

**AGENDA**  
**CITY OF ISANTI**  
**CITY COUNCIL BUDGET WORK SESSION**  
**TUESDAY, AUGUST 17, 2021**  
*(Immediately following the 7:00 p.m. City Council Meeting)*  
**CITY HALL**

- A. Call to Order**
- B. Pledge of Allegiance**
- C. Roll Call**
- D. Public Comment**
- E. Adopt Agenda**
  
- F. Work Session Items**
  - 1. 2022 Budget Schedule**
  - 2. General Fund Capital Budget (920)**
  - 3. Street Construction Fund Capital Budget (425)**
  - 4. Pavement Management Fund Capital Budget (440)**
  - 5. Water Fund Capital Budget (601)**
  - 6. Sewer Fund Capital Budget (602)**
  - 7. Stormwater Fund Capital Budget (603)**
  - 8. Liquor Fund Capital Budget (609)**
  - 9. Technology Fund Capital Budget (614)**
  - 10. Operating Budget Updates (If Applicable)**
  - 11. Schedule Additional Work Session (If Needed)**

**Adjournment**



Budget Work Session  
August 17<sup>th</sup> 2021

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## 2022 Budget Schedule

### **Tuesday, July 20, 2021**

#### **Work Session**

- Tax Levy/Rate History and Projections
- Operating Budgets
  - General Fund (101)
  - Economic Development Authority (108)
  - Water Fund (601)
  - Sewer Fund (602)
  - Stormwater Fund (603)
  - Liquor Fund (609)
  - Debt Service Funds (929-932)

### **Tuesday, August 17, 2021**

#### **Work Session**

- Capital Budgets
  - General & EDA Funds (920)
  - Street Construction Fund (425)
  - Pavement Management Fund (440)
  - Water Fund (601)
  - Sewer Fund (602)
  - Stormwater Fund (603)
  - Liquor Fund (609)
  - Technology Fund (614)
- Operating Budget Updates (If Any)

### **Tuesday, September 7, 2021**

#### **Preliminary Budget and Levy Meeting**

- Set 2022 Final Budget and Levy Meeting Date
- Adopt 2022 Preliminary Budget
- Adopt 2022 Preliminary Levy

### **Tuesday, December 7, 2021**

#### **Final Budget and Levy Meeting**

- Final 2022 Budget and Levy Presentation
- Public Comment
- Adopt 2022 Final General Fund and EDA Budgets
- Adopt Debt Levy Variance (If Needed)
- Adopt 2022 Final Levy
- Adopt 2022 Final Enterprise Fund Budgets
- Approve Cost of Living Adjustment for Non-Union Employees

## General Fund Capital Budget Summary (920)

Department	Expense	2022
Elections	Voting Equipment	\$ 8,000
Administration	City Hall Vehicle	\$ 25,000
Administration	Employee Accommodations	\$ 815
Municipal Building	Addtl Cubicles	\$ 15,066
Municipal Building	City Hall East Doors	\$ 13,730
Police	Long Guns	\$ 13,277
Streets	2007 Sterling 8500 Plow Truck	\$ 218,545
Streets	Paint Trailer	\$ 7,103
Streets	12 ft Standard Trailer	\$ 3,825
Streets	Skid Steer Tracks	\$ 6,695
Streets	Sign Replacement	\$ 4,244
Streets	Make-Up Heater (Above Bathroom #2)	\$ 10,927
Streets	Make-Up Heater (Above Breakroom)	\$ 10,927
Streets	Recoat Interior Walls	\$ 10,927
Streets	Recoat Exterior Walls	\$ 10,927
Street Lighting	Street Light Pole Replacement (65 City Owned)	\$ 8,742
Street Lighting	Street Light Infill	\$ 10,300
ICC	Air Conditioner - South Side 3-ton	\$ 3,360
ICC	Smart TV	\$ 824
PRC	Riverside Park - Playground Equipment	\$ 17,000
PRC	Rum River Meadows - Concrete Edging	\$ 2,060
PRC	C-I Bike/Walk Trail Contribution	\$ 7,500
PRC	Archery Range - Targets, Signs, Table	\$ 3,500
PRC	Archery Range - Backstop	\$ 4,000
PRC	Archery Range - Fencing	\$ 10,500
TOTAL		\$ 427,794

**Additions to Capital Improvement Plan**

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- Voting Equipment (2022)
- City Hall Vehicle (2022)
- Building Official Vehicle (2027)
- Additional Cubicles (2022)
- Squad Vehicle Tahoe (2030)
- Non-Lethal De-Escalation Tools (2036)
- Skid Steer Tracks (2022)
- Smart TV (2022)
- Rum River Meadows Concrete Edging (2022)
- Kubota Mower (2030)
- Archery Range (2022)

**Updates to Capital Improvement Plan**

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- City Hall A/C Units – Price and Quantity
- ICC Roof – Revised Year from 2043 to 2033
- Riverside Park Playground Equipment – Rehab to extend Life (2025)

**Street Construction Fund Capital Budget Summary (425)**  
**&**  
**Pavement Management Fund Capital Budget Summary (440)**

Department	Expense	2022
425	Str. Rehab Brookview S. 1-4 Addition	\$ 657,000
440	2022 Pavement Management	\$ 326,000

- Fund 425 Street project will be paid without State assistance and no debt will be issued
- Fund 440 project is paid for thru Utility Franchise Fees

## Water Fund Capital Budget Summary (601)

Department	Expense	2022
Water	Fixed Network Meter Infrastructure	\$ 47,740
Water	Fixed Network Meter Radios	\$ 242,730
	<b>TOTAL</b>	<b>\$ 290,470</b>

- Above projects will be funded, at least in part, using ARPA funds

## Sewer Fund Capital Budget Summary (602)

Sewer	Main Lift Station Pump No. 1	\$ 27,336
Sewer	Main Lift Station Pump No. 2	\$ 27,336
Sewer	Main Lift Station Genset	\$ 77,250
Sewer	Force Main/ 8th Ave Air Release Valves (Qty 4)	\$ 5,150
Sewer	Force Main/ 8th Ave Air Release Valves (Qty 6)	\$ 7,725
Sewer	Force Main/ Main Lift Air Release Valves (Qty 4)	\$ 5,150
Sewer	Force Main/ Subway Lift Air Release Valves (Qty 6)	\$ 7,725
Sewer	BMX Lift Station Air Release Valves (Qty 2)	\$ 2,575
Sewer	Rum River LS Pump 1	\$ 13,040
Sewer	Rum River LS Pump 2	\$ 13,040
Sewer	Arabian LS Pump 1	\$ 13,040
Sewer	Arabian LS Pump 2	\$ 13,040
Sewer	East Dual LS Pump 1	\$ 13,040
Sewer	East Dual LS Pump 2	\$ 13,040
Sewer	BMX LS Pump 1	\$ 7,787
Sewer	BMX LS Pump 2	\$ 7,787
Sewer	Carlson LS Pump 1	\$ 7,787
Sewer	Carlson LS Pump 2	\$ 7,787
Sewer	Unity LS Pump 1	\$ 7,983
Sewer	Unity LS Pump 2	\$ 7,983
Sewer	Deer Haven LS Pump 1	\$ 7,983
Sewer	Deer Haven LS Pump 2	\$ 7,983
Sewer	8th Ave LS Pump 1	\$ 11,433
Sewer	8th Ave LS Pump 2	\$ 11,433
Sewer	Subway LS Pump 1	\$ 7,869
Sewer	Subway LS Pump 2	\$ 7,869
Sewer	Transfer Pump (Used)	\$ 21,218
	<b>TOTAL</b>	<b>\$ 361,386</b>

- Above projects will be funded, at least in part, using ARPA funds

### **Storm Water Fund Capital Budget Summary (603)**

Department	Expense	2022
Stormwater	1990 Vicon Brush Cutter	\$ 10,927
Stormwater	2005 JD MX6 Brush Cutter	\$ 10,927
Stormwater	Infrastructure Maintenance	\$ 10,609
	TOTAL	\$ 32,464

### **Liquor Fund Capital Budget Summary (609)**

- An updated Capital Improvement Plan will be created and presented upon completion of the new Liquor Store

## Technology Fund Capital Budget Summary (614)

Department	Expense	2022
ALL	Misc. Software Programs	\$ 4,120
ALL	Computer Displays/Misc. Components	\$ 1,093
ALL	Desktop Printers	\$ 546
ADMIN	CITY HALL LAPTOP	\$ 1,803
EDA	CITY HALL LAPTOP	\$ 1,803
POLICE	CHIEF - HOME LAPTOP	\$ 1,803
POLICE	LT. - HOME LAPTOP	\$ 1,803
POLICE	POLICE STATION LAPTOP	\$ 1,803
ADMIN	CITY HALL LAPTOP	\$ 1,803
ADMIN	CITY HALL SFF	\$ 1,803
ADMIN, STREET, WATER, SEWER, STORM	CITY HALL SURFACE	\$ 1,803
PLANNING	CITY HALL TOWER	\$ 1,803
ADMIN, WATER, SEWER, STORM, LIQUOR	CITY HALL SERVER	\$ 12,621
ADMIN, WATER, SEWER, STORM, LIQUOR	CITY HALL FIREWALL	\$ 2,185
ADMIN, WATER, SEWER, STORM, LIQUOR	CITY HALL SWITCHES	\$ 1,061
	<b>TOTAL</b>	<b>\$ 37,853</b>

- Computing and Network Devices are scheduled for replacement every 5 years