Parking Lot)	30 yr useful life	2051	\$ 21,000
Exterior Signage	25 yr useful life	2046	\$ 10,315
Fire Alarm System	20 yr useful life	2041	\$ 2,500
Fire Suppression System	20 yr useful life	2041	\$ 46,000
Floor Scrubber	10 yr useful life	2031	\$ 3,000
Front Counter	40 yr useful life	2061	\$ 20,000
Garbage Enclosure (Gate)	15 yr useful life	2036	\$ 2,500
Gutters	40 yr useful life	2061	\$ 12,500
Ice Chests (Interior/Exterior)	10 yr useful life	2031	\$ 7,000
Ice Maker/Bagger	10 yr useful life	2031	\$ 10,000
Interior Doors	30 yr useful life	2051	\$ 5,000
Interior Lighting	30 yr useful life	2051	\$ 30,300
Interior Paint	25 yr useful life	2046	\$ 12,500
Loading Dock Railings	30 yr useful life	2051	\$ 6,500
Loading Dock Self Leveler (Air Bag Lift)	7 yr useful life	2031	\$ 4,000
Loading Dock Self Leveler (Hinges)	25 yr useful life	2046	\$ 6,000
Overhead Doors	30 yr useful life	2051	\$ 8,000
Phone System	7 yr useful life	2028	\$ 1,500
Plumbing Fixtures	30 yr useful life	2051	\$ 5,500
Rail Cooler Access Doors	25 yr useful life	2046	\$ 7,000
Rail Cooler Doors	15 yr useful life	2036	\$ 25,000
Rail Cooler Paneling	35 yr useful life	2056	\$ 60,000
Rail Cooler Refrigeration	15 yr useful life	2036	\$ 44,000
Roof (Standing Seam Metal)	80 yr useful life	2101	\$ 100,300
Sales Floor Shelving	25 yr useful life	2046	\$ 100,000
Security/Camera System	10 yr useful life	2031	\$ 20,000
Shopping Carts	5 yr useful life	2026	\$ 2,700
Siding	40 yr useful life	2061	\$ 80,000
Snow Guards (Roof)			\$ 12,000
Snow Melt Boiler	40 yr useful life	2061	\$ 16,000
Store Expansion (North End)	N/A	2041	\$ 500,000
Television	5 yr useful life	2026	\$ 650
Windows	40 yr useful life	2061	\$ 10,000

Technology Fund Capital Budget Summary (614)

Department	Expense	2023
ALL	Misc. Software Programs	4,861.00
ALL	Computer Displays/Misc. Components	1,126.00
ALL	Desktop Printers	563.00
PLANNING, CODE ENFORCEMENT	CITY HALL SURFACE	1,857.00
BUILDING INSPECTION	CITY HALL SURFACE	1,857.00
STREET, WATER, SEWER, STORM	PUBLIC WORKS BLDG IPAD	1,857.00
STREET, WATER, SEWER, STORM	PUBLIC WORKS BLDG IPAD	1,857.00
COUNCIL	CITY HALL IPAD	1,857.00
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- Computing and Network Devices are scheduled for replacement every 5 years