

**ADDENDUM TO AGENDA
CITY OF ISANTI
CITY COUNCIL MEETING
TUESDAY, JUNE 15, 2021 – 7:00 P.M.
CITY HALL**

- A. Call to Order**
- B. Pledge of Allegiance**
- C. Roll Call**
- D. Public Comment**
- E. Adopt Agenda**

F. Proclamations/ Commendations/ Certificate Awards

G. Approve City Council Minutes

H. Announcements

I. Council Committee Reports

J. Public Hearings

K. Business Items

City Administrator Josi Wood

ADD K.3. Resolution 2021-XXX Approving a Special Event Permit Application for Splish Splash Summer Bash

ADD K.4. Resolution 2021-XXX Approving a Special Event Permit Application for a Fireworks Display

Renumbering K.5.-K.6.

City Engineer Jason Cook

5. Resolution 2021-XXX Awarding the Bid for the 2021 Pavement Management Project

6. Resolution 2021-XXX Awarding the Bid for the Main Street Reconstruction Project

L. Consent Agenda

M. Other Communications

Adjournment



Memo for Council Action

To: Mayor Johnson and Members of the City Council
From: Alyssa Olson - Parks, Recreation, and Events Coordinator
Date: June 15, 2021
Subject: Resolution 2021-XXX Approving a Special Event Request for the 2021 Splish Splash Summer Bash

Background

City staff has submitted a special event permit application to host the Splish Splash Summer Bash kids' day event at Bluebird Park on Friday, July 9, 2021. The event will take place from 11am to 3pm and will feature water slides, onstage entertainment, food trucks, and kid-focused activities run by community organizations.

The estimated number of people to be in attendance is 250 people. The event will be free to the public. Event parking will utilize the Bluebird Park parking lots. No major roadways will be closed for the event, however, a small portion of the road between parking lots in Bluebird Park will be closed for safety of attendees as they navigate through activities.

The event will utilize existing portable restrooms and trash receptacles with 1-2 portables being added to the event space. The city contracted portable restrooms company will provide restroom facilities for the event. City staff will clean up after the event. There will be a public addressing system and sound amplification provided outside by the group on stage. Public Works will be providing assistance with the event.

Should the weather not cooperate for any of the events, the event will be cancelled. Any cancellations will be posted to the City's website and the City of Isanti Facebook page as early as possible.

The attached site plan shows the location of components for the event. The complete application as well as departmental review are attached.

Staff Request

City staff is requesting approval of the Splish Splash Summer Bash Special Event Permit application and attachments.

Attachments

- Resolution 2021-XXX
- Special Event Permit Application

RESOLUTION 2021-XXX

APPROVING A SPECIAL EVENT PERMIT APPLICATION FOR SPLISH SPLASH SUMMER BASH

WHEREAS, City staff have submitted a Special Event Permit application requesting a permit to host the Splish Splash Summer Bash; and,

WHEREAS, the event is scheduled to take place at Bluebird Park on Friday, July 9 from 11am to 3pm; and,

WHEREAS, the estimated number of people to be in attendance is 250; and,

WHEREAS, the City contracted portable restroom provider will provide additional restrooms for the event; and,

WHEREAS, parking during the event will be restricted to paved surfaces at Bluebird Park; and,

WHEREAS, the applicant has submitted a complete request with the application materials; and,

WHEREAS, public addressing systems and live entertainment will be utilized during the event; and,

WHEREAS, the application submittal does not require a \$100 clean-up deposit fee;

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Isanti, Minnesota to hereby approve the special event permit request for Splish Splash Summer Bash;

AND FURTHERMORE, IT IS HEREBY RESOLVED by the City Council of the City of Isanti, Minnesota that this Resolution is hereby the “Permit” for the above stated Special Event.

This Resolution is hereby approved by the Isanti City Council this 15th day of June 2021.

Attest:

Mayor Jeff Johnson

Jaden Strand
City Clerk



SPECIAL EVENT PERMIT APPLICATION

City of Isanti
110 First Avenue NW • PO Box 428
Isanti, MN 55040
Phone: 763.444.5512 • Fax: 763.444.5560
www.cityofisanti.us

If you are planning an event that requires a Special Event Permit, please complete the application and any required supplemental forms. To ensure your application is processed quickly, be specific and complete in all responses. **Applications must be submitted at least 30 days prior to the event to be considered.**

ITEMS TO ACCOMPANY THE APPLICATION

Required with all applications

- ☒ Complete Application Form
- ☐ Cleanup Deposit Fee - \$100
- ☐ Proof of Insurance or Certificate of Insurance
- ☒ Site Map
- ☐ Approval Letter from the Property Owner
- ☐ Proof of written notification to property owners within 350 feet of the special event

Check all that apply:

- ☐ Signs will be posted for event:
 - ☐ Temporary Sign Permit Application required
 - ☐ \$50 fee
- ☐ Alcohol will be served and/or sold at event:
 - ☐ Licenses (may take up to 60 days to process)
 - ☐ Fees apply, amounts vary by license type.
- ☒ Vendors will be present:
 - ☐ Peddler's Permit (background check required) submitted by event organizer only
 - ☐ \$25 fee for one-day applications
 - ☐ Vendor List
- ☐ Event will occur on City Property:
 - ☐ Release and Indemnification Agreement

Supplemental information may be required by City staff.

Additional forms can be found on the City of Isanti website or requested at Isanti City Hall. Please note that additional required permits or licenses may take additional time to process.

SPECIAL EVENT PERMIT APPLICATION

Submittal Date: May 26, 2021

APPLICANT INFORMATION

Sponsoring Entity (if applicable): City of Isanti

Contact Person: Alyssa Olson

Address: 110 1st Avenue NW

City: Isanti State: MN Zip: 55040

Phone: 763 762 5754 Fax: - - Cell: - -

E-mail: isantiparks@cityofisanti.us

Secondary Contact Person: Matt Sylvester

Address: _____

City: _____ State: _____ Zip: _____

Phone: 763 762 5757 Cell: - - E-mail: _____

EVENT INFORMATION

Event Name: Splish Splash Summer Bash

Date(s) of Event: July 10, 2021

Hours of Event: 11:00am - 3:00pm

Type of Event: ☒ Open to the Public ☐ Private ☐ Other: _____

Describe Event (List all activities. Provide flyer or other marketing materials as available.):

Summer kids and family-friendly event at Bluebird Park that will feature water slides, games, food trucks and live entertainment.

Proposed Location of the Event (be specific, site map also required):

Bluebird Park

Estimated Number of People in Attendance (includes staff, participants, and spectators):

250

Parking Impact – Describe in detail:

Guests will use Bluebird Park parking lots

Tents, equipment, amusement rides, etc.

Type: Pop-up tents, stage, water slides

Size: 10x10 tents, 18'x20' water slides

Location: Bluebird Park

Are Fire Prevention or EMS needed? Please specify and if being provided, please identify the name or entity providing these services:

Not needed onsite

Are you requesting any street closures? If yes, list streets:

YES, REQUESTING CLOSURE ON 1ST AVE NW AT END OF NE PARKING LOT UNTIL END OF SUMMER LOT.

Restrooms (Portable) – Name or entity providing these services; and number of facilities to be provided. When other restroom facilities are not provided on-site or are limited; the applicant will need to pay for additional restroom facilities. For those events exceeding 75 persons, one (1) additional restroom shall be provided; for events exceeding 150 persons, two (2) additional restrooms shall be provided. For events exceeding 250; the Planning for Special Events-Usage Chart shall be used.

1-2 additional restrooms will be added to site

Security Plans – Name or entity providing these services. (A Police Officer is required if alcohol is being served or at the discretion of the Police Chief).

None needed

Clean-up Plans – Describe in detail:

Vendors will be responsible for maintaining their area. Public Works and event staff will clear the space after the event.

Live entertainment – Describe in detail:

A stage will be setup to feature STEM presentations and a DJ throughout the event.

Will any other **public addressing system or sound amplification** be used? If so, describe:

Just for stage appearances

If the event will be held on public property, please provide the following information: (1) Will tickets be sold for the event? (2) Is a donation of any kind required? (3) What is the purpose of the money that is collected?

Vendor fees may be collected and will be used to offset costs of producing the event.

Depending upon the type of special event, some items may not be required or may be waived as part of the review process. Larger events may require additional information, in order to properly process the request.

APPLICANT SIGNATURE

I declare that the information I have provided on this application is truthful and I understand that falsification of answers on this application will result in denial of the application. I authorize the City of Isanti to investigate and make whatever inquiries necessary to verify the information provided.

Applicant Signature:



OFFICE USE ONLY

Reviewed By: (Any concerns / comments will be attached to the application)

Fire Chief

☒ Approved ☐ Denied ☐ N/A Signature: VIA EMAIL (ATTACHED)

Police Chief

☒ Approved ☐ Denied ☐ N/A Signature: VIA EMAIL (ATTACHED)

Public Services Director

☒ Approved ☐ Denied ☐ N/A Signature: [Signature]

Parks, Recreation and Culture Manager

☒ Approved ☐ Denied ☐ N/A Signature: [Signature]

Community Development Director

☒ Approved ☐ Denied ☐ N/A Signature: [Signature]

City Administrator

☒ Approved ☐ Denied ☐ N/A Signature: [Signature]

City Council

☐ Approved ☐ Denied

Date of Review: _____

Isanti Parks

From: Travis Muyres
Sent: Friday, June 11, 2021 10:37 AM
To: Isanti Parks
Subject: Re: SEP - Splish Splash Summer Bash

approved

and yes I would like to have a presence and will have someone avail



TRAVIS MUYRES
Police Chief / Emergency Management Director
Isanti Police Department

401 First Ave NW
PO BOX 428
Isanti, MN 55040
763-444-4761 x101

From: Isanti Parks <IsantiParks@cityofisanti.us>
Sent: Thursday, June 10, 2021 10:49 AM
To: Travis Muyres <tmuyres@cityofisanti.us>; Fire Department - Al Jankovich <aljankovich@isantifiredistrict.org>
Subject: SEP - Splish Splash Summer Bash

Hi Guys,

Attached is a permit application for our kids day event on July 9 in Bluebird Park. I need to get this into next week's agenda so if you could get me approval back ASAP that would be appreciated.

On a similar note, if you are able and interested in participating again this year, let me know! I know Jubilee Days & the rodeo probably have you pretty tied up, but I can set aside space for some vehicles and/or an activity if you're interested.

Thank you!

Alyssa Olson
Parks, Recreation & Events Coordinator



CITY OF ISANTI
110 1st Ave NW, Isanti, MN 55040
Phone: (763) 762-5754

Isanti Parks

From: Al Jankovich <aljankovich@isantifiredistrict.org>
Sent: Thursday, June 10, 2021 11:31 AM
To: Isanti Parks
Subject: RE: SEP - Splish Splash Summer Bash

Isanti Fire approves the July 9 kids day SEP as presented. Thank you.

I can not commit to be there, sorry.

Al

ALAN JANKOVICH | FIRE CHIEF
ISANTI FIRE DISTRICT
401 1ST AVE NW, PO BOX 490 | ISANTI MN 55040
763.444.8019 | aljankovich@isantifiredistrict.org | www.isantifiredistrict.org



From: Isanti Parks <IsantiParks@cityofisanti.us>
Sent: Thursday, June 10, 2021 10:50 AM
To: Travis Muyres <tmuyres@cityofisanti.us>; Fire Department - Al Jankovich <aljankovich@isantifiredistrict.org>
Subject: SEP - Splish Splash Summer Bash

Hi Guys,

Attached is a permit application for our kids day event on July 9 in Bluebird Park. I need to get this into next week's agenda so if you could get me approval back ASAP that would be appreciated.

On a similar note, if you are able and interested in participating again this year, let me know! I know Jubilee Days & the rodeo probably have you pretty tied up, but I can set aside space for some vehicles and/or an activity if you're interested.

Thank you!

Alyssa Olson
Parks, Recreation & Events Coordinator



CITY OF ISANTI
110 1st Ave NW, Isanti, MN 55040
Phone: (763) 762-5754

Will provide prior to event



**SPECIAL EVENT PERMIT
APPLICATION**

City of Isanti
110 First Avenue NW • PO Box 428
Isanti, MN 55040
Phone: 763.444.5512 • Fax: 763.444.5560
www.cityofisanti.us

**Special Event Equipment
Request Form**

Event Name: Splish Splash Summer Bash

Date(s) of Event: July 9, 2021

Contact Person: Alyssa Olson

Equipment Drop Off/Pick Up Location: Bluebird Park

Equipment Drop Off Date/Time: July 9, 2021 at 10:00am

Please list the number of each item requested. Isanti Public Works will determine the availability of equipment for each event, and reserves the right to deny requests. *All equipment must be returned no later than 24 hours after the end of the event. The replacement of any broken or missing equipment will be billed to the event organizers.*

Construction Cones: _____

Picnic Tables: 8

Barricades: 6

Stage: 1

Road Closed Signs: 2

No Parking Signs: _____

Office Use Only

Date Delivered: _____ By: _____

Date Checked In: _____ By: _____



■ Picnic Tables ○ Launch zone — Barricades/Road Closed Signs



Memo for Council Action

To: Mayor Johnson and Members of the City Council
From: Alyssa Olson - Parks, Recreation, and Events Coordinator
Date: June 15, 2021
Subject: Resolution 2021-XXX Approving a Special Event Request for the 2021 City Fireworks

Background

City staff has submitted a special event permit application to host fireworks at Bluebird Park on Thursday, July 8, 2021. The fireworks will begin at 10pm with a 15-minute display. Food trucks may also be available onsite.

The estimated number of people to be in attendance is 1,500 people. The event will be free to the public. Event parking will utilize the Bluebird Park parking lots. Parking may overflow into neighborhood lots and permission has been received by BMX Indoor Arena, CISC, Isanti Civic Arena, and Redbirds to utilize those lots. No major roadways will be closed for the event. A 350' diameter safety perimeter will be blocked off by Public Works surrounding the fireworks launch area and access to the Dog Park parking lot and back entrance to the Isanti Civic Arena will be blocked.

The event will utilize existing portable restrooms and trash receptacles, as well as restrooms being added to the vicinity for Jubilee Days and IFRA Rodeo activities. City staff, the fireworks provider, and vendors will clean up after the event. Public Works and Isanti Fire District will be providing assistance with the event.

Should the weather not cooperate for the event, the event will be cancelled. Any cancellations will be posted to the City's website and the City of Isanti Facebook page as early as possible.

The attached site plan shows the location of components for the event. The complete application as well as departmental review are attached.

Staff Request

City staff is requesting approval of the fireworks Special Event Permit application and attachments.

Attachments

- Resolution 2021-XXX
- Special Event Permit Application

RESOLUTION 2021-XXX

APPROVING A SPECIAL EVENT PERMIT APPLICATION FOR A FIREWORKS DISPLAY

WHEREAS, City staff have submitted a Special Event Permit application requesting a permit to host fireworks; and,

WHEREAS, the event is scheduled to take place at Bluebird Park on Thursday, July 8 at 10pm; and,

WHEREAS, the estimated number of people to be in attendance is 1,500; and,

WHEREAS, parking during the event will be provided at Bluebird Park and neighboring lots such as CISC, BMX Indoor Arena, Isanti Civic Arena, and Redbirds field; and,

WHEREAS, the applicant has submitted a complete request with the application materials; and,

WHEREAS, public addressing systems and live entertainment will not be utilized during the event; and,

WHEREAS, the application submittal does not require a \$100 clean-up deposit fee;

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Isanti, Minnesota to hereby approve the special event permit request for fireworks;

AND FURTHERMORE, IT IS HEREBY RESOLVED by the City Council of the City of Isanti, Minnesota that this Resolution is hereby the “Permit” for the above stated Special Event.

This Resolution is hereby approved by the Isanti City Council this 15th day of June 2021.

Attest:

Mayor Jeff Johnson

Jaden Strand
City Clerk



SPECIAL EVENT PERMIT APPLICATION

City of Isanti
110 First Avenue NW • PO Box 428
Isanti, MN 55040
Phone: 763.444.5512 • Fax: 763.444.5560
www.cityofisanti.us

If you are planning an event that requires a Special Event Permit, please complete the application and any required supplemental forms. To ensure your application is processed quickly, be specific and complete in all responses.

Special Event Permit Guideline: Please see city code section 278 "Special Events" for more detailed information.

Applications must be submitted at least 30 days prior to the event to be considered.

ITEMS TO ACCOMPANY THE APPLICATION

Required with all applications

- ☒ Complete Application Form
- ☐ Cleanup Deposit Fee - \$100
- ☒ Proof of Insurance or Certificate of Insurance
- ☒ Site Map
- ☐ Approval Letter from the Property Owner
- ☐ Proof of written notification to property owners within 350 feet of the special event

Check all that apply:

- ☐ Signs will be posted for event:
 - ☐ [Temporary Sign Permit Application](#) required
 - ☐ \$50 fee
- ☐ Alcohol will be served and/or sold at event:
 - ☐ [Licenses](#) (may take up to 60 days to process)
 - ☐ Fees apply, amounts vary by license type.
- ☒ Vendors will be present:
 - ☐ [Peddler's Permit](#) (background check required) submitted by event organizer only
 - ☐ \$25 fee for one-day applications
 - ☒ [Vendor List](#)
- ☐ Event will occur on City Property:
 - ☐ [Release and Indemnification Agreement](#)

*Supplemental information may be required by City staff.
Additional forms can be found on the City of Isanti website or requested at Isanti City Hall. Please note that additional required permits or licenses may take additional time to process.*

SPECIAL EVENT PERMIT APPLICATION

Submittal Date: June 9, 2021

APPLICANT INFORMATION

Sponsoring Entity (if applicable): City of Isanti

Contact Person: Alyssa Olson

Address: 110 1st Avenue NW, PO Box 428

City: Isanti State: MN Zip: 55040

Phone: 763 762 5754 Fax: - - - Cell: - - -

E-mail: isantiparks@cityofisanti.us

Secondary Contact Person: Matt Sylvester

Address: _____

City: _____ State: _____ Zip: _____

Phone: 763 762 5757 Cell: - - - E-mail: _____

EVENT INFORMATION

Event Name: Fireworks

Date(s) of Event: July 8, 2021

Hours of Event: 9:00pm-10:30pm

Type of Event: ☒ Open to the Public ☐ Private ☐ Other: _____

Describe Event (List all activities. Provide flyer or other marketing materials as available.):

Fireworks in Bluebird Park with vendors

Proposed Location of the Event (be specific, site map also required):

Bluebird Park

Estimated Number of People in Attendance (includes staff, participants, and spectators):

1,500

Parking Impact – Describe in detail:

Attendees will use parking lots in Bluebird Park, the BMX Indoor Arena, the CISC, Isanti Civic Arena and street parking in nearby neighborhoods.

Tents, equipment, amusement rides, etc.

Type: Food trucks and 10x10 tents

Size: Varies

Location: Bluebird Park

Are Fire Prevention or EMS needed? Please specify and if being provided, please identify the name or entity providing these services:

ISANTI FIRE DISTRICT WILL BE ONSITE FOR SUPERVISION OF DISPLAY.

Are you requesting any street closures? If yes, list streets:

No

Restrooms (Portable) – Name or entity providing these services; and number of facilities to be provided. When other restroom facilities are not provided on-site or are limited; the applicant will need to pay for additional restroom facilities. For those events exceeding 75 persons, one (1) additional restroom shall be provided; for events exceeding 150 persons, two (2) additional restrooms shall be provided. For events exceeding 250; the Planning for Special Events-Usage Chart shall be used.

We will utilize existing portable restrooms and nearby facilities.

Security Plans – Name or entity providing these services. (A Police Officer is required if alcohol is being served or at the discretion of the Police Chief).

Clean-up Plans – Describe in detail:

Vendors will be responsible for clean up of their area. Pyrotechnic Displays will clear major debris from the fireworks. Public Works and PRC team will clean up park.

Live entertainment – Describe in detail:

Will any other **public addressing system or sound amplification** be used? If so, describe:
No

If the event will be held on public property, please provide the following information: (1) Will tickets be sold for the event? (2) Is a donation of any kind required? (3) What is the purpose of the money that is collected?

Vendors will pay a fee to be able to sell product onsite. Fees collected will support future events.

Depending upon the type of special event, some items may not be required or may be waived as part of the review process. Larger events may require additional information, in order to properly process the request.

APPLICANT SIGNATURE

I declare that the information I have provided on this application is truthful and I understand that falsification of answers on this application will result in denial of the application. I authorize the City of Isanti to investigate and make whatever inquiries necessary to verify the information provided.

Applicant Signature: 

OFFICE USE ONLY

Reviewed By: (Any concerns / comments will be attached to the application)

Fire Chief

☒ Approved ☐ Denied ☐ N/A Signature: VIA EMAIL (ATTACHED)

Police Chief

☒ Approved ☐ Denied ☐ N/A Signature: VIA EMAIL (ATTACHED)

Public Services Director

☒ Approved ☐ Denied ☐ N/A Signature: [Signature]

Parks, Recreation and Culture Manager

☒ Approved ☐ Denied ☐ N/A Signature: [Signature]

Community Development Director

☒ Approved ☐ Denied ☐ N/A Signature: [Signature]

City Administrator

☒ Approved ☐ Denied ☐ N/A Signature: [Signature]

City Council

☐ Approved ☐ Denied

Date of Review: _____

Isanti Parks

From: Travis Muyres
Sent: Friday, June 11, 2021 10:35 AM
To: Isanti Parks
Subject: Re: SEP - Fireworks

approve



TRAVIS MUYRES
Police Chief / Emergency Management Director
Isanti Police Department

401 First Ave NW
PO BOX 428
Isanti, MN 55040
763-444-4761 x101

From: Isanti Parks <IsantiParks@cityofisanti.us>
Sent: Thursday, June 10, 2021 4:23 PM
To: Travis Muyres <tmuyres@cityofisanti.us>; Fire Department - Al Jankovich <aljankovich@isantifiredistrict.org>
Subject: SEP - Fireworks

Hi Guys,

Attached is the SEP for the fireworks on July 8. If you could get me approval/concerns back ASAP that would be great so I can get this into next week's agenda. Apologies, again, for the urgency.

Thank you!

Alyssa Olson
Parks, Recreation & Events Coordinator



CITY OF ISANTI
110 1st Ave NW, Isanti, MN 55040
Phone: (763) 762-5754

Isanti Parks

From: Al Jankovich <aljankovich@isantifiredistrict.org>
Sent: Friday, June 11, 2021 7:57 AM
To: Isanti Parks
Subject: RE: SEP - Fireworks

Isanti Fire approves the July 8 fireworks SEP as presented.

Thank you.

ALAN JANKOVICH | FIRE CHIEF

ISANTI FIRE DISTRICT

401 1ST AVE NW, PO BOX 490 | ISANTI MN 55040

763.444.8019 | aljankovich@isantifiredistrict.org | www.isantifiredistrict.org



From: Isanti Parks <IsantiParks@cityofisanti.us>

Sent: Thursday, June 10, 2021 4:23 PM

To: Travis Muyres <tmuyres@cityofisanti.us>; Fire Department - Al Jankovich <aljankovich@isantifiredistrict.org>

Subject: SEP - Fireworks

Hi Guys,

Attached is the SEP for the fireworks on July 8. If you could get me approval/concerns back ASAP that would be great so I can get this into next week's agenda. Apologies, again, for the urgency.

Thank you!

Alyssa Olson

Parks, Recreation & Events Coordinator



CITY OF ISANTI

110 1st Ave NW, Isanti, MN 55040

Phone: (763) 762-5754



Launch zone



Barricades/Road Closed Signs



**SPECIAL EVENT PERMIT
APPLICATION**

City of Isanti
110 First Avenue NW • PO Box 428
Isanti, MN 55040
Phone: 763.444.5512 • Fax: 763.444.5560
www.cityofisanti.us

**Special Event Equipment
Request Form**

Event Name: Fireworks

Date(s) of Event: July 8, 2021

Contact Person: Alyssa Olson

Equipment Drop Off/Pick Up Location: Dog Park

Equipment Drop Off Date/Time: July 8, 2021 at 8:00pm

Please list the number of each item requested. Isanti Public Works will determine the availability of equipment for each event, and reserves the right to deny requests. *All equipment must be returned no later than 24 hours after the end of the event. The replacement of any broken or missing equipment will be billed to the event organizers.*

Construction Cones: _____

Picnic Tables: _____

Barricades: 10

Stage: _____

Road Closed Signs: _____

No Parking Signs: _____

Office Use Only

Date Delivered: _____ By: _____

Date Checked In: _____ By: _____

[illegible]

APPLICATION FOR OUTDOOR DISPLAY OF FIREWORKS/PYROTECHNIC SPECIAL EFFECTS

Applicant instructions: This application must be completed and returned at least 15 days prior to date of display.

Name of applicant (Sponsoring Organization): City of Isanti, Minnesota

Address of applicant: 110 1st Avenue Northwest, Isanti, Minnesota 56040

Name of authorized agent of applicant: Pyrotechnic Display, Inc.

Address of agent: 9405 River Road SE, Clear Lake, MN 55319

Telephone number of agent: 320-743-6496 Ext. 1

Date of display: July 8, 2021 Time of display: about 10 pm

Location of display: Bluebird Park, 201 Isanti Parkway, Isanti, MN - please see aerial map

Manner and place of storage of fireworks/pyrotechnic special effects prior to display: _____

Delivery and storage in truck on day of display _____

Type & number of fireworks/pyrotechnic special effects to be discharged: _____

1.3G Aerial product - and Special effect box items and large Roman Candles

Minnesota State law requires that this display be conducted under the direct supervision of a pyrotechnic operator certified by the State Fire Marshal.

Name of supervising operator: David England Certificate No.: O 0146

Required attachments. The following attachments must be included with this application:

1. Proof of a bond or certificate of insurance in amount of at least \$ 5,000,000.00
2. A diagram of the grounds at which the display will be held. This diagram (drawn to scale or with dimensions included) must show the point at which the fireworks/pyrotechnic special effects are to be discharged; the location of ground pieces; the location of all buildings, highways, streets, communication lines and other possible overhead obstructions; and the lines behind which the audience will be restrained.
3. Names and ages of all assistants that will be participating in the display. Patrick Liebl, 43

The discharge of the listed fireworks on the date and at the location shown on this application is hereby approved, subject to the following conditions, if any: _____

I understand and agree to comply with all provisions of this application, MN Statute 624.20 through 624.25, MN State Fire Code, National Fire Protection Association Standard 1123 (2006 edition), applicable federal law(s) and the requirements of the issuing authority, and will ensure that the fireworks/pyrotechnic special effects are discharged in a manner that will not endanger persons or property or constitute a nuisance.

Signature of applicant (or agent): Becky Hanson Date of application: 5-30-21

Signature of Fire chief: [Signature] Date: 6/2/21

Printed name of above official: Alan Jankovich Phone: (763) 444-8019

Signature of issuing authority: [Signature] Date: 6-2-2021

Printed name of above official: Jeff Johnson Phone: 612-236-7513



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

5/30/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Britton Gallagher One Cleveland Center, Floor 30 1375 East 9th Street Cleveland OH 44114	CONTACT NAME: PHONE (A/C, No, Ext): 216-658-7100 E-MAIL ADDRESS: FAX (A/C, No):														
INSURED Pyrotechnic Display Inc. 8450 W. St. Francis Road Frankfort IL 60423	<table border="1"><thead><tr><th>INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr></thead><tbody><tr><td>INSURER A : Axis Surplus Ins Company</td><td></td></tr><tr><td>INSURER B : Everest Indemnity Insurance Co</td><td></td></tr><tr><td>INSURER C : Everest Denali Insurance Company</td><td>16044</td></tr><tr><td>INSURER D : MN WC Assigned Risk Plan</td><td></td></tr><tr><td>INSURER E :</td><td></td></tr><tr><td>INSURER F :</td><td></td></tr></tbody></table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : Axis Surplus Ins Company		INSURER B : Everest Indemnity Insurance Co		INSURER C : Everest Denali Insurance Company	16044	INSURER D : MN WC Assigned Risk Plan		INSURER E :		INSURER F :	
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COVERAGES

CERTIFICATE NUMBER: 120727116

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
B	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC		SI8ML00006-201	9/30/2020	9/30/2021	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
C	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS		SI8CA00006-201	9/30/2020	9/30/2021	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTIONS		P-001-000209498-02	9/30/2020	9/30/2021	EACH OCCURRENCE \$ 4,000,000 AGGREGATE \$ 4,000,000 \$
D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y/N <input type="checkbox"/> N/A		WCMN00370300 (MN)	9/30/2020	9/30/2021	<input checked="" type="checkbox"/> WC STATU-TORY LIMITS <input type="checkbox"/> OTH-ER E L EACH ACCIDENT \$ 1,000,000 E L DISEASE - EA EMPLOYEE \$ 1,000,000 E L DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Additional Insured extension of coverage is provided by above referenced General Liability policy where required by written agreement.

DISPLAY DATE: July 8, 2021

LOCATION: Bluebird Park, Isanti, Minnesota

ADDITIONAL INSURED: City of Isanti, Minnesota

CERTIFICATE HOLDER**CANCELLATION**

City of Isanti
Ms. Alyssa Olson
110 1st Ave NW
Isanti MN 55040

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



Isanti Parks

BMX INSIDE ARENA

From: Larry Merchlewitz <larry@rumriverbmx.com>
Sent: Thursday, June 10, 2021 8:40 PM
To: Isanti Parks
Subject: Re: Fireworks on July 8

Alyssa,

That would be fine. We will be closed the 8th.

There will be some cars in the lot from riders that were in the parade.

Thank you.

Larry.

On Thu, Jun 10, 2021, 2:40 PM Isanti Parks <IsantiParks@cityofisanti.us> wrote:

Hi Larry,

I wanted to let you know that the City will be hosting fireworks at Bluebird Park on July 8 following the Jubilee Days parade. We will be launching from the grass area south of the arena and will be blocking off the full grass area that day for any public access. Is it alright if attendees overflow from the park into your lot?

Thanks!

Alyssa Olson

Parks, Recreation & Events Coordinator

[Isanti City Logo]

CITY OF ISANTI

110 1st Ave NW, Isanti, MN 55040

Phone: (763) 762-5754

Isanti Parks

ISANTI CIVIC ARENA

From: JP Wright <isantiicearena@gmail.com>
Sent: Thursday, June 10, 2021 5:19 PM
To: Isanti Parks
Subject: Re: Fireworks on July 8

I have no issues with anyone using our lot for overflow.

Thank you,

JP Wright
General Manager
Isanti Civic Arena

763-444-6432 - Office



On Thu, Jun 10, 2021 at 2:35 PM Isanti Parks <IsantiParks@cityofisanti.us> wrote:

Hello,

I wanted to send you a quick note to let you know that the City will be hosting a fireworks display following the Jubilee Days parade on July 8. The fireworks will be launched from the grass area south of the BMX arena, and just north of your facility.

As the Bluebird Park parking lots may fill quickly, is it alright if event attendees overflow into your lot or would you need us to block the entrance?

Thank you,

Alyssa Olson

Parks, Recreation & Events Coordinator

Isanti Parks

Re: BIEDS

From: Steve Allen <sallen958@gmail.com>
Sent: Friday, June 11, 2021 10:20 AM
To: Isanti Parks
Cc: David Englund
Subject: Re: Fireworks on July 8

Alyssa,

Yes, that will be fine with us. I'm copying this to Dave Englund so that we remember to rope off the grass area. Thanks for keeping us informed!

Steve

On Thu, Jun 10, 2021 at 4:16 PM Isanti Parks <IsantiParks@cityofisanti.us> wrote:

Hello,

I wanted to let you know that the City will be hosting fireworks at Bluebird Park on July 8 following the Jubilee Days parade. We will be launching from the grass area south of the BMX arena and so the full park will be available for viewing.

Is it alright if attendee parking overflows from the park into your lot? I assume that folks who come out to your games will naturally park in the same area, so want to make sure that is alright.

Thanks!