

**AGENDA  
CITY OF ISANTI  
SPECIAL MEETING CITY COUNCIL  
FRIDAY, MARCH 19, 2021 at 5:00 PM  
CITY HALL**

**The public can comment at the City Council meeting by visiting this website:**  
<https://zoom.us/j/94335746046?pwd=ZnowalRHTlByMlZ2K2ExUIRmdnd2Zz09>

Or by calling into this number +1 312 626 6799 US with this meeting ID: 943 3574 6046 and  
Passcode: 732549

**To mute and unmute during meeting press \*6**

- A. Call to Order**
- B. Pledge of Allegiance**
- C. Roll Call**
- D. Public Comment**
- E. Adopt Agenda**

**Business Items**

1. Resolution 2021-XXX Approving Plans and Ordering Advertisement for Bids for the Municipal Liquor Store

**F. Adjournment**

## MEMORANDUM

**Date:** March 17, 2021  
**To:** Honorable Mayor Johnson and Members of the City Council  
**From:** Mike Angland, AIA, LEED AP  
**Subject:** Approval of Plans and Authorization to Advertise for Bids  
Isanti Liquor Store  
City of Isanti, MN  
Widseth Project No.: 2021-10036

We request that the City Council approve the plans and specifications, entitled "Isanti Liquor Store", and authorize advertisement for bids.

The Isanti Liquor Store Project consists of a 12,604 s.f. building that will be located at 10 6<sup>th</sup> Avenue SE, Isanti, MN. The building will consist of 7,200 s.f. of retail space, 4,700 s.f. of rail cooler, beer cave, back-stock storage and delivery space, with the remaining space being dedicated to mechanical, restrooms, office and break room space. The building will be accompanied by a parking lot with regular sized parking stalls, pull through parking stalls for vehicles pulling trailers, dumpster enclosure and loading dock for deliveries. The building and site have been designed to provide the City of Isanti with a municipal liquor store that will meet their current and future needs.

Following is the schedule for the Isanti Liquor Store Project:

Approve Plans & Specs, Authorize Advertisement for Bids	March 19, 2021
Open Bids	April 09, 2021
Award Contract	April 13, 2021
Commence Construction	April 27, 2021
Final Completion of Construction	November 5, 2021

A resolution is attached to approve the plans and authorize the advertisement for bids.

I will be at the March 19, 2021 City Council meeting to respond to any questions you have concerning the approval of plans and specifications or the authorization to advertise for bids.

Please contact me with any questions or if you would like any additional information prior to the meeting as well.

Sincerely,



Mike Angland, AIA, LEED AP  
Vice President

## **RESOLUTION 2021-XXX**

### **APPROVING PLANS AND ORDERING ADVERTISEMENT FOR BIDS FOR THE MUNICIPAL LIQUOR STORE**

**WHEREAS**, pursuant to Resolution 2021-004 passed by the Council, Widseth has prepared plans and specifications for the liquor store project.

**NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Isanti, Minnesota:**

1. Such plans and specifications, copies of which are on file in the City Offices, are hereby approved.
2. Widseth shall prepare and cause to be inserted in the official paper and on QuestCDN an advertisement for bids upon the making of such improvement under such approved plans and specifications. The bids will be received by the City Administrator until 2:00 pm on April 9, 2021 at which time they will be publicly opened in the Council Chambers of the City Hall by the City Administrator, will then be tabulated, and will be considered by the council at approximately 7:00 p.m. on April 13<sup>th</sup>, 2021, in the Council Chambers of the City Hall. Any bidder whose responsibility is questioned during consideration of the bid will be given an opportunity to address the Council on the issue of responsibility. No bids will be considered unless sealed and filed with the City Administrator and accompanied by a bid bond payable to the City of Isanti for five percent (5%) of the amount of such bid.
3. Advertisement for bids are outlined in Exhibit A.

This resolution was duly adopted by the Isanti City Council this 19th day of March 2021.

Attest:

\_\_\_\_\_  
Mayor Jeff Johnson

\_\_\_\_\_  
Jaden Strand  
City Clerk

# EXHIBIT A

## SECTION 00 1113 ADVERTISEMENT FOR BIDS

### ISANTI MUNICIPAL LIQUOR STORE

Contractor's sealed proposals for the construction of Isanti Municipal Liquor Store will be received by Owner in accordance with the plans and specifications prepared by:

#### ARCHITECT

Widseth Smith Nolting  
7804 Industrial Park Road  
Baxter, MN 56425

#### SITE VISIT INFORMATION

Bidders are encouraged to visit the construction site. There will not be a scheduled Pre-Bid Meeting.

#### BID DATE INFORMATION:

**04-09-2021**

Bid Time:

2:00 pm

Location:

Isanti City Hall  
Attn: Josi Wood, City Administrator  
110 1st Avenue Northwest  
Isanti, MN

at which time they will be publicly opened and read aloud for the construction of the above named project. Envelopes containing bids must be sealed, clearly marked on the lower left-hand corner "Bid Enclosed for Isanti Municipal Liquor Store" and with the name and address of the bidder and the date and hour of the opening.

**PROJECT DESCRIPTION:** The project involves general, civil, mechanical and electrical work for construction of an approximate 12,600 total sf municipal liquor store. Construction will be poured concrete foundation and slab-on-grade floor, wood framed walls and partitions with wood truss roof structure. HVAC system to be gas-fired forced air. Water and sewer systems are to connect to city services. Electrical work will include lighting, power and communications material and installation.

Each bid must be accompanied with a cashier's check, bid bond, U.S. Government Bonds (at par value) or certified check equal to five percent (5%) of the amount of the proposal. Security is payable to the Owner as a guarantee of prompt execution of the contract in accordance with the proposal and Contract documents, along with furnishing Payment and Performance Bonds of One Hundred percent (100%) of the bid amount acceptable to the Owner.

Bids received after the deadline will be returned unopened. Bids are to be submitted on the Bid Form provided in the project manual. Bids not received on the Bid Form will be cause for rejection.

Complete digital project bidding documents are available at [www.widseth.com](http://www.widseth.com) by clicking on Bid Documents link or at [www.questcdn.com](http://www.questcdn.com) by inputting Quest project #7641363 on the website's Project Search page. Please contact QuestCDN.com at (952) 233-1632 or [info@questcdn.com](mailto:info@questcdn.com) for assistance in free membership registration, downloading and working with this digital project information. You may download the digital plan documents electronically for \$30. An optional paper set of project documents is also available from Cadd/Engineering Supply (CES) 1701 James Circle N., Brooklyn Center, MN 55430. Please contact CES's Repro Dept at (763) 560-9098 or (800) 831-8587 for pricing and if you have any questions.

The successful bidder must be a "responsible contractor." The term "responsible contractor" means a contractor as defined in Minnesota Statutes Section 16C.285, subdivision 3. Any

prime contractor, subcontractor, or motor carrier that does not meet the minimum criteria or fails to comply with the verification requirements is not a responsible contractor and is not eligible to be awarded a construction contract for the project or to perform work on the project. A prime contractor, subcontractor, or motor carrier that makes a false statement under oath verifying compliance with the minimum criteria will be ineligible to be awarded a construction contract on the project and the submission of a false statement may result in termination of a contract awarded to a prime contractor, subcontractor, or motor carrier that submits the false statement. A prime contractor shall include in its verification of compliance a list of all of its first-tier subcontractors that it intends to retain for work on the project. Before execution of a construction contract, a prime contractor shall submit a supplemental verification under oath confirming that all subcontractors and motor carriers that the prime contractor intends to use to perform project work have verified to the prime contractor, through a signed statement under oath by an owner or officer, that they meet the minimum criteria for a responsible contractor.

Bids may not be withdrawn within forty-five (45) days after the scheduled closing time for receiving bids without consent of the Owner. The Owner reserves the right to reject any and all bids and rebid the project until a satisfactory bid is received.

No bid will be read or considered if the bid does not fully comply with the requirements of this invitation and/or other bidding and contract documents. Any deficient bid submitted will be resealed and returned to the bidder immediately.

By: Josi Wood, City Administrator  
City of Isanti

**END OF SECTION**