

**AGENDA  
CITY OF ISANTI  
CITY COUNCIL MEETING**

**TUESDAY, JUNE 21, 2022 – 7:00 P.M.  
CITY HALL**



- A. Call to Order**
- B. Pledge of Allegiance**
- C. Roll Call**
- D. Public Comment**
- E. Adopt Agenda**

- F. Proclamations/Commendations/Certificate Award**
  - 1. Presentation of 2022 Isanti Ambassadors and Candidates

- G. Approve City Council Minutes**
  - 1. June 7, 2022- Regular Meeting of the City Council

- H. Announcements**
  - 1. **CITY OFFICES CLOSED** Monday, July 4, 2022  
*(In Observance of the 4<sup>th</sup> of July Holiday)*
  - 2. City Council Meeting Tuesday, July 5, 2022 at 7:00 p.m.
  - 3. Economic Development Authority Meeting Tuesday, July 5, 2022  
*(Immediately following the City Council Meeting)*

- I. Council Committee Reports**

- J. Public Hearings**

- K. Business Items**
  - 1. Interview Applicant Maddisson Masucci for the Vacant Parks, Recreation and Culture Board Seat

- City Administrator Josi Wood**

- 2. Resolution 2022-XXX Authorizing the Purchase of Snow Plow Truck Equipment Package

- Community Development Director Stephanie Hillesheim**

- 3. Resolution 2022-XXX Approving a Special Event Permit for the 2022 Isanti Firefighters PRCA Rodeo

- L. Approve Consent Agenda**

- 1. Payroll in the Amount of \$131,267.36 and Accounts Payable in the Amount of \$381,908.32
  - 2. Resolution 2022-XXX Approving a Donation Box at Liquor Store
  - 3. Resolution 2022-XXX Second Amendment to the Development Agreement for Fairway Greens North Phase I
  - 4. Resolution 2022-XXX First Amendment to the Development Agreement for Fairway Greens North Phase II

- M. Other Communications**

- 1. May Police Department Report
  - 2. May Code Enforcement Report
  - 3. May Building Inspector Report
  - 4. June Engineering Project Status Report

**Adjournment**

**MINUTES  
CITY OF ISANTI  
CITY COUNCIL MEETING**

**TUESDAY, JUNE 7, 2022 – 7:00 P.M.  
CITY HALL**



**G.1.**

Mayor Johnson called the meeting to order at 7:00 p.m.

The Pledge of Allegiance was recited.

Members Present: Mayor Jeff Johnson, Councilors: Jimmy Gordon, Paul Bergley, Steve Lundeen and Dan Collison

Members Absent: None

Staff Present: City Administrator Josi Wood, City Clerk Jaden Strand, Community Development Director Stephanie Hillesheim and Chief of Police Travis Muyres

**D. Public Comment**

None

**E. Adopt Agenda**

Motion by Lundeen, seconded by Bergley. Motion carried unanimously.

**F. Proclamations/Commendations/Certificate Award**

1. Mayor's Employer Celebration Day- June 29, 2022

Mayor Johnson read the proclamation.

**G. Approve City Council Minutes**

1. May 17, 2022- Regular Meeting of the City Council
2. May 17, 2022- Committee of the Whole Meeting

Motion by Lundeen, seconded by Bergley to approve minutes as presented. Motion carried unanimously.

**H. Announcements**

1. Committee of the Whole
2. City Council Meeting
3. Planning Commission Meeting

Tuesday, June 21, 2022 at 5:00 p.m.

Tuesday, June 21, 2022 at 7:00 p.m.

Tuesday, June 21, 2022

*(Immediately following the City Council Meeting)*

**I. Council Committee Reports**

None

**J. Public Hearing**

None

## **K. Business Items**

### **Community Development Director Stephanie Hillesheim**

- 1. Resolution 2022-112** Vacating Certain Drainage and Utility Easement Dedicated to the City of Isanti  
Community Development Director Stephanie Hillesheim shared this is a resolution vacating certain drainage and utility easement dedicated to the City of Isanti. This vacation will allow the City of Isanti to plat the industrial lots to meet the needs of the new layout. The Planning Commission approved it at the May 17, 2022 meeting.

Motion by Lundeen, seconded by Bergley to approve resolution as presented. Motion carried unanimously.

- 2. Resolution 2022-113** Approving the Final Plat for Isanti Railview North Industrial Park  
Community Development Director Stephanie Hillesheim shared this is for the approval of the final plat for Isanti Railview North Industrial Park which the EDA currently owns and is requested to be platted for future industrial development.

Motion by Lundeen, seconded by Collison to approve resolution as presented. Motion carried unanimously.

- 3. Resolution 2022-114** Approving the Preliminary Plat for a Planned Unit Development Labeled Rum River Villas Located at PID 16.111.0600  
Community Development Director Stephanie Hillesheim shared this is a request from Semler Construction for a Preliminary Plat. Generally, it usually comes to a final plat but Semler is waiting until the Spring to start construction. Semler has one (1) year to get a Preliminary Plat extension. The Planning Commission recommended approval on May 17, 2022.

Motion by Lundeen, seconded by Bergley to approve resolution as presented. Motion carried unanimously.

- 4. Resolution 2022-115** Approving a Special Event Permit Application for Cambridge-Isanti Soccer Rec Tournament  
Community Development Director Stephanie Hillesheim shared this is for the Cambridge-Isanti Soccer Recreation Club. The organization is requesting a special event permit for their recreation tournament on June 25, 2022 from 8:00 a.m. to 5:00 p.m. The event will take place at the Soccer Complex.

Motion by Lundeen, seconded by Bergley to approve resolution as presented. Motion carried unanimously.

- 5. Resolution 2022-116** Approving a Special Event Permit Application for 2022 Jubilee Days  
Community Development Director Stephanie Hillesheim shared this is a special event permit request from the North 65 Chamber of Commerce for 2022 Isanti Rodeo Jubilee Days for July 7<sup>th</sup> from 3:00 p.m. to 10:00 p.m. and July 9<sup>th</sup> from 7:00 a.m. to 4:00 p.m.

Mayor Jeff Johnson shared safety concerns about traffic and cars trying to get through the area last year.

Melissa Bettendorf, North 65 Chamber of Commerce, shared that there is a change this year that when the music begins at 4:00 p.m., the two (2) blocks of Main Street between 2<sup>nd</sup> and the railroad tracks will be closed to prevent cars from driving through.

Motion by Lundeen, seconded by Bergley to approve resolution as presented. Motion carried unanimously.

**6. Resolution 2022-117** Approving an Interim Use Permit for a Tattoo Parlor Located at 303 Credit Union Dr NE, Ste 5 for Idle Hands Tattoo

Community Development Director shared this is an Interim Use Permit application from Idle Hands Tattoo. The Planning Commission recommended approval of this application for three (3) years.

Motion by Lundeen, seconded by Gordon to approve resolution as presented. Motion carried unanimously.

**7. Resolution 2022-118** Approving an Interim Use Permit for a Tattoo Parlor Located at 401 E Dual Blvd NE, Ste 122 for Black Moon Tattoo

Community Development Director Stephanie Hillesheim shared this is a request for an Interim Use Permit for Black Moon Tattoo Parlor. They received a cease and desist letter after the May 17, 2022 Planning Commission meeting and have been cooperating with those requests as well as working with the State for their location license for moving forward with getting permitted from the MN Department of Health. Black Moon Tattoo has provided documentation that the other tattoo artist is licensed by the State of MN. The Planning Commission recommended approval to move forward for one (1) year for an Interim Use Permit once the City has the approved license from the State of MN but this is the first step in getting the approval.

Motion by Bergley, seconded by Gordon to approve resolution as presented. Motion carried unanimously.

**L. Approve Consent Agenda**

1. Payroll in the Amount of \$125,353.21 and Accounts Payable in the Amount of \$723,864.71
2. **Resolution 2022-119** Accepting Resignation of Liquor Store Clerk II Jennafer Horgen
3. **Resolution 2022-120** Approving Sale of Forfeited Property at Public Auction
4. **Resolution 2022-121** Declaring Election Judge Wages for 2022 Elections
5. Approval for Advertising for Crop Lease Bids for EDA/City Owned Land

Motion by Lundeen, seconded by Bergley to approve consent agenda as presented. Motion carried unanimously.

**M. Other Communications**

None

**Adjournment**

A motion was made by Lundeen, seconded by Bergley to adjourn. Motion carried unanimously.

Meeting adjourned at 7:14 p.m.

Respectfully Submitted,



Jaden Strand  
City Clerk



## Request for City Council Action- MEMO

**To:** Mayor Johnson and Members of City Council  
**From:** Jaden Strand, City Clerk  
**Date:** June 21, 2022  
**Subject:** Interview Applicant for the Vacant Parks, Recreation and Culture Board Seat

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### **Background:**

Advertisements were placed to seek interested candidates for the vacant Parks, Recreation and Culture Board seat (term expiring December 31, 2022). The City received one application and Interest Disclosure form from Maddison Masucci for the vacant seat. The applicant lives within City limits. The City is required to make certain official appointments to City Boards.

### **Request:**

- Staff is requesting City Council action on this item.

### **Attachment:**

- Application
- Parks, Recreation and Culture Board Interview Questions
- Resolution 2022-XXX Amending Resolution 2022-001 Designating Committees and Representative City Commissions and Advisory Boards for Year 2022



## City of Isanti Board Member Application

For consideration, please fill out the below information along with the attached conflict of interest statement signed and dated by you. Please submit all the information to:

City Clerk Jaden Strand. PO Box 428, Isanti, MN 55040 or  
Jstrand@cityofisanti.us, 763-444-5512

Name: Madisson Masucci

E-mail: [REDACTED]

Address: [REDACTED]

Phone Number: [REDACTED]

### **Board Seat for which you are applying for:**

**Parks, Recreation, and  
Culture Board**

Economic Development  
Authority

Planning Commission

For Consideration on the Board you must circle at least one:

**City of Isanti Resident**

Non-Resident of Isanti

### **State:**

Education and/or Knowledge that will be useful to the Board:

Bachelors of Forest Science, Masters of Natural Sciences and Environmental Education. I currently am the Metro Cooperative Forester for the Minnesota Department of Natural Resources and work with Private Landowners, Communities, and Schools to manage natural areas and educate the public on environmental topics.

### **Why you are interested on being on the Board?**

I have a passion for connecting people with the outdoors and have recreated in many of our natural spaces and parks in Isanti. I love the diversity of outdoor recreation opportunities that we have and would love to contribute to continuing to establish and enhance our city parks and natural areas for the citizens of Isanti.

### **What is your vision of Isanti?**

My vision of Isanti would be a continuation of maintaining our current parks and natural spaces while looking for additional opportunities to expand our park programming to be more accessible and diverse. Increased programming could help our city increase visitors to our parks and encourage more engagement with the parks. I would also like to establish a volunteer network to help with removal of invasive species in our natural areas.

Any other pertinent information that might be taken into consideration. You may attach additional pages.



**Date:** June 21, 2022

**Subject:** Park, Recreation, and Culture Board Interview Questions

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**Park & Recreation Board Member Interview Questions:**

- 1) What is the Park & Recreation Board's role?
  
- 2) What is your vision of the park and recreational system for the City?
  
- 3) Do you have experience in parks and recreation or park and recreation member experience?
  
- 4) Do you volunteer within the Isanti Community?
  
- 5) Can you attend evening meetings that start at 6:00 p.m.?

**RESOLUTION 2022-XXX**  
***Amending Resolution 2022-001***

**DESIGNATING COMMITTEES AND REPRESENTATIVE CITY COMMISSIONS AND  
ADVISORY BOARDS FOR YEAR 2022**

**WHEREAS**, the City is required to make certain official appointments at the beginning of each year and throughout the year as needed; and,

**WHEREAS**, the City Council must appoint City Council members to represent the City on various City and County-wide organizations on an annual basis;

**NOW, THEREFORE, IT IS HEREBY RESOLVED** by the City Council of the City of Isanti, Minnesota as follows:

1. That the City Council appoints the following individuals to represent the City on the following commissions, boards and advisory committees for 2022:

Committee of the Whole	Mayor and Council
Economic Development Authority	Mayor and Council
Parks, Recreation & Culture Board	Mayor, Alternate Gordon
Planning Commission	Mayor and Council
Rum River BMX Association Board	Collison
Community Education	Mayor
Cable TV Liaison	Lundeen
Civil Defense Director	Mayor
Fire District	Lundeen, Alternate Mayor
ICICLE	Bergley, Alternate Mayor
School Liaison	Mayor, Lundeen
Chamber of Commerce Liaison	Bergley
Bike Isanti County Committee	Mayor
C-I Bike/Walk Trail	Gordon
Public Works Labor Management Committee	Mayor- Guest Representative
Weed Inspector	Mayor

2. That the City Council appoints the following to act as Mayor Pro-Tem in the absence of the Mayor:  
Councilor Steve Lundeen
3. That the City Council designates the following individuals to the Park, Recreation and Culture Board for 2022:

Zachary Gahm	<i>(Appointed 6-15-2021; term expiration 12-31-2023)</i>
<b>Open Seat</b>	<i>(term expiration 12-31-2022)</i>
Vaughn Ihrke	<i>(Appointed 1-4-2022; term expiration 12-31-2024)</i>
Dan HinnenKamp	<i>(Appointed 7-6-2021; term expiration 12-31-2022)</i>
Jeffrey Johnson	<b>Council Representative</b> <i>(term expiration 12-31-2022)</i>
<b>Open Seat</b>	<b>Student Representative</b> <i>(term expiration 12-31-2022)</i>



4. That the City Council designates the following individuals to the Planning Commission for year 2022:

Mayor and City Council:

Jeffrey Johnson (Appointed 1-4-2022; term expiration 12-31-2022)  
Dan Collison (Appointed 1-4-2022; term expiration 12-31-2022)  
James Gordon (Appointed 1-4-2022; term expiration 12-31-2022)  
Paul Bergley (Appointed 1-4-2022; term expiration 12-31-2022)  
Steve Lundeen (Appointed 1-4-2022; term expiration 12-31-2022)

Appointed Members:

Alexander Collins (Appointed 1-4-2022; term expiration 12-31-2025)  
Arissya Simon (Appointed 1-7-2020; term expiration 12-31-2022)

5. That the City Council Economic Development Authority Board membership terms are as follows for year 2022:

Mayor and City Council:

Jeffrey Johnson (Appointed 1-4-2022; term expiration 12-31-2022)  
Dan Collison (Appointed 1-4-2022; term expiration 12-31-2022)  
James Gordon (Appointed 1-4-2022; term expiration 12-31-2022)  
Paul Bergley (Appointed 1-4-2022; term expiration 12-31-2022)  
Steve Lundeen (Appointed 1-4-2022; term expiration 12-31-2022)

Appointed Members:

**Open Seat** (term expiration 12-31-2024)  
Luke Merrill (Appointed 1-5-2021; term expiration 12-31-2026)

This Resolution is hereby approved by the Isanti City Council this 21<sup>st</sup> day of June 2022.

Attest:

\_\_\_\_\_  
Mayor Jeff Johnson

\_\_\_\_\_  
Jaden Strand  
City Clerk



## Request for City Council Action

**To:** Mayor Johnson and Members of City Council  
**From:** Matt Sylvester, Public Services Director  
**Date:** June 21, 2022  
**Subject:** Consider Resolution Authorizing the Purchase of Snow Plow Truck Equipment Package

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### **Background:**

The City Council authorized the replacement of a Snow Plow Truck and Equipment in the amount of \$218,565.00 when adopting the 2022 budget. This vehicle would be replacing the 2007 Sterling snow plow truck. Council already approved the plow truck at the May 3<sup>rd</sup> Council meeting and the remaining is the equipment package. Staff received state contract pricing for the snowplow equipment package in the amount of \$150,078.00. Due to unforeseen price increases when including the budgeted CIP amount the truck and equipment package are \$47,002.64 overbudget. The finance Director will make the necessary budget adjustments with the funding source was identified as Streets (500). Delaying the purchase of the snow plow truck equipment package would result in the new snow plow being inoperable for the 2022-2023 season to wait until next year to purchase the package; J-Craft is projecting the package would be higher if we wait.

### **Recommendation:**

Staff is recommending to accept the quote from J-Craft for the Snow Plow Truck Equipment Package.

### **Request:**

Staff is requesting action on this item.

### **Attachment:**

- Resolution 2022-XXX Authorizing the Purchase of Snow Plow Truck Equipment Package
- J-Craft Quote

**RESOLUTION 2022-XXX**

**AUTHORIZING THE PURCHASE OF SNOW PLOW TRUCK EQUIPMENT PACKAGE**

**WHEREAS**, Public Works is in need of replacing a 2007 Sterling Snow Plow Truck with equipment package; and,

**WHEREAS**, the Capital Improvement Plan has \$218,565.00 available for the purchase; and,

**WHEREAS**, staff received state contract pricing for the equipment package from J-Craft in the amount of \$150,078.00; and,

**WHEREAS**, due to unforeseen price increases since setting the budget the purchase is \$47,002.64 overbudget, and;

**WHEREAS**, the Finance Director will make the necessary budget adjustments, and;

**WHEREAS**, a funding source identified as Streets (920) fund balance, increasing budget expenditures to 920-43100-500 capital outlay;

**NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ISANTI, MINNESOTA** to accept the quote from J-craft for the equipment package in the amount of \$150,078.00, to allow the City Administrator to sign the required documentation and allow the Finance Director to make the necessary budget adjustments based on actual final costs with the funding source identified 920-43100-500.

This resolution was duly adopted by the Isanti City Council the 21st day of June 2022.

**Attested:**

\_\_\_\_\_  
Mayor Jeff Johnson

\_\_\_\_\_  
Jaden Strand  
City Clerk

(SEAL)



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# Quote Response Form

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52182 Ember Road  
Lake Crystal MN 56055  
507-726-2728

End User:

Customer: 101883

MATT SYLVESTER  
ISANTI, CITY OF  
110 1ST AVENUE N  
PO BOX 428  
ISANTI MN 55040  
USA

Phone: 763-772-5850

Fax: 763-444-5560

Taken By: Brooks Neagle

Estimate	Terms	Quote Date	Expiration Date	Salesperson	Customer Currency
LC00129690	Net 30 Days.	5/26/2022	6/25/2022	CASSEM, MARTY	USD

UM	Quantity	Item	Description	Unit Price	Extended Price
EA	1.00	2458072	MAB*ULTRA-MXR-1006-LR27-ISANTI-INS	25,831.00	25,831.00

Box Make and Model J-CRAFT - ULTRA-MXR

List Truck Type Box Fits Single Axle

Box Style Elliptical Crossmemberless.

Width & Length of Box 96" wide O.D.

Side Panel Description 3/16" Hardox construction, 18" lower radius, fully boxed top rails, without board pockets, with inverted box top rails dirt shedding.

Front Panel Description 3/16" Hardox construction contoured to body, reinforced top rail, with reinforcing at 1/3 points.

Floor Description 1/4" thick Hardox Material, approx 95" wide.

Corner Post Description 7 ga 201 STAINLESS steel, full depth, located at rear of body. 1/4" SS Rear Apron and latching hardware

Under Structure Description Structural I-BEAM longsills (no crossmembers)

Tailgate Description 3/16" Hardox main panel, 10 ga GR-50 reinforcing.  
1-1/2" dia top & 1-1/4" bottom pins, Airtrip linkage standard.

Hinge Description Upper gate hinges constructed of 1" thick steel, supported by dual 1/2" ears.

Description of Peripheral Items (Lights, Access Steps, etc.) FMVSS-108 approved (rubber grommet mounted) L.E.D. clearance lights, wiring harness, and L.E.D. cluster of 3 included. Airtrip tailgate linkage, Rear mudflaps included.

Is Installation included in price? Yes ☒ or No ☐

Is Box Painted? Yes ☒ or No ☐

Warranty Information 24 Months from "in service" date

Includes:

\*Add Backup Camera Mount on Drivers Side up on top of Pillar\*

1.009 -10'6"106ULTRAMXR-LR27-46-36-36

1.1 - Air operated tailgate latch

1.2 - Box Vibrator - Cougar DC 3200

1.7 - Installation of Body

1.8 - Installation of Air Trip

1.9 - Installation of Vibrator

1.10 - Single Axle Painting of Box - Shot Blast entire exterior of body & understructure, Polyurethane Primer, with Polyurethane Top Coat Painted 1 Color with undercoated understructure between longsills only. (Single stage paint only)

1.013 - Interior Step, Installed (1 ea) - Drivers Side Front Corner

1.015 - Grab Handle, installed (1 ea) - Drivers Side Gusset

1.053 - Dual "split" line sander manifolds in rear corner posts - Split in Post for Sander



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1.053 - 4 line "Wing" manifolds in rear corner posts - Four in Right Side Filler Plate for Wing lift and Pushbeam

\*\*Note: Add Feedback Sensor Hole\*\*

1.078 - Cabshield, 1/2 type Stationary Free-Standing style, w/painted carbon steel canopy, shovel holders, & mounts for cabshield mounted reservoir, Installed.

1.102 - Fold-A-Way Access ladder (CARBON STEEL) (1 ea) Driver Side Front Corner

1.258 - Frame Paint Black after Equipments Installed

\*\*NOTE: NEED TUBES FOR PREWET TANKS\*\*

-

Hoist:

Box Hoist Make and Model RUGBY LR-27

Class & type NTEA class 50, Type I underbody

Rated capacity 14.1 ton - 10' body 12.7 ton - 11' body

Maximum PSI operating pressure 2450 PSI

Cylinder bore & stroke 7" dia x 20" Stroke

Piston rod diameter & description 2" dia Hard Chrome Plated

Sub-frame construction Hinge point constructed of 5" angle, with 1" pin supports, 3-1/2" solid block hinges, & 2" dia pins (greasable), and 2 safety props included.

Is installation included in price? Yes X or No     

Warranty Info 24 Months from "in service" date

Includes:

2.1 - Rugby LR27 Hoist

2.2 - Installation Price Include all Parts & Labor

-

EA	1.00 2458184	MAB*HYDRAULICS-ISANTI-9SEC-6100-GEN5-INS	41,763.00	41,763.00
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9.0 - Hydraulics - Make and Model Force America pump, Force/Parker MCV-ISO Add-A-Fold Valve Series

Cab Controls Description Force America electronic control assembly, (Seat Mount)

Sander Control Description Force America model 6100 manually or programable adjustable Electronic control, w/stand-by, blast, ground-speed interrupt, & liquid hookup.

Pump Drive Description Automatic Transmission Mounted PTO

Pump Type Variable displacement, axial piston type, load-sensing,

Valve Description Closed center load-sensing type, w/mid-inlet, manifold design

Number and type functions 9 functions: D/A Underbody Hoist, D/A Plow Lift, D/A Plow Angle, D/A Underbody, D/A Wing Toe, D/A Wing Heel, D/A Wing Pushbeam, Sander Spinner, Sander Auger.

Type of Valve Actuation Elect solenoid, w/manual over-ride

Reservoir Size Selectable, w/filler-breather, sight glass, suction screen, and magnetic plug

Fluid Type ATF (equivalent to Dexron III)

Filter Style Remote mount, or intank w/12 volt DC condition indicator, & return line check valve.

Valve Enclosure Stainless Steel construction, frame mount design, w/removable cover. Valve Enclosure Mounted on Stainless Steel Mounting Brackets.

Hose Recommendation 2" dia suction, 1-1/4" dia return, 1" dia pressure, w/balance to match equipment port sizing. R2 for pressure lines, R1 for return lines, R4 for suction line. Return line manifold included.

Warranty Information 24 Months from "in service" date

Includes:

- 9.1 - Installation (Hose, plumbing, hardware, labor, etc.) of hydraulics.
- 9.7 - MCV-ISO VALVE 9 FUNCTIONS INSTALLED
- 9.22 - MODULAR ULTRA-4-6100 Patrol Commander control, Installed
- 9.26 - FORCE BRACKET, ARM, DISPLAY MOUNT, PIPING-SCREEN MOUNT
- 9.27 - SEAT MOUNTED CONTROL BRACKET, INSTALLED (ADDER)
- 9.32 - IN-TANK mounted filter w/12 volt indicator, installed
- 9.42 - J-Craft Stationary Cabshield mounted reservoir 30 gal (stainless steel) w/intank filter provision, installed
- 9.58 - Force TXV92 (5.6 CID) pump, w/ 280 hotshift P.T.O. for Allison Trans application, installed
- 9.73 - Temp/Low oil indicator system, SLIM-LINE AND CABSHIELD MOUNTED w/light mounted in cab installed
- 9.85 - (ADDER) Internal Counter Balance Valve (Intergraded into Valve)
- 9.88 - (ADDER) Double Acting Plow Float. (Price includes 1959A001 harness)
- 9.93 - (ADDER) for Auto Reverse Scraper Lift
- 9.94 - (ADDER) for Pressure Transmitter to Read Scraper Pressure on LCD Screen, installed
- 9.030 - (ADDER) for optional Harness for Camera (x2)
- 9.035 - (ADDER) U-2 nitrogen accumulator, Installed

Note: No Fuse Panel all Switches in Control and Dash of Truck Gen5 6100  
6100 Control Joystick:

- Joystick 1 - Body Raise / Lower - PB Detent
- Joystick 2 - Plow Raise / Lower & Plow Angle - PB Sander On/Off
- Joystick 3 - Wing Toe / Heel - PB Sander Blast
- Joystick 4 - Scraper Lift / Wing Pushbar In/Out - No PB

6100 Control Switches:

- Air Tailgate
- Vibrator
- PTO
- Low Oil Level Override
- Sander Screen

Dash Switches:

- Strokes - On/Off
- Wing Work Light - On/Off
- Sander Work Light - On/Off
- Plow Lights - On/Off

EA	1.00 1818419	WHELEN WING STROBE TIR3(WPLOWZ1A) INST	312.00	312.00
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1.106 - Whelen Amber Wing Strobe Super LED TIR3 w/20' HD TPR (WPLOWZ1A) Installed  
Note: Mounted at end of Wing Facing the Back of Truck

EA	1.00 2232830	WHELEN-DOT3410D SYSTEM W/TIR3 BL/AM-INST	4,768.00	4,768.00
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1.114 - WHELEN PACKAGE /J-CRAFT (DOT3410D) (Amber/ Blue) warning light system 410, consisting of:(2) STAINLESS STEEL Micro 400 3 Lamp with 60' TPR Cable, 400 Series Rear Lightheads with Stainless Steel boxes with side TIR3 (ADD4TIR3). Rear lights include (2) Linear 400 Amber, (2) LED Back Up, and (2) LED BTT. Includes DOT-LED Flasher/Junction box and install kit. - Installed

EA	2.00 1852519	WHELEN-LED SPOT LIGHT(P36SLCHG)-INS	304.00	608.00
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1.152 - Accessory LED work light with disconnect (WHELEN SPOT/FLOOD P36SLCHG)  
One Mounted at the back of the truck for the Sander Spinner & One off the Side of the Cabshield on Aluminum Bracket for the Wing

EA	1.00 1808860	FENDERS, MIN2260 SGL AXLE INSTALLED	937.00	937.00
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# Quote Response Form

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06/07/2022 08:54 AM

52182 Ember Road  
Lake Crystal MN 56055  
507-726-2728

**End User:**  
**Customer:** 101883  
MATT SYLVESTER  
ISANTI, CITY OF  
110 1ST AVENUE N  
PO BOX 428  
ISANTI MN 55040  
USA

**Phone:** 763-772-5850

**Fax:** 763-444-5560

**Taken By:** Brooks Neagle

Estimate	Terms	Quote Date	Expiration Date	Salesperson	Customer Currency
LC00129690	Net 30 Days.	5/26/2022	6/25/2022	CASSEM, MARTY	USD

UM	Quantity	Item	Description	Unit Price	Extended Price
-	1.176	-	Fenders, Minimizer, model MIN2260B SGL AXLE black (1pc) Poly fender set, Installed		
EA	1.00	1930124	PLOW LIGHT-JW SPEAKER HEATED-AL-INST	1,475.00	1,475.00
-	1.139	-	Mirror mounted JW Speaker (Heated) Plow light package (Alum brackets) with 4th Leg Installed to Secure Mirror better. Note: Chassis must come with Hood Mirrors for this to work		
EA	1.00	2303635	BODY UP SWITCH(SWITCH ONLY)-INS	289.00	289.00
-	2.3	-	Body "UP" Switch		
EA	1.00	2205852	HENKE UBS-10'-FIXED-SGL LIFT-12" EXT-INS	15,963.00	15,963.00
-			Fixed Underbody Plow FOLLOWING DETAIL		
-			Underbody Plow, Make and Model Henke UBS-FXD (Fixed Underbody)		
-			Moldboard description 1" thick x 20" SEF carbon steel x 11', AASHO punched		
-			Moldboard cutting edge description UBS11 Carbide Cutting Edge .875X5 DB		
-			Moldboard Hydraulic cylinder description One (1) 3" bore D.A. actuating cylinders with 2" nitrited rod. No Reversing Cylinders.		
-			Moldboard maximum PSI operating pressure Downpressure relief set at 500 PSI (for actuating cylinders), Downpressure Relief Valve Included.		
-			Mounting Hardware 1 3/4" solid cold rolled hinge shaft, three (3) or four (4) 1" hinge-anchor points, and three (3) or four (4) 2 1/4" adjustable mounting legs.		
-			Paint UBS painted Satin Black		
-			Warranty Information 12 Months from "in service" date		
-			Includes:		
-			3.007 - Scraper-10'-1" MB w/Single Lift Cylinder w/12" Bolt on Extension (11' Total) LESS CUTTING EDGES		
-			3.101 - Installation of underbody plow w/single lift cylinder		
-			3.6 - UBS11 Carbide Cutting Edge .875X5 DB		
EA	1.00	2458193	MAB*HENKE-PPW-10'-RM/RL-15" HYDPB-31"-IN	21,872.00	21,872.00



Ox Bodies | Crysteel | DuraClass | Rugby | J-Craft | Travis  
PROUDLY MADE IN THE USA

# Quote Response Form

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52182 Ember Road  
Lake Crystal MN 56055  
507-726-2728

**End User:**  
**Customer:** 101883  
MATT SYLVESTER  
ISANTI, CITY OF  
110 1ST AVENUE N  
PO BOX 428  
ISANTI MN 55040  
USA

**Phone:** 763-772-5850

**Fax:** 763-444-5560

**Taken By:** Brooks Neagle

Estimate	Terms	Quote Date	Expiration Date	Salesperson	Customer Currency
LC00129690	Net 30 Days.	5/26/2022	6/25/2022	CASSEM, MARTY	USD

UM	Quantity	Item	Description	Unit Price	Extended Price
-			Wing Plow FOLLOWING DETAIL		
			Wing Plow - Make and Model Henke Postless Plow Wing Rear Lift		
			Where mounted on truck Rear Mount of Chassis		
			Post Structure 23" by 15" HD Parallel Arm Structure with 3" x 10" x 2" Double Acting Lift Cylinder. With Rear Lift for Heel Stow Cylinder.		
			Moldboard description Smooth Rolled 3/16" hi-tensile 50,000psi Steel Plate, Leading end height 31" and discharge end height 31", non-tripping edge. Anti- Chatter Feature.		
			Moldboard cutting edge description See options below for cutting edge		
			Lift height Rear Mount Lift 12.65" of Float &		
			Push Beam Type Single hydraulic push beam with built in accumulator		
			Rear Attached Structure J-Craft Rear Attach (Rear Mount Only)		
			Hydraulic cylinder description 4" x 15" x 2" Double Acting Wing Stow Cylinder with built in Counter Balance Valve. 3" x 10" x 2" Post Cylinder.		
			Paint Postless Wing painted to your color specification (Orange on Rear Face Only SS to remain unpainted)		
			Warranty Information 12 Months from "in service" date		
			Includes:		
			4.003 Wing 10', Spring Cushion Pushbeam, LESS CUTTING EDGES		
			4.1 Installation of Wing Plow - w/Standard Bulkhead Couplers		
			4.4 Leading end height 31" and discharge end height 31" moldboard IN LIEU of the Leading end height 29" and discharge end height 36" Moldboard Quoted. (Non-trip & Full-trip Only)		
			4.17 Single Hydraulic push-beam 4 x 15 with built in accumulator IN LIEU of Spring Cushioned push-beam (Used on Single Axle Rear Wing)		
			4.48 Carbide Cutting Edge .75X8X120		
			-		
EA	1.00	2458200	MAB*HENKE-FLAT PLATE HITCH-QCP-D/A LIFT-	7,445.00	7,445.00





Ox Bodies | Crystal | DuraClass | Rugby | J-Craft | Travis  
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LC00129690	Net 30 Days.	5/26/2022	6/25/2022	CASSEM, MARTY	USD

UM	Quantity	Item	Description	Unit Price	Extended Price
			12.0 - Front Hitch - Make and Model Henke Drop Pin (QCP) with Flat Plate Adapter (Plow Side Only) - Pick Truck Attach PLP Adapter in Options Below Lift cylinder description See Options Below Truck frame mounting requirements 18"-24" front frame extensions. Warranty Info 12 months from "In-Service" date  Includes: 5.1 - Installation of Front Hitch 5.5 4 line bulkhead couplers - NOTE: HOSES HOOKED TO MULTI-FASTNER 5.13 - Truck Attach kit, J-Craft Flat Plate Style (PLP FLAT PLATE HITCH SYSTEM) 5.17 - 4" X 10" Double Acting Cylinder 5.23 - Huck Bolt Mounting Plates in lieu of Bolts to frame -		
EA	1.00	2458206	MAB*HENKE-42R12-RW-ECT-SLL-INST	13,927.00	13,927.00



Ox Bodies | Crystal | DuraClass | Rugby | J-Craft | Travis  
PROUDLY MADE IN THE USA

# Quote Response Form

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LC00129690	Net 30 Days.	5/26/2022	6/25/2022	CASSEM, MARTY	USD

UM	Quantity	Item	Description	Unit Price	Extended Price
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-  
2-Way Reversible Plow FOLLOWING DETAIL

Two-Way Reversible Snow Plow - Make and Model Henke 2 -Way Reversible Plows

Moldboard height 42"

Moldboard smoothed rolled design at what radius. 21" Radius

Discharge height 42"

Plow Throat depth from vertical to deepest point in. 26"

Moldboard thickness & type of steel 10 gauge Rolled Plate Moldboard with Integral Shield  
& 100% fully welded

Type, size and number of vertical reinforcement ribs. Plate, 1/2" x 4" Tapered, Qty. 6

Adjustable cutting edge angles to pavement measured from roadway 3 positions from 10 to 25 degrees  
surface through perpendicular back toward truck.

State number of hook up points from moldboard to frame. 5 points with 1" bearing surface in bushings

Type and size of reinforcement of frog at either end. 3/4" x 4" x 4" with 1/2" gussets between bolt holes

Type and size of circle frame 3 1/2" x 3 1/2" x 1/2" rolled angle w/ span 77.3"  
Inverted Circle Standard

Size of double acting reversing cylinders. Hydraulic power reverse with (2) 3" x 10" x 2" D.A. cylinders & cushion valve

Size and type of reinforced snow flap 2 ply 12" rubber flap

Type and size of push frame 4" x 4" x 3/8" square steel tube

Cutting Edge (AASHTO punched) size. See Below for Cutting Edges

Distance beyond vertical that snow deflectors integral with 26.5" at 10 degree layback  
moldboard extends.

Size of adjustable snow shoes See Below for Shoe Options

Weight of plow (less hitch and hydraulics) 1,771 lbs average weight between 10' - 12' plows

Type and number of resettable HD compression spring trip mechanisms. ECT - External compression trip

Painting system with type of paint Commercial Blast, Industrial primer, Plow painted to your color specification (Orange on Rear  
Face Only SS to remain unpainted)

Warranty Info 12 months from "In-Service" date

Includes:

6.009 ROAD WARRIOR PLOW - 42R12IS-ECT- LESS CUTTING EDGES

6.7 Plow Portion QCP

6.22 Carbide Cutting Edge .75X8X144

6.41 Rod Markers (Pair)

6.42 Jack Stand

6.45 Rubber Shield 12

6.65 Sliding Level Lift (Excluding Husting Hitches)

-



Ox Bodies | Crysteel | DuraClass | Rugby | J-Craft | Travis  
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**Phone:** 763-772-5850

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LC00129690	Net 30 Days.	5/26/2022	6/25/2022	CASSEM, MARTY	USD

UM	Quantity	Item	Description	Unit Price	Extended Price
EA	1.00	1650355	OEM LIGHT END CAPS-INS	350.00	350.00

\*\*VERIFY HITCH TO CHASSIS\*\*

1.009 - Frame End cap W/OEM Stop-Tail-Turn Light mounts (Required if no rear hitch selected), Installed

-

EA	1.00	2458217	MAB*J-CRAFT 6x4TG-SS-BERM-STD COUPL-IN	7,257.00	7,257.00
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-

8.0 Sander - Make and Model J-Craft 6TGS SS Salt Special

Auger size 6" Auger

Type of Sander Stainless Steel Under tailgate type, 6" dia (carbon steel) 4" pitch single auger, direct hydraulic drive, Oversized auger motor for low speed operation & continuous flow, LH Discharge w/POLY self-leveling spinner assembly, Dual over-center locks on hopper cleanout door, mtg brackets and mtg tabs welded to hopper, In Stainless Mill Finish. number of spinners Single Left Hand Spinner

Warranty Information 24 Months from "in service" date

Includes:

8.1 Installation of Sander

8.2 Sander with standard couplers installed

8.8 Exterior spill plates (Removable) made from stainless steel

8.11 Adder for 201 Stainless Steel Berm Chute

-

EA	1.00	2190624	PRECISE-"ARC"-SENSOR-WIRELESS-GEN5-INS	661.00	661.00
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-

5.1 - Air and Road Temperature Sensor, Wireless (GEN 5) 1117640 - Installed

-

EA	2.00	1873178	MULTI-FASTER HOSE CPLR SYSTEM 2 PTS INST	886.00	1,772.00
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-

9.79 - 2-port 1/2" multi-faster hose coupler system, Installed

One for The Flat Plate Hitch to be Removed and One for the Plow to be Removed

-

EA	2.00	1922962	ADDITIONAL CAMERA, NV-PC-1110-VLI-INST	320.00	640.00
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-

1.276 - PC-1110-VLI Series™ Night Vision Camera KIT ... (Includes: Camera and 10m AV Cable) Installed.  
Wing Camera Mounted off Passenger Side by Wing Work Light Mount  
Backup Camera Mounted off Drivers Side Rear Pillar w/whole for Wiring  
Both Cameras Wired into GEN5 6100 Screen

-

EA	1.00	2064746	PREWET SYSTEM #LDS-JCR110EGF-DN-INS	4,208.00	4,208.00
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Ox Bodies | Crysteel | DuraClass | Rugby | J-Craft | Travis  
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**Phone:** 763-772-5850

**Fax:** 763-444-5560

**Taken By:** Brooks Neagle

Estimate	Terms	Quote Date	Expiration Date	Salesperson	Customer Currency
LC00129690	Net 30 Days.	5/26/2022	6/25/2022	CASSEM, MARTY	USD

UM	Quantity	Item	Description	Unit Price	Extended Price
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1.241 LDS-JCR-110-EGF Side of Body mount for Elliptical Dump body only. (2) 55 gallon tanks, mtg hardware, plumbing, Electric Gravity Feed valve, and wiring, installed  
\*\*NOTE NOZZEL TO SPRAY ON SINGLE SPINNER\*\*

EA	1.00	2457219	MNDOT STATE CONTRACT PURCHASE (193058)	0.00	0.00
----	------	---------	----------------------------------------	------	------

After reviewing your equip. needs, and per the State of MN contract number (193058) release number S-863(5) and J-Craft contract number 193058, valid thru TBD, 2023 (6 MONTHS) we offer this for your consideration.

Note:

1. This quote is a summary of the State of MN price pages, and detailed spec sheets.
2. Warranty is 24 months from In-Service date.

ISO 9001:2008 CERTIFIED

J-Craft is certified as a NTEA MVP member.

Municipal Terms of Sale:

If you accept this proposal please sign and date below with PO# if you use one:  
PO# \_\_\_\_\_

Accepted By (Print): \_\_\_\_\_

Accepted By (Signature): \_\_\_\_\_

Date: \_\_\_\_\_

Note: If Changes need to be made after PO is submitted we will need a revised PO reflecting the changes.

Visit us online at [www.j-craftinc.com/](http://www.j-craftinc.com/)

<b>Sale Amount:</b>	150,078.00
<b>Freight:</b>	0.00
<b>Sales Tax:</b>	0.00
<b>FET Charges:</b>	0.00
<b>Total Amount:</b>	150,078.00



## MEMO for Council Action

**To:** Mayor Johnson and Members of the City Council  
**From:** Stephanie Hillesheim, Community Development Director  
**Date:** June 16, 2022  
**Subject:** Resolution to Approve Special Event Permit for Isanti Firefighters Rodeo Association

---

### **Background**

Isanti Firefighters Rodeo Association has submitted a special event permit application to host a five-day PRCA Rodeo event to be held at the Isanti Firefighters Rodeo Association Grounds on July 9, 10, 2022. With three days of set-up prior to the event.

No road closures are being requested, but “Slow Crossing” sign on 3<sup>rd</sup> and 1<sup>st</sup> Ave are being requested as well as possible orange traffic cones for the cross walk between Isanti Primary School and Unity Park.

Additional parking will be needed for event. A map included with the event requests the use of parking at the following locations: Isanti Primary School, Unity Park and Unity Park Ballfield, BMX blacktop/grass area, Isanti Firefighters Rodeo Grounds, West Side of Police/Fire Station Grass. City Staff did discuss the use of the BMX blacktop and grass area for parking, and due to the use agreement with BMX would recommend against the use of those parking areas for this event.

An outdoor audio system will be used for the announcer of the rodeo for both days, as well as a live band on both Friday and Saturday nights.

Five (5) additional restrooms will be brought in.

The complete application along with departmental review are attached.

Submitted with the Special Event Permit Application was a request for Waiver of fees for the following: \$100 cleanup deposit fee and the \$50 Temporary Sign Permit Application Fee.

The Isanti Firefighter Rodeo Association is also requesting to waive the proof of written notification to property owners within 350 feet of the event, as they are heavily advertising this large event on social media, paper flyers, radio stations, signs and parade trucks.

### **Staff Request**

City staff is requesting approval of the Isanti Firefighters Rodeo Association Special Event Permit application and attachments.

### **Attachments**

- Resolution No. 2022-XXX
- Special Event Application – Isanti Firefighters Rodeo Association

## **RESOLUTION 2022-XXX**

### **APPROVING A SPECIAL EVENT PERMIT APPLICATION FOR THE 2022 ISANTI FIREFIGHTERS PRCA RODEO**

**WHEREAS**, Isanti Firefighter Rodeo Association (IFRA), has submitted a Special Event application requesting a permit to host the 2022 Isanti Firefighters PRCA Rodeo on the Isanti Rodeo Grounds; and,

**WHEREAS**, the event is scheduled for July 6 through July 10, 2022; and,

**WHEREAS**, the estimated number of people to be in attendance over that time period is 11,000; and,

**WHEREAS**, IFRA is requesting parking to be allowed at City of Isanti owned and privately owned properties; and,

**WHEREAS**, City of Isanti property requested for parking use is Unity Park (420 3<sup>rd</sup> Ave NW), including the ballfield and grass area outside of the ballfield; and,

**WHEREAS**, City of Isanti will turn on Unity Park lights in the ballfield for overnight use on Friday, July 9<sup>th</sup> and Saturday, July 10<sup>th</sup> from sunset to sunrise for security/safety; and,

**WHEREAS**, all parking on the grass at Bluebird Park is prohibited; and,

**WHEREAS**, additional lots will be used for spectator parking including the Isanti Primary School, the Cambridge-Isanti bus lot, and Isanti Civic Arena; the IFRA has on file letters from each property owner granting permission to use the lots; and,

**WHEREAS**, throughout the event, public addressing systems and amplifiers will be used, including dances following the rodeo performances on Friday and Saturday; and,

**WHEREAS**, the applicant will be required to provide additional restrooms for the event and will bring additional units to parking areas; and,

**WHEREAS**, a liquor license has been submitted separately for this event; and,

**WHEREAS**, the Special Event Permit application requires a \$100 clean up deposit, and the associated Temporary Sign Permit requires a \$50 fee which the organizers have requested be waived for this event; and,

**NOW, THEREFORE, IT IS HEREBY RESOLVED** by the City Council of the City of Isanti, Minnesota, to hereby approve the special event permit for the 2022 Isanti Firefighters PRCA Rodeo with the following conditions:

- A \$100 Cleanup Deposit Fee and \$50 Sign Permit Fee are waived for the event.
- A Certificate of Insurance has been submitted for the event and lists the City of Isanti as the additionally insured.
- IFRA will be responsible for repairing any damage to grass, trails, sidewalks, or curbing

due to parking, or other event activities.

**BE IT FURTHER RESOLVED**, by the City Council of the City of Isanti, Minnesota, that this Resolution is hereby the “Permit” for the above stated Special Event.

This Resolution is hereby approved by the Isanti City Council this 21<sup>st</sup> day of June 2022.

Attest:

\_\_\_\_\_  
Mayor Jeff Johnson

\_\_\_\_\_  
Jaden Strand  
City Clerk



**SPECIAL EVENT PERMIT  
APPLICATION**

City of Isanti  
110 First Avenue NW • PO Box 428  
Isanti, MN 55040  
Phone: 763.444.5512 • Fax: 763.444.5560  
www.cityofisanti.us

If you are planning an event that requires a Special Event Permit, please complete the application and any required supplemental forms. To ensure your application is processed quickly, be specific and complete in all responses. **Applications must be submitted at least 30 days prior to the event to be considered.**

**ITEMS TO ACCOMPANY THE APPLICATION**

*Required with all applications*

- ☐ Complete application form
- ☐ Cleanup deposit fee - \$100 (ASKING FOR WAIVER)
- ☐ Proof of insurance or certificate of insurance (SUBMITTED SEPARATELY)
- ☐ Site Map
- ☐ Approval letter from the property owner
- ☐ Proof of written notification to property owners within 350 feet of the special event (ASKING FOR WAIVER)

*Check all that apply:*

- ☒ Signs will be posted for event:
  - ☒ [Temporary Sign Permit Application](#) required
  - ☐ \$50 fee (ASKING TO BE WAIVED)
- ☒ Alcohol will be served and/or sold at event:
  - ☒ [License](#) (may take up to 60 days to process) (SUBMITTED SEPARATELY)
  - ☐ Fees apply, amounts vary by license type
- ☒ Vendors will be present: FOOD TRUCK
  - ☐ [Mobile Food Unit App.](#) (If not assuming vendor liability. Background check required)
  - ☒ [Vendor List](#)
- ☒ Event will occur on City Property:
  - ☒ [Release and Indemnification Agreement](#)

*Supplemental information may be required by City staff.*

*Additional forms can be found on the City of Isanti website or requested at Isanti City Hall. Please note that additional required permits or licenses may take additional time to process.*



## SPECIAL EVENT PERMIT APPLICATION

Submittal Date: 01 June 2022

### APPLICANT INFORMATION

Sponsoring Entity (if applicable): Isanti Firefighters Rodeo Association

Contact Person: Erik Kvamme (Parking Co-Chair)

Address: [REDACTED]

City: [REDACTED]

State: [REDACTED]

Zip: [REDACTED]

Phone: [REDACTED] Fax: [REDACTED] Cell: (763)923-1043

E-mail: [REDACTED]

Secondary Contact Person: Lance Thompson (Parking Co-Chair)

Address: [REDACTED]

City: [REDACTED]

State: [REDACTED]

Zip: [REDACTED]

Phone: [REDACTED] Cell: (763)242-6651

E-mail: [REDACTED]

### EVENT INFORMATION

Event Name: Isanti Firefighters PRCA Rodeo

Date(s) of Event: July 6, 7, 8, 9, 10

Hours of Event: 0600 - 0300

Type of Event: ☒ Open to the Public ☐ Private ☐ Other: [REDACTED]

Describe Event (List all activities. Provide flyer or other marketing materials as available.):  
PRCA Rodeo Events listed in flyers, online, & Facebook

**Proposed Location of the Event** (be specific, site map also required):

Event Location 500 3rd Ave NW Isanti, MN 55040

---

**Estimated Number of People in Attendance** (includes staff, participants, and spectators):

11,000 over two day event

---

**Parking Impact** – Describe in detail:

We would request reader/approver to see attachment with heading "parking impact"

---

**Tents, equipment, amusement rides, etc.**

Type: Tents

Size:

Location: Isanti Firefighters Rodeo Association Grounds

---

**Are Fire Prevention or EMS needed?** Please specify and if being provided, please identify the name or entity providing these services:

Isanti Fire District Fire Protection & Allina EMS Services

---

**Are you requesting any street closures?** If yes, list streets:

No Street Closures. Possible "Slow Crossing" sign on 3rd Ave & 1st Ave. Possible orange traffic cones for cross walk on 3rd Ave between Isanti Primary School and Unity Park.

---

**Restrooms** (Portable) – Name or entity providing these services; and number of facilities to be provided. When other restroom facilities are not provided on-site or are limited; the applicant will need to pay for additional restroom facilities. For those events exceeding 75 persons, one (1) additional restroom shall be provided; for events exceeding 150 persons, two (2) additional restrooms shall be provided. For events exceeding 250; the Planning for Special Events-Usage Chart shall be used.

Absolute Portable Restrooms. We would add 5 portable restrooms to the primary parking areas.

---

**Security Plans** – Name or entity providing these services. (A Police Officer is required if alcohol is being served or at the discretion of the Police Chief).

Security Specialists Inc. is our primary security.

---

**Clean-up Plans** – Describe in detail:

Throughout the event we will have parking staff pick up trash. We will also provide trash receptacles throughout our requested parking areas. Post event we would prefer a walk through with the city staff.

---

**Live entertainment** – Describe in detail:

Dance/Live music Friday & Saturday following the rodeo performance.

---

Will any other **public addressing system or sound amplification** be used? If so, describe:

Yes, a rodeo announcer both days of the rodeo.

---

**If the event will be held on public property, please provide the following information:** (1) Will tickets be sold for the event? (2) Is a donation of any kind required? (3) What is the purpose of the money that is collected?

N/A

---

*Depending upon the type of special event, some items may not be required or may be waived as part of the review process. Larger events may require additional information, in order to properly process the request.*

---

#### **APPLICANT SIGNATURE**

I declare that the information I have provided on this application is truthful and I understand that falsification of answers on this application will result in denial of the application. I authorize the City of Isanti to investigate and make whatever inquiries necessary to verify the information provided.

Applicant Signature: 

---

**OFFICE USE ONLY**

Reviewed By: (Any concerns / comments will be attached to the application)

Fire Chief

\_\_\_\_\_ Approved \_\_\_\_\_ Denied \_\_\_\_\_ N/A Signature: \_\_\_\_\_

Police Chief

\_\_\_\_\_ Approved \_\_\_\_\_ Denied \_\_\_\_\_ N/A Signature: \_\_\_\_\_

Public Services Director

\_\_\_\_\_ Approved \_\_\_\_\_ Denied \_\_\_\_\_ N/A Signature: \_\_\_\_\_

Parks, Recreation and Culture Manager

\_\_\_\_\_ Approved \_\_\_\_\_ Denied \_\_\_\_\_ N/A Signature: \_\_\_\_\_

Community Development Director

\_\_\_\_\_ Approved \_\_\_\_\_ Denied \_\_\_\_\_ N/A Signature: \_\_\_\_\_

City Administrator

\_\_\_\_\_ Approved \_\_\_\_\_ Denied \_\_\_\_\_ N/A Signature: \_\_\_\_\_

City Council

\_\_\_\_\_ Approved \_\_\_\_\_ Denied

Date of Review: \_\_\_\_\_

<p style="text-align: center;"><b>Data Practices Advisory</b> <b>Tennesen Warning – Special Event Permit</b></p>
----------------------------------------------------------------------------------------------------------------------

You are being asked to answer questions and provide information pursuant to the special event permit application process that is required by the City of Isanti, Minnesota city code. The purpose and intended use of the requested data is to verify that each applicant meets the requirements for state statutes and city code provisions and, if the license or permit is approved, to verify that all required data remains current. The following data collected, created, or maintained is classified under the Minnesota Government Data Practices Act as public data once a license has been approved (Minn. Stat. § 13.41, subd. 5):

1. Data submitted by applicants (other than names and designated addresses)
2. Orders for hearing, findings of fact, conclusions of law, and specification of any final disciplinary action
3. Entire record concerning any disciplinary proceeding
4. License numbers
5. License status

The following data collected, created, or maintained is classified under the Act as private data (Minn. Stat. § 13.41, subd. 2):

1. The identity of complainants who have made reports concerning licenses or applicants which appear in inactive complaint data unless the complainant consents to disclosure
2. The nature or content of unsubstantiated complaints when the information is not maintained in anticipation of legal action
3. Inactive investigative data relating to violations of statutes or rules
4. Record of disciplinary proceedings, except as limited by the provisions above

The following data collected, created, or maintained is classified under the Act as confidential data ((Minn. Stat. § 13.41, subd. 4) :

1. Active investigative data relating to complaints against any license.

Under law, private data may be shared with licensing and inspection employees, approval authorities, insurance providers, law enforcement employees, contracted inspection officials, city officials who have a bona fide need for it, or as required by court order. The City of Isanti may make any data classified as private or confidential accessible to an appropriate person or agency if the licensing agency determines that failure to make the data accessible is likely to create a clear and present danger to public health or safety.

We ask that you complete or provide all data requested on the application form(s) unless we have noted that it is not required. Refusal to supply required information may mean that your application cannot be processed.

## **Parking Impact**

Parking locations are outlined on the map provided on the second page. IFRA graciously requests the use of Unity Park, the baseball field at Unity Park, the west side of the police/fire station on the grass, and the BMX blacktop/grass area for parking. We will also be parking vehicles on the west side parking lot of the rodeo grounds, east rodeo grounds lot (old bus lot), and the Isanti primary school. Permission letters are provided. We expect heavy traffic as past years.

Our priority is to keep traffic flowing from Heritage Boulevard on to 3rd avenue & 1st Avenue into parking lots keeping the traffic from stopping on Heritage Boulevard before the rodeo starts. We will also have parking lot attendants in the parking areas after the rodeo performance to help push as much traffic north on 3rd avenue to Isanti Parkway towards Hwy 65 for a speedy exit of the parking areas.

### **IFRA requests for the City of Isanti:**

1) IFRA graciously seeks to have all the fees the City of Isanti charges for the permits waived, along with the task of handing out the “notice of the event” to all property owners around IFRA grounds. We will be advertising the event on our website, Facebook, paper flyers, FM radio stations, parade trucks, & signs.

2) We would like to request Unity Park baseball field lights to stay on all Friday and Saturday night of the rodeo performances for safety/security reasons (as we did last year with the testing completed prior to). Preferably from sunset to sunrise the next morning.

# Parking Impact Map



## Parking at:

1. Isanti Primary School
2. Unity Park & Unity Park Ballfield
3. BMX blacktop/grass area
4. Isanti Firefighters Rodeo Grounds
5. West Side of Police/Fire Station Grass





ISANTI FIREFIGHTERS RODEO  
ERIK KVAMME

## Isanti Firefighters Rodeo Event Parking

### Information

Account #: #1194

Email: [REDACTED]

Contact: Erik Kvamme

Rate Type: Class I - Non Profit

Phone: [REDACTED]

Attendance: 0

(763) 444-5591, Organization Work

### The following facility request parts have been accepted:

Date	Setup	Start	End	Cleanup	Rooms	Rate	Hours	Amount
<b>Isanti Primary School (IPS)</b>								
Fri, Jul 8 2022	-	12:00 AM	11:59 PM	-	IPS Green Space-West end of Parking Lot, IPS-Parking Lots	none	47h 58m	\$0.00
Sat, Jul 9 2022	-	12:00 AM	11:59 PM	-	IPS Green Space-West end of Parking Lot, IPS-Parking Lots	none	47h 58m	\$0.00
Sun, Jul 10 2022	-	12:00 AM	12:00 PM	-	IPS Green Space-West end of Parking Lot, IPS-Parking Lots	none	24h	\$0.00

### Setup Notes

Event parking for the rodeo will be using all parking lots and green spaces.  
Sunday is tear down only.

### Legal Information

I have read and understand the policies and fee information associated with using Cambridge-Isanti School facilities. I agree to abide by all policies and will require all participants of this activity to also abide by the following:

No use or possession of alcoholic beverages, illegal chemicals, and/or tobacco products on Cambridge-Isanti Schools property.

No firearms or weapons are permitted on Cambridge-Isanti Schools property.

No Latex balloons in any of the Cambridge-Isanti Schools facilities.

All groups using Cambridge-Isanti Schools facilities must assume full responsibility for personal injury to any participant and/or equipment. I understand that the use of district facilities is undertaken at my/our own risk and that Cambridge-Isanti Schools and other employees or subcontractors of Cambridge-Isanti Schools will not be held liable for any claims, injuries, damages of whatever nature sustained by me.

Subject only to the limitations of Minnesota Statutes, permit holder agrees to indemnify and hold harmless Cambridge-Isanti Schools from and against any and all claims, suits, actions, damages, or causes of action arising out of the negligent acts of the permit holder arising out of or in connection with the provisions of this agreement. Cambridge-Isanti Schools does not waive sovereign immunity except as provided by Minnesota Statutes.

Cambridge-Isanti Schools reserves the right to cancel or change any permit should the need arise, without liability. Cancellation could result if unforeseen circumstances arise or an emergency condition is declared, this includes cancellations due to weather.

Please do not pay from this permit unless instructed to do so. Final PAC Technician fees and/or any extra Custodial or Building Monitor fees, as appropriate, will



be assessed once their payroll has been processed. Arriving before or staying later than your permitted times as well as leaving an excessive mess can result in additional expenses being billed to your permit. You will be invoiced after your event.

Cambridge-Isanti Schools, by permitting Class I- B, C, D, E, F and Class II organizations the use and rental of its facilities and equipment, does not become a promoter, endorser, or sponsor of the Class I- B, C, D, E and Class II meeting/event.

A certificate of insurance or liability coverage which can be extended by endorsement to provide satisfactory coverage, may be requested from any group using any facility for any event or activity (e.g., tournaments, special events, concerts, athletic instruction) The insurance must provide coverage of at least \$1,000,000 per Occurrence for Bodily Injury and Property Damage. Cambridge-Isanti Schools will be named as an Additional Insured for General Liability, under the certificate of insurance.

Approved By: \_\_\_\_\_ 04/18/2022

# Notice

Isanti Firefighters Rodeo Association will be having their annual rodeo event the weekend of July 8th and 9th 2022. Please be aware of the heavy pedestrian and vehicle traffic around the rodeo grounds (500-3rd Ave NW Isanti, Minnesota 55040). The event will also be having a live band Friday/Saturday nights.

Sincerely,

Isanti Firefighters Rodeo Association



**SPECIAL EVENT PERMIT  
APPLICATION**

City of Isanti  
110 First Avenue NW • PO Box 428  
Isanti, MN 55040  
Phone: 763.444.5512 • Fax: 763.444.5560  
www.cityofisanti.us

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**-EVENT SPONSOR-  
RELEASE AND INDEMNIFICATION AGREEMENT**

City of Isanti

**THIS IS A RELEASE OF LIABILITY INDEMNIFICATION AGREEMENT. SPECIAL  
EVENTS HOLDER MUST READ CAREFULLY BEFORE SIGNING.**

In consideration for being permitted to engage in the following special event activities on property  
owned by the City of Isanti:  
Unity Park & Isanti BMX - Parking for the Isanti Firefighters Rodeo

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Special Events Holder hereby acknowledges, represents, and agrees as follows:

- A. We understand that the above described activities are or may be dangerous and do or  
may involve risks of injury, loss, or damage to us and/or third parties. We further  
acknowledge that such risks may include but not be limited to bodily injury,  
personal injury, sickness, disease, death, and property loss or damage, arising from  
the following circumstances, among others:

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(Special Events Holder Initials Here)

- B. If required by this paragraph, we agree to require each participant to our special  
event to execute a **RELEASE AND INDEMNIFICATION AGREEMENT** for  
ourselves and for the City of Isanti, on a form approved by the City of Isanti.

Participant Release and Indemnification required? YES ☐ NO ☒

(Special Events Holder Initials Here)

- C. We agree to procure, keep in force, and pay for special event insurance coverage, from an insurer acceptable to the City of Isanti, for the duration of the above described activities.

(Special Events Holder Initials Here)



- D. By signing this **RELEASE AND INDEMNIFICATION AGREEMENT**, we hereby expressly assume all such risks of injury, loss, or damage to us or any related third party, arising out of or in any way related to the above described activities,

whether or not caused by the act, omission, negligence, or other fault of the City of Isanti, its officers, its employees, or by any other cause.

(Special Event Holder Initials Here)



- E. By signing this **RELEASE AND INDEMNIFICATION AGREEMENT**, we further hereby exempt, release and discharge the City of Isanti, its officers, and its employees from any and all claims, demands, and actions for such injury, loss or damage to us or to any third party, arising out of or in any way related to the above described activities, whether or not caused by the act, omission, negligence, or other fault of the City of Isanti, its officers, its employees, or by any other cause.

(Special Event Holder Initials Here)



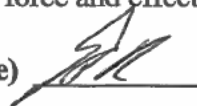
- F. We further agree to defend, indemnify and hold harmless the City of Isanti, its officers, employees, insurers, and self insurance pool, from and against all liability, claims, and demands, court costs and attorney fees, including those arising from any third party claim asserted against the City of Isanti, its officers, employees, insurers or self insurance pool, on account of injury, loss or damage, including without limitation claims arising from bodily injury, personal injury, sickness, disease, death, property damage or loss, or any other loss of any kind whatsoever, which arise out of or are in any way related to the above described activities, whether or not caused by our act, omission, negligence, or other fault of the City of Isanti, its officers, its employees, or by any other cause.

(Special Event Holder Initials Here)



- G. By signing this **RELEASE AND INDEMNIFICATION AGREEMENT**, we hereby acknowledge and agree that said Agreement extends to all acts omissions, negligence, or other fault of the City of Isanti, its officers, and/or its employees, and that said Agreement is intended to be as broad and inclusive as is permitted by the laws of the State of Minnesota. If any portion thereof is held invalid, it is further agreed that the balance shall, notwithstanding, continue in full legal force and effect.

(Special Event Holder Initials Here)



- H. We understand and agree that this **RELEASE AND INDEMNIFICATION AGREEMENT** shall be governed by the laws of the State of Minnesota and that jurisdiction and venue for any suit or cause of action under this agreement shall lie in the courts.

(Special Event Holder Initials Here) 

- I. This **RELEASE AND INDEMNIFICATION AGREEMENT** shall be effective as of the date or dates of the applicable special event, shall continue in full force until our responsibilities hereunder are fully discharged, and shall be binding upon us, or successors, representatives, heirs, executors, assigns, and transferees.

(Special Event Holder Initials Here) 

IN WITNESS THEREOF, THIS **RELEASE AND INDEMNIFICATION AGREEMENT** is executed by the special event holder, acting by and through the undersigned, who represents that he or she is properly authorized to bind the Special Events Holder hereto.

**PRINTED NAME OF SPECIAL EVENTS HOLDER:**

**Erik Kvamme IFRA (Parking Co-Chair)**

**PRINTED NAME AND TITLE OF PERSON SIGNING ON BEHALF OF SPECIAL EVENTS HOLDER:**

Name **Erik Kvamme**

Title **IFRA - Parking Co-Chair**

Signature 

Date 02 MAY 2022

STAFF ONLY	<small>A Community For Generations.</small> 	SIGN PERMIT APPLICATION		<input type="checkbox"/> Site copy <input type="checkbox"/> City copy    Permit # _____ - _____	
		Rcvd Date: _____ Fee Rcvd Date: _____		Apvd Date: _____ Prmt Close Date: _____	
TO BE FILLED OUT BY APPLICANT - INCOMPLETE APPS MAY NOT BE PROCESSED	<b>PROJECT ADDRESS:</b> Isanti Firefighters Rodeo Grounds 500 3rd Ave Isanti, MN 55040				
	<b>GENERAL LOCATION OF SIGN ON THE PROPERTY:</b> Along roadways <b>**Please see attached site plan**</b>				
	<b>APPLICANT NAME:</b> Isanti Firefighters Rodeo Association			Address: [REDACTED]	
	City: Isanti                                  State: MN                                  Zip: 55040			Email: [REDACTED]	
	Contact Name: Erik Kvamme IFRA (Parking Co-Chair)			Phone: [REDACTED]	
	<b>FEE OWNER AND APPLICATION CONSENT:</b>			Address:	
	City:                                  State:                                  Zip:			Email:	
	Contact Name:			Phone:	
	<b>OTHER CONTACTORS:</b>			Address:	
	City:                                  State:                                  Zip:			Email:	
	Contact Name:			Phone:	
	<b>SIGNATURE OF APPLICANT:</b>			DATE: 02 MAY 2022	
	PRINTED NAME: Erik Kvamme				
	<b>SIGNATURE OF PROPERTY OWNER:</b>			DATE:	
	PRINTED NAME:				
<b>APPLICATION FEES:</b> Non-refundable fees- 1) Permanent Sign: <b>\$75</b> 2) Temporary Sign: <b>\$50</b>					
Submittals shall be provided in the following format with the following required information, unless specifically indicated otherwise by City Staff. Failure to submit a complete application may delay the review and approval process.					
Generally, when a sign permit is needed, the permit app shall include, but is not limited to, construction documents which shall show the required details of construction including dimensions, wind load, ground load, stresses, fastening and anchoring application, footing sizes if needed, height to be erected at bottom edge clearances, materials to be used, electrical details as applicable, location on property, and the message to be displayed. Further info and inspections may be required by Com. Dev. Dept., please contact them upon application for a sign permit.					
APPLICANTS PLEASE REVIEW	<b>Acceptance of Application:</b> The application is subject to acceptance by the City upon review of the application and necessary materials being submitted. The application may also be subject to the acceptance by applicable councils. Building official and/or engineering approval may be required. Application materials shall meet building/engineering requirements set forth by the city engineer or as stated within the city code.				
	ITEM	DESCRIPTION		DATE RCVD	
	<input type="checkbox"/> Site Plan	Site Plan showing the location of the sign on the parcel as well as dimensions from property lines, driveways, buildings, etc.		(staff use)	
	<input type="checkbox"/> Visuals/Detailed descriptions	Clear and legible drawings with description of the colors, construction materials, and sign dimensions		(staff use)	
	<input type="checkbox"/> Owner's Signature	Written authorization from the property owner for the sign to be located on the property		(staff use)	
	<input type="checkbox"/> Supplemental permit application(s)	When appropriate, a completed building permit application with drawings showing dimensions, construction supports, electrical wiring and components, sign materials, and any additional items as required by the Building Official.		(staff use)	
	<input type="checkbox"/> Other	Other Supplemental Information as requested by Staff		(staff use)	
OFFICE USE ONLY	<b>Application certified as complete by:</b>			<b>DATE:</b>	
	Conditions: (may be cont'd on back)				
	Permit Approved By:			DATE:	
	Printed Name:			Dept:	
	Paid:		Date:	Receipt No.:	By:

## Temporary Sign Permit Site Plan

We would like to place signs along roadways at the starred intersections shown in the map below.





## Sign Examples

Most signs are made up of wood/plastic board with vinyl lettering.

Signs will be located along roadways at intersections.

Sign sizes vary from approximately 1ft by 2ft to 2ft by 3ft





City of Isanti

Gross Payroll	113,573.40
Social Security & Medicare	6,282.56
Public Employees Retirement	11,411.40
Total City Expense	<u><u>131,267.36</u></u>

Pay Date          6/10/2022

Pay Period        12 (5/22-6/4/22)

## Report Criteria:

Report type: Summary

Check.Type = {&lt;&gt;} "Adjustment"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
06/22	06/08/2022	58502	1898	ABSOLUTE PORTABLE RESTROOMS	101-20200	2,100.00
06/22	06/08/2022	58503	692	ARC IRRIGATION LLP	104-20200	535.06
06/22	06/08/2022	58504	1485	BECKER, JOSH	101-20200	239.99
06/22	06/08/2022	58505	9	BERNICKS PEPSI-COLA	609-20200	5,368.79
06/22	06/08/2022	58506	3207	BOSTWICK, WILLIMA & MELISSA	603-20200	89.96
06/22	06/08/2022	58507	1198	CENTER POINT ENERGY	601-20200	2,875.08
06/22	06/08/2022	58508	8	DAHLHEIMER DISTRIBUTING CO	609-20200	20,993.50
06/22	06/08/2022	58509	1682	FERGUSON WATERWORKS	602-20200	7.94
06/22	06/08/2022	58510	2852	FIDELITY SECURITY LIFE INSURANCE CO	861-20200	134.26
06/22	06/08/2022	58511	134	GOPHER STATE ONE-CALL INC	601-20200	195.75
06/22	06/08/2022	58512	739	HACH COMPANY	601-20200	320.50
06/22	06/08/2022	58513	114	ISANTI COUNTY RECORDER	505-20200	148.00
06/22	06/08/2022	58514	1563	ISANTI ELECTRIC INC	601-20200	7,380.26
06/22	06/08/2022	58515	1479	LOFFLER -131511	108-20200	167.22
06/22	06/08/2022	58516	17	MCDONALD DISTRIBUTING CO	609-20200	14,908.85
06/22	06/08/2022	58517	2978	MILBANK WINWATER WORKS	601-20200	24,940.69
06/22	06/08/2022	58518	2080	MVTL LABORATORIES INC	602-20200	461.44
06/22	06/08/2022	58519	2553	O'REILLY	101-20200	36.38
06/22	06/08/2022	58520	617	PAUSTIS & SONS	609-20200	1,090.00
06/22	06/08/2022	58521	3199	SHENZHEN EUROASIA CREATIVE DECORATIONS	228-20200	7,700.00
06/22	06/08/2022	58522	2001	SHRED-N-GO INC	101-20200	306.28
06/22	06/08/2022	58523	2396	SOUTHERN GLAZERS OF MN	609-20200	192.00
06/22	06/08/2022	58524	1361	STAPLES ADVANTAGE	108-20200	27.78
06/22	06/08/2022	58525	73	STAR	108-20200	22.05
06/22	06/08/2022	58526	96	STREICHERS INC	101-20200	100.00
06/22	06/08/2022	58527	669	SUNSHINE PRINTING	108-20200	60.00
06/22	06/08/2022	58528	2793	TEAM LABORATORY CHEMICAL LLC	602-20200	2,163.00
06/22	06/08/2022	58529	1503	THE AMERICAN BOTTLING COMPANY	609-20200	378.56
06/22	06/08/2022	58530	2944	UNIFIRST CORPORATION	609-20200	23.85
06/22	06/08/2022	58531	1820	URBANS HARDWARE INC	226-20200	91.59
06/22	06/08/2022	58532	2524	US BANK EQUIPMENT FINANCE	101-20200	63.00
06/22	06/08/2022	58533	2027	US INTERNET	603-20200	57.80
06/22	06/08/2022	58534	686	VERIZON WIRELESS	101-20200	1,616.76
06/22	06/08/2022	58535	42	VIKING COCA-COLA BOTTLING CO	609-20200	335.30
06/22	06/08/2022	58536	4	WATSON CO INC	609-20200	1,553.34
06/22	06/08/2022	58537	1922	WEX BANK	101-20200	5,299.49
06/22	06/08/2022	58538	2475	WHITE BEAR IT SOLUTIONS LLC	101-20200	7,215.19
Grand Totals:						109,199.66

City of Isanti

Check Register - Mayor/Council Approval

Page: 1

Check Issue Dates: 6/14/2022 - 6/16/2022

Jun 16, 2022 07:25AM

## Report Criteria:

Report type: Summary

Check.Type = {&lt;&gt;} "Adjustment"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
06/22	06/14/2022	58539	1231	ACE SOLID WASTE INC	101-20200	2,357.64
06/22	06/14/2022	58540	2873	ADAPCO LLC	101-20200	2,066.07
06/22	06/14/2022	58541	494	ALLINA HEALTH SYSTEM	603-20200	25.00
06/22	06/14/2022	58542	2030	ARTISAN BEER COMPANY	609-20200	73.80
06/22	06/14/2022	58543	2850	BEAUDRY OIL & PROPANE INC	101-20200	4,474.51
06/22	06/14/2022	58544	1485	BECKER, JOSH	101-20200	52.08
06/22	06/14/2022	58545	53	BELLBOY CORPORATION	609-20200	8,826.90
06/22	06/14/2022	58546	9	BERNICKS PEPSI-COLA	609-20200	3,877.13
06/22	06/14/2022	58547	368	BILLS QUALITY CLEANING	609-20200	712.00
06/22	06/14/2022	58548	2319	BREAKTHRU BEVERAGE OF MN	609-20200	14,377.75
06/22	06/14/2022	58549	1792	CARLOS CREEK WINERY	609-20200	324.00
06/22	06/14/2022	58550	1822	CENTURYLINK BUSINESS SERVICES	101-20200	13.68
06/22	06/14/2022	58551	3083	CLOSING HUB	601-20200	17.70
06/22	06/14/2022	58552	2751	CMS MONITORING	101-20200	60.00
06/22	06/14/2022	58553	918	CRYSTAL SPRINGS ICE	609-20200	831.63
06/22	06/14/2022	58554	8	DAHLHEIMER DISTRIBUTING CO	609-20200	28,886.55
06/22	06/14/2022	58555	1320	EXECUTIVE TITLE OF MN LLC	602-20200	13.36
06/22	06/14/2022	58556	1682	FERGUSON WATERWORKS	601-20200	574.56
06/22	06/14/2022	58557	2275	FIRST FINANCIAL TITLE	601-20200	21.18
06/22	06/14/2022	58558	2028	FURTHER	101-20200	33.10
06/22	06/14/2022	58559	2028	FURTHER	861-20200	15.22
06/22	06/14/2022	58560	3140	GARPHISH BREWING COMPANY	609-20200	204.00
06/22	06/14/2022	58561	162	ISANTI RENTAL INC	101-20200	125.71
06/22	06/14/2022	58562	7	JOHNSON BROTHERS LIQUOR CO	609-20200	31,420.11
06/22	06/14/2022	58563	5	KAWALEK TRUCKING	609-20200	764.40
06/22	06/14/2022	58564	1170	LAND TITLE INC	601-20200	14.58
06/22	06/14/2022	58565	1708	LILLEBOE, DAVE	101-20200	436.00
06/22	06/14/2022	58566	1479	LOFFLER COMPANIES INC	108-20200	238.45
06/22	06/14/2022	58567	131	MACQUEEN EQUIPMENT INC	603-20200	1,062.44
06/22	06/14/2022	58568	17	MCDONALD DISTRIBUTING CO	609-20200	22,664.33
06/22	06/14/2022	58569	2953	MIDCONTINENT COMMUNICATIONS	609-20200	314.30
06/22	06/14/2022	58570	2978	MILBANK WINWATER WORKS	601-20200	8,688.00
06/22	06/14/2022	58571	1536	MINNESOTA DEED	219-20200	833.33
06/22	06/14/2022	58572	2208	MINNESOTA EQUIPMENT INC	101-20200	397.19
06/22	06/14/2022	58573	176	MN DEPT OF REVENUE	101-20200	44,470.00
06/22	06/14/2022	58574	2842	MN PEIP	861-20200	33,485.48
06/22	06/14/2022	58575	2080	MVTL LABORATORIES INC	602-20200	97.42
06/22	06/14/2022	58576	2992	NEXTERA COMMUNICATIONS	609-20200	307.74
06/22	06/14/2022	58577	1165	NORTHLAND TRUST SERVICES INC	602-20200	22,910.00
06/22	06/14/2022	58578	2553	O'REILLY	101-20200	9.98
06/22	06/14/2022	58579	44	PHILLIPS WINE & SPIRITS INC	609-20200	8,216.04
06/22	06/14/2022	58580	2396	SOUTHERN GLAZERS OF MN	609-20200	19,807.43
06/22	06/14/2022	58581	1361	STAPLES ADVANTAGE	108-20200	113.12
06/22	06/14/2022	58582	73	STAR	101-20200	8.40
06/22	06/14/2022	58583	96	STREICHERS INC	101-20200	50.00
06/22	06/14/2022	58584	2156	SUMMIT FIRE PROTECTION	101-20200	784.00
06/22	06/14/2022	58585	2793	TEAM LABORATORY CHEMICAL LLC	602-20200	1,363.00
06/22	06/14/2022	58586	42	VIKING COCA-COLA BOTTLING CO	609-20200	630.80
06/22	06/14/2022	58587	1286	VINOCOPIA INC	609-20200	840.21
06/22	06/14/2022	58588	4	WATSON CO INC	609-20200	2,995.84
06/22	06/14/2022	58589	2872	WINEBOW	609-20200	1,822.50

City of Isanti

Check Register - Mayor/Council Approval

Page: 2

Check Issue Dates: 6/14/2022 - 6/16/2022

Jun 16, 2022 07:25AM

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
Grand Totals:						272,708.66

Dated: \_\_\_\_\_

Mayor: \_\_\_\_\_

City Council: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

City Recorder: \_\_\_\_\_

## Report Criteria:

Report type: Summary

Check.Type = {&lt;&gt;} "Adjustment"

## RESOLUTION 2022-XXX

### APPROVING DONATION BOX AT LIQUOR STORE

**WHEREAS**, on June 2<sup>nd</sup>, 2009 City Council approved a donation box policy; and,

**WHEREAS**, Isanti Liquor is requesting use of a donation box at the liquor store in support of the “MMBA Support Our Troops Drive”; and,

**WHEREAS**, the Donation Policy has been reviewed the request and recommended its approval;

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Isanti, Minnesota hereby approves placement of a donation box for the “MMBA Support Our Troops Drive” at the Isanti Liquor Store from June 22<sup>nd</sup>, 2022 through July 31<sup>st</sup>, 2022.

Adopted by the Isanti City Council this 21<sup>st</sup> day of June 2022.

Attest:

\_\_\_\_\_  
Mayor Jeff Johnson

\_\_\_\_\_  
Jaden Strand  
City Clerk

# 9<sup>th</sup> Annual MMBA “Support OUR Troops” Drive



*FOLDS of HONOR*

# 2022 Support Our Troops Program



- In the continuing effort to help members Promote the Community Value of their Municipal Liquor Operation, MMBA, in partnership with Anheuser-Busch, is coordinating the *Annual Municipal “Support OUR Troops” Drive* **benefiting your local military personnel and their families.**
- This is an effort to support military personnel in Minnesota. We’ll be raising funds for the Folds of Honor organization. Donations will go to support scholarships to families of fallen or wounded soldiers in Minnesota.

# About Folds of Honor



## — ABOUT FOLDS OF HONOR —

**HONOR THEIR SACRIFICE. EDUCATE THEIR LEGACY.**

Folds of Honor is a 501(C)(3) nonprofit organization, rated a four-star charity by Charity Navigator and platinum on GuideStar, that provides educational scholarships to the families of military men and women who have fallen or been disabled while on active duty in the United States armed forces. Our educational scholarships support private educational tuition and tutoring for children in grades K-12, as well as higher education tuition assistance for spouses and dependents. Founded in 2007 by Major Dan Rooney, a PGA Professional and F-16 fighter pilot in the Air Force Reserves who served three tours of duty in Iraq, Folds of Honor is proud to have awarded approximately 24,500 scholarships in all 50 states and some US territories, including over 4,500 in 2019 alone. For more information or to donate in support of a Folds of Honor scholarship, please visit [foldsofhonor.org](https://foldsofhonor.org)



# Additional Details

- The Drive will run from June 15th – July 31<sup>st</sup>, 2022.
- Each participating MMBA member will collect money. Each member will send a check payable to the Folds of Honor to MMBA office upon conclusion of fundraiser. Please send an email to Kevin Karel and Paul Kaspzak upon completion of fundraiser. Each members collection will be imputed into a tracker to find out total amount raised.
- The member who raises the most, will be asked to join in a ceremony with the Folds of Honor team.
- Wholesalers will provide ***customized*** signage, assist with designing and building displays to fit retailer needs and provide collection bin/box to collect items.
  - Displays should include the Budweiser Patriotic pack along with signage calling attention to the #THANKAVET Program.
- Anheuser-Busch will be donating a \$1 per case of Budweiser sold to the national Folds of Honor fundraiser.





# BUDWEISER PATRIOTIC GRAPHICS 2022

No brand is more synonymous with America than Budweiser. While many things make America amazing, Freedom supersedes them all. Celebrate the summer and what truly makes America great with Budweiser's limited-edition Freedom packaging.



IGNITE JOB	TARGET CONSUMER
Expand Consumption Occasions	Standard Budweiser Consumer
GROWTH DRIVER	OCCASION
Reflective Reward	Social Meals, Casual Get Togethers

Beer Style	Color	Ingredients	ABV	Calories
American-style Lager	Standard Budweiser color	No Change, Standard Budweiser Ingredients	5.0%	145
Flavor Profile	Medium-bodied. Flavorful, crisp American-style lager.			
Features	American flag inspired design, collect all three callout for collectable cans, CPC donation with Folds of Honor Partnership.			

## REASONS TO BELIEVE

A Top Driver for consideration is being a brand with traditions and heritage. Patriotic Imagery resonates with Bud Shoppers.

\*Source: Kantar Global Brand Guidance, R12 updated 09/2020

The Budweiser Patriotic Graphics have driven current households to buy more and to get new to category buyers to pick up the brand.

\*Source: IRI Household Panel Brand Guidance, R12 updated 03/2021

The Freedom Graphics are incredibly important as over 35% of Budweiser sales occur throughout the summer months.

\*Source: VIP Budweiser STR May 2021 through August 2021

STR

5/16/2022 - 8/7/2022

Pricing

Core pricing recommended

Packs Available

12 pack 12 oz. can, 18 pack 12 oz. can, 24 pack 12 oz. can, 30 pack 12 oz. can, 25 oz. can

Markets

National

## MARKETING SUPPORT

Budweiser will be executing a full 360-campaign including Paid & Organic Social, PR, and Trade. Trade will include items in the T2 Window plus sign making featuring the Folds of Honor Partnership and CPC donation.

# Contact Information for Fundraiser



If you would like to participate in this event, contact the MMBA Office at:

Fax: 763-780-0424

Email: [kaspszak@outlook.com](mailto:kaspszak@outlook.com)

Address: P.O. Box 32966 Minneapolis, MN. 55432

**If you have questions about POS, please address with your local Anheuser-Busch Distributor.**

If you have any issues contacting your local distributor, please contact Kevin Karel:

Cell: (651) 336-6449

[Kevin.Karel@Anheuser-Busch.com](mailto:Kevin.Karel@Anheuser-Busch.com)





# L.3. & L.4.

## MEMO

**To:** Mayor Johnson and Members of City Council  
**From:** Stephanie Hillesheim, Community Development Director  
**Date:** April 5, 2022  
**Subject:** Amendment to Fairway Greens North Development Agreements for Phase I and Phase II

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The City of Isanti started receiving building permit applications for the Fairway Greens North Phase I development. Through the staff's review of the permits and the requirements of the PUD it has come to our attention that the lot sizes do not allow for the 720 sq. ft. garages required of the R-1 Single Family Residential District. In all other PUDs within the district the garage minimums are set at 600 sq. ft. City Staff recommend amending the Development Agreement to coincide with the precedent set throughout all of the existing PUDs in the R-1 Single Family Residential District which will fit within the setbacks of the lot sizes within the development. We recommend this change for both phases that have been approved for this development.

Additionally, there are few smaller lots platted in the development labeled "villa lots." These homes are required to be slab on grad patio homes. Due to the lot size and setback requirements, we are requesting these lots as identified in the attached resolutions have a minimum garage requirement of 400 sq. ft., which is the standard for lots of this nature throughout the City of Isanti.

### **Request:**

Staff is requesting action on this item.

### **Action Required:**

If the Council concurs, it should by motion, approve the attached resolutions amending the development agreements for Fairway Greens North Phase I and Phase II.

### **Attachments:**

- Resolution 2022-XXX Second Amendment to the Master Development Agreement for Fairway Greens North (Phase I)
- Second Amendment to the Master Development Agreement for Fairway Greens North (Phase I)
- Resolution 2022-XXX First Amendment to the Master Development Agreement for Fairway Greens North (Phase II)
- First Amendment to the Master Development Agreement for Fairway Greens North (Phase II)

## RESOLUTION 2022-xxx

### SECOND AMENDMENT TO THE DEVELOPMENT AGREEMENT FOR FAIRWAY GREENS NORTH (PHASE I)

**WHEREAS**, the City Council approved the Master Development Agreement with HomePride, Inc., for Fairway Greens North (Phase I) on September 3, 2021; and,

**WHEREAS**, the miscellaneous provisions identified describes the square footage requirements of the allowed single-family structures as meeting the “R-1” Single Family Residential minimum of 720 square feet as outlined for that district in the Zoning Ordinance; and

**WHEREAS**, upon further review the garage size requirements should be adjusted to better fit the design and layout of the approved final plat; and,

**WHEREAS**, the standard garage size minimum for all sing-family residences shall be set at 600 square feet; and

**WHEREAS**, the standard garage size minimum for all lots identified as “Villa Lots” requiring slab on grade patio construction located in Block 4: Lots 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14 and located in Block F: Lots 19, 20, 21 shall be 400 square feet;

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Isanti, that the Development Agreement for Fairway Greens North (Phase I) be hereby **Amended** as to adjust the garage size minimums to better fit the design and layout of the approved Final Plat of Fairway Greens North (Phase I).

This Resolution was duly adopted by Isanti City Council this 21st day of June 2022.

Attest:

\_\_\_\_\_  
Mayor Jeff Johnson

\_\_\_\_\_  
Jaden Strand, City Clerk

**CITY OF ISANTI**  
**SECOND AMENDMENT TO THE DEVELOPMENT AGREEMENT FOR FAIRWAY GREENS NORTH (PHASE I)**

The Amendment is by and between the City of Isanti, a Minnesota Municipal corporation and  
HomePride, Inc., (the “Developer”).

**Recitals**

- A. The miscellaneous provisions identified in the MASTER DEVELOPMENT AGREEMENT FAIRWAY GREENS NORTH (PHASE I) approved by City of Isanti Resolution 21-021 describes the square footage requirements for the allowed single-family structures as meeting the “R-1” Single Family Residential minimum of 720 square feet as outlined in the Zoning Ordinance.
- B. Upon further review of the lot sizes and setback requirements in Fairway Greens North Phase I, the garage size requirements should be adjusted to meet the following requirements for the development:
  - i. 600 square feet minimum for all single-family residences located in Phase I in Fairway Greens North.
  - ii. The following lots in Fairway Greens North Phase I are slab on grade villa lots and will be required to have garages with a 400 square foot minimum:
    - 1. Block 4: Lots 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14
    - 2. Block F: Lots 19, 20, 21

**Agreement**

In consideration of the mutual promises set forth below, and other good and valuable consideration the receipt of which is acknowledged, the parties agree as follows:

1. The above recitals are incorporated herein as if fully set forth.
2. The recitals, as modified by the Amendment, is hereby modified so as to contain the updated garage size minimums.
3. This amendment is effective June 21, 2022.
4. All other terms of the Development Agreement and Amendment not modified by this Second Amendment shall remain in effect as originally state

**CITY OF ISANTI**

By: \_\_\_\_\_

Jeff Johnson, Mayor

Attest:

\_\_\_\_\_

Jaden Strand, City Clerk

STATE OF MINNESOTA )

) ss.

COUNTY OF ISANTI )

This instrument was acknowledged before me on this \_\_\_\_ day of June, 2022, by Jeff Johnson and Jaden Strand as Mayor and City Clerk of the City of Isanti, respectively, on behalf of the City.

\_\_\_\_\_

Notary Public



**HomePride Inc.**

By: \_\_\_\_\_

Its: \_\_\_\_\_

\_\_\_\_\_  
Josh Savageau

STATE OF MINNESOTA )

) ss.

COUNTY OF \_\_\_\_\_ )

This instrument was acknowledged before me on this \_\_\_\_ day of June 2022, by Josh Savageau of HomePride, Inc., on behalf of that Minnesota incorporated company.

\_\_\_\_\_  
Notary Public

This document drafted by:

City of Isanti  
110 1<sup>st</sup> Ave NW  
Isanti, MN 55040

**RESOLUTION 2022-xxx**

**FIRST AMENDMENT TO THE DEVELOPMENT AGREEMENT FOR FAIRWAY GREENS NORTH (PHASE II)**

**WHEREAS**, the City Council approved the Development Agreement with HomePride, Inc., for Fairway Greens North (Phase II) on May 3, 2022; and,

**WHEREAS**, the miscellaneous provisions identified describes the square footage requirements of the allowed single-family structures as meeting the “R-1” Single Family Residential minimum of 720 square feet as outlined for that district in the Zoning Ordinance; and

**WHEREAS**, upon further review the garage size requirements should be adjusted to better fit the design and layout of the approved final plat; and,

**WHEREAS**, the standard garage size minimum for all sing-family residences shall be set at 600 square feet; and

**WHEREAS**, the standard garage size minimum for all lots identified as “Villa Lots” requiring slab on grade patio construction shall be 400 square feet;

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Isanti, that the Development Agreement for Fairway Greens North (Phase II) be hereby **Amended** as to adjust the garage size minimums to better fit the design and layout of the approved Final Plat of Fairway Greens North (Phase II).

This Resolution was duly adopted by Isanti City Council this 21st day of June 2022.

Attest:

\_\_\_\_\_  
Mayor Jeff Johnson

\_\_\_\_\_  
Jaden Strand, City Clerk

**CITY OF ISANTI**  
**FIRST AMENDMENT TO THE DEVELOPMENT AGREEMENT FOR FAIRWAY GREENS NORTH (PHASE II)**

The Amendment is by and between the City of Isanti, a Minnesota Municipal corporation and  
HomePride, Inc., (the “Developer”).

**Recitals**

- A. The miscellaneous provisions identified in the MASTER DEVELOPMENT AGREEMENT FAIRWAY GREENS NORTH (PHASE I) approved by City of Isanti Resolution 2022-089 describes the square footage requirements for the allowed single-family structures as meeting the “R-1” Single Family Residential minimum of 720 square feet as outlined in the Zoning Ordinance.
- B. Upon further review of the lot sizes and setback requirements in Fairway Greens North Phase II, the garage size requirements should be adjusted to meet the following requirements for the development:
  - i. 600 square feet minimum for all single-family residences located in Phase II in Fairway Greens North.
  - ii. Alternatively, the parcels that require slab on grade construction and identified as “Villa Lots” in Fairway Greens North Phase II will be required to have garages with a 400 square foot minimum.
- C.

**Agreement**

In consideration of the mutual promises set forth below, and other good and valuable consideration the receipt of which is acknowledged, the parties agree as follows:

1. The above recitals are incorporated herein as if fully set forth.
2. The recitals, as modified by the Amendment, is hereby modified so as to contain the updated garage size minimums.
3. This amendment is effective June 21, 2022.
4. All other terms of the Development Agreement and Amendment not modified by this Second Amendment shall remain in effect as originally state

**CITY OF ISANTI**

By: \_\_\_\_\_

Jeff Johnson, Mayor

Attest:

\_\_\_\_\_

Jaden Strand, City Clerk

STATE OF MINNESOTA )

) ss.

COUNTY OF ISANTI )

This instrument was acknowledged before me on this \_\_\_\_ day of June, 2022, by Jeff Johnson and Jaden Strand as Mayor and City Clerk of the City of Isanti, respectively, on behalf of the City.

\_\_\_\_\_

Notary Public

**HomePride Inc.**

By: \_\_\_\_\_

Its: \_\_\_\_\_

\_\_\_\_\_  
Josh Savageau

STATE OF MINNESOTA )

) ss.

COUNTY OF \_\_\_\_\_ )

This instrument was acknowledged before me on this \_\_\_\_ day of June 2022, by Josh Savageau of HomePride, Inc., on behalf of that Minnesota incorporated company.

\_\_\_\_\_  
Notary Public

This document drafted by:

City of Isanti

110 1<sup>st</sup> Ave NW  
Isanti, MN 55040





## Isanti Police Department Monthly Report

**May 2022**

<u>Reported Crime</u>	<u>Month to Date</u>	<u>Year to Date</u>
Theft	7	38
Assault	2	11
Vandalism/Damage to Property	1	9
Narcotics	1	15
Burglary	1	4
Domestics	3	17
Crim Sex	1	4
Robbery	0	0
Loud Party/Disturbance	7	29
Medical	39	188
Permit to Purchase	9	49
Security Check / Extra Patrol	414	2,404

<u>Traffic Offenses</u>	<u>Month to Date</u>	<u>Year to Date</u>
No Insurance	11	64
DUI	0	5
Accidents	9	56
Hit & Run	1	5
Warrant P/U	4	24
Speed	6	36
DAR/DAS	18	101
Administrative Citations (Including Speed)	6	27

<u>Squad Mileage</u>	<u>Month End Mileage</u>	<u>Month Miles</u>	<u>YTD Miles</u>
Ford Explorer 221	105,283	490	2,568
Ford Explorer 224	In the Shop	In the Shop	In the Shop
Ford F150 225	Not Available	Not Available	Not Available
Chevy Impala 223	103,893	270	1,178
Dodge Durango 226	46,546	1,432	4,201
Dodge Durango 227	54,560	1,270	6,116
Dodge Durango 228	33,743	1,385	6,101
Chevy Tahoe 229	20,735	1,547	6,169
Dodge Charger 230	8,919	1,453	6,946

CEZT REPORT MAY 2022													
TOTAL CASES THIS YEAR AT END OF MONTH													
NEW CASES THIS MONTH													
CARRIED FORWARD FROM PREVIOUS MONTH													
NEW CASES + CARRIED FWD													
CLOSED THIS MONTH													
ACTIVE END OF MONTH (NOT INCL CITATIONS)													
CAN - Prohibited Animals/87.1													
CCV - Comm Vehicle storage/227-9/10													
CDO - Dogs													
CPA - Park & Store/227-8													
CSN - Snow Removal/216-2-Q													
CSP - Admin Permits/Solicitors/Peddlers													
CST - Fish Houses/ PODS/Rolloffs													
H2O - Water Restrictions/325-17-C													
NEX - Exterior Structure, Paint/Repair													
NGA - Garbage Service & Storage/216-4-L													
NGR - Grass/Weed Length/216-2-H													
Nuisance Junk/Rubbish/216-2-L													
NOX - Noxious Weeds													
NUV - Unlicensed Vehicle or Missing Plates/216-2-L													
ZAC - Accessory Building /445, SEC 6, SUB 6, C													
ZFE - Fence/216-4-A-(16)													
Zoning/ 445-Sec 15-Sub Sec 5 C4a													
Other/216-4-A-(4)													
Other/445- Sec 7: Art 2: Sub 4													
NEW CRIMINAL CITATIONS ISSUED THIS MONTH													
ACTIVE CRIMINAL CITATIONS END OF MONTH													
COMPLIANCE LETTERS MAILED THIS MONTH													
ABATED PROPERTIES THIS MONTH													

## CITY OF ISANTI MONTHLY REPORT

May 2022

RESIDENTIAL	Number of permits		Value of permits		Surcharge		Permit Fees		Sac/Wac Fees	
	Month	YTD	Month	YTD	Month	Quarter	Month	YTD	Month	YTD
FENCE	0	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
ROOF / SIDING	6	25	\$0.00	\$0.00	\$20.00	\$32.00	\$880.00	\$2,400.00	\$2,400.00	\$2,400.00
DECK	9	11	\$0.00	\$0.00	\$9.00	\$11.00	\$2,700.00	\$3,300.00	\$3,300.00	\$3,300.00
LL FINISH	4	11	\$0.00	\$0.00	\$6.00	\$10.00	\$1,038.00	\$3,138.00	\$3,138.00	\$3,138.00
REMODEL / ADDITION	1	5	\$75,000.00	\$85,000.00	\$37.50	\$42.50	\$1,485.00	\$2,217.70	\$2,217.70	\$2,217.70
GARAGE / SHED	0	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
MISCELLANEOUS	27	98	\$0.00	\$0.00	\$27.00	\$51.00	\$3,003.00	\$10,507.00	\$10,507.00	\$10,507.00
SINGLE DWELLINGS	12	36	\$2,687,554.76	\$8,251,760.25	\$1,312.06	\$2,129.90	\$33,030.40	\$105,648.90	\$105,648.90	\$105,648.90
MULTI DWELLINGS	0	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
MECHANICAL	18	68	\$0.00	\$0.00	\$18.00	\$30.00	\$1,350.00	\$5,100.00	\$5,100.00	\$5,100.00
PLUMBING	15	56	\$0.00	\$0.00	\$15.00	\$28.00	\$1,330.00	\$4,504.00	\$4,504.00	\$4,504.00
RESIDENTIAL TOTAL	92	310	\$2,762,554.76	\$8,336,760.25	\$1,444.56	\$2,334.40	\$44,816.40	\$136,815.60	\$136,815.60	\$136,815.60
COMMERCIAL										
NEW BUILDINGS	0	2	\$0.00	\$1,711,477.00	\$0.00	\$705.74	\$0.00	\$12,619.20	\$12,619.20	\$12,619.20
REMODEL / ADDITION	0	2	\$0.00	\$1,500.00	\$0.00	\$0.75	\$0.00	\$879.00	\$879.00	\$879.00
PLUMBING	4	8	\$0.00	\$12,500.00	\$19.45	\$29.70	\$603.50	\$1,037.00	\$1,037.00	\$1,037.00
MECHANICAL	0	2	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$290.00	\$290.00	\$290.00
ROOF / SIDING	0	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
MISCELLANEOUS	8	15	\$0.00	\$0.00	\$175.25	\$177.25	\$2,872.00	\$3,439.00	\$3,439.00	\$3,439.00
COMMERCIAL TOTAL	12	29	\$0.00	\$1,725,477.00	\$194.70	\$913.44	\$3,475.50	\$18,264.20	\$18,264.20	\$18,264.20
RESIDENTIAL/COMMERCIAL TOTAL	104	339	\$2,762,554.76	\$10,062,237.25	\$1,639.26	\$3,247.84	\$48,291.90	\$155,079.80	\$80,316.00	\$261,027.00

## YEARLY BUILDING PERMIT COMPARISONS

THRU 5/31/2022

Year	# permits	Single units	Multi units	Commercial	Permit Value	Permit Fees	WAC/SAC Fees
2014	26	0	0	0	\$52,616.00	\$3,668.73	\$0.00
2015	18	1	0	0	\$283,705.00	\$5,209.22	\$7,983.00
2016	24	0	0	0	\$80,003.00	\$3,610.48	\$0.00
2017	36	4	0	0	\$716,154.00	\$13,243.40	\$24,666.00
2018	33	3	0	0	\$510,011.00	\$10,341.45	\$13,944.00
2019	38	0	0	0	\$146,958.00	\$6,749.70	\$0.00
2020	42	2	0	0	\$487,175.68	\$10,414.95	\$11,965.00
2021	339	36	0	2	\$10,062,237.25	\$155,079.80	\$261,027.00

## MONTHLY COMPARISON FOR 2022

Month	# Permits	Permit Value	Permit Fees
January	41	\$1,368,234.21	\$18,181.30
February	56	\$1,465,212.46	\$26,286.00
March	55	\$1,397,062.55	\$20,450.60
April	79	\$3,069,173.27	\$41,330.00
May	104	\$2,762,554.76	\$48,291.90
June	4	\$0.00	\$540.00
July	0	\$0.00	\$0.00
August	0	\$0.00	\$0.00
September	0	\$0.00	\$0.00
October	0	\$0.00	\$0.00
November	0	\$0.00	\$0.00
December	0	\$0.00	\$0.00
Totals	339	\$10,062,237.25	\$155,079.80



**BOLTON  
& MENK**

Real People. Real Solutions.

**M.4.**  
7533 Sunwood Drive NE  
Suite 206  
Ramsey, MN 55303-5119

Ph: (763) 433-2851  
Fax: (763) 427-0833  
Bolton-Menk.com

## MEMORANDUM

**Date:** June 15, 2022  
**To:** Honorable Mayor Johnson and Members of the City Council  
**From:** Jason W Cook, P.E.  
City Engineer  
**Subject:** Project Status Report  
Project No.: 0R1.126218

Please find listed below a status report of the current projects in the City of Isanti:

**1) 2022 Pavement Management Project**

This project is scheduled to be completed in August.

**2) Brookview South 1-4 Addition Rehabilitation**

This project is scheduled to be completed this month.

**3) Heritage Blvd & 8<sup>th</sup> Avenue Pedestrian Crossing**

We have submitted the concept layout and cost estimate to the County for review.

**4) Legacy Pines 3<sup>rd</sup> Addition**

This project is substantially complete. Turf establishment will be completed this month.

**5) Fairway Greens North Development**

The contractor will pave the first lift of pavement this month. Curb & gutter is also scheduled on 2<sup>nd</sup> Addition this month.

**6) Fairway Greens South Development**

The owner has requested to extend the deadline to record the plat to this fall.

**7) Rum River Villas Development**

We have reviewed the submitted plans and provided comments.

**8) MS4 Implementation**

We will continue to assist the City as requested to meet MS4 requirements.

**9) Main Street Reconstruction**

The dead sod has been replaced and is being watered by the contractor.

Please contact me if you have any questions.