

**AGENDA
CITY OF ISANTI
CITY COUNCIL MEETING
TUESDAY, JULY 21, 2020 – 7:00 P.M.
CITY HALL**

A. Call to Order

B. Pledge of Allegiance

C. Roll Call

D. Public Comment

E. Adopt Agenda

F. Proclamations/Commendations/Certificate Awards

1. Legacy Award: Rum River BMX is being presented with the Legacy Award for having the #1 BMX track in the Nation in 2019 (*Sean Wilson, Larry Merchlewitz, Josh Robinson*)

G. Approve City Council Minutes

1. July 7, 2020- Regular Meeting of the City Council
2. May 19, 2020- Planning Commission Meeting
3. June 2, 2020- Economic Development Authority Minutes

H. Announcements

1. Park, Recreation, & Culture Board Meeting Tuesday, July 28, 2020 at 6:00 p.m.
2. City Council Meeting Tuesday, August 5, 2020 at 7:00 p.m.
3. EDA Meeting Tuesday, August 5, 2020
(*Following the City Council Meeting*)

I. Council Committee Reports

J. Public Hearings

K. Business Items

1. Resolution 2020- XXX Consideration of Temporary On-Sale Liquor License for Thunder Brothers Brewery

Chief of Police Travis Muyres

2. Resolution 2020-XXX Accepting DOJ COPS Hiring Program (CHP) 2020 Grant

L. Approve Consent Agenda

1. Consider Accounts Payable in the Amount of \$767,554.05 Payroll in the Amount of \$101,392.69
2. Resolution 2020-XXX Accepting PT Liquor Store Clerk Letter of Resignation from Sarah Cisar

3. Resolution 2020-XXX Accepting PT Liquor Store Clerk Letter of Resignation from Sheila Johnsrud
4. Resolution 2020-XXX Approving Contract with LanguageLine Services
5. Resolution 2020-XXX Acceptance of Department of Justice Bullet Proof Vest Program Grant
6. Resolution 2020-XXX Acceptance of Urban Area Security Initiative Federal Grant
7. Resolution 2020-XXX Offering the Position of Part-Time Liquor Store Clerk to Elizabeth Kerr

M. Other Communications

1. June Police Department Reports
2. June Code Enforcement Officer Report
3. June Building Inspector Report
4. July Engineering Project Status Report

N. Closed Session

1. Closed Session for review and consideration of sale of City owned Real Property pursuant to Minnesota Statutes Section 13D.05 Subd3 (c) for PID 16.0401.030 and 16.0400.960

Adjournment

**MINUTES
CITY OF ISANTI
CITY COUNCIL MEETING
TUESDAY, JULY 7, 2020 – 7:00 P.M.
CITY HALL**

Mayor Johnson called the meeting to order at 7:00 p.m.

The Pledge of Allegiance was recited

Members Present: Mayor Jeff Johnson, Councilors: Jimmy Gordon, Paul Bergley, Steve Lundeen and Dan Collison

Staff Present: City Administrator Josi Wood, Human Resources/ City Clerk Katie Brooks, Chief of Police Travis Muyres and Community Development Director Sheila Sellman

Others Present: Joanne Albin, Rick Albin, Scott Boerlke, Mike Colbaugh and Mary Colbaugh

D. Public Comment

Rick Albin, 941 Winsome Way NW, shared his concern for fireworks within the city and what can be done to stop it.

Chief of Police, Travis Muyres shared that last weekend there were approximately six or seven fireworks calls and out of those six or seven only two contacts were made.

Mayor Johnson stated that if the police are not called, they do not know about it.

Chief Muyres stated the issue is that it is hard to pin point where the violations are and it helps when the caller specifies the exact location.

Johnson stated the caller can stay anonymous if they prefer.

E. Adopt Agenda

Addendum:

Remove L.12

Motion by Lundeen, second by Bergley to approve to the agenda with the modifications listed above. Motion passed 5-0. Motion carried.

F. Proclamations/Commendations/Certificate Award

None

G. Approve City Council Minutes

1. June 16, 2020- Regular Meeting of the City Council
2. June 16, 2020- Committee of the Whole Meeting
3. May 19, 2020- Planning Commission Meeting
4. February 25, 2020- Parks, Recreation and Culture Board Meeting

Motion by Lundeen, second by Collison to approve minutes as presented. Motion passed 5-0.
Motion carried.

H. Announcements

- | | |
|--------------------------------|---|
| 1. Committee of the Whole | Tuesday, July 21, 2020 at 5:00 p.m. |
| 2. City Council Meeting | Tuesday, July 21, 2020 at 7:00 p.m. |
| 3. Planning Commission Meeting | Tuesday, July 21, 2020
<i>(Immediately following the City Council Meeting)</i> |

I. Council Committee Reports

City Administrator Josi Wood shared that it is anticipated that Isanti County Public Health will be issuing an order regarding 207 Richard Ave. Once the letter is received, staff will be taking steps with the City Attorney regarding the property, as it has been a concern of Council and the residents of Isanti.

Mayor Johnson stated that the police department closed down a house involved with making methamphetamine at 207 Richard Ave. Johnson further shared that the house is now being deemed as a public health risk.

J. Public Hearings

- 1. Resolution 2020-121** To Authorize Nuisance Abatement for Property Located at 105 Railroad Ave

Community Development Director, Sheila Sellman, shared that at the June 16th City Council Meeting, council called for a Public Hearing for consideration of a nuisance abatement for 105 Railroad Ave. Sellman continued to share that the owners have had some time to replace the roof and siding and there has been progress made on the roof, but no progress on the siding.

Motion by Councilmember Lundeen to postpone the public hearing to August 5th.

Mayor Johnson asked how long it has been going on.

Sellman stated since August of 2019.

Councilmember Collison stated he would be willing to wait two more weeks and there is no reason that the work should not be completed in two more weeks.

Councilmember Bergley asked if Community Development Director Sheila Sellman has followed the progress.

Sellman stated that yes, progress has been made since notice of the public hearing and the tarp has been removed that was covering up the holes. However, the order has not been completed as of today. Sellman further shared that she has not heard from the owners, but she understood they were in attendance.

Lundeen stated that he strongly recommends that the owners communicate with Sellman.

Owner, Mary Colbaugh, 105 Railroad Ave, shared that the issue is that they do not know how long it is going to take until the roof is stripped and the shingles are off to see what is in there. Colbaugh

continued to share if they do not get a few days of non-rain and strip the roof before that there is thousands of dollars' worth of machinery and products inside the building that need to be moved.

Councilmember Gordon seconded the motion to postpone the public hearing to August 5th. Motion passed 5-0. Motion carried.

K. Business Items

City Administrator Josi Wood

1. Resolution 2020-122 Approving a Special Event Permit for the 2020 Summer Spectacular Car Show (*Amy Davis*)

Amy Davis, Rum River Rods, shared that the Summer Spectacular Car Show is on August 8th in downtown Isanti 10:00 a.m. to 3:00 p.m. and they are expecting a few hundred cars at the event.

Motion by Lundeen, second by Bergley to approve resolution as presented. Motion passed 5-0. Motion carried.

2. Resolution 2020-123 Expenditure Policy for Coronavirus Relief Funds

City Administrator Josi Wood shared that a component of the Cares Act allocated \$454,377.00 of Coronavirus Relief Funds to the City of Isanti. The funds are to be used for Covid-19 related expenses that occurred due to the public health emergency because of Covid-19. Wood went on to share that the expenses need to be non-budgeted expenses as well as would have had to be incurred between the dates of March 1st, 2020 and December 30th, 2020. With recommendation from the League of Minnesota Cities, staff has drafted a policy on how to spend the funds. The monies shall be used for technology upgrades, COVID testing, disinfection supplies, telework capabilities and medical supplies. Any money that is not utilized will be sent to the County for utilization and if there are still funds left it will be sent back to the federal government.

Councilmember Lundeen asked if the funds could be utilized for when City Hall was closed to the public and some staff were on paid leave.

Wood stated that staff that had to use Covid sick leave because they needed childcare services because they were quarantined may be reimbursable. Wood further stated that if staff stayed at home to telework, they are not. However, reimbursable expenses are still being developed.

Councilmember Bergley asked if the city is going to be doing COVID-19 testing.

Wood stated that medical supplies for testing will not be purchased, but the ability to get reimbursed for going to any testing center would be.

Motion by Lundeen, second by Collison to approve resolution as presented. Motion passed 5-0. Motion carried.

Community Development Director Sheila Sellman

3. Resolution 2020-124 Approving a Conditional Use Permit for 2 Drive-thru's at 801 Highway 65 PID 16.020.1100

Community Development Director Sheila Sellman shared that the request is for 2 drive-thru windows at 801 Highway 65 which is the CBD Joint building. The one on the northwest corner of the building will serve the existing CBD Joint retail space and the one on the east side is for

a future tenant. A public hearing was held at the June 16th Planning Commission meeting where no one from the public spoke. Sellman further shared that because they are part of the Highway 65 overlay, a conditional use permit is required. Planning Commission and staff recommended approval.

Motion by Lundeen, second by Gordon to approve resolution as presented. Motion passed 5-0. Motion carried.

4. Resolution 2020-125 Approving Conditional Use Permit for Commercial Recreation at 16 Main Street W PID 16.050.0490

Community Development Director Sheila Sellman shared that in the B-1 Central Business Zoning District, commercial recreation requires a conditional use permit. Therefore, the applicant is requesting a conditional use permit for a gymnasium type use for children. A public hearing was held on June 16th at the Planning Commission meeting. Planning Commission and staff recommended approval.

Motion by Lundeen, second by Collison to approve resolution as presented. Motion passed 5-0. Motion carried.

5. Resolution 2020-126 Approving a Variance for Falcon National Bank for an Additional Freestanding Sign at 905 6th Ave Ct NE PID 16.113.0010

Community Development Director Sheila Sellman shared that Falcon National Bank is requesting a variance to allow an additional freestanding sign. The proposed sign is for name and address purposes and is 12 square feet. Sellman further shared that the bank is requesting the additional sign because the current sign along highway 65 is not visible on the entrance side of the property and it is confusing to users as to where the bank actually is. Sellman continued to share that the bank meets the requirements for the variance. Planning Commission held a public hearing on June 16th. Planning Commission and staff recommended approval.

Councilor Bergley asked if the sign is temporary.

Sellman stated it would be a permanent sign.

Motion by Collison, second by Lundeen to approve the resolution as presented. Motion passed 5-0. Motion carried.

6. Resolution 2020-127 Approving a Preliminary Plat, Final Plat and PUD Amendment for property legally described as outlot A Legacy Pines 2nd Addition, Isanti County, Isanti Minnesota

Community Development Director Sheila Sellman shared that the applicant Everpine Land Holdings is requesting a preliminary plat, final plat and PUD amendment for Legacy Pines 2nd Addition and this will finish the project. Sellman continued to share that the plat contains 96 single family lots. The setbacks requested in the amendment change the house setback from 10 feet to 7.5 feet on both sides. The Planning Commission held a public hearing on June 16th. Planning Commission and staff recommended approval.

Motion by Lundeen, second by Bergley to approve resolution as presented. Motion passed 5-0. Motion carried.

7. Ordinance-734 Amending the City Zoning Code, Ordinance 445, Section 13, Article 4 Subd 1(d) Accessory Structure Location

Community Development Director Sheila Sellman shared that complaints have been received from residents and right now the way the zoning code is written, accessory structures need to be 10 feet from the principal structure on the property. With lots that have odd shapes and large utility easements the property owners are not able to do it. Staff is recommending to update the zoning code by removing the 10 foot requirement and replacing it to refer the setback location to the State Building Code (which is currently 3 ft), it will reduce the need for future amendments from the city, and ease the restrictions from where an accessory structure can be located on a property. The Planning Commission held a public hearing on June 16th. Planning Commission and staff recommended approval.

Motion by Collison, second by Bergley to approve ordinance as presented. Motion passed 5-0. Motion carried.

8. Ordinance-735 Amending the City Zoning Code, Ordinance 445, Section 3, Subd 1 Zoning Districts and Section 6 Adding R-1 A Rural Residential Zoning District

Community Development Director Sheila Sellman shared that as directed by City Council staff has prepared a zoning district "R-1A Rural Residential" for annexed properties and properties in town south of Palomino that are over 1-acre. Sellman continued to share that it is to address outdoor storage issues and the impervious surface. Sellman further shared that this has to be done in two steps where this is the ordinance creating the district and the next Planning Commission meeting will be the actual rezoning of the properties. A neighborhood meeting will be held on July 14th to discuss this matter. The Planning Commission held a public hearing on June 16th and Planning Commission and staff recommended approval.

Motion by Lundeen, second by Collison to approve ordinance as presented. Motion passed 5-0. Motion carried.

9. Ordinance-736 Amending the City Zoning Code, Ordinance 445, Section 15 Subd E Fence Setbacks

Community Development Director Sheila Sellman shared that this ordinance is to amend the fencing requirements and right now the zoning code states that privacy fences that abut public right-of-way need to be setback 15 feet from the public right-of-way. Sellman continued to share that staff is recommending to take the language out and the property owners can go up to their property line as the 15 feet setback takes up most property owners' backyards. Sellman further shared that if a property abuts a sidewalk, the fence needs to be setback a minimum of 2 feet from any sidewalk. Planning Commission held a public hearing and Planning Commission and staff recommend approval.

Councilmember Lundeen asked if Public Services Director Matt Sylvester was okay with 2 feet from the sidewalk.

Sellman stated that Sylvester is fine with 2 feet from any sidewalk.

Motion by Lundeen, second by Gordon to approve ordinance as presented. Motion passed 5-0. Motion carried.

L. Approve Consent Agenda

1. Accounts Payable in the Amount of \$503,597.10 Payroll in the Amount of \$99,051.55 and Second Quarter Payroll for Council/ Boards/ Commissions in the Amount of \$8,175.21
2. **Resolution 2020-128** Accepting Donation for Isanti Redbirds and Authorizing Expenditure of Same
3. **Resignation 2020-129** Accepting Cassondra Emmel Letter of Resignation
4. Approving Request for Proposals for Codification Services
5. **Resolution 2020-130** to Declare Certain Property as Surplus and Authorize its Sale by Public Surplus Online Public Auction
6. **Resolution 2020-131** Appointing Election Judges for the 2020 Primary Election
7. **Resolution 2020-132** Release of Development Agreement for Dollar General
8. **Resolution 2020-133** Amending a Donation from the Rotary Club of Cambridge & Isanti
9. **Resolution 2020-134** Approving Installation of CCTC Security Camera System at City Hall, Water Treatment Facility and Police Department
10. **Resolution 2020-135** Offering the Position of Part-Time Liquor Store Clerk to Krista Milne
11. **Resolution 2020-136** Offering the Position of Part-Time Liquor Store Clerk to Courtney Welfring
- ~~12. Resolution 2020-XXX Offering the Position of Part-Time Liquor Store Clerk to Hailee Elmer-Nelson~~

Motion by Bergley, second by Collison to approve Consent Agenda as presented. Motion passed 5-0. Motion carried.

M. Other Communications

1. Draft Minutes from the June 23, 2020 Parks, Recreation and Culture Board Meeting

N. Closed Session

1. Discussion regarding consideration to purchase Real Property pursuant to Minn. Stat. 13D.05, subd. 3(c) for PID 16.0292.100 and 16.5020.050.

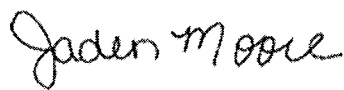
Mayor Johnson announced the Council was going into closed session at 7:47 p.m. regarding purchase of real property pursuant to Minn. Stat. 13D.05, subd. (3) for PID 16.0292.100 and 16.5020.050.

Mayor Johnson reopened the meeting for a decision. A motion was made by Lundeen directing staff into negotiations on PID 16.0292.100, seconded by Collison. Motion passed 4-1 with Gordon voting nay.

Adjournment

Motion to adjourn by Bergley, second by Collison. Motion passed 5-0. Motion carried. The meeting was adjourned at 7:50 p.m.

Respectfully Submitted,



Jaden Moore
Deputy City Clerk/ Human Resources

**CITY OF ISANTI
PLANNING COMMISSION MEETING
TUESDAY, MAY 19, 2020
at 7:45 P.M. virtually* through gotomeeting.com;**

1. Meeting Opening

- A. Call to Order: Chair Johnson called the meeting to order at 7:45pm
- B. Pledge of Allegiance
- C. Roll Call: Members present: Jeff Johnson, Dan Collison, Steve Lundeen, Jimmy Gordan, Paul Bergley, Arissya Simon (phone).
Members Absent: Alexander Collins
Staff present: Community Development Director Sheila Sellman, City Administrator Josi Wood.
- D. Agenda Modifications: None

2. Meeting Minutes

- A. Approval of Minutes from April 21, 2020 Planning Commission Meeting motion by Bergley, second by Lundeen motion passes 6-0.

3. Public Hearing

- A. Ordinance Amending the City Zoning Code, Ordinance 445, Section 2 Definitions: Section 7 Business Districts, Article one, "B-1" Central Business District and Article two "B-2" General Business District, Subd. 2: Permitted Uses, to add mobile food units as a permitted use. Sellman explained that the city recently updated the city code to include mobile food units therefore the zoning code had to be updated to determine zoning districts for this use. No one from the public spoke at the public hearing. Motion by Lundeen, second by Collison to approve the amendment, motion passed 6-0.
- B. Ordinance Amending the City Zoning Code, Ordinance 445, Section 2 Definitions: Section 7 Business District and Article two, "B-2" General Business District, Subd 3: Conditional uses, to add micro distillery cocktail room as a conditional use. Sellman explained that the city recently updated city code to include micro distillery cocktail room and therefore the zoning code had to be updated to determine the zoning district for this use as well as the definition. No one from the public spoke on this item at the public hearing. Motion by Lundeen, second by Collison to approve, motion passed 6-0.
- C. Ordinance Amending the City Zoning Code, Ordinance 445, Section 6, Articles 1, 2, Subd. 6.B. Maximum Impervious Surface Coverage. Sellman explained that there have been complaints/concerns expressed from the development community on impervious surface. With the smaller lots being accepted for development, 25% impervious is just not enough. No one from the public spoke on this item at the public hearing. Staff recommended increasing the impervious to 35%, The Commission recommended increasing to 40%. Motion by Lundeen to increase the impervious surface to 40% and amend the ordinance accordingly, second by Bergley, motion passed 6-0.

4. Other Business: None

5. Discussion Item: None

6. Adjournment: Motion by Bergley, 2nd by Collision to adjourn, motion passed 6-0 meeting adjourned at 8:02pm.

Respectfully submitted Sheila Sellman Community Development Director

Economic Development Authority
Meeting Minutes
June 2, 2020

1. **Call to Order:** EDA President Johnson called the meeting to order at 8:35pm
 - a. **Pledge of Allegiance**
 - b. **Roll Call:** Members present: Jeff Johnson, Steve Lundeen, Dan Collins, Paul Bergley, Jimmy Gordon, Justin Nielson, Luke Merrill. Staff present: Sheila Sellman Community Development Director, Josi Wood City Administrator
 - c. **Agenda Modifications:** None
 - d. **Swear in Luke Merrill**
2. **Approval of the Agenda:** Motion by Lundeen to approve, second by Bergley motion passed 7-0
3. **Approve Minutes of March 4, 2020 Regular Economic Development Authority Meeting:** Motion to approve by Lundeen, second by Bergley motion passed 7-0.
4. Business Items
 - a. **Consider Authorization for Advertising for Quotes for Lease of EDA/City Owned Crop Land:** Sellman requested authorization to advertise quotes for lease of the EDA land north of the WWTP. Merrill asked what the income from the land is, Sellman responded that it was around \$6,000 for the year, but didn't have the exact number at this time. Johnson proposed the EDA sell the land. Nielson mentioned that a lot of businesses are looking to move north and out of the metro area. Sellman explained that the lease has a clause that the city can sell the land at any time. Motion by Johnson to seek quotes for crop lease and to get an appraisal with a not to exceed expenditure of \$500, Second by Lundeen, motion passed 7-0.
 - b. **RLF One-Time Exception Discussion:** Sellman explained that the City has a Revolving Loan Fund (RLF) to provide short-term financing to assist business in the form of a loan. This money is typically used for gap financing and can't be used for anything else. The State is making a one-time exception to the use of this money if the City gives 20% back to the State. If the city gave 20% back to the state then the remaining balance could be used for general funds this one time. The current balance is \$144,885.00 if the city gave back 20% to the state (\$28,977) then the balance would be \$115,908. Staff recommended to keep the money and not return to the state. Merrill asked if there would be repercussions for future money or grants from the state. Sellman said there is no indication that will happen. Motion by Lundeen to keep the money, second by Merrill. Motion passed 7-0.
5. **Other Business / Updates / Communications:** Sellman gave updates.
6. **Adjournment:** Motion by Lundeen, second by Bergley to adjourn at 8:52pm motion passed 7-0 meeting adjourned.

RESOLUTION 2020-XXX

CONSIDERATION OF TEMPORARY ON-SALE LIQUOR LICENSES FOR THUNDER BROTHERS BREWERY FOR THE 2020 ISANTI STREET DANCES

WHEREAS, the City has received Temporary On-Sale Liquor License applications from Thunder Brothers Brewery for the 2020 Isanti Street Dances which will be held August 8, 2020 and September 12, 2020 on Main Street, adjacent to the intersection of Main Street and 1st Avenue; and,

WHEREAS, the applicant has paid the required application fees for Temporary On-Sale Liquor Licenses as set forth in the Fee Schedule; and,

WHEREAS, Thunder Brothers Brewery has provided a Certificate of Liquor Liability Insurance for this event; and,

WHEREAS, Approval from the State of Minnesota Alcohol and Gambling is required; and,

WHEREAS, the Isanti Police Department has completed a background investigation and has made a recommendation for approval;

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Isanti, Minnesota as follows:

1. Thunder Brothers Brewery application for an On-Sale Liquor Licenses for the Isanti Street Dances scheduled for August 8, 2020 and September 12, 2020 are approved.

This Resolution is hereby approved by the Isanti City Council this 21st day of July 2020.

Attest:

Mayor Jeff Johnson

Katie Brooks
Human Resources/City Clerk



City of Isanti
PO Box 428
110 1st Avenue NW
Isanti, MN 55040
Phone: 763.444.5512
Fax: 763.444.5560

APPLICATION FOR TEMPORARY ON-SALE LIQUOR LICENSE 1-4 DAY

TYPE OR PRINT INFORMATION

NAME OF ORGANIZATION Thunder Brothers Brewery		DATE ORGANIZED 2018		TAX EXEMPT NUMBER 82-252960 N/A	
STREET ADDRESS 2 Enterprise Ave, Suite A3		CITY Isanti		STATE MN	ZIP CODE 55040
NAME OF PERSON MAKING APPLICATION Warren Thunstrom		BUSINESS PHONE		HOME PHONE	
DATES & HOURS 3.2 BEER/NONINTOXICATING LIQUOR WILL BE SOLD (1 to 4 days) 7/18 - 7PM - 11 PM			TYPE OF ORGANIZATION <input type="checkbox"/> CLUB <input type="checkbox"/> CHARITABLE <input type="checkbox"/> RELIGIOUS <input type="checkbox"/> OTHER NONPROFIT		
ORGANIZATION OFFICER'S NAME Warren Thunstrom		ADDRESS			
ORGANIZATION OFFICER'S NAME		ADDRESS			
ORGANIZATION OFFICER'S NAME		ADDRESS			
Description of Event: Street Dance					
Location where license will be used. If an outdoor area, describe. Main Street					
Premise Address					
Name of applicant's liquor liability insurance carrier: Acuity					
Signature: Warren Thunstrom				Date: 7-1-20	
APPROVAL					
FOR OFFICE USE					
CITY FEE AMOUNT _____			DATE APPROVED _____		
DATE FEE PAID _____			LICENSE DATES _____		
BACKGROUND CHECK APPROVED <input type="checkbox"/> Yes <input type="checkbox"/> No					
APPLICANT HAS MET WITH POLICE CHIEF <input type="checkbox"/> Yes <input type="checkbox"/> No					

CITY OF ISANTI
110 1st Avenue North - PO Box 428
ISANTI, MN 55040
763/444-5512 - Fax: 763/444-5560

PLEASE PROVIDE THE FOLLOWING INFORMATION AS A PART OF THE
APPLICATION FOR A TEMPORARY ON-SALE LIQUOR LICENSE:

If Minors are to be present the following information is required:

Designate Area of Event:

Main Street Isanti

Describe Designated Entry into the Event Area:

Walk-Up

Describe What Controls will be Used at the Entrance (I.D. Bands etc):

I.D. shown at each purchase



Memo for Council Action

To: Mayor Johnson and Members of the City Council
From: Travis Muyres, Police Chief
Date: July 21, 2020
Subject: Resolution accepting DOJ COPS Hiring Program (CHP) 2020 Grant

The City Council authorized staff to seek out and apply for public safety grant opportunities. The City of Isanti approved Staffing Plan outlines hiring a Police Officer in 2022. The Police Department applied for the DOJ CHP 2020 grant in March, 2020.

The U.S. Department of Justice on June 2 announced nearly \$400 million in grant funding through the Department's Office of Community Oriented Policing Services, COPS, COPS Hiring Program, CHP. Funding awards to 596 law enforcement agencies across the nation were announced. The Isanti Police Department was one of 14 agencies in Minnesota receiving the award in the amount of \$125,000.

Recommendation:

Staff is recommending the acceptance of \$125,000 in grant funding for a Police Officer Position.

Request:

Staff is requesting action on this item.

Action Required:

If the Council concurs, it should by motion, take the following actions:

1. Accept \$125,000 in DOJ CHP 2020 grant funding
2. Authorize Staff to sign agreements and documentation related to the DOJ CHP 2020 Grant
3. Authorize staff to fill the DOJ CHP Grant Funded Police Officer Position immediate
4. Approve Resolution as written

Attachments:

- Resolution 2020-XXX
- DOJ CHP 2020 award letter
- DOJ CHP 2020 award list

RESOLUTION 2020 -XXX

**ACCEPTANCE OF DEPARTMENT OF JUSTICE COPS HIRING PROGRAM (CHP)
2020 GRANT AND AUTHORIZATION TO HIRE A POLICE OFFICER**

WHEREAS, per Resolution 2020-018 Staff was approved to apply for grant opportunities that would promote, assist or encourage police efforts within the Police Department; and,

WHEREAS, the City of Isanti has been awarded grants for public safety projects in the past; and,

WHEREAS, the Isanti Police Department applied for a competitive CHP grant in March 2020; and,

WHEREAS, The Isanti Police Department was awarded a CHP Grant in the amount of \$125,000; and,

WHEREAS, the awarded funding CHP reimburses \$125,000 for hiring a new officer; and,

WHEREAS, the City of Isanti staffing plan outlined the hiring of an officer in 2022; and,

WHEREAS, the CHP grant award allows the City to hire the officer as early as July 1st 2020;

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Isanti, Minnesota to hereby accept \$125,000 in grant funds from the Department of Justice COPS Hiring Program;

BE IT FUTHER RESOLVED by the City Council of the City of Isanti, Minnesota to approve the following:

1. Authorize Staff to sign necessary documentation to obtain the grant.
2. Authorize Staff to fill a new FT Police Officer position immediately per the City's hiring process and revise the Staffing plan for the Police Department.

This Resolution hereby approved by the Isanti City Council this 21st day of July 2020.

Mayor Jeff Johnson

Attest:

Katie Brooks
Human Resources/City Clerk



U.S. DEPARTMENT OF JUSTICE
OFFICE OF COMMUNITY ORIENTED POLICING SERVICES
145 N Street, NE, Washington, D.C. 20530

COPS

June 25, 2020

Chief of Police Travis Muyres
Administrator Josi Wood

Isanti Police Department
401 1st Avenue Northwest
P.O. Box 428
Isanti, MN 55040

Re: COPS Hiring Program award number 2020UMWX0409
ORI MN03003

Dear Chief of Police Muyres and Administrator Wood:

Congratulations on your agency's award for 1 officer position(s) and \$125,000.00 in federal funds over a three-year award period under the 2020 COPS Hiring Program (CHP). The local cash match required for this award will be \$208,073.00. Your agency may use CHP award funding to (1) hire new officers, (2) rehire officers who have been laid off, or (3) are scheduled to be laid off on a specific future date, as a result of local budget reductions, on or after the official award start date. Please note that any changes to the awarded hiring categories require an official review and approval by the COPS Office.

A list of conditions that apply to your award is included on your Award Document and Award Document Supplement, if applicable. A limited number of agencies may be subject to an Additional Award Notification as a result of an ongoing federal civil rights investigation, other award review, or audit of your agency by the Department of Justice. If applicable to your agency, the Additional Award Notification is included at the end of this letter and is incorporated by reference as part of this letter. In addition, a limited number of agencies may be subject to Special Conditions as a result of high risk designation or other unique circumstances. If applicable to your agency, these Special Conditions will be found in an Award Document Supplement in your award package. You should read and familiarize yourself with these conditions. **To officially accept your award, the Award Document (including the conditions and special conditions, if applicable) must be signed electronically via the Account Access link on the COPS Office website at www.cops.usdoj.gov within 45 days from the date of this letter.**

The official start date of your award is 07/01/2020. Therefore, you can be reimbursed for allowable and approved expenditures made on or after this date. Please carefully review the Financial Clearance Memorandum (FCM) included in your award package to determine your approved budget, as some of your requested items may not have been approved by the COPS Office during the budget review process and award funds may only be used for approved items. The FCM will specify the final award


ADVANCING PUBLIC SAFETY THROUGH COMMUNITY POLICING



amount and will also identify any disallowed costs.

Supplemental online award information for 2020 COPS CHP recipients can be found on the CHP Program page at <https://cops.usdoj.gov/chp-award>. We strongly encourage you to visit this site immediately to access a variety of important and helpful documents that will assist you with the implementation of your award including the 2020 CHP Award Owner's Manual, which specifies the programmatic and financial terms, conditions, and requirements of your award. In addition, the above website link includes the forms and instructions necessary to begin drawing down funds for your award. Please also ensure that you print out a copy of your application and maintain it with your award file records.

Once again, congratulations on your 2020 CHP award. If you have any questions about your award, please do not hesitate to call your Grant Program Specialist through the COPS Office Response Center at 800-421-6770.

A handwritten signature in black ink, appearing to read "Phil Keith", with a stylized flourish at the end.

Phillip E. Keith, Director

Date: 06/25/2020

Additional Award Notification



COPS HIRING PROGRAM (CHP) 2020 AWARDS

State	Law Enforcement Agency	Officers	Award Amount
AK	Akiak Native Community	2	\$214,956
AK	Bethel Police Department	1	\$125,000
AK	Chevak, City of	6	\$491,234
AK	Ft. Yukon Police Department	2	\$240,598
AK	Marshall, City of	3	\$403,688
AK	Nome Police Department	1	\$125,000
AK	Northwest Arctic Borough	3	\$375,000
AK	Palmer Police Department	1	\$125,000
AL	Alexander City	2	\$243,222
AL	Dekalb County Sheriff's Department	4	\$488,750
AL	Falkville, Town of	2	\$230,594
AL	Helena, City of	4	\$500,000
AL	Madison County Commission	20	\$2,375,000
AL	Mobile Police Department	15	\$1,766,082
AL	Montevallo Police Department	1	\$125,000
AL	Montgomery County Sheriff's Department	3	\$375,000
AL	Satsuma Police Department	2	\$250,000
AL	Tarrant Police Department	3	\$329,514
AL	Troy, City of	2	\$250,000
AR	Faulkner County Sheriff's Department	6	\$741,267
AR	Fayetteville, City of	2	\$250,000
AR	Glenwood Police Department	2	\$228,196
AR	Jonesboro Police Department	5	\$618,158
AR	Little Rock Police Department	7	\$875,000
AR	Pike County Sheriff's Department	2	\$243,266
AR	Pine Bluff, City of	2	\$310,518
AR	Searcy Police Department	2	\$338,036
AR	Springdale Police Department	3	\$375,000
AR	Trumann School District	1	\$105,417
AR	Wilmot, City of	1	\$115,968
AS	American Samoa Criminal Justice Planning Agency	15	\$1,033,440
AZ	Apache Junction Police Department	8	\$1,000,000
AZ	Camp Verde Marshal	1	\$125,000
AZ	Coconino County Sheriff's Department	4	\$500,000
AZ	Maricopa, City of	3	\$375,000
AZ	Nogales Police Department	3	\$704,122
AZ	Peoria, City of	3	\$375,000
AZ	Pima County Sheriff's Department	10	\$1,250,000
AZ	Sahuarita, Town of	2	\$250,000
AZ	Winslow, City of	2	\$250,000

CA	Alameda County	8	\$4,816,328
CA	Alturas, City of	1	\$125,000
CA	Antioch, City of	6	\$750,000
CA	Bell Gardens, City of	3	\$375,000
CA	Brawley, City of	1	\$125,000
CA	Chino, City of	2	\$250,000
CA	Chula Vista, City of	6	\$750,000
CA	Contra Costa County Sheriff's Department	2	\$250,000
CA	Corona, City of	3	\$375,000
CA	Covina Police Department	2	\$250,000
CA	Fontana, City of	5	\$625,000
CA	Glendale, City of	2	\$250,000
CA	Huron Police Department	2	\$391,786
CA	Kings County Sheriff's Department	4	\$500,000
CA	La Jolla Band of Luiseno Indians	1	\$125,000
CA	Lancaster, City of	4	\$500,000
CA	Madera County Sheriff's Department	5	\$625,000
CA	McFarland, City of	7	\$2,566,787
CA	Mendota Police Department	1	\$125,000
CA	Parlier Police Department	1	\$254,247
CA	Pittsburg Police Department	1	\$125,000
CA	Rialto Police Department	3	\$375,000
CA	San Bernardino Police Department	13	\$5,383,549
CA	San Jose, City of	20	\$2,500,000
CA	Santa Ana, City of	10	\$1,250,000
CA	Tracy, City of	3	\$375,000
CA	Turlock Police Department	4	\$500,000
CA	Vallejo, City of	8	\$5,114,754
CA	Willits Police Department	1	\$294,788
CA	Woodlake Police Department	1	\$232,574
CA	Woodland Police Department	3	\$375,000
CO	Arvada Police Department	4	\$500,000
CO	Custer County Sheriff's Department	1	\$125,000
CO	Florence Police Department	2	\$250,000
CO	Garfield County Sheriff's Department	1	\$125,000
CO	Greeley Police Department	2	\$250,000
CO	Mesa County Sheriff's Department	5	\$625,000
CO	Telluride Marshal's Department	1	\$125,000
CT	Bridgeport, City of	15	\$1,875,000
CT	East Haven Police Department	1	\$125,000
CT	Hartford, City of	10	\$2,391,351
CT	New London Police Department	6	\$2,195,583
CT	Norwich Police Department	6	\$2,069,204
CT	Trumbull Police Department	1	\$125,000
DC	Metropolitan Police Department	25	\$3,125,000
DE	Dover Police Department	5	\$625,000

DE	Laurel, Town of	1	\$125,000
DE	Newark, City of	1	\$125,000
DE	Ocean View, Town of	1	\$125,000
FL	Bradenton Police Department	3	\$375,000
FL	Cape Coral Police Department	4	\$500,000
FL	Clay County Sheriff's Department	5	\$625,000
FL	Collier County Sheriff's Department	4	\$500,000
FL	Florida City	2	\$231,918
FL	Ft. Myers, City of	10	\$1,250,000
FL	Ft. Pierce Police Department	10	\$1,250,000
FL	Ft. Walton Beach, City of	3	\$329,595
FL	Highlands County Board of County Commissioners	2	\$250,000
FL	Jacksonville, City of	40	\$5,000,000
FL	Jefferson County Sheriff's Department	1	\$118,838
FL	Metropolitan Dade County	42	\$5,250,000
FL	Miami, City of	15	\$1,875,000
FL	Nassau County Board of County Commissioners	4	\$500,000
FL	Orange County Sheriff's Office	20	\$2,500,000
FL	Orlando, City of	10	\$1,250,000
FL	Palm Bay, City of	6	\$750,000
FL	Pasco County Sheriff's Department	30	\$3,750,000
FL	Port St. Lucie, City of	4	\$500,000
FL	St. Cloud Police Department	4	\$500,000
FL	St. Lucie County Sheriff's Office	10	\$1,250,000
FL	St. Petersburg Police Department	25	\$3,125,000
FL	Starke, City of	2	\$250,000
FL	Sunrise Police Department	1	\$125,000
FL	Walton County Sheriff's Department	12	\$1,500,000
FL	West Palm Beach, City of	30	\$3,750,000
GA	Burke County Sheriff's Department	6	\$649,679
GA	Conyers Police Department	4	\$500,000
GA	Crisp County Sheriff's Department	1	\$125,000
GA	Dublin Police Department	3	\$375,000
GA	Glynn County Board of Commissioners	8	\$1,402,620
GA	Griffin, City of	3	\$375,000
GA	Habersham, County of	2	\$174,818
GA	Helen, City of	2	\$250,000
GA	Montgomery County Sheriff's Department	1	\$110,888
GA	Newton County Sheriff's Department	7	\$842,094
GA	Savannah, City of	15	\$1,875,000
GA	Treutlen County Sheriff's Department	1	\$92,682
IA	Altoona Police Department	6	\$750,000
IA	Burlington, City of	1	\$125,000
IA	Des Moines, City of	4	\$500,000
IA	Hiawatha, City of	1	\$125,000
IA	Jasper County Sheriff's Department	1	\$299,522

IA	Leon Police Department	1	\$125,000
IA	Madrid, City of	1	\$125,000
IA	Manning Police Department	1	\$125,000
IA	Marshalltown Police Department	1	\$125,000
IA	Monroe, City of	1	\$114,771
IA	Pleasant Hill, City of	1	\$125,000
IA	Stuart, City of	1	\$125,000
IA	Wapello, City of	1	\$125,000
IA	Warren County Sheriff's Department	1	\$125,000
ID	Nampa Police Department	4	\$1,095,341
ID	Pocatello, City of	5	\$625,000
ID	Salmon, City of	1	\$123,930
ID	Twin Falls County Sheriff's Department	1	\$125,000
IL	Anna Police Department	1	\$125,000
IL	Broadview Police Department	2	\$250,000
IL	Brooklyn Police Department	1	\$123,044
IL	Caseyville Police Department	1	\$125,000
IL	Charleston Police Department	1	\$125,000
IL	Chicago, City of	75	\$9,375,000
IL	Cicero, Township of	3	\$375,000
IL	Collinsville Police Department	6	\$750,000
IL	Fox Lake, Village of	2	\$250,000
IL	Galesburg Police Department	2	\$250,000
IL	Kankakee County Sheriff's Department	2	\$250,000
IL	Lincoln Police Department	1	\$125,000
IL	Litchfield Police Department	1	\$125,000
IL	North Chicago Police Department	6	\$750,000
IL	Ogle County Sheriff's Department	3	\$375,000
IL	Olympia Fields Police Department	1	\$125,000
IL	Prospect Heights Police Department	1	\$125,000
IL	River Grove Police Department	2	\$250,000
IL	Riverdale, Village of	5	\$1,046,519
IL	Univeristy of Illinois at Chicago	6	\$750,000
IL	Willowbrook Police Department	3	\$375,000
IL	Winnebago County Sheriff's Department	5	\$625,000
IN	Cannelton Police Department	1	\$192,863
IN	Decatur County Sheriff's Department	2	\$250,000
IN	East Chicago, City of	3	\$375,000
IN	Fort Wayne Police Department	5	\$625,000
IN	Howard County Sheriff's Department	5	\$625,000
IN	Jackson County Sheriff's Department	2	\$250,000
IN	Kokomo Police Department	10	\$1,250,000
IN	Perry County Sheriff's Department	1	\$125,000
IN	Rush County Sheriff's Department	1	\$125,000
IN	Steuben County Sheriff's Department	3	\$375,000
IN	Tippecanoe County Sheriff's Office	2	\$250,000

IN	Vigo County	7	\$875,000
IN	Winona Lake Police Department	1	\$125,000
KS	Arkansas City Police Department	1	\$125,000
KS	Atchison County Sheriff's Department	1	\$125,000
KS	Bonner Springs Police Department	1	\$125,000
KS	Bourbon County Sheriff's Department	1	\$118,792
KS	Cheney Police Department	2	\$250,000
KS	Cherryvale Police Department	1	\$125,000
KS	Gardner Police Department	1	\$125,000
KS	Goodland Police Department	1	\$125,000
KS	Hesston Police Department	1	\$125,000
KS	Hiawatha Police Department	1	\$125,000
KS	Kansas City Police Department	5	\$1,322,150
KS	Pratt Police Department	1	\$125,000
KS	Wabaunsee County Sheriff's Department	2	\$224,965
KS	Wellsville Police Department	1	\$123,624
KS	Wichita, City of	7	\$875,000
KY	Allen County Sheriff's Department	1	\$123,138
KY	Beattyville Police Department	1	\$125,000
KY	Berea, City of	2	\$250,000
KY	Booneville, City of	1	\$60,502
KY	Carlisle County Sheriff's Department	2	\$203,106
KY	Corbin Police Department	2	\$250,000
KY	Daviess County Sheriff's Department	2	\$250,000
KY	Elkton Police Department	1	\$125,000
KY	Elliott County Fiscal Court	1	\$203,036
KY	Flemingsburg Police Department	1	\$125,000
KY	Monroe County Sheriff's Department	2	\$221,418
KY	Morgan County Sheriff's Department	1	\$94,710
KY	Morgantown Police Department	2	\$250,000
KY	Owenton, City of	1	\$125,000
KY	Paducah Police Department	3	\$375,000
KY	Russell County Sheriff's Department	2	\$144,467
KY	Simpson County Sheriff's Office	2	\$250,000
KY	Stanton, City of	1	\$154,611
KY	Union County Sheriff's Department	4	\$500,000
LA	Bogalusa Police Department	2	\$216,857
LA	Gretna Police Department	3	\$375,000
LA	Kenner, City of	15	\$1,875,000
LA	Lafayette Parish Sheriff's Office	5	\$603,472
LA	Lake Arthur Police Department	1	\$77,351
LA	Monroe Police Department	8	\$1,000,000
LA	New Orleans Police Department	30	\$3,750,000
LA	Shreveport, City of	13	\$1,218,512
LA	Slidell Police Department	5	\$625,000
LA	Southern University at New Orleans	1	\$124,819

LA	West Monroe Police Department	2	\$228,335
MA	Easthampton Police Department	1	\$125,000
MA	Hopedale, Town of	1	\$125,000
MA	Lynn Police Department	7	\$875,000
MA	Marshfield Police Department	2	\$250,000
MA	Northeastern University	3	\$375,000
MA	West Springfield Police Department	5	\$625,000
MD	Baltimore County Police Department	10	\$1,250,000
MD	Baltimore Police Department	10	\$2,830,272
MD	Brentwood, Town of	1	\$125,000
MD	Cecil County Sheriff's Department	3	\$375,000
MD	Charles County	2	\$250,000
MD	Mt. Rainier Police Department	1	\$125,000
MD	Seat Pleasant Police Department	10	\$1,455,228
MD	St. Mary's County Sheriff's Office	4	\$500,000
ME	Androscoggin County Sheriff's Department	2	\$250,000
ME	Biddeford Police Department	1	\$125,000
ME	Brewer, City of	1	\$125,000
ME	Eliot Police Department	1	\$125,000
ME	Fryeburg Police Department	1	\$125,000
ME	Mexico Police Department	1	\$266,073
ME	Old Orchard Beach Police Department	1	\$125,000
ME	Oxford Police Department	1	\$125,000
ME	Paris Police Department	1	\$125,000
ME	Rumford Police Department	1	\$125,000
ME	Washburn Police Department	1	\$125,000
ME	Windham Police Department	1	\$125,000
ME	York County Sheriff's Department	2	\$250,000
MI	Battle Creek, City of	4	\$500,000
MI	Beaverton City Police Department	1	\$125,000
MI	Cheboygan County Sheriff's Department	1	\$125,000
MI	Clare County Sheriff's Department	2	\$237,563
MI	Detroit, City of	15	\$2,474,706
MI	Genesee County	5	\$625,000
MI	Gladwin County Sheriff's Department	1	\$125,000
MI	Grand Rapids Police Department	5	\$625,000
MI	Inkster, City of	6	\$1,459,734
MI	Ionia, County of	1	\$125,000
MI	Kalamazoo Department of Public Safety	15	\$1,875,000
MI	Lansing Police Department	5	\$625,000
MI	Muskegon County Sheriff's Department	1	\$125,000
MI	Niles, City of	1	\$125,000
MI	Parchment School District	1	\$125,000
MI	Redford, Charter Township of	4	\$500,000
MI	Three Rivers, City of	1	\$125,000
MI	Wayland City Police Department	1	\$125,000

MI	Wayne Police Department, City of	1	\$125,000
MN	Aitkin County Sheriff's Department	1	\$125,000
MN	Cottage Grove Department of Public Safety	1	\$125,000
MN	Floodwood, City of	1	\$125,000
MN	Goodhue County Sheriff's Department	1	\$125,000
MN	Hastings Police Department	1	\$125,000
MN	Isanti Police Department	1	\$125,000
MN	Long Prairie Police Department	1	\$125,000
MN	Lower Sioux Indian Community	1	\$189,216
MN	Maplewood Police Department	1	\$125,000
MN	St. Joseph Police Department	1	\$125,000
MN	Stearns County Sheriff's Department	1	\$125,000
MN	Steele County Sheriff's Office	1	\$125,000
MN	Waite Park, City of	3	\$375,000
MN	Washington County Sheriff's Department	1	\$125,000
MO	Breckenridge, City of	3	\$365,741
MO	Camden County Sheriff's Department	3	\$316,451
MO	Greene County Sheriff's Department	6	\$602,598
MO	Howell County Sheriff's Department	2	\$211,057
MO	Kansas City Board of Police Commissioners	18	\$3,675,522
MO	St. Clair County Sheriff's Department	1	\$95,070
MO	St. Francois County Sheriff's Department	1	\$105,604
MO	St. Robert Police Department	2	\$250,000
MO	Vienna, City of	1	\$92,086
MO	Washington County Sheriff's Department	3	\$274,055
MP	Northern Mariana Islands, Commonwealth of	8	\$716,268
MS	Biloxi Police Department	3	\$375,000
MS	Carroll County Sheriff's Office	1	\$125,000
MS	Desoto County Sheriff's Department	5	\$625,000
MS	Duck Hill Police Department	1	\$120,452
MS	Edwards Police Department	2	\$237,850
MS	Glendora, City of	1	\$61,361
MS	Hattiesburg, City of	4	\$490,012
MS	Lamar County Sheriff's Department	1	\$109,299
MS	Lexington, City of	2	\$147,476
MS	Moss Point Police Department	2	\$241,407
MS	Tishomingo County Sheriff's Department	1	\$108,242
MS	Tunica County Sheriff's Department	10	\$1,250,000
MS	Winona, City of	1	\$106,326
MT	Broadwater County Sheriff's Office	2	\$250,000
MT	Carbon County Sheriff's Department	1	\$125,000
MT	Gallatin County	3	\$375,000
MT	Lake County Sheriff's Department	1	\$219,009
MT	Lewis and Clark County Sheriff's Department	1	\$125,000
MT	Miles City	1	\$125,000
MT	Mineral County Sheriff's Department	1	\$223,779

MT	Missoula, City of	2	\$250,000
MT	Park County Sheriff's Department	1	\$125,000
MT	Prairie County Sheriff	1	\$179,593
MT	Sweet Grass County	1	\$125,000
MT	Troy Police Department	1	\$189,779
NC	Alamance County Sheriff's Office	3	\$375,000
NC	Ashe County Sheriff's Department	4	\$485,739
NC	Benson Police Department	1	\$124,540
NC	Buncombe County Sheriff's Department	3	\$375,000
NC	Caldwell County	1	\$123,045
NC	Catawba County	5	\$625,000
NC	Catawba Police Department	1	\$125,000
NC	Cleveland County	4	\$500,000
NC	Elizabeth City	2	\$250,000
NC	Gaston County	10	\$1,158,278
NC	Guilford County Sheriff's Department	3	\$375,000
NC	Haw River Police Department	3	\$375,000
NC	High Point Police Department	7	\$875,000
NC	Lumberton, City of	3	\$375,000
NC	Pasquotank County Sheriff's Department	2	\$250,000
NC	Princeton Police Department	1	\$125,000
ND	Lincoln Police Department	2	\$250,000
ND	Mandan Police Department	2	\$250,000
ND	Renville County Sheriff's Office	1	\$205,446
ND	Stark County Sheriff's Department	1	\$125,000
NE	Douglas County Sheriff's Department	2	\$250,000
NE	Gordon, City of	1	\$100,954
NE	Lincoln Police Department	5	\$625,000
NE	South Sioux City	1	\$125,000
NE	St. Paul, City of	1	\$125,000
NH	Claremont, City of	1	\$125,000
NH	Hollis Police Department	1	\$125,000
NH	Laconia Police Department	2	\$250,000
NH	Manchester Police Department	10	\$1,250,000
NH	Somersworth Police Department	1	\$125,000
NH	Thornton, Town of	1	\$125,000
NJ	Berkeley Police Department	10	\$1,250,000
NJ	Bogota, Borough of	1	\$125,000
NJ	Camden County Police Department	10	\$2,141,041
NJ	Essex County Sheriff's Office	15	\$1,875,000
NJ	Garfield, City of	3	\$375,000
NJ	Newark, City of	15	\$1,875,000
NJ	Orange Township, City of	15	\$1,875,000
NJ	Passaic, City of	8	\$1,000,000
NJ	Paterson, City of	10	\$1,886,048
NJ	Salem Police Department	2	\$291,396

NJ	Sayreville Police Department	8	\$1,000,000
NJ	Township of Belleville	11	\$1,375,000
NJ	Trenton, City of	10	\$1,250,000
NJ	Wildwood Police Department	6	\$750,000
NM	Albuquerque Police Department	40	\$9,740,029
NM	Bernalillo County Sheriff's Department	5	\$1,536,750
NM	Bloomfield Police Department	2	\$250,000
NM	Espanola Police Department	3	\$647,160
NM	Rio Rancho Department of Public Safety	5	\$1,149,442
NM	Sandoval County	5	\$625,000
NV	North Las Vegas Police Department	2	\$250,000
NV	University of Nevada, Las Vegas	2	\$250,000
NV	West Wendover Police Department	2	\$250,000
NY	Binghamton, City of	2	\$250,000
NY	Chemung County	1	\$125,000
NY	Clinton County Sheriff's Office	4	\$500,000
NY	Fulton County Sheriff's Office	1	\$125,000
NY	New York City Police Department	100	\$11,563,600
NY	Niagara Falls Police Department	8	\$2,313,738
NY	Owego, Village of	3	\$797,815
NY	Spring Valley Police Department	3	\$1,020,664
OH	Aberdeen Police Department	1	\$104,101
OH	Akron, City of	12	\$3,957,780
OH	Bay Village, City of	1	\$125,000
OH	Brooklyn, City of	1	\$125,000
OH	Cambridge, City of	2	\$250,000
OH	Canton, City of	5	\$625,000
OH	Cincinnati, City of	86	\$10,750,000
OH	Cleveland, City of	30	\$7,968,944
OH	Dayton, City of	5	\$625,000
OH	East Cleveland Police Department	3	\$626,768
OH	Euclid, City of	3	\$375,000
OH	Fairborn, City of	2	\$250,000
OH	Fayette, Village of	1	\$125,000
OH	Greenfield, City of	1	\$125,000
OH	Hamilton County Sheriff's Office	10	\$1,250,000
OH	Jackson County Sheriff's Department	2	\$250,000
OH	Lorain Police Department	4	\$500,000
OH	Mansfield Division of Police	4	\$1,083,097
OH	Maple Heights Police Department	2	\$572,124
OH	Marion Police Department	3	\$375,000
OH	Metropolitan Park District of the Toledo Area	2	\$250,000
OH	Middletown, City of	2	\$250,000
OH	Milton, Township of	1	\$125,000
OH	Mt. Healthy, City of	2	\$250,000
OH	New Boston Police Department	2	\$250,000

OH	Ohio Department of Rehabilitation And Correction	4	\$752,014
OH	Ohio State Highway Patrol	5	\$1,281,658
OH	Toledo Department of Police Operation	6	\$750,000
OH	Trotwood, City of	4	\$1,039,007
OH	Union City	2	\$219,461
OH	Washington County Sheriff's Department	1	\$125,000
OH	Whitehall Division of Police	3	\$375,000
OH	Youngstown Police Department	8	\$800,869
OK	Bixby Police Department	1	\$125,000
OK	Calera, Town of	1	\$104,801
OK	Edmond Police Department	3	\$375,000
OK	Elk City	1	\$125,000
OK	Fort Towson Police Department	1	\$98,435
OK	Haileyville, City of	1	\$100,140
OK	Harrah Police Department	1	\$100,119
OK	Muscogee (Creek) Nation	5	\$543,496
OK	Norman, City of	4	\$500,000
OK	Owasso Police Department	6	\$750,000
OK	Rogers County Sheriff's Department	2	\$250,000
OK	Savanna, Town of	1	\$125,000
OK	Sequoyah County Sheriff's Department	2	\$275,394
OK	Shawnee Police Department	2	\$250,000
OK	Stringtown, Town of	1	\$117,464
OK	Tuttle Police Department	1	\$121,229
OK	Warner Police Department	2	\$184,300
OK	Weleetka Police Department	2	\$119,808
OR	Albany Police Department	1	\$391,555
OR	Carlton Police Department	1	\$125,000
OR	Enterprise, City of	1	\$125,000
OR	Florence Police Department	1	\$125,000
OR	Gervais Police Department	1	\$125,000
OR	Harney County Sheriff's Office	1	\$258,286
OR	Jackson County Sheriff's Department	2	\$250,000
OR	Lakeview Police Department	1	\$125,000
OR	Oregon City, City of	1	\$125,000
OR	Tigard, City of	2	\$250,000
OR	Tillamook Police Department	1	\$125,000
OR	Union County Sheriff's Department	1	\$125,000
PA	Borough of Berwick	2	\$566,123
PA	Hazleton Police Department	4	\$1,342,497
PA	Johnstown Police Department	2	\$250,000
PA	McKeesport, City of	2	\$250,000
PA	Middletown, Township of	2	\$250,000
PA	New Sewickley, Township of	3	\$375,000
PA	Pottstown, Borough of	2	\$250,000
PA	Reading, City of	4	\$500,000

PR	Guaynabo, Municipality of	28	\$1,958,611
PR	Hatillo, Municipality of	7	\$344,176
PR	Jayuya, Municipality of	6	\$303,634
PR	Luquillo, Municipality of	8	\$793,725
PR	San Juan, Municipality of	19	\$1,161,351
PR	Villalba, Municipality of	7	\$368,938
RI	Pawtucket, City of	6	\$750,000
RI	Providence Police Department	10	\$1,250,000
SC	Bluffton Police Department	2	\$250,000
SC	Camden Police Department	3	\$326,644
SC	Charleston County	10	\$1,250,000
SC	Chester County Sheriff's Department	6	\$1,015,824
SC	Chester Police Department	3	\$382,963
SC	Chesterfield County Sheriff's Office	4	\$395,089
SC	Conway Police Department	2	\$250,000
SC	Greeleyville Police Department	1	\$97,124
SC	Hampton County Sheriff's Department	3	\$367,989
SC	Hardeeville, City of	2	\$250,000
SC	Horry County Police Department	15	\$1,875,000
SC	Myrtle Beach, City of	10	\$1,250,000
SC	Spartanburg Department of Public Safety	2	\$351,762
SD	Box Elder Police Department	1	\$125,000
SD	Butte County Sheriff's Department	1	\$125,000
SD	Codington County Sheriff's Department	1	\$125,000
SD	Rapid City Police Department	3	\$375,000
SD	Sioux Falls Police Department	2	\$250,000
SD	Sisseton Wahpeton Law Enforcement	1	\$125,000
SD	Stanley County Sheriff's Office	1	\$125,000
SD	Sturgis Police Department	1	\$125,000
SD	Summerset Police Department	3	\$374,998
SD	Turner County Sheriff's Department	1	\$102,747
SD	Watertown Police Department	3	\$375,000
SD	Yankton Police Department	1	\$125,000
TN	Alcoa, City of	2	\$250,000
TN	Bolivar Police Department	1	\$116,980
TN	Bradley County Sheriff's Department	4	\$404,757
TN	Clarksville, City of	9	\$1,125,000
TN	Covington Police Department	3	\$375,000
TN	Hendersonville Police Department	3	\$375,000
TN	Jefferson County Sheriff's Department	4	\$426,049
TN	Jonesborough, Town of	2	\$250,000
TN	Lafollette Police Department	1	\$123,928
TN	Manchester Police Department	1	\$125,000
TN	McMinnville Police Department	2	\$250,000
TN	Memphis Police Department	50	\$9,823,624
TN	Rutherford County Sheriff's Department	5	\$625,000

TN	Union County Sheriff's Department	2	\$195,182
TN	Waynesboro, City of	1	\$117,059
TX	Arlington Police Department	15	\$1,875,000
TX	Cameron County Sheriff's Department	6	\$929,012
TX	Center Police Department	2	\$250,000
TX	Comanche Police Department	3	\$484,966
TX	Donna, City of	1	\$98,949
TX	El Paso County Sheriff's Department	16	\$2,000,000
TX	Frisco, City of	4	\$500,000
TX	Ft. Worth, City of	13	\$1,625,000
TX	Harris, County of	5	\$625,000
TX	Houston Police Department	71	\$8,875,000
TX	La Joya Police Department	4	\$512,556
TX	Laredo, City of	11	\$1,375,000
TX	Mesquite, City of	3	\$375,000
TX	Mission Police Department	10	\$1,250,000
TX	North Richland Hills Police Department	1	\$125,000
TX	Penitas, City of	2	\$186,688
TX	Reagan County Sheriff's Office	3	\$375,000
TX	Rio Grande City Police Department	3	\$317,244
TX	San Angelo, City of	5	\$560,060
TX	San Antonio Police Department	25	\$3,125,000
TX	San Juan Police Department	2	\$229,592
TX	Schulenburg, City of	3	\$375,000
TX	Socorro Police Department	6	\$742,237
TX	Sonora Police Department	1	\$113,811
TX	Southwestern Christian College Police	2	\$425,760
TX	Sullivan City Police Department	2	\$214,398
TX	Temple, City of	3	\$375,000
TX	Texas City	6	\$750,000
TX	Tyler, City of	2	\$250,000
TX	Victoria Police Department	4	\$500,000
TX	West Columbia Police Department	2	\$250,000
TX	West Orange Police Department	1	\$344,271
UT	American Fork, City of	1	\$125,000
UT	Orem, City of	3	\$375,000
UT	Salt Lake, City of	10	\$1,250,000
UT	Wayne County Sheriff's Department	1	\$125,000
UT	Willard Police Department	1	\$125,000
VA	Bristol, City of	4	\$500,000
VA	Chesterfield County Police Department	15	\$1,875,000
VA	Lynchburg Police Department	2	\$250,000
VA	Manassas, City of	2	\$250,000
VA	Page County Sheriff's Department	3	\$468,819
VA	Pearisburg Police Department	1	\$125,000
VA	Stafford County Sheriff's Department	6	\$750,000

VA	Westmoreland County Sheriff's Department	4	\$500,000
VI	United States Virgin Islands	12	\$2,144,180
VT	Barre, City of	2	\$250,000
VT	Hinesburg, City of	1	\$125,000
VT	Lamoille County Sheriff's Office	1	\$125,000
VT	Morristown, Town of	1	\$125,000
VT	Orange County Sheriff's Department	1	\$125,000
VT	Pittsford Police Department	1	\$125,000
VT	Shelburne Police Department	1	\$125,000
VT	Swanton, Village of	3	\$375,000
VT	Winhall, Village of	1	\$125,000
VT	Woodstock Village Police Department	1	\$125,000
WA	Battle Ground Police Department	1	\$125,000
WA	Burlington Police Department	2	\$250,000
WA	Colfax Police Department	2	\$250,000
WA	Dupont Police Department	3	\$375,000
WA	Everett, City of	16	\$6,054,160
WA	Federal Way, City of	6	\$750,000
WA	Lakewood, City of	3	\$375,000
WA	Morton Police Department	1	\$125,000
WA	Moses Lake Police Department	2	\$250,000
WA	Othello Police Department	1	\$125,000
WA	Seatac Police	1	\$125,000
WA	Soap Lake, City of	2	\$250,000
WI	Crawford, County of	1	\$125,000
WI	Cudahy Police Department	1	\$301,411
WI	Fond Du Lac County Sheriff's Department	3	\$375,000
WI	Horicon Police Department	1	\$125,000
WI	Madison Police Department	10	\$1,250,000
WI	Milwaukee Police Department	30	\$9,712,096
WI	Red Cliff Band of Lake Superior Chippewa Indians	2	\$484,356
WI	St. Croix Falls Police Department	1	\$125,000
WI	Wauwatosa, City of	1	\$226,061
WI	Wood County Sheriff's Department	1	\$279,861
WV	Beckley, City of	5	\$625,000
WV	Cabell County Sheriff's Department	1	\$125,000
WV	Elk Garden, Town of	1	\$50,380
WV	Elkins Police Department	1	\$109,375
WV	Logan County Sheriff's Department	3	\$373,103
WV	Mercer County Sheriff's Department	3	\$375,000
WV	Ranson, Corporation of	2	\$250,000
WV	Roane County Sheriff's Department	1	\$105,635
WV	Spencer, City of	2	\$240,654
WV	Summersville Police Department	1	\$125,000
WV	Terra Alta, Town of	2	\$185,050
WY	Big Horn County Sheriff's Office	2	\$237,246

WY	Cody Police Department	1	\$125,000
WY	Mills Police Department	1	\$125,000
WY	Platte County Sheriff's Department	2	\$250,000
WY	Shoshoni Police Department	2	\$241,882

TOTAL NUMBER OF AWARDS	596
TOTAL NUMBER OF OFFICER POSITIONS FUNDED	2,732
TOTAL AMOUNT OF 2020 CHP FUNDING	\$393,964,911

City of Isanti

Check Register - Mayor/Council Approval

Check Issue Dates: 7/7/2020 - 7/8/2020

Jul 08, 2020 11:36AM

Report Criteria:

Report type: Summary

Check.Type = {<>} "Adjustment"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
07/20	07/08/2020	53902	1503	7-UP BOTTLING	609-20200	189.60
07/20	07/08/2020	53903	1898	ABSOLUTE PORTABLE RESTROOMS	104-20200	125.00
07/20	07/08/2020	53904	1231	ACE SOLID WASTE INC	101-20200	2,281.51
07/20	07/08/2020	53905	692	ARC IRRIGATION LLP	104-20200	745.56
07/20	07/08/2020	53906	2030	ARTISAN BEER COMPANY	609-20200	42.90
07/20	07/08/2020	53907	9	BERNICKS PEPSI-COLA	609-20200	3,017.92
07/20	07/08/2020	53908	2319	BREAKTHRU BEVERAGE	609-20200	4,422.44
07/20	07/08/2020	53909	2319	BREAKTHRU BEVERAGE	609-20200	208.80
07/20	07/08/2020	53910	1629	CITY OF ISANTI	226-20200	15,189.04
07/20	07/08/2020	53911	1985	CIVIC SYSTEMS, LLC	609-20200	5,352.00
07/20	07/08/2020	53912	1472	CRAWFORDS EQUIPMENT INC	101-20200	19.85
07/20	07/08/2020	53913	918	CRYSTAL SPRINGS ICE	609-20200	1,102.14
07/20	07/08/2020	53914	8	DAHLHEIMER DISTRIBUTING CO	609-20200	8,254.25
07/20	07/08/2020	53915	912	FASTENAL COMPANY	602-20200	50.82
07/20	07/08/2020	53916	2852	FIDELITY SECURITY LIFE INSURANCE CO	861-20200	120.85
07/20	07/08/2020	53917	134	GOPHER STATE ONE-CALL INC	601-20200	160.65
07/20	07/08/2020	53918	2209	INNOVATIVE OFFICE SOLUTIONS, INC	920-20200	3,499.06
07/20	07/08/2020	53919	1891	ISANTI AREA JOINT	101-20200	59,519.38
07/20	07/08/2020	53920	252	ISANTI REDBIRDS	104-20200	1,089.54
07/20	07/08/2020	53921	162	ISANTI RENTAL INC	101-20200	16.95
07/20	07/08/2020	53922	7	JOHNSON BROTHERS LIQUOR CO	609-20200	15,758.93
07/20	07/08/2020	53923	5	KAWALEK TRUCKING	609-20200	337.80
07/20	07/08/2020	53924	17	MCDONALD DISTRIBUTING CO	609-20200	17,645.40
07/20	07/08/2020	53925	616	MENARDS - CAMBRIDGE	101-20200	7.98
07/20	07/08/2020	53926	1445	MN PUBLIC FACILITIES AUTHORITY	601-20200	402,768.24
07/20	07/08/2020	53927	2080	MVTL LABORATORIES INC	601-20200	43.20
07/20	07/08/2020	53928	279	NORTHLAND LANDSCAPING	101-20200	44.02
07/20	07/08/2020	53929	44	PHILLIPS WINE & SPIRITS INC	609-20200	4,426.30
07/20	07/08/2020	53930	1884	REICHMANN, WADE	104-20200	2,000.00
07/20	07/08/2020	53931	1361	STAPLES ADVANTAGE	609-20200	279.31
07/20	07/08/2020	53932	1290	THE AMBLE GROUP	101-20200	44.10
07/20	07/08/2020	53933	1740	TOSHIBA FINANCIAL SERVICES	108-20200	233.55
07/20	07/08/2020	53934	686	VERIZON WIRELESS	609-20200	1,259.52
07/20	07/08/2020	53935	42	VIKING COCA-COLA BOTTLING CO	609-20200	204.60
07/20	07/08/2020	53936	1922	WEX BANK	101-20200	2,409.16
07/20	07/08/2020	53937	2475	WHITE BEAR IT SOLUTIONS, LLC	101-20200	2,732.31
07/20	07/08/2020	53938	2067	ZABINSKI BUSINESS	609-20200	331.31
Grand Totals:						555,933.99

Report Criteria:

Report type: Summary

Check.Type = {<>} "Adjustment"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
07/20	07/15/2020	53944	1898	ABSOLUTE PORTABLE RESTROOMS	101-20200	1,140.00
07/20	07/15/2020	53945	2343	ADVANTAGE SIGNS INC	101-20200	735.50
07/20	07/15/2020	53946	9	BERNICKS PEPSI-COLA	609-20200	1,665.65
07/20	07/15/2020	53947	368	BILLS QUALITY CLEANING	101-20200	521.00
07/20	07/15/2020	53948	2221	C & L DISTRIBUTING	609-20200	265.80
07/20	07/15/2020	53949	1198	CENTER POINT ENERGY	601-20200	624.17
07/20	07/15/2020	53950	1822	CENTURYLINK BUSINESS SERVICES	602-20200	35.19
07/20	07/15/2020	53951	2610	CINTAS	101-20200	448.01
07/20	07/15/2020	53952	918	CRYSTAL SPRINGS ICE	609-20200	569.08
07/20	07/15/2020	53953	8	DAHLHEIMER DISTRIBUTING CO	609-20200	20,194.70
07/20	07/15/2020	53954	2807	DAUDT, BRANDON	101-20200	167.97
07/20	07/15/2020	53955	833	DIAMOND VOGEL PAINT	101-20200	774.90
07/20	07/15/2020	53956	255	ESS BROTHERS & SONS	603-20200	716.80
07/20	07/15/2020	53957	2028	FURTHER	101-20200	31.40
07/20	07/15/2020	53958	2028	FURTHER	861-20200	28.86
07/20	07/15/2020	53959	160	HAWKINS INC	601-20200	3,709.56
07/20	07/15/2020	53960	7	JOHNSON BROTHERS LIQUOR CO	609-20200	8,853.92
07/20	07/15/2020	53961	2928	JOHNSON, JANICE	101-20200	53.69
07/20	07/15/2020	53962	5	KAWALEK TRUCKING	609-20200	237.00
07/20	07/15/2020	53963	1338	KNIFE RIVER	101-20200	184.00
07/20	07/15/2020	53964	2676	LEVEL CONTRACTING	505-20200	65,000.00
07/20	07/15/2020	53965	131	MACQUEEN EQUIPMENT INC	603-20200	386.64
07/20	07/15/2020	53966	17	MCDONALD DISTRIBUTING CO	609-20200	13,152.75
07/20	07/15/2020	53967	281	MINNCO CREDIT UNION	101-20200	3,100.67
07/20	07/15/2020	53968	928	MINNEAPOLIS OXYGEN CO	101-20200	90.00
07/20	07/15/2020	53969	2208	MINNESOTA EQUIPMENT INC	101-20200	87.88
07/20	07/15/2020	53970	310	MMBA	609-20200	1,700.00
07/20	07/15/2020	53971	176	MN DEPT OF REVENUE	101-20200	36,192.00
07/20	07/15/2020	53972	2842	MN PEIP	861-20200	23,869.16
07/20	07/15/2020	53973	1407	MORRIS ELECTRONICS INC	101-20200	120.00
07/20	07/15/2020	53974	44	PHILLIPS WINE & SPIRITS INC	609-20200	4,931.61
07/20	07/15/2020	53975	2406	QUALITY FLOW SYSTEMS INC	602-20200	6,940.00
07/20	07/15/2020	53976	2396	SOUTHERN GLAZERS OF MN	609-20200	11,288.97
07/20	07/15/2020	53977	73	STAR	101-20200	60.50
07/20	07/15/2020	53978	2156	SUMMIT COMPANIES	101-20200	32.00
07/20	07/15/2020	53979	2793	TEAM LABORATORY CHEMICAL, LLC	602-20200	818.50
07/20	07/15/2020	53980	1740	TOSHIBA FINANCIAL SERVICES	108-20200	220.67
07/20	07/15/2020	53981	1820	URBANS HARDWARE INC	101-20200	272.36
07/20	07/15/2020	53982	2524	US BANK EQUIPMENT FINANCE	101-20200	63.00
07/20	07/15/2020	53983	2027	US INTERNET	603-20200	57.80
07/20	07/15/2020	53984	42	VIKING COCA-COLA BOTTLING CO	609-20200	164.95
07/20	07/15/2020	53985	1286	VINOCOPIA INC	609-20200	476.30
07/20	07/15/2020	53986	4	WATSON CO INC	609-20200	1,637.10
Grand Totals:						211,620.06

City of Isanti

Gross Payroll	87,818.93
Social Security & Medicare	5,009.57
Public Employees Retirement	8,564.19
Total City Expense	<u>101,392.69</u>

Pay Date 7/10/2020

Pay Period 14 (6/21-7/4/20)

RESOLUTION 2020-XXX

L.2.

**ACCEPTING PART-TIME LIQUOR STORE CLERK LETTER OF RESIGNATION FOR
SARAH CISAR**

WHEREAS, part-time Liquor Store Clerk, Sarah Cisar has submitted a letter of resignation to the Liquor Store Manager, John Jacobi on July 3rd, 2020; and,

WHEREAS, the effective date of this resignation is July 17, 2020; and,

WHEREAS, Sarah Cisar is leaving employment in good standing;

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Isanti, Minnesota, to hereby approve as follows:

1. That the resignation of Sarah Cisar is hereby accepted effective July 17th, 2020.
2. That Human Resources/City Clerk and Liquor Store Manager are hereby directed to fill the position.

This Resolution is hereby approved by the Isanti City Council this 21st day of July, 2020.

Attest:

Mayor Jeff Johnson

Katie Brooks
Human Resources/City Clerk

RESOLUTION 2020-XXX

ACCEPTING PART-TIME LIQUOR STORE CLERK LETTER OF RESIGNATION FOR SHEILA JOHNSRUD

WHEREAS, part-time Liquor Store Clerk, Sheila Johnsrud has submitted a letter of resignation to the Liquor Store Manager, John Jacobi on July 13th, 2020; and,

WHEREAS, the effective date of this resignation is July 27, 2020; and,

WHEREAS, Sheila Johnsrud is leaving employment in good standing;

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Isanti, Minnesota, to hereby approve as follows:

1. That the resignation of Sheila Johnsrud is hereby accepted effective July 27th, 2020.
2. That Human Resources/City Clerk and Liquor Store Manager are hereby directed to fill the position.

This Resolution is hereby approved by the Isanti City Council this 21st day of July, 2020.

Attest:

Mayor Jeff Johnson

Katie Brooks
Human Resources/City Clerk



Memo for Council Action

To: Mayor Johnson and Members of the City Council
From: Travis Muyres, Police Chief
Date: July 21st, 2020
Subject: LanguageLine Translation Services

Background:

Isanti Police is dedicated to serving all persons. Services to assist in the communication of persons whom require alternative language or ASL. The Police Department has a legal obligation to provide translation services during specific law enforcement actions.

Recommendation:

Staff is recommending approval utilizing LanguageLine remote translation services. The fee is based on per minute use. Fees will be paid out of Police Department Budget 112 Contracted Services.

Action Required:

If the Council concurs, it should by motion, take the following actions:

1. Authorize staff to sign agreement with LanguageLine.
2. Approve Resolution as written.

Attachments:

- Res 2020-XXX
- LanguageLine Agreement

RESOLUTION 2020-XXX

APPROVING CONTRACT WITH LANGUAGELINE SERVICES

WHEREAS, The Police Department has the obligation to provide police services to all members of the community; and,

WHEREAS, there are legal requirements for officers to have the immediate availability of language translators at all times of the day; and,

WHEREAS, LanguageLine offers pay per minute remote translator services;

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Isanti, **Minnesota** to accept user agreement with LanguageLine for translation service, and allow Staff to sign the agreement and other necessary documentation.

This resolution was duly adopted by the Isanti City Council this 21st day of July, 2020.

Attest:

Mayor Jeff Johnson

Katie Brooks
Human Resources/City Clerk

Statement of Work

LanguageLine® PhoneSM and InSight® Video Interpreting

Enter correct full legal name of Customer:

Customer number if applicable:

This Statement of Work is subject to the Master Service Agreement between you, the Customer ("Customer" or "you") and Language Line Services, Inc. ("LanguageLine"). This document is the sole document that reflects pricing for these services and must be signed by an authorized representative from you, the Customer. Pricing is only final upon a signature by an authorized officer of LanguageLine. Pricing changes, if any, will be made on next full monthly billing cycle.

The following apply to **both** LanguageLine® PhoneSM Interpreting and LanguageLine InSight® Video Interpreting (InSight®):

1. **PRICE PER MINUTE.** Price per minute is based on the language requested. Price per minute does not include international call fees.
2. **PAPER INVOICE CHARGE.** Electronic invoices are provided free of charge. If paper invoices are preferred, fees apply. . \$1.75
3. **FINANCE CHARGE.** Finance charges are applied to any past due balances. Interest will accrue from the date on which payment is due at a rate equal to the lesser of 1.5% per month or the maximum rate permitted by applicable law.
4. **OPTIONAL CUSTOMIZED REPORT CONFIGURATION**
 - Report setup (per hour)WAIVED
 - Report maintenance (monthly)WAIVED
5. **OPTIONAL TRAINING ASSISTANCE AND MATERIALS**
 - Customized reference and support materials development (per hour)..... WAIVED
 - Training/awareness assistance (on site per day/per trainer).....WAIVED

LanguageLine® PhoneSM Interpreting

The following fees apply solely to LanguageLine® PhoneSM Interpreting.

1. **ENROLLMENT AND SETUP PACKAGES**
 - One time setup charge per CustomerWAIVED
 - Fee for each subsequent Client Identification Number with corresponding statementWAIVED
2. **CLIENT IDENTIFICATION NUMBER.** Monthly minimum charge per Client Identification NumberWAIVED
3. **PLATFORM ACCESS CHARGE.** Platform access per call.....WAIVED
4. **LONG DISTANCE DIAL OUT.** Long distance dial out charge applied per dial out (in addition to per minute charges) .WAIVED
5. **FCC SURCHARGE AND FEES.** Fees that LanguageLine has or will pay to these third parties: surcharges, fees, taxes, payments to the Universal Service Administrative Company (USAC).
6. **OPTIONAL INTERPRETER APPOINTMENT AT SPECIFIC TIME**
 - Applied per appointment \$100.00
 - Cancellation per appointment will be charge \$200 for any missed appointment \$200.00

Per Minute Usage Fees for LanguageLine Phone Interpreting and InSight® Audio Interpreting

Tiers	Languages	Per Minute Charge
1	Spanish	\$1.35
2	Chinese (Mandarin and Cantonese), French, Japanese, Polish, Russian, and Vietnamese	\$1.35
3	Armenian, Cambodian, German, Haitian Creole, Italian, Korean, and Portuguese	\$1.35
4	Farsi, Tagalog, Thai, Urdu, and all other languages	\$1.35

{CONTINUED ON NEXT PAGE}

Statement of Work

LanguageLine® PhoneSM and InSight® Video Interpreting

InSight® Video Interpreting

The following fees apply solely to LanguageLine InSight® Video Interpreting.

Per Minute Usage Fees for LanguageLine InSight® Video Interpreting

Tiers	Languages	Per Minute Charge
1	American Sign Language	\$2.95
2	Spanish	\$1.85
3	All other languages	\$1.95

- ACTIVATION.** Please check the appropriate box below to indicate your choice for monthly service fees or a one-time activation fee.
 - ☐ Monthly Service Fees (applied monthly per Client Identification Number based on the total number of activated devices):
 - Up to 10 Activated Devices\$30.00/month WAIVED
 - Up to 100 Activated Devices\$75.00/month WAIVED
 - 101+ Activated Devices\$200.00/month WAIVED
 - OR
 - ☐ One-time Activation Fee for Unlimited Device Activations (applied per Customer)\$2,500.00/one-time fee WAIVED
- EQUIPMENT.** Equipment Purchase (Customer-Owned) and Lease (LanguageLine-Owned) options are available for the equipment identified below for use with the InSight® service (collectively, the "Equipment"). All Equipment requests must be submitted in writing over the term of this Agreement and the appropriate fees will apply.
 - Customer-Supplied: Purchased by the Customer from a supplier other than LanguageLine.
 - Customer-Owned: Purchased by the Customer from LanguageLine.
 - LanguageLine-Owned: Leased by the Customer from LanguageLine.
- EQUIPMENT LEASE FEES.** A monthly lease fee per unit applies, and the Equipment remains the property of LanguageLine:
 - iPad and Interpreter on Wheels® Stand\$75.00/month
 - iPad and Table Top Stand\$45.00/month

EQUIPMENT PURCHASES. The following Equipment is available for purchase from LanguageLine. Standard rates at the time of purchase will apply. Upon depletion of current equipment models and release of new equipment models, updated pricing (if applicable) will automatically apply. Details will be available from your Account Executive.

- 32GB 6th Generation iPad (9.7-inch, Wi-Fi Only) with Screen Protector (Models: MR7G2LL/A or MRJN2LL/A) ..\$425.00
- 64GB iPad Pro (12.9-inch, Wi-Fi Only) with Screen Protector (Model: MTEM2LL/A).....\$1,250.00
- 9.7-inch Screen Protector (Model: SP-AGF-APL-IDP9-2)\$15.00
- 12.9-inch Screen Protector (Model: ID70WS-F00)\$40.00
- Interpreter on Wheels® Stand with LanguageLine TrueSound™ (Models: 185-00899 or 185-00957)\$995.00
- Table Top Stand w/ Enclosure (Models: 303W75/185-00671, 303W299PSENW-KIT, or 303W290SENW-KIT)\$225.00
- Table Top Stand without Enclosure (Models: 303W or 303W75)\$100.00
- TrueSound™ Audio Amplification Enclosure (Models: 185-00597, 185-00670, or 185-00671)\$195.00
- 12.9-inch iPad Enclosure (Model: 290SENW-KIT or 299PSENW-KIT)\$125.00

Additional Terms and Conditions for InSight® Video Interpreting

- TERMS REGARDING SOFTWARE APPLICATION.** The InSight® video interpretation Services (the "Services") are provided by LanguageLine through a proprietary desktop and/or tablet application owned by LanguageLine (the "App"). The App must be downloaded by Customer to Customer-Supplied or Customer-Owned devices to use the Services (see Section 8 below for additional terms). The App is pre-installed and configured on LanguageLine-provided leased Equipment (see Section 9 below for additional terms). Customer agrees (a) that it will not make any copies of the App or attempt to reverse engineer

LanguageLine® PhoneSM and InSight® Video Interpreting

it or make any changes to it; and (b) that the following uses of the Services are prohibited: the transmission of any message or other material which constitutes an infringement of any third party copyright or trademark; an unauthorized disclosure of a trade secret; the transfer of information or technology abroad in violation of any applicable export law or regulation; a violation of Section 223 of the Communications Act of 1934, as amended, 47 U.S.C. Section 223, or other criminal prohibitions regarding the use of telephonic or video devices to transmit obscene, threatening, harassing or other messages specified therein; a libelous or slanderous statement; or a violation of any other applicable statute or government regulation.

2. **INTELLECTUAL PROPERTY.** Customer acknowledges and agrees that all rights including copyright throughout the world in the App, in the LanguageLine TrueSound™, NotePad™, InSight®, and Interpreter on Wheels® trademarks (collectively, the "Trademarks"), and in the issued patents and pending patents relating to the Equipment, are exclusively owned by LanguageLine, and that neither this Agreement, nor Customer's use of the Services, the App or the Equipment grants to Customer any right, title, or interest in or to the Services, the Equipment, the App, the Trademarks, or any of the other technology, systems, processes or other aspect of the Services, including but not limited to any intellectual property rights therein (collectively, the "LanguageLine Properties"). Customer expressly agrees that it shall not assert any rights in any of the LanguageLine Properties, or challenge LanguageLine's rights in or the validity of any of the LanguageLine Properties in any country, nation, or jurisdiction in the world, and Customer agrees that it shall not directly or through others copy, decompile, reverse engineer, disassemble, modify, or create derivative works of the App, or any aspect thereof. Customer agrees that this Paragraph shall survive the expiration of this Agreement and will continue to apply after the Agreement ends.
3. **ENCRYPTION.** LanguageLine acknowledges that encryption is built into the App and the Services platform, ensuring the security of the live video as it traverses the Internet. This encryption allows LanguageLine to fulfill its obligation under any Customer Business Associate Agreement ("BAA") with respect to the Services. LanguageLine does not record the video call and therefore has no record of the call content. With respect to the App's electronic NotePad™ function, written information relayed during the call is also encrypted. As with the live video, no recording is made of information written on the NotePad™ and therefore this information cannot be retrieved after the call's completion.
4. **TRANSMISSION RELEASE.** Customer acknowledges that the use of the Services requires that the user's voice, likeness and/or image as well as the user's personally identifiable information is or will be transmitted over the Internet. Customer hereby authorizes LanguageLine to transmit each user's voice, likeness, image and/or personally identifiable information over the Internet solely for the purpose of the Services, and Customer agrees to obtain such privacy consents, releases and approvals as may be required to obtain authorization from each user to transmit all of the foregoing for purposes of the Services. Customer shall indemnify and hold harmless LanguageLine and its affiliates and their respective employees from all costs, fees, expenses, and damages of any nature whatsoever related to any claims relating to the unauthorized use by Customer of the image, likeness, voice and/or personally identifiable information of any Customer employee, agent, contractor, patient, customer, client or other user of the Services under Customer's control. This Paragraph shall survive the expiration of this Agreement.
5. **RESPONSIBILITY FOR UNAUTHORIZED USE.** Customer will safeguard its use of the Services against use by unauthorized persons and will be responsible for charges resulting from use of its Services, whether or not such use is authorized.
6. **AVAILABILITY OF SERVICES.** The Services may not be available at all times due to interruptions, technical problems, and/or system upgrades and maintenance. All interpreters provided in conjunction with the Services may not be available at all times and interpreters will be assigned solely by LanguageLine.
7. **QUALITY CONTROL.** Customer acknowledges that LanguageLine from time to time will monitor calls made through the Service for purposes of quality control.
8. **PURCHASED EQUIPMENT ADDITIONAL TERMS:** Customer agrees that (a) the TrueSound® patented technology will not be used with any non-LanguageLine equipment, and (b) the Equipment purchased from LanguageLine will not be used with or for any non-LanguageLine language interpretation services (including software and applications).
9. **LEASED EQUIPMENT ADDITIONAL TERMS:** LanguageLine agrees to supply the iPads, Interpreter on Wheels® stands and any other Equipment mutually agreed upon by LanguageLine and Customer for the duration of this Agreement for a monthly lease fee. The parties acknowledge and agree that this Equipment remains the sole property of LanguageLine and will be returned to LanguageLine, undamaged, upon termination of this Agreement, unless superseded by a purchasing agreement. The parties agree that the Equipment will be used for the sole and exclusive purpose of the Services and may not be configured and/or altered for any other purpose without express prior written consent from LanguageLine, including using the Equipment or the Services with any equipment, app, software or services provided (through purchase, lease or otherwise) by a language services provider other than LanguageLine. LanguageLine will enroll LanguageLine-Owned iPads in LanguageLine's MDM (Mobile Device Management) system. Customer agrees that Equipment will be kept only at the

Statement of Work

LanguageLine® PhoneSM and InSight® Video Interpreting

Customer address(es) listed in this Agreement, or as otherwise mutually agreed by LanguageLine and Customer in writing. From time to time, upon twenty-four (24) hours' notice to Customer, LanguageLine, during a Customer's regular business hours, may enter the Customer's premises where the Equipment is located to inspect and maintain Equipment. Customer hereby agrees to such inspection by LanguageLine and agrees to provide such support and cooperation as is requested by LanguageLine. LanguageLine warrants that Equipment shall be free from defects in materials and workmanship, except that all warranties are waived if (i) Equipment has been altered or modified or the App, Equipment or components thereof are used other than as authorized under this Agreement, all without written approval from LanguageLine, or (ii) Equipment has been used by a person or entity other than the Customer or other permitted users. LanguageLine disclaims any and all other warranties, including all implied and express warranties of every kind and nature. Customer assumes and bears all risk of loss and/or damage of Equipment, other than normal wear and tear, from the time that Equipment is delivered until returned to LanguageLine following the expiration of this Agreement. Customer will be charged and agrees to pay for any lost, stolen, or damaged Equipment. Customer agrees that the sole and exclusive remedy for breach of warranty, damages or loss relating to Equipment is limited to the repair or replacement of the Equipment and acknowledges that LanguageLine reserves all rights and remedies to re-take possession of the Equipment if Customer fails to pay any undisputed invoiced amounts owed hereunder. Customer waives any and all legal claims for damages in connection with the Equipment.

Please confirm your tax exempt status by checking one of the boxes below, and providing the necessary supporting documentation.

Tax Exempt Status	
<input type="checkbox"/> No	<input type="checkbox"/> Yes - If yes, please include a copy of your tax-exempt determination letter or certificate.

The person signing this Agreement certifies that such person has read, acknowledges, and understands all of the terms and conditions, and is fully authorized to execute this Agreement on behalf of and bind the Customer to all its terms and conditions. Both parties agree the delivery of the signed service agreement by facsimile or e-mail shall have the same force and effect of execution and delivery as the original signature.

Customer	Language Line Services, Inc.
Accepted and agreed to date:	Accepted and agreed to date:
Signature:	Signature:
Print Name:	Bonaventura A. Cavaliere
Title:	CFO

Master Service Agreement

Master Service Agreement with

Isanti Police Department

Language Line Services, Inc. (the "Company") and you, the Customer ("Customer" or "you") (together, the "Parties" and each a "Party"), agree that the terms and conditions below and in all attachments and addenda hereto will apply to the services provided by the Company to you under this Agreement.

TERMS OF SERVICE

1. **TERM OF AGREEMENT.** This Agreement is the Master Services Agreement for all the services currently offered by Company (the "Services"). Fees and any additional terms and conditions for each of the Services are identified in the respective Services Statements of Work, each of which is made a part of this Agreement. This Agreement and each of the Services you choose to receive from the Company will become effective upon the signing by you of this Agreement and the relevant Statement(s) of Work and will continue in effect until terminated under Section 12 ("Termination"). If you continue to request and receive Services after this Agreement has been terminated for any reason, this Agreement and the applicable Statement(s) of Work will continue in full force and effect.
2. **PAYMENT TERMS.** Customer agrees to pay all undisputed invoiced charges for Services in full within thirty (30) days of the invoice date. Any disputed charges in an invoice must be identified to the Company within thirty (30) days of the invoice issue date or right to dispute will be waived by Customer. Customer shall not have the right to set-off any disputed amounts. Amounts subject to dispute once resolved will be (i) credited to Customer on the next invoice (if resolved in favor of Customer), (ii) added to the next invoice (if resolved in favor of Company) or (iii) as otherwise mutually agreed upon. Invoices will be sent to Customer's billing address shown in **Schedule A** hereto, or to such other address as Customer may specify by giving written notice to Company to CustomerCare@languageline.com. If Customer will not be paying for any specific affiliates, those affiliate(s) must be identified on **Schedule A** and must enter into a separate Master Service Agreement with the Company. If Customer wants the Company to identify any such excluded affiliate(s) by a specific name in documentation, please provide a list of the affiliate(s) by name to the Company sales representative assigned to Customer.
3. **USE OF SERVICES.** Customer warrants that it will not (i) resell the Services to any third parties; however, Customer may charge its own customers, clients or patients for the Services and/or (ii) use the Services in any manner that may violate any applicable law, rule or regulation. Customer and each affiliate will be assigned a Client Identification Number ("CID") for use in ordering products and services. Customer shall be solely and fully responsible for charges resulting from the use of these CIDs, whether or not such use is authorized by Customer.
4. **CONFIDENTIALITY.** If the Parties have not signed a Non-Disclosure Agreement, the Parties agree that during the term of this Agreement and thereafter, neither Party will disclose any of the other's Confidential Information to any third party and each Party will use Confidential Information only for purposes specifically contemplated by this Agreement. These obligations do not apply to information that is expressly identified by a Party as not being confidential or that is in the public domain. If either Party has been requested to disclose or is required by discovery request in a litigation, subpoena, civil investigative demand or similar process to disclose any such information then that party so compelled may disclose such information without liability after giving reasonable notice to the other Party promptly to assert whatever objections the other Party desires to prevent such disclosure within such deadlines as are required by the governing statutes, rules or regulations. For purpose of this Agreement, the term "**Confidential Information**" means (a) information identified by a Party as being Confidential Information, (b) personally identifiable personal, financial, or health information protected under a law or regulation, including without limitation HIPAA, Graham-Leach-Bliley, and the General Data Protection Regulation (EU) 2016/679 (the "GDPR"), (c) the terms and conditions of this Agreement, (d) Company pricing for its Services, (e) information or data identified by a Party to the other as being "confidential," and (f) and all of the information provided in any invoices or other documents or in oral communications between the parties relating to the Services. Customer is obligated to inform Company if providing any of the Services would be governed by the GDPR.
5. **COMPANY PERSONNEL.** Customer understands and acknowledges that in providing the Services, the Company's linguist workforce consists of its own employees, individual independent contractor linguists and linguists provided through trusted professional linguist staffing agencies, which are in and outside of the United States (collectively, "Company Personnel"). All Company Personnel are subject to the Company's stringent quality control standards and certification criteria and Company is solely responsible for ensuring that the terms and conditions of this Agreement are met. Customer hereby consents to the use of all Company Personnel by the Company.
6. **RELATIONSHIP OF PARTIES.** The Parties are independent contractors, and nothing in this Agreement will be deemed to place

Master Service Agreement

the Parties in the relationship of employer-employee, principal-agent, partners or joint venturers. Each Party will be responsible for paying its own payroll taxes, disability insurance payments, unemployment taxes, any employee benefits (if applicable) and other similar taxes, benefits or charges.

7. **LIMITED WARRANTIES AND LIABILITY.** THE COMPANY WILL PERFORM ALL OF THE SERVICES IN A PROFESSIONAL MANNER CONSISTENT WITH INDUSTRY STANDARDS. THE COMPANY MAKES NO OTHER REPRESENTATION, WARRANTY OR GUARANTEE, EXPRESS OR IMPLIED, OF ANY KIND, AND THE COMPANY SPECIFICALLY DISCLAIMS ANY WARRANTY OR CONDITION OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. CUSTOMER ACKNOWLEDGES THAT INTERPRETATIONS, TRANSLATIONS, AND LOCALIZATIONS MAY NOT BE ENTIRELY ACCURATE IN ALL CASES AND THAT EVENTS OUTSIDE OF THE CONTROL OF LANGUAGE LINE MAY RESULT IN UNCOMPLETED OR INTERRUPTED SERVICE. EXCEPT FOR THE PARTIES' OBLIGATIONS UNDER SECTIONS 4 (CONFIDENTIALITY), 8 (INDEMNIFICATION) AND CUSTOMER'S OBLIGATIONS UNDER SECTION 2 (PAYMENT TERMS), AND TO THE EXTENT NOT PROHIBITED BY APPLICABLE LAW, EACH PARTY'S AGGREGATE LIABILITY TO THE OTHER FOR CLAIMS RELATING TO THIS AGREEMENT, WHETHER FOR BREACH OR IN TORT AND INCLUDING BUT NOT LIMITED TO NEGLIGENCE, SHALL BE LIMITED TO THE GREATER OF THE AMOUNT INVOICED TO OR PAID BY CUSTOMER TO THE COMPANY WITHIN THE PREVIOUS 12 MONTHS AND EXCEPT AS IS PROHIBITED BY LAW OR SUBJECT TO A PARTY'S OBLIGATIONS UNDER SECTION 7 (INDEMNIFICATION), NEITHER PARTY WILL BE LIABLE FOR ANY INDIRECT, PUNITIVE, SPECIAL, INCIDENTAL OR CONSEQUENTIAL DAMAGE IN CONNECTION WITH OR ARISING OUT OF THIS AGREEMENT (INCLUDING LOSS OF BUSINESS, REVENUE, PROFITS, USE, DATA OR OTHER ECONOMIC ADVANTAGE), HOWEVER IT ARISES, WHETHER FOR BREACH OR IN TORT, EVEN IF THAT PARTY HAS BEEN PREVIOUSLY ADVISED OF THE POSSIBILITY OF SUCH DAMAGE. LIABILITY FOR DAMAGES SHALL BE LIMITED AND EXCLUDED, EVEN IF ANY EXCLUSIVE REMEDY PROVIDED FOR IN THIS AGREEMENT FAILS OF ITS ESSENTIAL PURPOSE.
8. **INDEMNIFICATION.** The Parties each agree to hold harmless and indemnify the other Party and their respective officers, directors, employees, affiliates and agents from and against any claims, causes of action, damages, costs, fees, expenses, settlement or any other form of damage or expense relating to (a) a third party claim for an intellectual property violation or a breach of Section 4 of this Agreement ("Confidentiality"), (b) a claim by an employee, vendor or agent of one Party asserted against the other Party, or (c) the fraudulent or intentionally wrongful act of any kind by the employee or agent of one Party resulting in damages to the other Party. Company will not be liable for intellectual property infringement arising merely from the Company's interpretation or translation of Customer communications or documents, respectively. The Company maintains extensive global insurance coverage for all its Services. A copy of the Certificate of Insurance will be supplied to Customer upon request.
9. **PUBLICITY.** Customer agrees that the Company may use Customer's name and/or corporate logo on Company's website and marketing materials and upon Company's reasonable request will provide a testimonial regarding Company's Services for use in Company's marketing of its Services.
10. **ASSIGNMENT.** Neither Party may assign this Agreement without the prior written consent of the other Party, except that the Company may assign its right to payment to an affiliated company and, either Party may assign this Agreement to a successor company without consent, provided that the successor company ratifies and assumes this Agreement in its entirety and provides notice of the assignment to the other Party.
11. **ACQUISITION OR MERGER OF CUSTOMER.** If Customer is acquired by or merged into an existing Company customer or acquires an existing Company customer, the terms and conditions of this Agreement, including pricing as set out in the applicable Services Statements of Work, shall remain unaffected unless the Parties otherwise agree in a written amendment to this Agreement.
12. **TERMINATION.** Either Party may terminate this Agreement (a) on one hundred twenty (120) days' notice for any reason, or (b) on thirty (30) days' written notice if the other Party has not cured the breach in 30 days, or if the breach cannot be cured in thirty (30) days, on the date agreed on by the Parties for cure to be completed. Upon termination of this Agreement for any reason, Customer shall pay the final invoice from the Company within thirty (30) days of the receipt of the final invoice. Any disputed charges must be identified by Customer within the thirty (30) day period. The Parties will use good faith efforts to resolve any disputed charges within the thirty (30) day period and any adjustment paid or credited will be made within thirty (30) days after the dispute has been resolved.
13. **ADDITIONAL TERMS.** (a) **WAIVER OR DELAY.** Any express waiver or failure to exercise promptly any right under this Agreement will not create a continuing waiver or any expectation of non-enforcement. (b) **SURVIVAL OF OBLIGATIONS.** The obligations of the Party under this Agreement which by their nature should continue beyond the termination or expiration of this Agreement will remain in effect after termination or expiration. (c) **NO THIRD-PARTY BENEFICIARIES.** Neither this Agreement nor the provision of Services shall be construed to create any duty or obligation on the part of Company to any third parties, including, without limitation, any persons participating in or the subject of conversations for which Services are provided, and except as provided by law, does not provide any third party with any right, privilege, remedy, claim or

Master Service Agreement

cause of action against Company, its affiliates or their respective successors. (d) **CHOICE OF LAW.** Any action arising out of this Agreement, as well as the validity, construction and interpretation of this Agreement, will be governed by California law relating to contracts made in the State of California and controlling U.S. federal law. No choice of law rules of any jurisdiction will apply. (e) **BINDING EFFECT.** This Agreement shall be binding upon the parties hereto, their successors, or assigns, and upon any and all others acting by or through them, or in privity with them, or under their direction. (f) **CONSTRUCTION.** This Agreement is deemed to have been drafted jointly by the parties. Any uncertainty or ambiguity shall not be construed against either Party based on the attribution of drafting by either Party. (g) **COUNTERPARTS; HEADINGS.** This Agreement may be executed in counterparts and as so executed shall constitute one agreement, binding on all parties. The Headings have no substantive effect and are used merely for convenience. (h) **FORCE MAJEURE.** A Party is not liable under this Agreement for non-performance or delayed or interrupted performance caused by events or conditions beyond that Party's control if the Party makes reasonable efforts to perform. This provision does not relieve Customer of its obligation to make all payments then owing when due. (i) **NOTICES.** All notices to be given under this Agreement must be in writing and addressed as follows: (a) to Company at One Lower Ragsdale Drive, Bldg. 2, Monterey, CA 94930 Attn: Contract Administration, or by e-mail to customer@languageline.com with a copy to contractadministration@languageline.com, and (b) to Customer at the address or e-mail shown on **Schedule A** for the Operations Contact, or the most current address provided by Customer to Company. Any notices sent by overnight courier (such as FedEx, DHL, USPS, etc.), or by first class mail, postage prepaid, is effective upon deposit with the post office or the overnight courier and any notice sent by e-mail shall be effective on the date the e-mail is sent except that any e-mail sent on a weekend or holiday shall be effective on the next business day. (j) **COMPLIANCE.** Language Line Services, Inc., is an equal opportunity employer and federal contractor. Consequently, as and if applicable, the parties will abide by the requirements of Title 41 of the United States Code of Federal Regulations (CFR) §§ 60-1.4(a), 60-300.5(a) and 60-741.5(a), which are incorporated herein by reference. These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities and prohibit discrimination against all individuals based on their race, color, creed, sex, sexual orientation, gender identity, or national origin. These regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, protected veteran status or disability. If and as applicable, the parties will abide by the requirements of Executive Order 13496 (29 CFR Part 471, Appendix A to Subpart A), relating to the notice of employee rights under federal labor laws.

14. **ENTIRE AGREEMENT.** This Agreement, including all Schedules and Services Statements of Work, constitute the parties' entire agreement relating to its subject matter. It supersedes all prior or contemporaneous oral or written communications, proposals, conditions, representations and warranties and prevails over any conflicting or additional terms of any quote, order, acknowledgment, or other communication between the parties relating to its subject matter during the term of this Agreement. No modification to this Agreement will be binding unless in writing and signed by an authorized representative of each Party. If any provision, or part thereof, in this Agreement is held to be invalid, void or illegal, it shall be severed from this Agreement and shall not affect, impair, or invalidate any other provision, or part thereof, and it shall be replaced by a provision which comes closest to the severed provision, or part thereof, in language and intent, without being invalid, void, or illegal.
15. **AUTHORIZATION.** The person signing this Agreement on behalf of Customer certifies that such person has read, understood, and acknowledged all of its terms and conditions, and is fully authorized to execute this Agreement on behalf of and bind the Customer to all its terms and conditions. Both parties agree that the delivery of the signed service agreement by facsimile or e-mail or use of a facsimile signature or other similar electronic reproduction of a signature or electronic signature shall have the same force and effect of execution and delivery as an original signature, and in the absence of an original signature, shall constitute the original signature.

Enter Customer Full Legal Name	Language Line Services, Inc.
Accepted and agreed to date:	Accepted and agreed to date:
Signature:	Signature:
Print Name:	Bonaventura A. Cavaliere
Title:	CFO

Master Service Agreement

Schedule A

Enter correct full legal name of Customer:

CUSTOMER CONTACT INFORMATION

Operations Contact	Billing Contact <input type="checkbox"/> Same as Operations Contact
Name:	Name:
Title:	Title:
Telephone:	Telephone:
Fax:	Fax:
E-mail:	E-mail:
Address:	Address:
City, State, Zip:	City, State, Zip:

Tax Exempt Status

☐ No

☐ Yes - If yes, please include a copy of your tax-exempt determination letter or certificate.

Excluded Affiliates - Please identify affiliates, whose use of the Services will NOT be paid by you. Please identify any additional affiliates in a separate page(s) and attach to this document.

1ST AFFILIATE - Name:

Address, City, State, and Zip:

Contact Name, Phone, and E-mail:

2ND AFFILIATE - Name:

Address, City, State, and Zip:

Contact Name, Phone, and E-mail:

3RD AFFILIATE - Name:

Address, City, State, and Zip:

Contact Name, Phone, and E-mail:

RESOLUTION 2020 -XXX

ACCEPTANCE OF DEPARTMENT OF JUSTICE BULLET PROOF VEST
PROGRAM GRANT

WHEREAS, per Resolution 2020-018 Staff was approved to apply for grant opportunities that would promote, assist or encourage police efforts within the Police Department; and,

WHEREAS, the City of Isanti has been awarded grants for public safety projects in the past; and,

WHEREAS, staff had applied for Department of Justice – Bullet Proof Vest Partnership grant; and,

WHEREAS, The Isanti Police Department received grant funding in the amount of \$2954.82; and,

WHEREAS, the awarded funding through grant opportunities reimburses portions of the ballistic vests that were purchased via fund 101-42110-113;

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Isanti, Minnesota, to hereby accept \$2954.82 grant funds from the Department of Justice Bullet Proof Vest Partnership Program to be deposited back into fund 101-42110-113.

This Resolution hereby approved by the Isanti City Council this 21st day of July 2020.

Mayor Jeff Johnson

Attest:

Katie Brooks
Human Resources/City Clerk

RESOLUTION 2020 -XXX

ACCEPTANCE OF URBAN AREA SECURITY INIATIVE FEDERAL GRANT

WHEREAS, per Resolution 2020-018 Staff was approved to apply for grant opportunities that would promote, assist or encourage police efforts within the Police Department; and

WHEREAS, the City of Isanti has been awarded grants for public safety projects in the past; and,

WHEREAS, The Isanti Police Department received grant funding in the amount of \$3,837.50; and,

WHEREAS, the awarded funding through grant opportunity reimburses the \$3,837.50 2020 squad radio purchase on February 5th 2020;

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Isanti, Minnesota, to hereby accept \$3,837.50 grant funds from the USAI Federal Grant.

This Resolution hereby approved by the Isanti City Council this 21st day of July 2020.

Mayor Jeff Johnson

Attest:

Katie Brooks
Human Resources/City Clerk

RESOLUTION 2020-XXX

**OFFERING THE POSITION OF PART-TIME LIQUOR STORE CLERK TO
ELIZABETH KERR**

WHEREAS, the City Council of the City of Isanti is required to approve all new employees; and,

WHEREAS, the staff was directed to advertise and accept applications to fill a Liquor Store Part-Time Clerk position; and,

WHEREAS, Elizabeth Kerr was selected as the most qualified candidate for the open Part-Time Liquor Store Clerk position. Offers are contingent on successfully passing a background check and reference check. If any of the mentioned contingencies are not met, the offer can and will be rescinded;

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Isanti, Minnesota, as follows:

1. That Human Resources is hereby directed to offer the Part-Time Liquor Store Clerk position to Elizabeth Kerr for the City of Isanti and that she shall be eligible to start in that position on or after July 8th 2020.
2. This position is part time and not eligible for benefits.
3. That Elizabeth Kerr shall start at Step 1 of the Wage Scale at \$11.89 per hour.
4. That Human Resources is directed to complete all required documentation for the completion of the employment offer.
5. That Human Resources is directed to forward an executed copy of this resolution to the employee and place a copy in the employee's personnel file for future reference.

This Resolution is hereby approved by the Isanti City Council this 21st day of July 2020.

Attest:

Mayor Jeff Johnson

Katie Brooks
Human Resources/City Clerk



Isanti Police Department Monthly Report

June 2020

<u>Reported Crime</u>	<u>Month to Date</u>	<u>Year to Date</u>
Theft	12	54
Assault	1	10
Vandalism/Damage to Property	6	18
Narcotics	7	23
Burglary	0	1
Domestics	0	37
Crim Sex	1	2
Robbery	0	0
Loud Party/Disturbance	30	87
Medical	49	219
Permit to Purchase	14	57
Security Check / Extra Patrol	383	2,255

<u>Traffic Offenses</u>	<u>Month to Date</u>	<u>Year to Date</u>
No Insurance	7	27
DUI	1	7
Accidents	5	36
Hit & Run	0	3
Warrant P/U	2	12
Speed	57	137
DAR/DAS	8	28
Administrative Citations (Including Speed)	25	61

<u>Squad Mileage</u>	<u>Month End Mileage</u>	<u>Month Miles</u>	<u>YTD Miles</u>
Ford Explorer 221	91,386	831	5,188
Ford Explorer 224	86,366	2,674	13,074
Ford F150 225	35,021	1,130	7,221
Chevy Impala 223	96,857	160	1,818
Dodge Durango 226	16,036	1,592	6,841
Dodge Durango 227	19,244	1,485	12,078

CEZT REPORT JUNE 2020

	Dec	Nov	Oct	Sept	Aug	Jul	Jun	May	Apr	Mar	Feb	Jan
TOTAL CASES YTD							45	35	25	18	8	
NEW CITATIONS THIS PERIOD							0	1	1	1		
CITATIONS OPEN (End of month)							3	3	2	1		
OPEN CASES NOT INCL CITATIONS (End of month)							4	1	4	3	3	
VIOLATIONS CLOSED THIS PERIOD							7	9	5	7	5	
NEW CASES THIS PERIOD							10	10	7	10	8	
CAN-Proh Animals												
CCV-Comm Vehicle Storage												
CDO--Dogs								1	2	4	5	
CPA-Park & Store. 227							3	2	2	6	3	
CSN-Snow Removal												
CSP-Admin Permits/Solicitors/Peddlers												
CST--Fish Houses, PODS, Rolloffs												
GAR - Garage Sales												
H2O-Water restrictions												
NEX-Exterior Structure, Paint/Repair												
NGA-Garbage Service & Storage												
NGR--Grass Length 216							3	2				
Nuisance Junk/rubbish/salvage 216							2	5	2			
NJU--Junk/Brush												
NOX-Noxious Weeds												
NUV-Unlicensed vehicle or missing plates							2			1		
RNT-Unlicensed rental												
SGN-Signs												
UNP-Unpermitted work												
ZAC-Accessory Building												
ZFE-Fence									1			
ZTD--Temporary Dwelling												
Compliance Letters Mailed this period							4	7	3	8	6	
Administrative Citations Issues/period							0	1	1	1		
Criminal Citations Issued/period											1	
Abated Properties/Period												
Admin Hearings Requested												
Admin Hearings Held w positive judgement												
Criminal trials w positive judgement												

M.2.

CITY OF ISANTI MONTHLY REPORT

June 2020

RESIDENTIAL	Number of permits		Value of permits		Surcharge		Permit Fees		Sac/Wac Fees	
	Month	YTD	Month	YTD	Month	Quarter	Month	YTD	Month	YTD
FENCE	0	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
ROOF / SIDING	7	11	\$0.00	\$0.00	\$6.00	\$8.00	\$560.00	\$880.00		
DECK	9	24	\$44,536.00	\$127,914.72	\$22.26	\$67.18	\$1,900.80	\$5,958.90		
LL FINISH	2	11	\$22,100.00	\$166,305.13	\$11.05	\$25.83	\$727.65	\$5,173.75		
REMODEL / ADDITION	1	8	\$10,208.70	\$12,008.70	\$5.10	\$9.00	\$351.45	\$947.78		
GARAGE / SHED	1	1	\$19,872.00	\$19,872.00	\$9.94	\$9.94	\$574.20	\$574.20		
MISCELLANEOUS	12	74	\$0.00	\$5,000.00	\$12.00	\$38.50	\$1,230.00	\$8,323.83		
SINGLE DWELLINGS	10	39	\$1,622,191.60	\$5,602,050.86	\$842.23	\$2,083.50	\$24,284.70	\$92,304.45		
MULTI DWELLINGS	0	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
MECHANICAL	12	61	\$0.00	\$0.00	\$11.00	\$30.00	\$825.00	\$4,650.00		
PLUMBING	14	58	\$0.00	\$0.00	\$14.00	\$34.00	\$1,116.00	\$4,452.00		
RESIDENTIAL TOTAL	68	287	\$1,718,908.30	\$5,933,151.41	\$933.58	\$2,305.95	\$31,569.80	\$123,264.91		
COMMERCIAL										
NEW BUILDINGS	0	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
REMODEL / ADDITION	0	3	\$0.00	\$765,000.00	\$0.00	\$25.76	\$0.00	\$5,454.90		
PLUMBING	0	2	\$0.00	\$0.00	\$0.00	\$2.00	\$0.00	\$165.00		
MECHANICAL	0	4	\$0.00	\$21,700.00	\$0.00	\$24.39	\$0.00	\$1,744.26		
ROOF / SIDING	0	1	\$0.00	\$6,000.00	\$0.00	\$0.00	\$0.00	\$227.70		
MISCELLANEOUS	2	16	\$97,490.00	\$112,990.00	\$49.75	\$56.20	\$1,838.60	\$3,393.10		
COMMERCIAL TOTAL	2	26	\$97,490.00	\$405,690.00	\$49.75	\$108.35	\$1,838.60	\$10,984.96		
RESIDENTIAL/COMMERCIAL TOTAL	70	313	\$1,816,398.30	\$6,338,841.41	\$983.33	\$2,414.30	\$33,408.40	\$134,249.87	\$42,497.00	\$200,166.00

YEARLY BUILDING PERMIT COMPARISONS

THRU 6/30/2020

Year	# permits	Single units	Multi units	Commercial	Permit Value	Permit Fees	WAC/SAC Fees
2015	114	12	0	0	\$2,203,220.45	\$42,200.42	\$87,813.00
2016	168	26	0	1	\$7,083,535.74	\$97,096.53	\$199,575.00
2017	193	28	0	1	\$5,566,976.50	\$88,516.65	\$242,988.80
2018	185	22	0	0	\$4,968,962.00	\$84,536.30	\$122,662.00
2019	158	17	0	0	\$4,192,779.60	\$70,262.86	\$99,854.00
2020	313	39	0	0	\$6,338,841.41	\$134,249.87	\$200,166.00

MONTHLY COMPARISON FOR 2020

Month	# Permits	Permit Value	Permit Fees
January	39	\$487,175.68	\$10,152.70
February	41	\$1,200,928.35	\$21,432.50
March	45	\$904,927.41	\$15,902.28
April	67	\$768,898.04	\$30,790.33
May	45	\$956,657.04	\$18,978.86
June	70	\$1,816,398.30	\$33,408.40
July	6	\$203,856.59	\$3,584.80
August	0	\$0.00	\$0.00
September	0	\$0.00	\$0.00
October	0	\$0.00	\$0.00
November	0	\$0.00	\$0.00
December	0	\$0.00	\$0.00
Totals	313	\$6,338,841.41	\$134,249.87



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MEMORANDUM

Date: July 13, 2020
To: Honorable Mayor Johnson and Members of the City Council
From: Jason W. Cook, P.E.
City Engineer
Subject: Project Status Report
Isanti, MN
Project No.: R13.120117

Please find listed below a status report of the current projects in the City of Isanti:

1) TH 65 & Cajima Street RCUT Improvements

The intersection opened on Tuesday July 7, 2020. Minor punchlist items will be wrapped up in the coming weeks.

2) 6th Avenue Rehabilitation

The contractor plans to begin work on this project in late August 2020 with work planned to be completed in mid to late October 2020.

3) 2020 Pavement Management Project

The contractor has completed all spot repairs and patches proposed for this project. They will return this month to complete the crack fill and sealcoat work.

4) 2020 Storm System Management Project

The majority of this project has been completed. Minor remaining items will be completed when the pond water level goes down.

5) Legacy Pines 2nd Addition

The sidewalk is planned to go in at the end of July, and the final lift of pavement is scheduled to be completed later this fall. The parking lot to Legacy Pines is open to the public.

6) MS4 Implementation

We will continue to assist the City as requested to meet MS4 requirements.

In addition to the current projects listed above we have completed and accepted 55 private developments and 76 city contracts since being selected as your City Engineer in 2008.

Please contact me if you have any questions.