AGENDA
CITY OF ISANTI
CITY COUNCIL MEETING
TUESDAY, MARCH 16, 2021 – 7:00 P.M.
CITY HALL

Seating may be limited. If you would like to send in a comment for Public Comment or a Public Hearing to be read on your behalf, please submit to the City Clerk jstrand@cityofisanti.us or (763) 762-5759.

A. Call to Order
B. Pledge of Allegiance
C. Roll Call
D. Public Comment
E. Adopt Agenda

F. Proclamations/Commendations/Certificate Awards

G. Approve City Council Minutes
1. March 2, 2021- Regular Meeting of the City Council
2. November 24, 2020- Parks, Recreation and Culture Board Meeting

H. Announcements

1. Park, Recreation, & Culture Board Meeting	Tuesday, March 23, 2021 at 6:00 p.m.
2. CITY OFFICES CLOSED	Friday, April 2, 2021 *(In observance of Good Friday)*
3. City Council Meeting	Tuesday, April 6, 2021 at 7:00 p.m.
4. EDA Meeting	Tuesday, April 6, 2021 *(Following the City Council Meeting)*

I. Council Committee Reports

J. Public Hearings

K. Business Items

<u>Community Development Director Sheila Sellman</u>
1. MS4 2020 Annual Report
2. Resolution 2021-XXX Approving the Site Plan for a Liquor Store Located at 10 6th Avenue SE

<u>Public Services Director Matt Sylvester</u>
3. Street Lighting Infill Plan
   - **a.** Resolution 2021-XXX Approval of a 10 Year Street Lighting In-Fill Plan
   - **b.** Resolution 2021-XXX Approval of Street Lighting In-Fill for 2021
4. Resolution 2021-XXX Authorizing Repair and Maintenance Work at Well House II

<u>City Engineer Jason Cook</u>
5. Main Street Construction-Preliminary Engineering Report
   - **a.** Resolution 2021-XXX Receiving Feasibility Report and Calling for Hearing on the Main Street Reconstruction Project
   - **b.** Resolution 2021-XXX Authorizing Preparation of Plans on the Main Street Reconstruction Project
   - **c.** Resolution 2021-XXX Authorizing Engineering Services for the Whiskey Road Storm Water Improvements

L. Approve Consent Agenda

1. Payroll in the Amount of $113,265.89 Accounts Payable in the Amount of $228,801.66
2. Resolution 2021-XXX Authorizing the Closing of Funds 223 and 224 to the General Fund

M. Other Communications

1. February Police Department Reports
2. February Code Enforcement Officer Report
3. February Building Inspector Report
4. March Engineering Project Status Report
5. Draft Minutes for the February 23, 2021 Parks, Recreation and Culture Board Meeting

Adjournment

MINUTES
CITY OF ISANTI
CITY COUNCIL MEETING
TUESDAY, MARCH 2, 2021 – 7:00 P.M.
CITY HALL

Mayor Johnson called the meeting to order at 7:00 p.m.

The Pledge of Allegiance was recited.

Members Present: Mayor Jeff Johnson, Councilors: Jimmy Gordon, Paul Bergley, Steve Lundeen and Dan Collison

Members Absent: None

Staff Present: City Administrator Josi Wood, City Clerk Jaden Strand, City Engineer Jason Cook, Community Development Director Sheila Sellman and Chief of Police Travis Muyres

Others Present: Joe Niles, Tom Kleven, Fire Chief Al Jankovich, Mike Angland, Warren Thunstrom, Jim Rostberg, Ron Stawski and Mike Warring

D. Public Comment
None

E. Adopt Agenda
Motion by Lundeen, second by Collison to approve agenda as presented. Motion passed 5-0. Motion carried.

F. Proclamations/Commendations/Certificate Award
None

G. Approve City Council Minutes
1. February 16, 2021- Regular Meeting of the City Council
2. February 16, 2021- Committee of the Whole Meeting
Motion by Lundeen, second by Bergley to approve minutes as presented. Motion passed 5-0. Motion carried.

H. Announcements

1. Committee of the Whole	Tuesday, March 16, 2021 at 5:00 p.m.
2. City Council Meeting	Tuesday, March 16, 2021 at 7:00 p.m.
3. Planning Commission Meeting	Tuesday, March 16, 2021 *(Immediately following the City Council Meeting)*

I. Council Committee Reports
Councilor Lundeen shared that the Fire Board went over the Lease Purchase Agreement at the last Fire District meeting and there has been a conclusion met and it is on the agenda for tonight.

J. Public Hearings
None

K. Business Items

1. Isanti Area Joint Fire District Annual Report Presentation *(Fire Chief Al Jankovich)*
Fire Chief Al Jankovich presented the annual report. Highlights of the presentation included an accumulative 187 years of service with an average of 7 years of service across all of the members, 468 total runs in the City of Isanti in 2020, new fire engine was received in August 2020 and the budget for 2020 was $632,785.00.

Councilor Lundeen stated that majority of the runs in the City are medical runs.

Lundeen asked how the Joint Powers Agreement is coming along.

Chief Jankovich stated that it is stuck where a large majority of the fire board is in favor of the Joint Powers Agreement Amendment (JPA) but there is contest and the way the JPA is written, a unanimous decision needs to be among all 7 entities in order to amend or change the agreement.

<u>City Administrator Josi Wood</u>

2. Consideration of the Lease Purchase Agreement Between the City of Isanti and IAJOFD
City Administrator Josi Wood shared discussions to sell the Police Department to the Fire District began in October. The Fire District voted to approve this agreement that is within the packet. It includes an agreed upon price to purchase the facility from the City of Isanti for $600,000 total to be paid in increments over the next 5 years beginning this year.

Councilor Lundeen asked if the Fire District is still paying a lease as well.

Wood stated that it will be coming to Committee of the Whole for discussion on what to do. Currently, the rental lease between the City and the Fire District had changed in 2016 or so from $1 for rent to a fair market value approximately $32,000. The Fire District was not billed that in 2020 because of the language in the Joint Powers Agreement that was being discussed with the other amendments. With the Joint Powers Agreement on hold, Wood recommended that she and Fire Chief Al Jankovich work together to draft a Joint Powers Agreement with the language change for rent to be $1.

Wood stated that the Lease Purchase Agreement is through 2025 and at that time or before the Police Department will have vacated the facility to move to a newly remodeled Police Department which is known right now as the Liquor Store.

Motion by Lundeen, second by Collison to approve Leave Agreement as presented. Motion passed 5-0. Motion carried.

3. **Ordinance-754** Amending City Code, Chapter 160; Fees
City Administrator Josi Wood shared that at the last Committee of the Whole meeting there was discussion on the background investigation fee and the cost for food trucks

within the City of Isanti. The recommendation from the Committee was to reduce the investigation fee to $35 and the food truck fees $10 per day, $50 per month and $130 yearly. Those changes are reflected in Chapter 160; Fees.

Motion by Lundeen, second by Gordon to approve Ordinance as presented. Motion passed 5-0. Motion carried.

4. Liquor License and Pawnshop Renewals

a. **Resolution 2021-037** Approving the On-Sale and Sunday Liquor License Renewal for Junction Bowl and Whistle Stop Bar & Grill
b. **Resolution 2021-038** Approving the On-Sale and Sunday Liquor License Renewal for Rum River VFW 2735
c. **Resolution 2021-039** Approving the On-Sale and Sunday Liquor License Renewal for Wintergreen's Golf & Grill
d. **Resolution 2021-040** Approving the Brewer Off-Sale and Tap Room On-Sale Sunday Renewal for Thunder Brothers Brewery, Inc.
e. **Resolution 2021-041** Approving the On-Sale 3.2 Percent Malt Liquor License Renewal for Patlok Design, Inc. DBA Sanbrook Golf Course
f. **Resolution 2021-042** Approving the Pawnshop License Renewal for Northern Pawn, Inc.

City Administrator Josi Wood shared that as discussed at the January 5th City Council meeting, these are renewal licenses so the fees have been waived for all of them.

Motion by Lundeen to approve K.4 a. through K.4 f, seconded by Collison. Motion passed 5-0. Motion carried.

5. **Resolution 2021-042** Approving Goals and Organizational Chart for 2021

City Administrator Josi Wood shared that annually a goal setting session is held which outlines priorities and goals for City Council for the upcoming year and years beyond. It helps staff balance workload and demand of available resources. Those discussions from that meeting also carrying into Committee meetings. The Goals include:

- Community Involvement-Holiday Lighting
- Lighting and Snow Making at the Sledding Hill
- Speed Limit Reduction
- Smart Irrigation Reimbursement Program
- Senior Housing
- Heritage/ East Dual Intersection
- Reducing Overall Budget
- Business Marketing/ Acquiring Businesses
- City Organizational Chart
- New Municipal Liquor Store

Motion by Lundeen, second by Collison to approve resolution as presented. Motion passed 5-0. Motion carried.

Mayor Johnson asked City Engineer Jason Cook how the studies are going.

City Engineer Jason Cook shared that the studies are just getting underway. Survey for Main Street just finished and the report will be shared at the next council meeting. Cook further shared that the Eagle Park and Heritage Walk report will be shared at the following council meeting.

L. Approve Consent Agenda

1. Payroll in the Amount of $107,004.66 Accounts Payable in the Amount of $218,488.45
2. **Resolution 2021-043** Adopting Public Use of Chambers Conference Room Policy
3. Approving Request for Proposal for Cleaning Services
4. **Resolution 2021-044** Approving Card Connect Payment Services Proposal for Credit Card Processing Services

Motion by Collison, second by Bergley to approve consent agenda. Motion passed 5-0. Motion carried.

M. Other Communications

None

Adjournment

A motion was made by Lundeen, seconded by Bergley to adjourn. Motion passed 5-0. Motion carried.

Meeting adjourned at 7:33 p.m.
Respectfully Submitted,

Jaden Strand

Jaden Strand
City Clerk

CITY OF ISANTI
PARKS, RECREATION, AND CULTURE BOARD MEETING MINUTES
November 24, 2020

Call to Order: Aaron Zdon - Chair called the meeting to order at 6:00 p.m.

Roll Call: Members Present: James Witte, Aaron Zdon, Council Member Jimmy Gordon, Michael Becker
Staff Present: Jenny Garvey - Parks, Recreation and Culture Manager

Motion to approve the agenda motioned by Witte, seconded by Becker with no modifications. Motion passed 4-0

2. Meeting Minutes: Motion by Witte; second by Becker to approve meeting Minutes from October 27, 2020. Motion passed 4-0.

3. Public Hearing: None

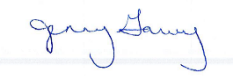
4. Isanti Family Farmer's Market and Community Garden Updates – Garvey reviewed that the 2021 Isanti Family Farmer's Market rules and regulations, as well as the 2021 Community Garden rules and regulations is attached for their review and that staff has no changes for either of these items. Zdon asked if any members had anything to add. Witte reviewed that he had reviewed the documents and didn't have any changes to note. Becker added it looks good and Gordon added that we didn't have any complaints from the vendors. Garvey responded that the IFFM vendors were satisfied and that both IFFM and gardeners were very happy that we were able to continue with these areas for the 2020 season. Witte asked if there were any abandoned plots this year. Garvey noted that we had a couple that were not attended too and staff has had communicated with them. Motion to accept these two documents as is. Witte motioned; Becker seconded. Motion passed 4-0.

5. Department Purchases- Garvey explained that staff was able to purchase the following items for 2020 budget, inclusive swing for Rum River Meadows Park, additional replacement belt swings, a hopscotch stencil and a pressure washer for ICC and BMX bathrooms cleaning. The inclusive swing is in response to a resident request for an additional one.

6. Department Updates- Garvey reviewed the department has had to cancel several events due to the COVID 19 pandemic surrounding us, including some upcoming events. Curious Creatures was cancelled for November 10 and December 8. Movie Night for November 6 and December 11 along with the Santa event. The community center is temporarily closed, with the exception to Lions Christmas Project and Sr Dining, as these can continue under the new executive order. The Candy Cane Flashlight hunt for December 13 and the grand opening of the sledding hill for December 16 are on as planned. If things would change staff would alert the public, council and the board of any changes via Facebook or the city website. Public Works will continue to prep and prepare the pleasure rink for use this winter. The sledding hill will be able to remain open for use when we have snow. The rules sign was posted November 18th. Witte inquired about the time of the grand opening, which is at 3:30 for Dec 16th. Witte inquired about the Santa event and ideas of Santa reading or via zoom and maybe something for the future and not necessarily for this year. Garvey replied that she has been brainstorming ideas as well to see if this would be possible. Gordon notd that the Santa may be less expensive as this would be a different format that what was previously set. Garvey added that she has not got in touch with the contracted company as of yet to inquire

about the cancellation of the event and the perimeters within the contract, which may have to be that we postpone the Santa for next year. Zdon asked if there was anything further. Zdon noted that he has heard people are excited that the sledding hill is here and is it being utilized.

Adjournment: Motion by Witte, second by Becker to adjourn the November 24, 2020 meeting of the Parks, Recreation and Culture Board. Motion passed 4-0, meeting adjourned at 6:14 p.m.



Respectfully Submitted
Jenny Garvey
Parks, Recreation and Culture Manager

City of Isanti MS4 Program

2020 Annual Report

We're a GreenStep City

A Community For Generations.
Isanti

MS4 Background

- **MS4 - Municipal Separate Storm Sewer System**
  - Developed as part of the 1972 Clean Water Act
  - MPCA Initiated MS4 in 2007
  - City of Isanti MS4 Since 2016
  - The Permit gives “authorization to discharge stormwater”
  - The City implements these practices through:
    - Regulatory Mechanisms
    - Education and Outreach
    - Environmental Protection

Partnerships

BOLTON & MENK

Real People. Real Solutions.

Isanti Soil and Water Conservation District

Minnesota Board of Water & Soil Resources

DEPARTMENT OF NATURAL RESOURCES

Minnesota Pollution Control Agency

CLEAN WATER LAND & LEGACY AMENDMENT

MS4 Annual Report, 2020

- Due June 30, 2021
- Part of the MS4 Permit Requirement
- 5 Illicit Discharges in 2020

Minimum Control Measures (MCM)

Stormwater Pollution Prevention Plan (SWPPP) includes:

1. Public Education and Outreach
2. Public Participation
3. Elimination of illicit discharges to the storm sewer system
4. Construction-site runoff controls
5. Post Construction runoff controls
6. Pollution Prevention and municipal “good housekeeping”

Minnesota Pollution Control Agency

Public Education and Participation (MCM 1&2)

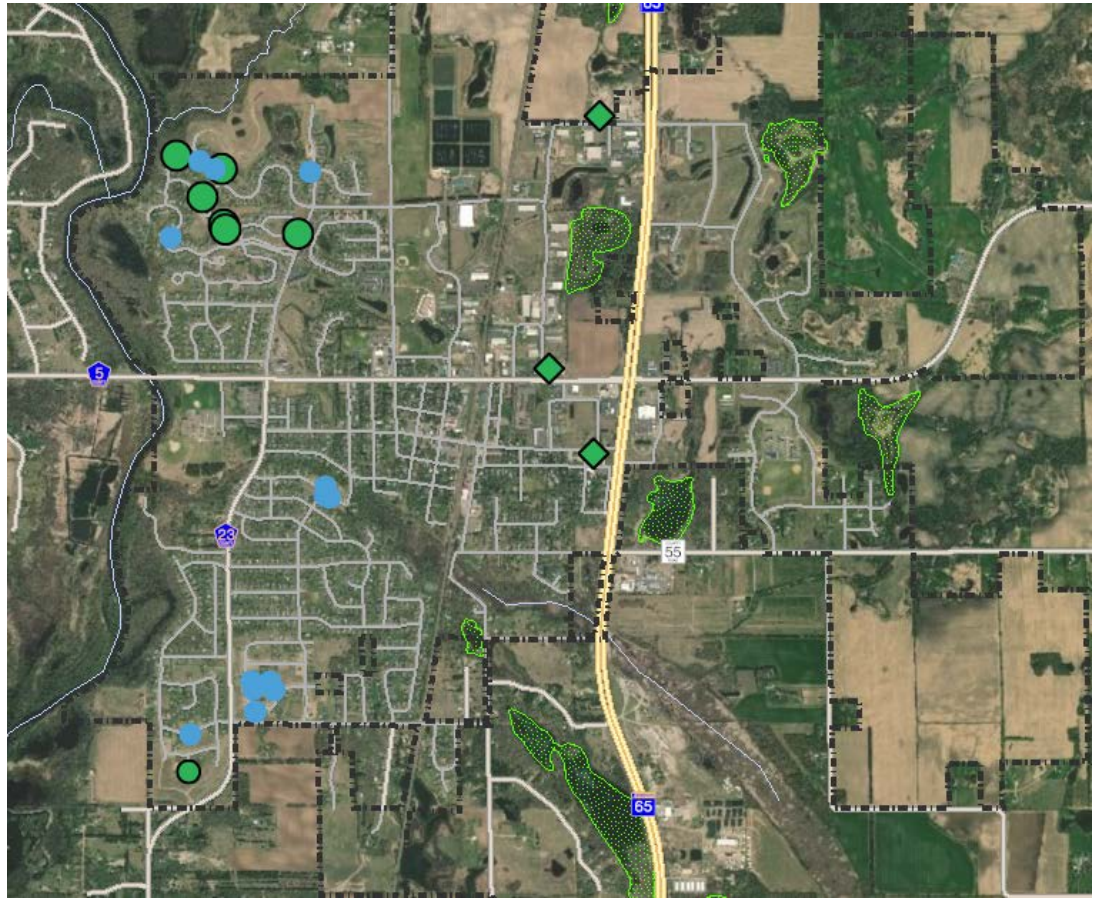
- Rain Garden Incentive Program
  - Provides a 50% reimbursement, up to $500 of the cost to residents for rain garden projects.
  - Guidance and Education Provided by Isanti SWCD
  - Cooperation with Parks and Recreation
  - Isanti Indoor arena Rain Garden
- Isantian newsletter articles
- Resources on city website for municipal stormwater education

Elimination of illicit discharges to the storm sewer system (MCM 3)

- Illicit discharge Reporting for residents available on City of Isanti Website
- Illicit Discharge response procedure
- Covered under ordinance 670 – Storm Water

Construction Site Runoff Controls (MCM 4)

- Site Inspection Checklist
  - Developed and maintained by Community Development Specialist, minimum inspection period is every 7 days
  - Procedure and checklist developed
  - Priority site list procedure developed



Post-Construction Stormwater Management (MCM 5)

- Developed written procedures for site plan reviews prior to the start of construction activity
- Tracked and enforced erosion control procedures
- Civil Penalties for violation under developed
- Enforcement and Response Procedure (ERP) implemented

Pollution Prevention/Good Housekeeping (MCM 6)

- Prepare a Facilities Inventory
- Identify Current Stormwater Practices
- Implement a written good housekeeping procedure

Future Work

- Continue Implementation and improvement of SWPPP
  - Implementation of Enforcement Response Procedures Document (ERP)
- Sub watershed Assessment Grants for future City Projects
  - Partnering with Bolton-Menk and Isanti SWCD
- Partnership with Bolton – Menk
  - Legacy Pines
  - Heritage Estates
  - Fairway Greens
  - Consultation

Questions?

A Community For Generations.
Isanti

Request for City Council Action

To: Mayor Johnson and Members of City Council
From: Sheila Sellman, Community Development Director
Date: March 16, 2021
Subject: Resolution 2021-XXX approving the site plan for a liquor store located at 10 6th Avenue SE

Background:
The City is requesting site plan approval for a new 12,710 square foot liquor store at 10 6th Ave SE. The Planning Commission held a public hearing on March 2, 2021. No one from the public was present at the public hearing for this item. The Planning Commission recommends approval 6-0.

Analysis of Application: The site plan for the liquor store will be following the requirements for the B-2, General Business District.

Purpose
"This district is designed and intended to promote the development of commercial uses which are predominantly auto-oriented in nature. The district caters to highway-oriented businesses as well as to businesses that provide basic shopping and service needs to the community. When designing a commercial site within the General Business District, compatibility with adjacent uses and buildings is required within the district, as site design, building size and materials, and screening / landscaping are important when creating and maintaining a thriving commercial base".

Setbacks
The following minimum requirements shall be observed in the General Business District; subject to additional requirements, exceptions, and modifications as set forth within this Ordinance:

Setbacks and Height Restrictions – Principal Building.

Minimum Front Yard Setback 30 feet	
Minimum Side Yard Setback	15 feet
Minimum Street Side Yard Setback	20 feet
Minimum Rear Yard Setback	15 feet
Maximum Building Height	Three (3) stories or forty-five (45) feet, whichever is less.

As proposed the building meets or exceeds the minimum setback requirements.

Exterior Building Materials
The exterior wall finishes on any building shall be comprised of one or more of the following materials:

1. Face brick.
2. Natural stone.
3. Glass.

4. Decorative concrete block as approved by the City Council.
5. Specifically designed pre-cast concrete units; if the surfaces have been integrally treated with an applied decorative material or texture.
6. Masonry stucco.
7. Other comparable or superior material as recommended by the Planning Commission and approved by the City Council.

The building is comprised of LP Smart Siding -Lap Siding, LP Smart Siding- Stucco Panel, Architectural block, Brick, Rock Face CMU, Composite Deck Board, and a standing seam metal roof. The building has combined materials to make a visually pleasing design. Two or more of the materials have been used that are required and other comparable materials are also used.

Parking and Driveways

Parking lots and drive aisles shall be setback a minimum of 10 feet from front, rear, and side yards. *As proposed the site plan meets this requirement.* Retail uses require a minimum of one parking space per 250 square feet of gross floor area. *The building is 12,710 square feet when removing storage and delivery areas, the floor area used to determine parking is 10,430 square feet; which requires 41 parking spaces. The site plan provides 26 regular parking stalls, 6 drive up stalls and 12 trailer parking stalls for a total of 44 parking stalls, 3 of which are accessible.*

Mechanical Equipment

Mechanical equipment shall be screened from the public right-of-way and from adjacent residential properties. Screening shall be compatible with the principal building. *Mechanical equipment will be on the east side of the building (back side) it will be screened from the public right-of-way. The property to the east is not developed but a fence along that side of the building will act as screening.*

Trash Dumpsters and Garbage Receptacles Required

Trash dumpsters and garbage receptacles shall be screened from all lot lines and public roadways. The screening devices shall be designed so that they are architecturally harmonious with the principal structures on the site. *The proposed trash enclosure matches the building and will be built with the same materials.*

Lighting

All uses shall comply with the following standards except as otherwise provided in this section:

1. Lighting fixtures shall be effectively shielded and arranged so as not to shine directly on any residential property. Lighting fixtures not of a cutoff type shall be subject to the following:
    a. Maximum initial lumens generated by each fixture shall not exceed two thousand (2,000) lumens (equivalent to a one hundred fifty (150) watt incandescent bulb).
    b. Mounting heights of such fixtures shall not exceed fifteen (15) feet.
2. Lighting shall not create a sensation of brightness that is substantially greater than ambient lighting conditions so as to create annoyance, discomfort, or decreased visual performance or visibility.
3. Lighting shall not directly or indirectly cause illumination or glare in excess of one-half (1/2) foot candle measured at the closest residential property line and five (5) foot-candles measured at the street curb line or non-residential property line nearest the light source.
4. Lighting shall not create a hazard for vehicular or pedestrian traffic.

5. Lighting of building facades or roofs shall be located, aimed, and shielded so that light is directed only onto the façade or roof.
6. Lighting shall be maintained stationary and constant in intensity and color, and not be of a flashing, moving, or intermittent type.
7. Business and industrial zoned property must light the trash enclosure areas for the safety of their employees.

The proposed lighting plan meets these requirements.

Landscape Requirements

All properties shall provide one tree per 5- feet of lot frontage. *The landscape plan provides 6 trees meeting the minimum planting size. The trees consist of three different species of shade trees.*
Sprinkler systems shall be provided as part of each new development for all landscaped areas, except those areas on the property that will be preserved in their natural state. *This requirement is met.*
All open areas of a lot which are not used or improved for required building areas, parking areas, building expansion areas, drives, sidewalks, storage, or similar hard surface materials shall be landscaped with a combination of sod, overstory trees, understory trees, shrubs, flowers, ground cover materials and/or other similar site design features or materials in a quantity acceptable to the City. *The landscape plan provides a mixture of trees, perennials, and ornamental grasses. Areas that are disturbed that are not landscaped will be either established lawn or maintained as natural areas.*

Staff Recommendation:

Staff recommends approval of the site plan with the following conditions:

1. Conditions in the City Engineer memo dated February 23, 2021 shall be met.

Attachments

- Resolution 2021-XXX
- Engineer Memo
- Site Plan
- Building Elevations
- Landscape Plan
- Photometrics
- Floor Plan

RESOLUTION 2021-XXX

APPROVING A SITE PLAN FOR A LIQUOR STORE AT 10 6TH AVE SE

WHEREAS, The City (applicant) has requested approval of site plans for a liquor store located at 10 6th Ave in the City of Isanti (PID 16.029.2100); and,

WHEREAS, the property is located within the "B-2" General Business District, retail is a permitted use; and,

WHEREAS, under Isanti Zoning Code Section 18, Subd. 2(A) the construction of a new building is required to obtain approval of the Site Plans/Building Appearance; and,

WHEREAS, the site plans meet the regulations set in Section 7, Article 2: "B-2 General Business District as; and,

WHEREAS, the proposed use for retail meets all of the General Performance Standards of the Zoning Ordinance; and,

WHEREAS, the City of Isanti Planning Commission conducted a public hearing on the proposed office building on March 2, 2021 and recommended approval; and,

WHEREAS, The Findings of Fact are included as Exhibit A of this resolution and are adopted upon approving this resolution; and,

WHEREAS, the City of Isanti City Council reviewed the requested Site Plans at its regularly scheduled meeting on March 16, 2021;

NOW, THEREFORE, IT IS HEREBY RESOLVED, by the City Council of the City of Isanti, Minnesota that the requested site plans for a liquor store located at 10 6th Ave SE, is hereby approved with the following conditions:

1) Conditions in the City Engineer memo dated February 23, 2021 shall be met.

This resolution was duly adopted by the Isanti City Council this 16th day of March 2021.

_____
Mayor Jeff Johnson

Attest:

_____
Jaden Strand
City Clerk

Exhibit A

FINDINGS OF FACT AND CONCLUSION

Request

Request from the City of Isanti for Site Plan Approval of a municipal liquor store located at 10 6th Ave SE PID 16.029.2100

Findings of Fact

1. The applicant City of Isanti, submitted an application for Site Plan Review of a liquor store located at 10 6th Ave SE, PID 16.029.2100
2. The property is zoned B-2, General Business District. In which, the use is permitted.
3. The proposed new use would meet the requirements as noted within the Zoning Ordinance for requiring site plan/building appearance approval prior to construction.
4. The applicant would appear to have met the requirements for approving the construction of a liquor store as stipulated in the zoning code.
5. A public hearing was held at the Planning Commission on March2, 2021.
6. Notice of the Site Plan Review request was published within the Isanti County News on February 18, 2021. Notices were sent to all property owners located within 350 feet of the subject property.

Conclusions

1. In review of the standards established in Section 18, Subdivision 7, the following conclusions have been made (*conclusions to each requirement are shown in underlined italics)*:
   A. Consistency with the elements and objectives of the City's development guides, including the Comprehensive Plan.
   The proposal would appear to be consistent with the elements and objectives of the City's development guides and the Comprehensive Plan in that the space is adding retail space to a targeted area.
   B. Consistency with City Codes.
   A review of the proposal against zoning ordinance requirement has been completed. The requirements would appear to have been met by the proposal as presented for the site plan review.
   C. Preservation of the site in its natural state to the extent practicable by minimizing tree and soil removal and designing grade changes to be in keeping with the general appearance of neighboring developed or developing areas.
   The site will be preserved to the fullest extent possible. There are a minimal number of existing trees which are not significant or worth saving. However, trees will be added. The east side of the lot will remain in its natural state.
   D. The amount and location of open space and landscaping.

The amount of landscaping will meet code and open space requirements will be met. Sod and irrigation are required on all disturbed areas of the lot, except where prairie/natural plantings are located.

E. Vehicular and pedestrian circulation, including walkways, interior drives, and parking in terms of location and number of access points to the public streets, width of interior drives and access points, general interior circulation, separation of pedestrian and vehicular traffic and arrangement and amount of parking.
Parking meets code requirements. In addition, some of the stalls are designed for trailer/boat parking which will complement the proposed use.

F. Protection of adjacent and neighboring properties through reasonable provision of surface water drainage, sound and light buffers, preservation of views, lights, and air and those aspects of design not adequately covered by other regulations which may have substantial effects on neighboring land uses.
The drainage/grading have been reviewed by the City Engineer. The proposed lighting meets code requirements and does not spill off of the property.

G. Consistency with the City's Engineering and Design standards as adopted by Resolution of the City Council.
The plans have been reviewed and approved by the City Engineer.

Decision

The Planning Commission reviewed the request in a public hearing on March 2, 2021. The meeting minutes, staff memo, and attachments shall be made a part of the Findings of Fact and Conclusion.

Planning Commission Recommendation:

Motion by Lundeen, second by Collison to recommend approval of the site plan as presented for a liquor store at 10 6th Ave SE, PID 16.029.2100 with the following conditions:

1. Conditions in the City Engineer memo dated February 23, 2021 shall be met

Motion carried unanimously 6-0.

BOLTON & MENK
Real People. Real Solutions.

7533 Sunwood Drive NW
Suite 206
Ramsey, MN 55303-5119

Ph: (763) 433-2851
Fax: (763) 427-0833
Bolton-Menk.com

MEMORANDUM

Date: February 23, 2021

To: Sheila Sellman, Community Development Director

From: Jason W. Cook, P.E.
City Engineer

Subject: Liquor Store Site Plan - Engineering Review
City of Isanti, MN
Project No.: 0R1.123019

We have reviewed the Site Plan entitled "Isanti Liquor Store" received on February 23, 2021 with a signature date of 2/23/2021. We have also reviewed the storm water analysis documents submitted with the site plan.

The project includes the construction of a new liquor store building, parking lot and storm water infiltration basin. The site plan includes 48 single car parking stalls, 12 trailer parking stalls, storm water treatment, sewer and water service extensions, a loading ramp, and site grading.

We have reviewed the submitted documents and have the following comments:

Site Plan:

1. No comments.

Storm Water Analysis:

2. No comments.

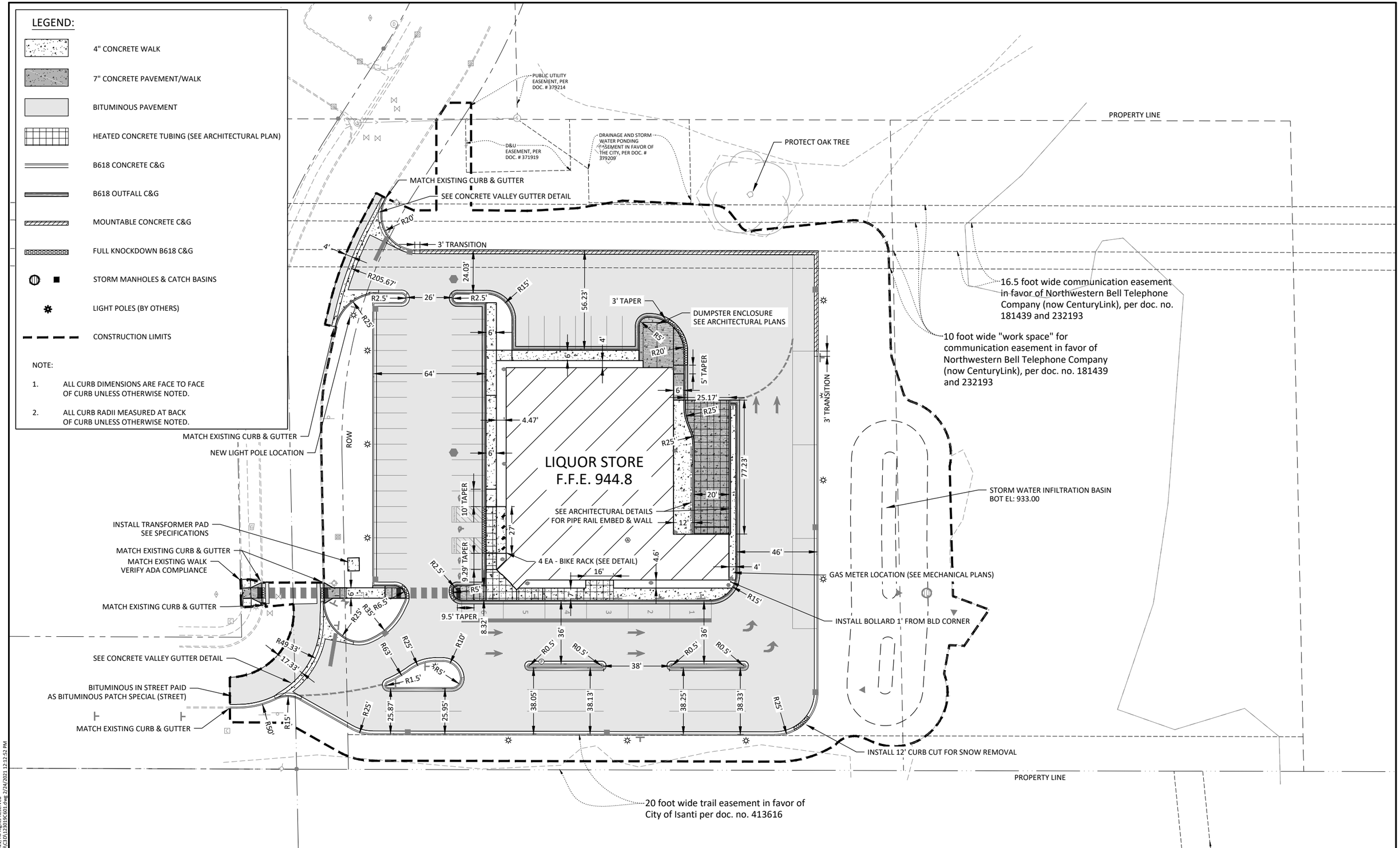
Permits (To be completed prior to construction):

1. NPDES - Construction Storm Water General Permit
    a. An erosion control permit will be needed prior to beginning construction.
2. Minnesota Department of Health - Watermain Extension Permit
    a. A watermain extension permit will be needed prior to beginning construction.
3. MPCA – Sanitary Sewer Extension Permit
    a. A sanitary sewer extension permit will be needed prior to beginning construction.

Permits shall be approved and in hand prior to beginning construction.

We recommend approval of the documents as submitted.

Bolton & Menk is an equal opportunity employer.



I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

Jason W. Cook, P.E.
LIC. NO. 47541 DATE 02/23/2021

BOLTON & MENK

7533 SUNWOOD DR NW, SUITE 206
RAMSEY, MINNESOTA 55303
Phone: (763) 433-2851
Email: Ramsey@bolton-menk.com
www.bolton-menk.com

DESIGNED	JWC
DRAWN	JML
CHECKED	JWC
CLIENT PROJ. NO.	0R1.123019

NO.	ISSUED FOR	DATE

ISANTI, MN

ISANTI LIQUOR STORE

SITE PLAN

SHEET 12 OF 16

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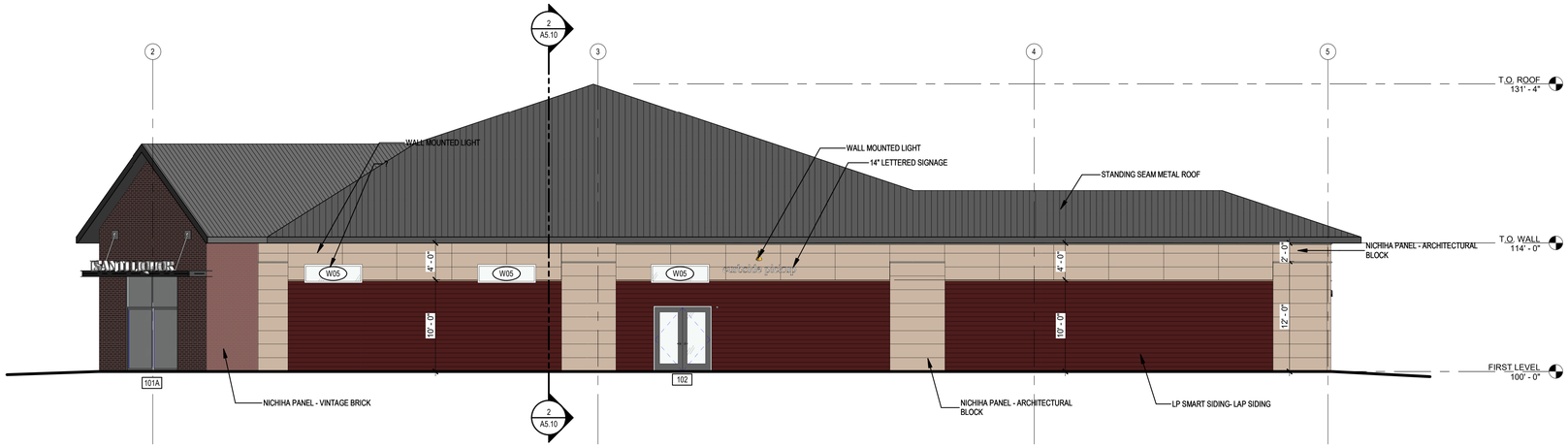
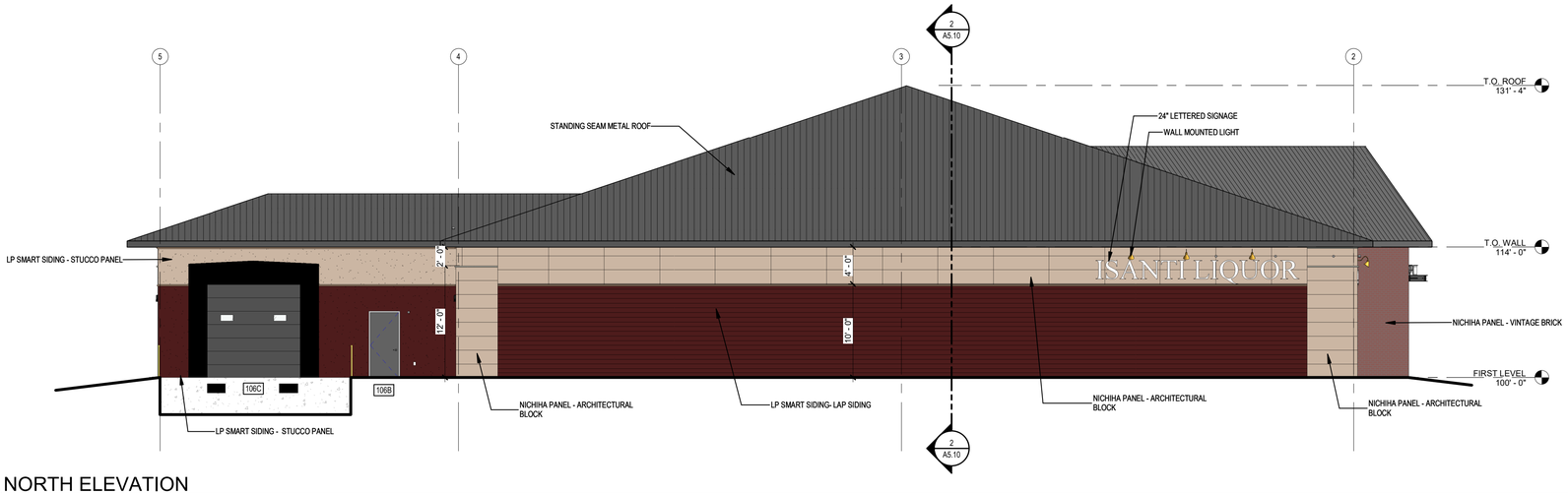


1 SOUTH ELEVATION
1/8" = 1'-0"



2 NORTH ELEVATION
1/8" = 1'-0"

- LP SMART SIDING - LAP SIDING - REDWOOD RED
- LP SMART SIDING - STUCCO PANEL - REDWOOD RED
- LP SMART SIDING - STUCCO PANEL - TERRA BROWN
- NICHIHA ARCHITECTURAL BLOCK - TUSCAN
- NICHIHA VINTAGE BRICK - ALEXANDRIA BUFF
- AMCON ROCK FACE CMU - HERSHEY
- STANDING SEAM METAL ROOF - BRONZE
- COMPOSITE DECK BOARD

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MICHAEL ANGLAND — SIGN DATE — LIC# 45375

DATE	REV#	REVISIONS DESCRIPTION	BY

DATE: <Date>
SCALE: AS NOTED
DRAWN BY: Author
CHECKED BY: Checker
JOB NUMBER: 2021-10036

NOT FOR CONSTRUCTION

ISANTI MUNICIPAL LIQUOR STORE
CITY OF ISANTI 10 6TH AVE SE
ISANTI, MN 55040

BUILDING ELEVATIONS

SHEET NO.
A4.10

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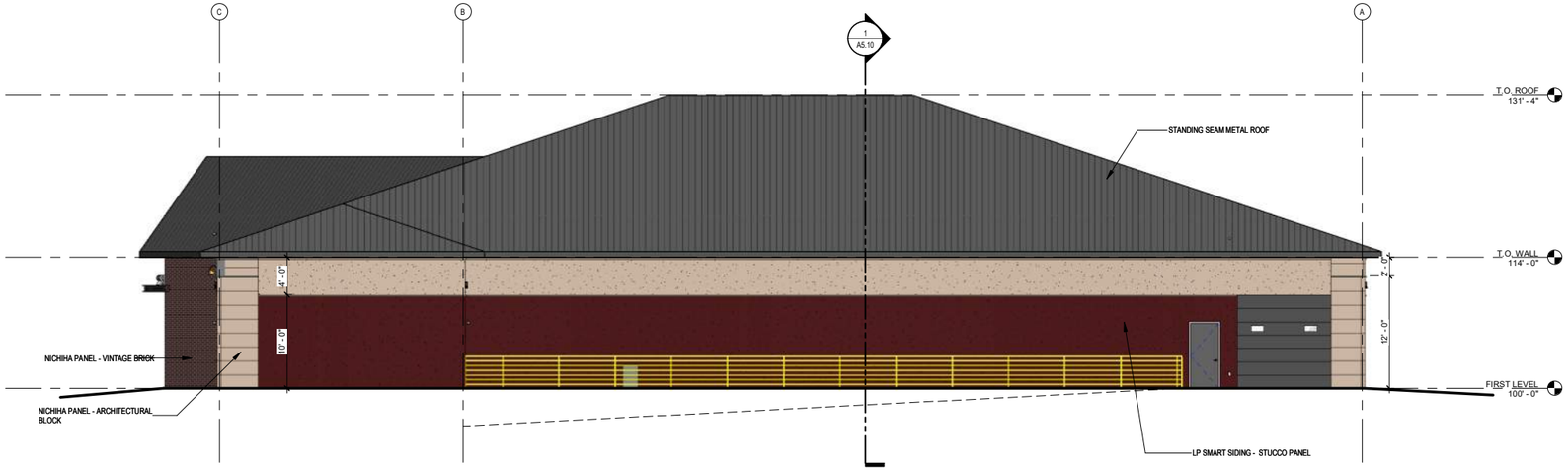
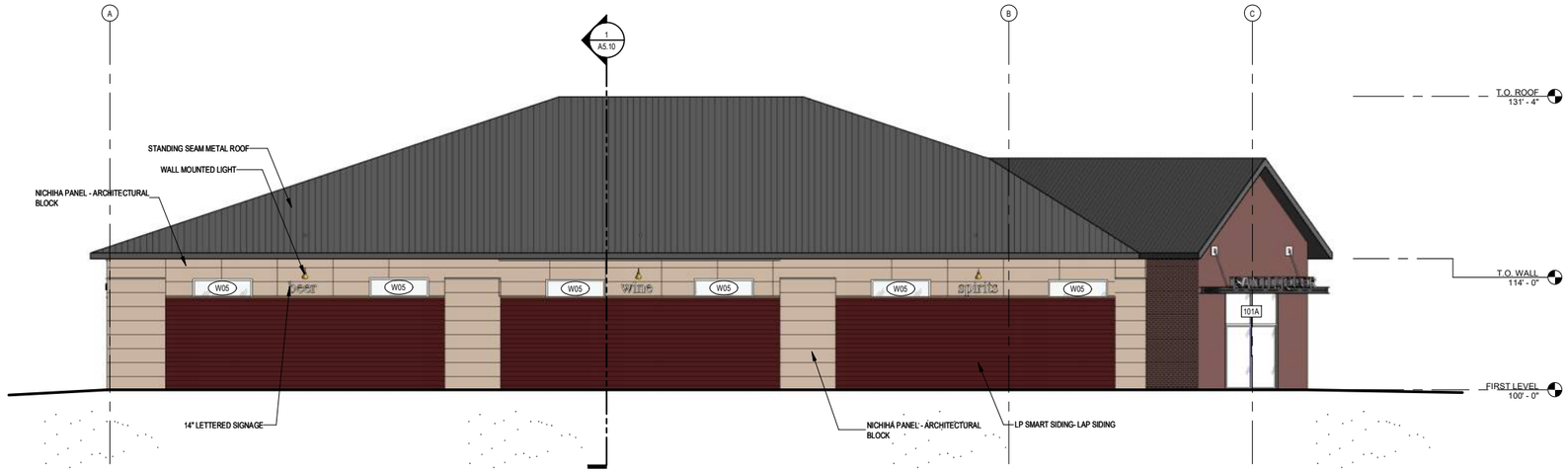


1 EAST ELEVATION
1/8" = 1'-0"



2 WEST ELEVATION
1/8" = 1'-0"

3 MAIN ENTRANCE
1/8" = 1'-0"

- LP SMART SIDING - LAP SIDING - REDWOOD RED
- LP SMART SIDING - STUCCO PANEL - REDWOOD RED
- LP SMART SIDING - STUCCO PANEL - TERRA BROWN
- NICHIHA ARCHITECTURAL BLOCK - TUSCAN
- NICHIHA VINTAGE BRICK - ALEXANDRIA BUFF
- AMCON ROCK FACE CMU - HERSHEY
- STANDING SEAM METAL ROOF - BRONZE
- COMPOSITE DECK BOARD

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MICHAEL ANGLAND — SIGN DATE: — Lic. #43175

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ISANTI MUNICIPAL LIQUOR STORE
CITY OF ISANTI 10 6TH AVE SE
ISANTI, MN 55040

BUILDING ELEVATIONS

SHEET NO.
A4.20

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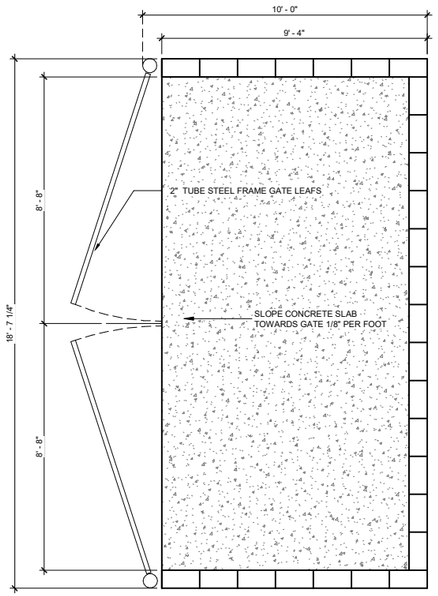
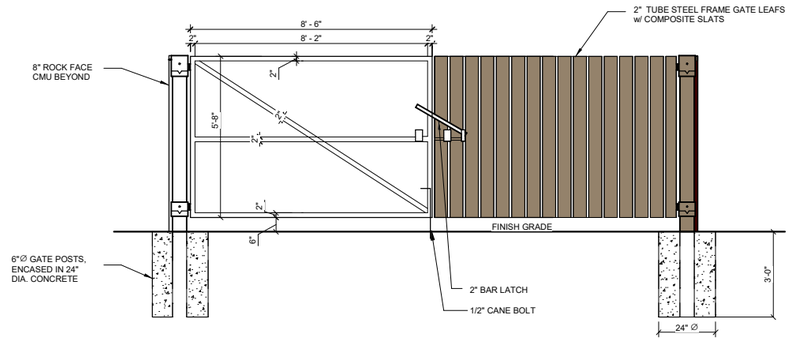


1 DUMPSTER ENCLOSURE
3/8" = 1'-0"



2 DUMPSTER ENCLOSURE ELEVATION VIEW
3/8" = 1'-0"

- LP SMART SIDING - LAP SIDING - REDWOOD RED
- LP SMART SIDING - STUCCO PANEL - REDWOOD RED
- LP SMART SIDING - STUCCO PANEL - TERRA BROWN
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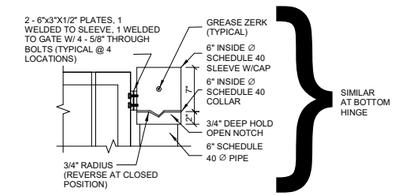
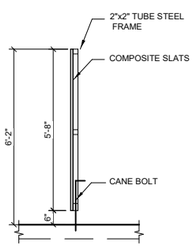
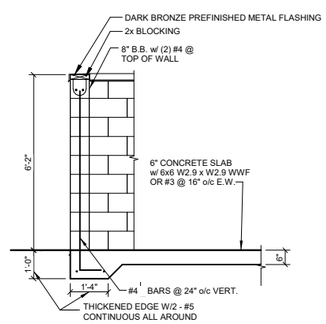


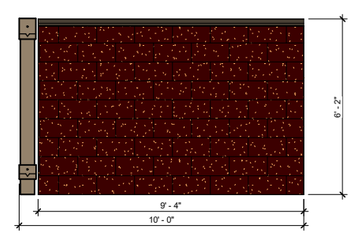
3 GATE HINGE DETAIL
1" = 1'-0"



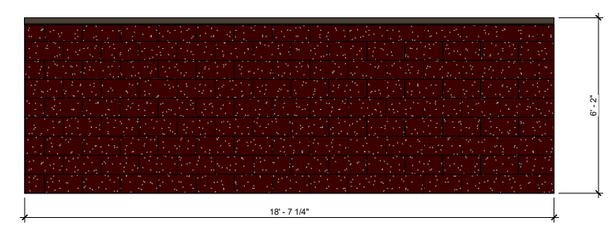
4 GATE SECTION
3/8" = 1'-0"



5 WALL SECTION
3/8" = 1'-0"



6 NORTH/SOUTH DUMPSTER ELEVATION
3/8" = 1'-0"



7 WEST DUMPSTER ELEVATION
3/8" = 1'-0"

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MICHAEL ANGLAND | SIGN DATE | LIC# 45375

DATE	REV#	REVISIONS DESCRIPTION	BY

DATE: 02/23/21
SCALE: AS NOTED
DRAWN BY: Author
CHECKED BY: Checker
JOB NUMBER: 2021-10036

NOT FOR CONSTRUCTION

ISANTI MUNICIPAL LIQUOR STORE
CITY OF ISANTI 10 6TH AVE SE
ISANTI, MN 55040

EXTERIOR ELEVATIONS

SHEET NO.
A4.30

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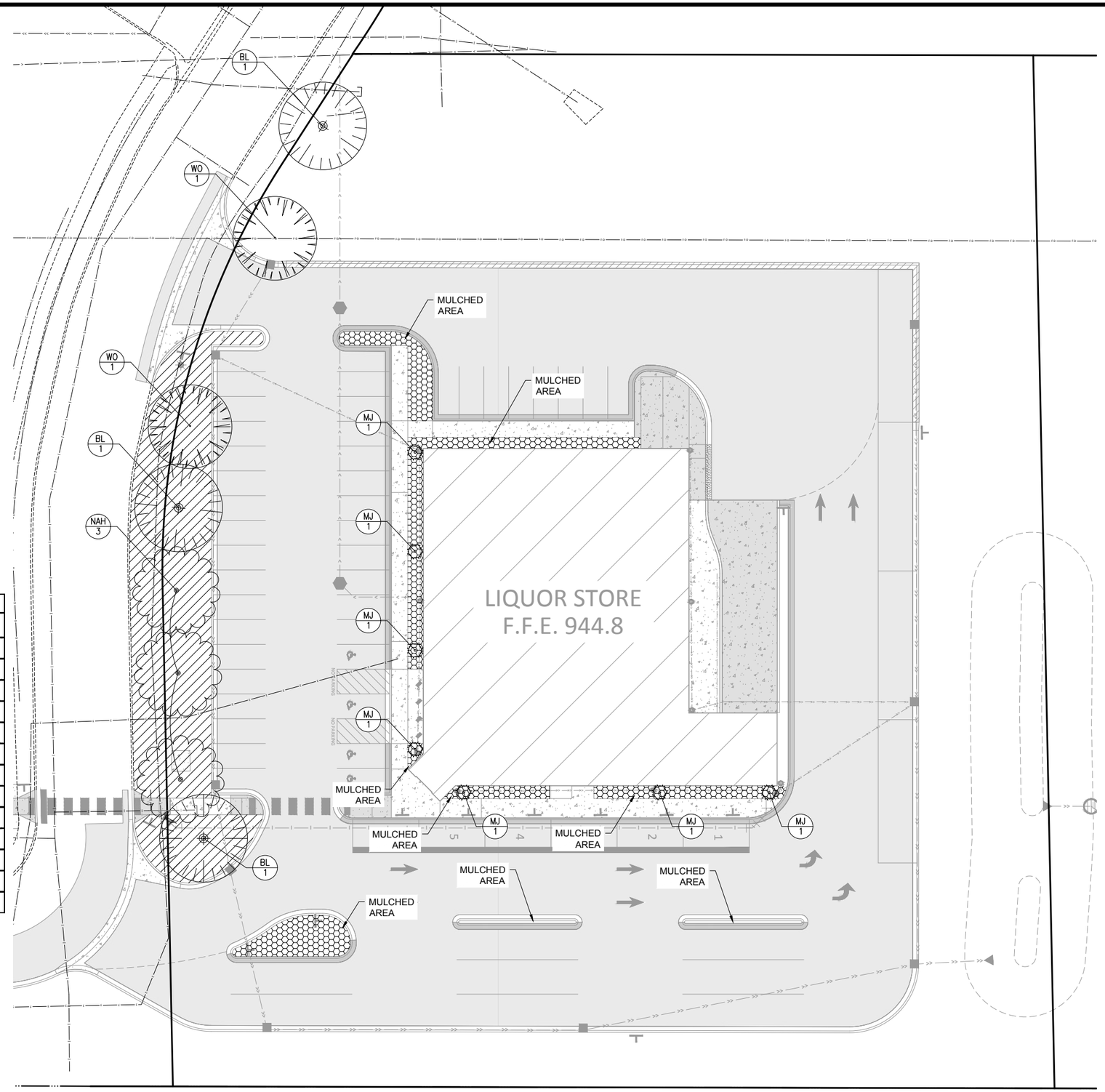
NORTH

0 10 20

SCALE (IN FEET)



PLANT SCHEDULE						
ITEM	SYM.	COMMON NAME	BOTANICAL NAME	QTY	MIN SIZE	MAX SIZE
SHADE TREE						
	NAH	Northern Acclaim Honeylocust	Gleditsia triacanthos var. inermis 'Harve'	3	2.5" Cal.	H: 35-45' W: 30-35'
	WO	Whtie Oak	Quercus alba	2	2.5" Cal.	H: 60-80' W: 60-80'
	BL	Boulevard Linden	Tilia americana 'Boulevard'	3	2.5" Cal.	H: 60' W: 30'
Evergreen Tree						
	MJ	Medora Juniper	Juniperus scopulorum 'Medora'	6	6' Height	H: 10-12' W: 2-3'
PERENNIAL						
	HB	Hairy Beardtongue	Penstemon hirsutus	12	1 Gal.	H: 18" W: 18"
	BES	Black Eyed Susan	Rudbeckia fulgida 'Goldsturm'	72	1 Gal.	H: 24-36"' W: 24-30"
	HV	Hoary Vervain	Verbena stricta	61	1 Gal.	H: 24" W: 10-12"
ORNAMENTAL GRASS						
	BB	Big Bluestem	Andropogon gerardii	29	3 Gal.	H: 7' W: 2-3'
	PD	Prairie Dropseed	Sporobolus heterolepis	18	4 Gal.	H: 2' W: 2-3'

	PROPOSED SPRINKLER IRRIGATION ZONE		PROPOSED DRIP-LINE IRRIGATION ZONE
	PROPOSED SHADE TREE NAH - NORTHERN ACCLAIM HONEYLOCUST		PROPOSED PERENNIAL HB - HAIRY BEARDTONGUE
	PROPOSED SHADE TREE WO - WHITE OAK		PROPOSED PERENNIAL BES - BLACK EYED SUSAN
	PROPOSED SHADE TREE BL - BOULEVARD LINDEN		PROPOSED PERENNIAL HV - HOARY VERVAIN
	PROPOSED EVERGREEN TREE SHJ - SKY HIGH JUNIPER		PROPOSED ORNAMENTAL GRASS BB - BIG BLUESTEM
			PROPOSED ORNAMENTAL GRASS PD - PRAIRIE DROPSEED

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DATE	REV#	REVISIONS DESCRIPTION	BY

DATE: FEBRUARY 2021
SCALE: AS SHOWN
DRAWN BY: AUTHOR
CHECKED BY: CHECKER
JOB NUMBER: 2021-10036

DATE: LIC. NO.

ISANTI MUNICIPAL LIQUOR STORE
CITY OF ISANTI
ISANTI, MINNESOTA

LANDSCAPE PLAN

SHEET NO.
L2.00

SHEET OF

J:\City of Isanti-32474\2021-10036\CADD\Landscape\L-SP-2021-10036.dwg Plotted by:Ryan Hermes 2/23/2021 5:29:09 PM

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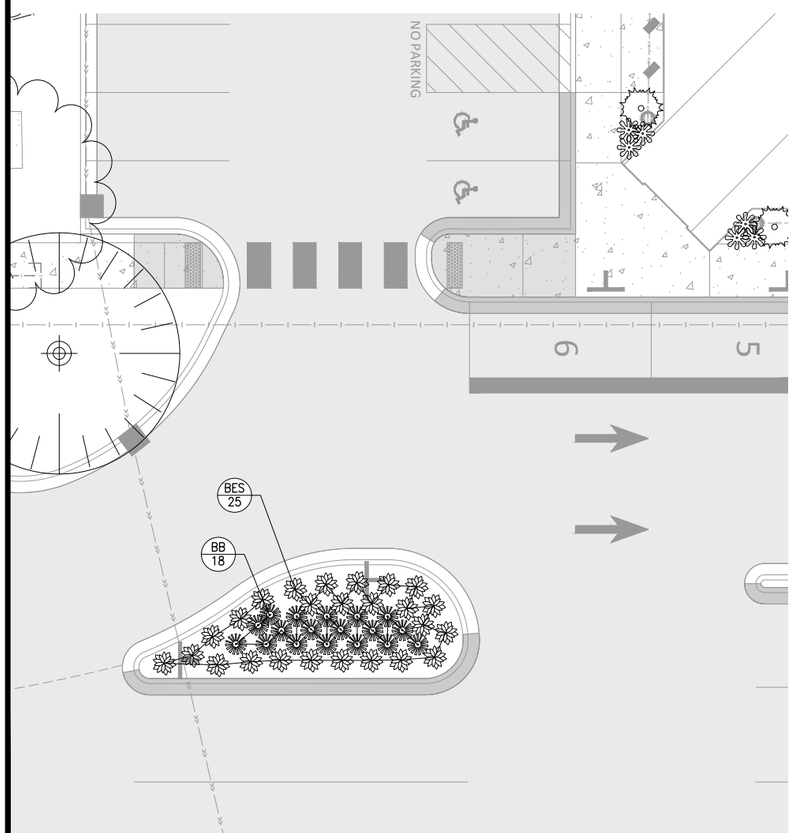
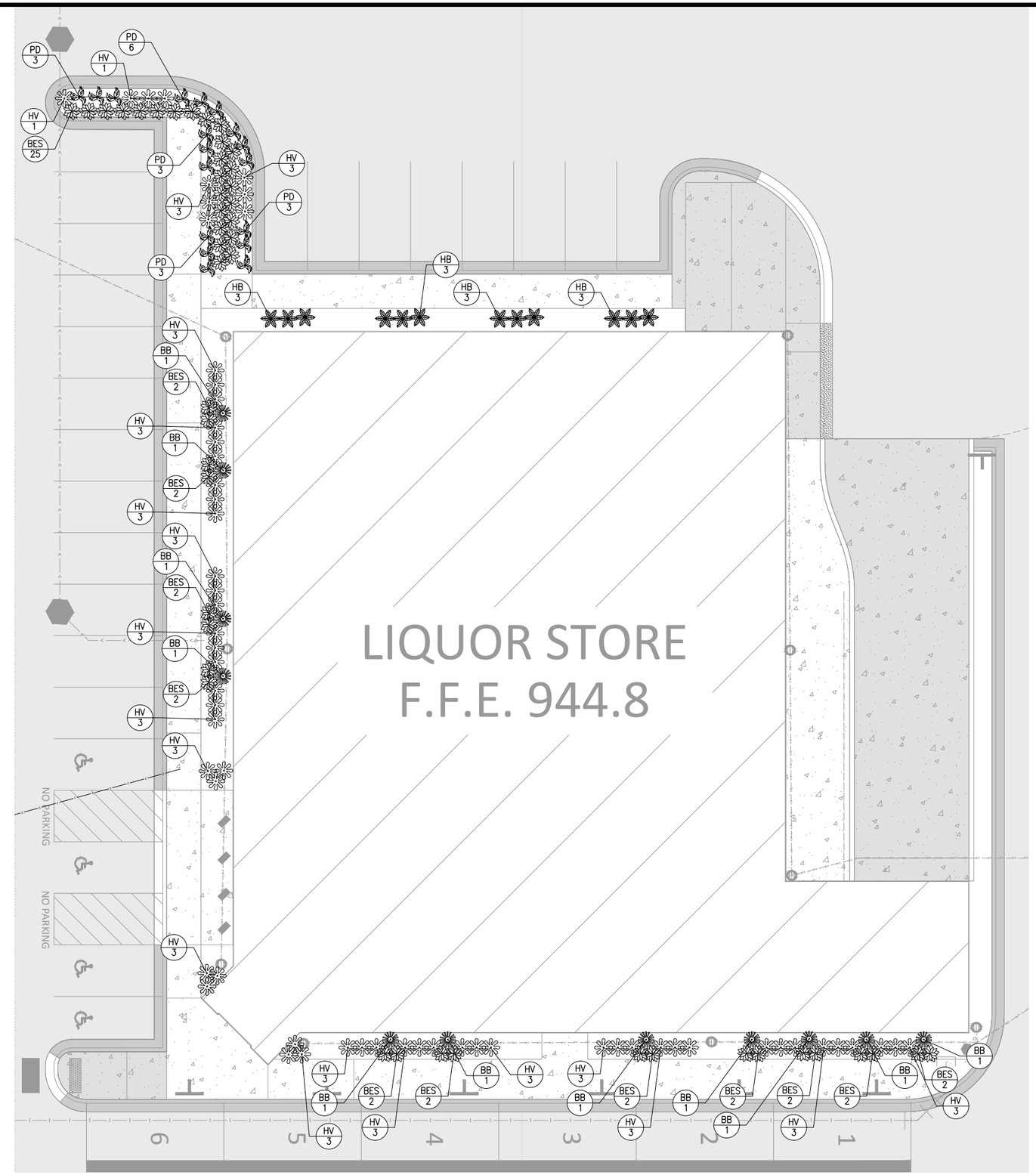
NORTH

0 10 20

SCALE (IN FEET)

	PROPOSED SPRINKLER IRRIGATION ZONE		PROPOSED DRIP-LINE IRRIGATION ZONE
	PROPOSED SHADE TREE NAH - NORTHERN ACCLAIM HONEYLOCUST		PROPOSED PERENNIAL HB - HAIRY BEARDTONGUE
	PROPOSED SHADE TREE WO - WHITE OAK		PROPOSED PERENNIAL BES - BLACK EYED SUSAN
	PROPOSED SHADE TREE BL - BOULEVARD LINDEN		PROPOSED PERENNIAL HV - HOARY VERVAIN
	PROPOSED EVERGREEN TREE SHJ - SKY HIGH JUNIPER		PROPOSED ORNAMENTAL GRASS BB - BIG BLUESTEM
			PROPOSED ORNAMENTAL GRASS PD - PRAIRIE DROPSEED





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DATE	REV#	REVISIONS DESCRIPTION	BY

DATE: FEBRUARY 2021
SCALE: AS SHOWN
DRAWN BY: AUTHOR
CHECKED BY: CHECKER
JOB NUMBER: 2021-10036

DATE: LIC. NO.

ISANTI MUNICIPAL LIQUOR STORE
CITY OF ISANTI
ISANTI, MINNESOTA

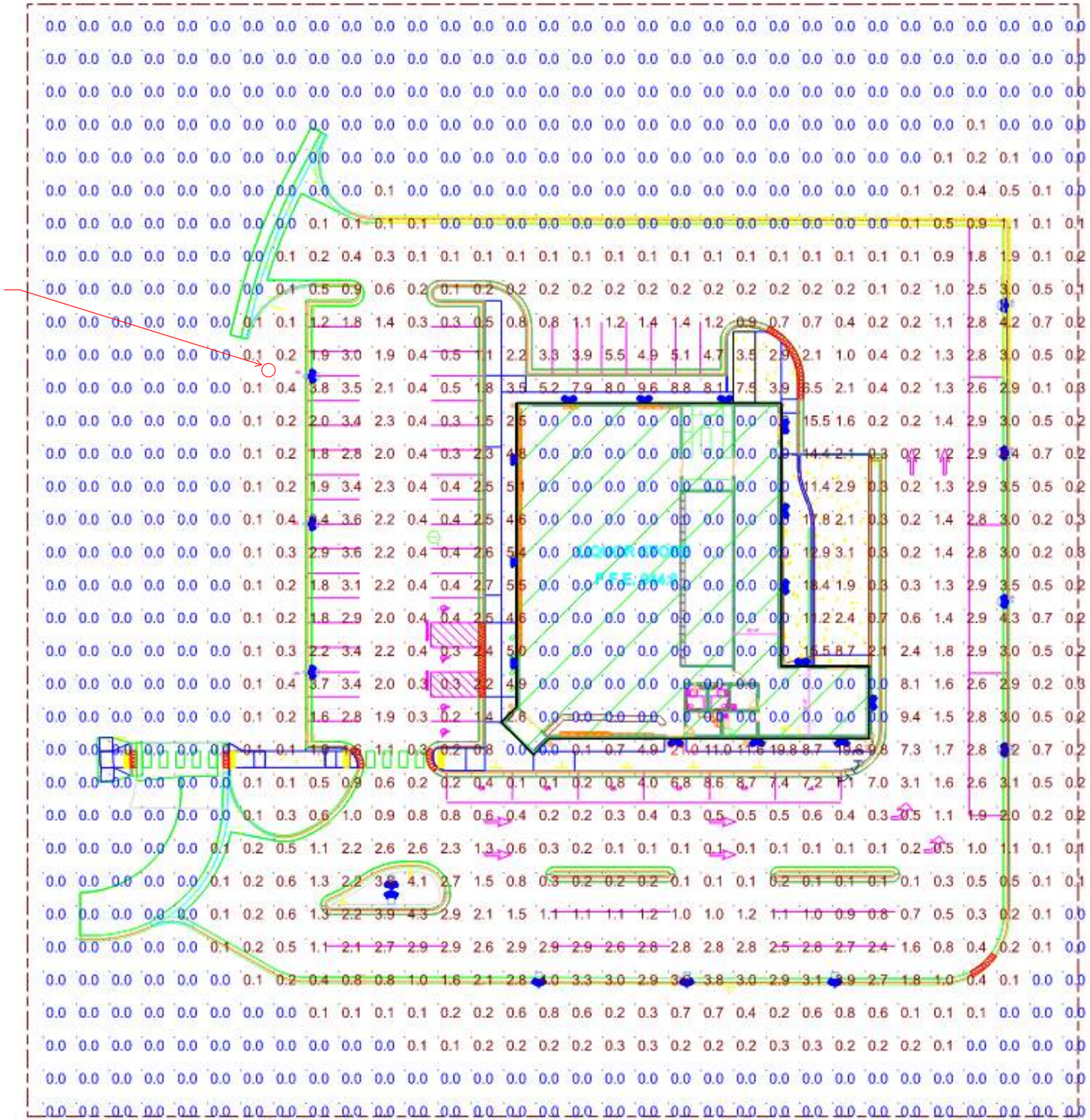
ENLARGED LANDSCAPE PLAN

SHEET NO.
L2.01

SHEET OF

AVERAGE 1.7 FOOT CANDLES

EXISTING LIGHT FIXTURE. TBD



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JAMES W. SZLISTEK — LIC# 25395

DATE	REV#	REVISIONS DESCRIPTION	BY

DATE: 02/22/21
SCALE: AS NOTED
DRAWN BY: KEV
CHECKED BY: JWS
JOB NUMBER: 2021-10036

ISANTI LIQUOR
CITY OF ISANTI
ISANTI, MN

PHOTOMETRIC CALCULATION

SHEET NO.
E4.11

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GENERAL NOTES

1. REMOVE ALL BURLAP FROM THE TOP OF ROOT BALL. REMOVE ALL GREEN TREATED BURLAP. REMOVE ALL PLANT IDENTIFICATION TAGS FROM ALL PLANT MATERIALS.
2. KEEP ALL PLANT MATERIALS MOIST AND SHADED UNTIL PLANTED.
3. FOR CONTAINER PLANTS: MAKE 4 TO 5 VERTICAL CUTS IN ROOT BALL AFTER PLANT HAS BEEN REMOVED. MAKE CUTS 1/2" DEEP. PLANT IMMEDIATELY.
4. SPREAD MULCH SO THAT IT IS NOT IN CONTACT WITH WOODY BASE OF PLANT.
5. MULCH AT BASE OF TREES 5'-0" DIAMETER RING WHERE TREES ARE LOCATED IN OPEN GRASS AREAS.
6. THESE NOTES ARE FOR GENERAL REFERENCE IN CONJUNCTION WITH DETAILS, ADDENDA AND CHANGE ORDERS ASSOCIATED WITH THE CONTRACT DOCUMENTS.
7. LANDSCAPE CONTRACTOR SHALL COORDINATE ALL WORK WITH OTHER TRADES PRIOR TO INSTALLATION.
8. LANDSCAPE CONTRACTOR SHALL BECOME FAMILIAR WITH THE LOCATION OF ALL EXISTING AND FUTURE UNDERGROUND SERVICES AND IMPROVEMENTS WHICH MAY CONFLICT WITH WORK TO BE DONE.
9. FINE GRADING AND EDGING SHALL BE APPROVED PRIOR TO PLANTING OPERATIONS.
10. PLANT MATERIAL SHALL NOT BE INSTALLED IN AN AREA WHICH WILL CAUSE HARM TO ADJACENT STRUCTURES. NOTIFY THE ARCHITECT SHOULD CONFLICTS ARISE.
11. UNLESS OTHERWISE NOTED, FINISH GRADE OF PLANTING AREAS SHALL BE 2" BELOW ADJACENT PAVING. TAPER 3" DEPTH MULCH TOP DRESSING TO 1/2" BELOW ADJACENT PAVING (1 1/2" DEPTH) WITHIN 2" OF PAVING.
12. ALL EXISTING TREES, SHRUBS, VINES AND GROUND COVERS TO REMAIN SHALL BE PROTECTED. ANY DAMAGE CAUSED BY CONTRACTOR'S WORK OR NEGLIGENCE SHALL BE REPLACED OR REPAIRED AT THE CONTRACTORS EXPENSE TO THE SATISFACTION OF THE OWNER.
13. LANDSCAPE CONTRACTOR SHALL ASSURE COMPLIANCE WITH APPLICABLE CODES AND REGULATIONS GOVERNING THE WORK AND MATERIALS SUPPLIED.
14. LANDSCAPE CONTRACTOR SHALL PROTECT EXISTING ROADS, CURB AND GUTTER, TRAILS, TREES, LAWNS AND SITE ELEMENTS DURING CONSTRUCTION. DAMAGE TO THESE ITEM SHALL BE REPAIRED AT NO COST TO OWNER.
15. UNDERGROUND SERVICES SHALL BE INSTALLED SO THAT TRENCHES DO NOT CUT THROUGH ROOT SYSTEMS OF EXISTING TREES TO REMAIN.
16. LANDSCAPE CONTRACTOR SHALL REVIEW THE SITE FOR DEFICIENCIES IN SITE CONDITIONS WHICH MIGHT NEGATIVELY AFFECT PLANT MATERIALS ESTABLISHMENT, SURVIVAL OR WARRANTY. UNDESIRABLE SITE CONDITIONS SHALL BE BROUGHT TO THE ATTENTION OF THE ARCHITECT PRIOR TO BEGINNING OF WORK.
17. LANDSCAPE CONTRACTOR IS RESPONSIBLE FOR ONGOING MAINTENANCE OF NEWLY INSTALLED MATERIALS UNTIL TIME OF SUBSTANTIAL COMPLETION. REPAIR OF ACTS OF VANDALISM OR DAMAGE WHICH MAY HAVE OCCURRED PRIOR TO SUBSTANTIAL COMPLETION SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR.
18. EXISTING TREES OR SIGNIFICANT SHRUB MASSING FOUND ON SITE SHALL BE PROTECTED AND SAVED UNLESS NOTED TO BE REMOVED OR ARE LOCATED IN AN AREA TO BE GRADED. QUESTIONS REGARDING EXISTING PLANT MATERIALS SHALL BE BROUGHT TO THE ATTENTION OF THE ARCHITECT PRIOR TO REMOVAL.
19. EXISTING TREES TO REMAIN, UPON DIRECTION OF ARCHITECT, SHALL BE FERTILIZED AND PRUNED TO REMOVE DEAD WOOD, DAMAGED AND RUBBING BRANCHES.
20. SYMBOLS ON PLAN DRAWING TAKE PRECEDENCE OVER SCHEDULES IF DISCREPANCIES IN QUANTITIES EXIST. DETAILS TAKE PRECEDENCE OVER NOTES.
21. IT IS CONTRACTOR'S RESPONSIBILITY TO SALVAGE TREES INDICATED ON PLAN,VERIFY EXACT PLANT TYPE, KEEP MOIST AND IN GOOD CONDITION DURING CONSTRUCTION, AND REPLANT ACCORDING TO PLANTING PLAN.

PLANTING NOTES

1. LANDSCAPE CONTRACTOR SHALL LAY OUT PLANT MATERIAL PER PLAN AND FACE TO GIVE BEST APPEARANCE OR RELATION TO ADJACENT PLANTS, STRUCTURES OR VIEWS. CONTRACTOR TO OBTAIN APPROVAL FROM ARCHITECT PRIOR TO INSTALLATION.
2. PLANT LOCATIONS ARE DIAGRAMMATIC AND MAY BE ADJUSTED IN THE FIELD AT THE ARCHITECT'S REQUEST PRIOR TO INSTALLATION. OBTAIN APPROVAL OF PLANT LAYOUT FROM ARCHITECT PRIOR TO PLANTING.
3. MULCH AREAS IDENTIFIED ARE TO RECEIVE 3" OF BLACK RUBBERIZED MULCH OVER 4 OZ. WEED FABRIC, DEWITT "WEED BARRIER' OR APPROVED EQUAL.
4. ALL NEWLY PLANTED MATERIAL SHALL BE THOROUGHLY SOAKED WITH WATER WITHIN 3 HOURS OF PLANTING.
5. THIRTY DAYS AFTER PLANTING, CONTRACTOR SHALL RE-STAKE AND STRAIGHTEN TREES AS NECESSARY.
6. LANDSCAPE CONTRACTOR SHALL THOROUGHLY LOOSEN ANY COMPACTED SUBGRADES PRIOR TO PLACING TOPSOIL, TO A MINIMUM DEPTH OF 10". ROLL SUBGRADES TO PREVENT SETTLING.
7. CONTRACTOR WILL RE-USE EXISTING TOPSOIL FROM SITE AND BRING TO FINISH GRADE WITH 4" OF TOPSOIL IN ALL LAWN AREAS, AND 12" OF TOPSOIL IN ALL PLANTING BED NOT ADJACENT TO BUILDING.
8. LANDSCAPE CONTRACTOR SHALL REMOVE SOD, CONTAMINATED SOILS, MISCELLANEOUS WASTE MATERIALS FROM AREAS TO BE PLANTED AND SEEDED. CONTRACTOR SHALL LOOSEN COMPACTED SUBSOILS BY TILLING AND IMPORT NEW TOPSOIL AS REQUIRED TO RESTORE GRADES AND MAINTAIN POSITIVE DRAINAGE AWAY FROM THE BUILDING. VERIFY FINAL LIMITS OF AREAS WITH ARCHITECT PRIOR TO COMMENCING. OPERATIONS.
9. KEEP ALL PLANT MATERIALS MOIST AND SHADED UNTIL PLANTED.
10. NO PLANT MATERIAL SUBSTITUTIONS WILL BE ACCEPTED UNLESS APPROVAL IS GRANTED BY THE ARCHITECT TO THE LANDSCAPE CONTRACTOR PRIOR TO THE SUBMISSION OF BID.
11. PLANT MATERIALS TO BE INSTALLED PER PLANT DETAILS.
12. PLANT MATERIALS SHALL BE FERTILIZED UPON INSTALLATION WITH DRIED BONE MEAL, OR OTHER APPROVED FERTILIZER MIXED IN WITH THE PLANTING SOIL PER THE MANUFACTURER'S INSTRUCTIONS OR MAY BE TREATED FOR SUMMER AND FALL INSTALLATION WITH AN APPLICATION OF GRANULAR 10-0-5 OF 10 OZ. PER 2.5" CALIPER TREE AND 6 OZ. PER SHRUB.
13. PLANTING AREAS RECEIVING PERENNIALS SHALL RECEIVE A MINIMUM OF 18" DEPTH OF PLANTING SOIL CONSISTING OF 45 PARTS TOPSOIL, 45 PARTS SCREENED COMPOST AND 10 PARTS SAND.
14. PERENNIAL AND SHRUB BEDS ARE TO RECEIVE APPLICATION OF PRE - EMERGENT HERBICIDE (PREEN OR APPROVED EQUAL) FOLLOWED BY 3" DEEP MULCH.
15. LANDSCAPE CONTRACTOR SHALL WARRANTY NEW PLANT MATERIAL THROUGH ONE CALENDAR YEARS FROM DATE OF SUBSTANTIAL COMPLETION.
16. CONTRACTOR SHALL HAVE SUFFICIENT WATERING EQUIPMENT AND/OR FORCES AVAILABLE TO COMPLETELY WATER ALL PLANT MATERIALS ONCE EACH WEEK THROUGH THE WARRANTY PERIOD. WATERING INTERVALS SHALL BE VARIED AND BASED ON PREVAILING MOISTURE AND WEATHER CONDITIONS.
17. NO SOIL IS TO BE PLACED ON TOP OF WEED BARRIER FABRIC.

PLANT SCHEDULE

ITEM	SYM.	COMMON NAME	BOTANICAL NAME	QTY	MIN SIZE	MAX SIZE
SHADE TREE						
	NAH	Northern Acclaim Honeylocust	Gleditsia triacanthos var. inermis 'Harve'	3	2.5" Cal.	H: 35-45' W: 30-35'
	WO	White Oak	Quercus alba	2	2.5" Cal.	H: 60-80' W: 60-80'
	BL	Boulevard Linden	Tilia americana 'Boulevard'	3	2.5" Cal.	H: 60' W: 30'
Evergreen Tree						
	MJ	Medora Juniper	Juniperus scopulorum 'Medora'	6	6' Height	H: 10-12" W: 2-3'
PERENNIAL						
	HB	Hairy Beardtongue	Penstemon hirsutus	12	1 Gal.	H: 18" W: 18"
	BES	Black Eyed Susan	Rudbeckia fulgida 'Goldsturm'	72	1 Gal.	H: 24-36"' W: 24-30"
	HV	Hoary Vervain	Verbena stricta	61	1 Gal.	H: 24" W: 10-12"
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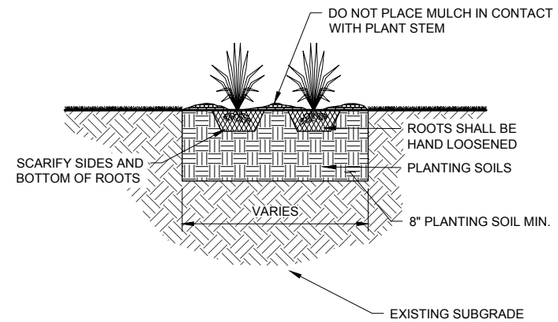
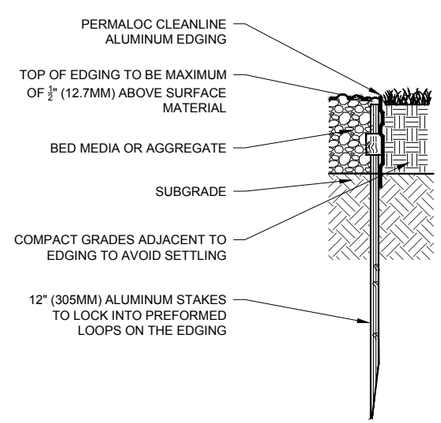
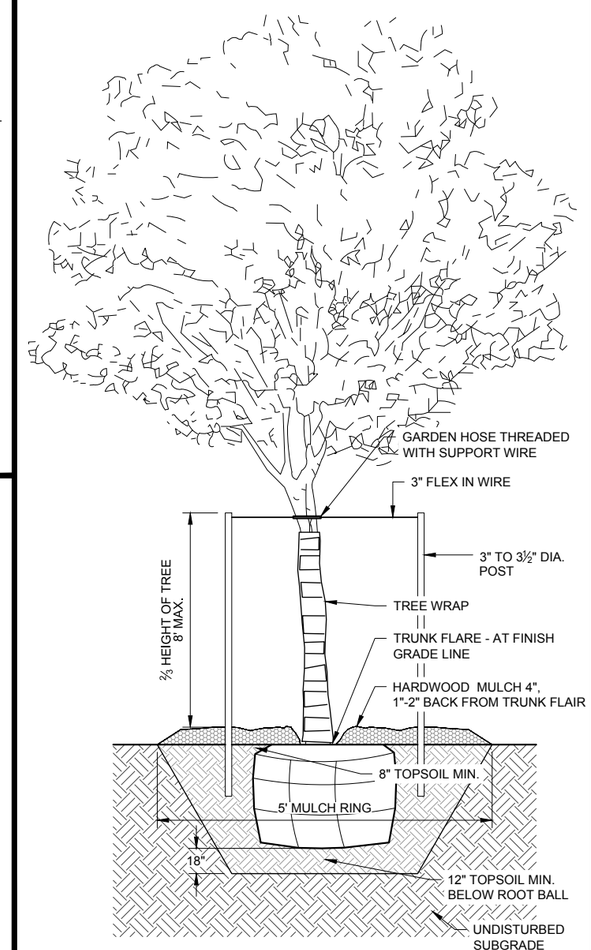
	BB	Big Bluestem	Andropogon gerardii	29	3 Gal.	H: 7' W: 2-3'
	PD	Prairie Dropseed	Sporobolus heterolepis	18	4 Gal.	H: 2' W: 2-3'



PERENNIAL PLANTING DETAIL
SCALE: NONE



PERMALOC ALUMINUM EDGING DETAIL
SCALE: NONE



TREE PLANTING DETAIL
SCALE: NONE

J:\City of Isanti-3247\2021-10036\CADD\Landscape\L-DT-2021-10036.dwg Plotted by:Ryan Hermes 2/23/2021 5:29:03 PM

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WIDSETH
ARCHITECTS ▪ ENGINEERS ▪ SCIENTISTS ▪ SURVEYORS

DATE	REV#	REVISIONS DESCRIPTION	BY

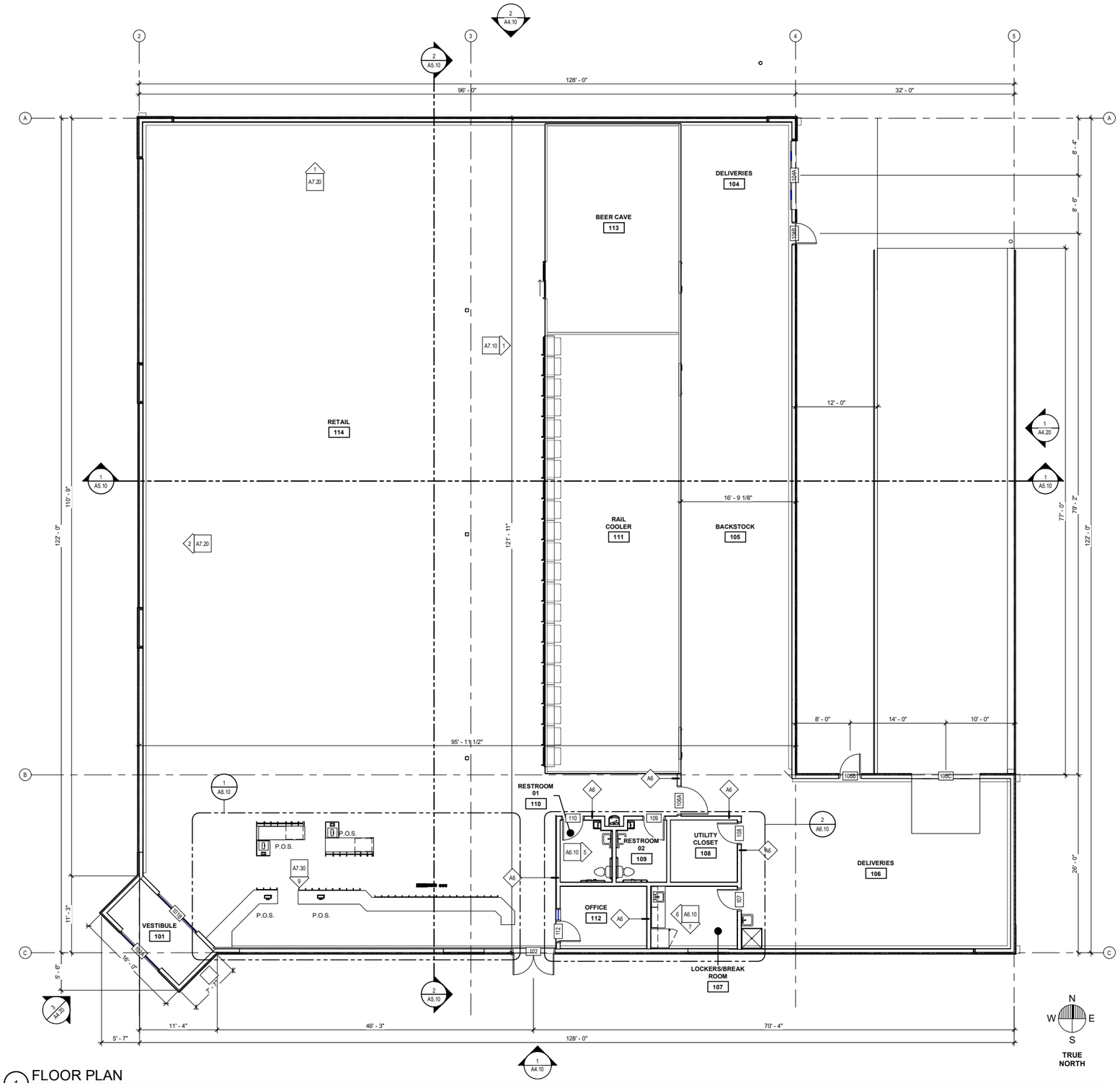
DATE: FEBRUARY 2021
SCALE: AS SHOWN
DRAWN BY: AUTHOR
CHECKED BY: CHECKER
JOB NUMBER: 2021-10036

DATE: LIC. NO.

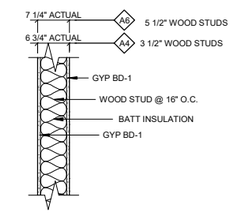
ISANTI MUNICIPAL LIQUOR STORE
CITY OF ISANTI
ISANTI, MINNESOTA

LANDSCAPE DETAILS

SHEET NO.
L1.00

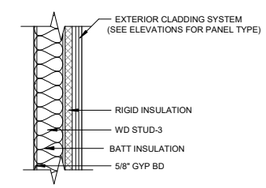


1 FLOOR PLAN
1/8" = 1'-0"



PARTITION TYPE SERIES

PARTITION TYPES
3/4" = 1'-0"



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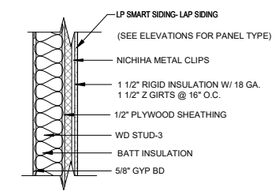
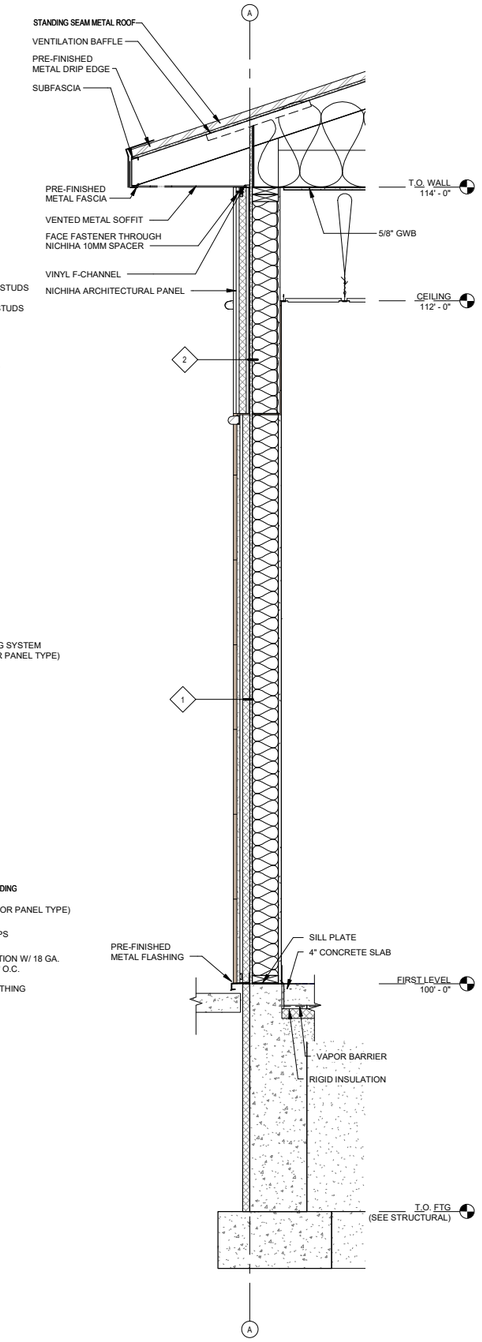


WALL TYPE SERIES

WALL TYPES
3/4" = 1'-0"



2 WALL SECTION
3/4" = 1'-0"

WIDSETH
ARCHITECTS ▪ ENGINEERS ▪ SCIENTISTS ▪ SURVEYORS

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED ARCHITECT UNDER THE LAWS OF THE STATE OF MINNESOTA

MICHAEL ANGLAND | SIGN DATE | LIC# 45375

DATE	REV#	REVISIONS DESCRIPTION	BY

DATE: 2/02/11/17
SCALE: AS NOTED
DRAWN BY: Author
CHECKED BY: Checker
JOB NUMBER: 2/021-10036

NOT FOR CONSTRUCTION

ISANTI MUNICIPAL LIQUOR STORE
CITY OF ISANTI 10 6TH AVE SE
ISANTI, MN 55040

FLOOR PLAN

SHEET NO.
A1.20

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A Community For Generations.
Isanti

Memo for City Council

To: **Mayor Johnson and Members City Council**
From: Matt Sylvester, Public Services Director
Date: March 16, 2021
Subject: Consider Resolution Authorizing the Street Lighting In-fill Plan as Provided

---

Background:
Staff put a lighting in-fill plan together and brought it to the March 16th COW meeting. At that time discussion was had about the lighting in-fill along Heritage Blvd. Staff was asked to reach out to Isanti County and ask if they would be willing to share in some of those costs for the street lighting along Heritage Blvd. Staff reached out to Isanti County and they are not willing to share in the costs for lighting in-fill as it is to primarily light the sidewalk which is a city sidewalk; they just provide the easement.

Request:
Staff is requesting action on to move forward with the street lighting in-fill as provided.

Attachments:
- Lighting in-fill spread sheet
- Resolution 2021-XXX Approval of Street lighting In-fill Plan
- Resolution 2021-XXX Approval of Street Lighting In-fill for 2021

Lighting in-fill

Location	Type	Cost	Note	Year
Whiskey Rd and South Passage SW	135W Shoebox Light	$5,870.00		2021
Isanti Parkway West of 3rd Ave	135W Shoebox Light	$6,700.00		2022
Isanti Parkway East of 1st Ave	135W Shoebox Light	$2,100.00		2023
Whiskey Rd 600' North of Heritage	135W Shoebox Light	$7,500.00		2023
Heritage Blvd East of Whiskey Rd S	135W Shoebox Light w/8' arm	$3,800.00		2021
Heritage Blvd East Of Whiskey Rd S	135W Shoebox Light w/8' arm	$3,000.00		2024
3rd Ave and Unity Blvd	135W Shoebox Light w/8' arm	$2,000.00		2023
Whiskey Rd and Silver Ln	135W Shoebox Light	$5,000.00		2024
Candy and Broadway SE	63W Cobra LED on 8' arm	$2,200.00		2022
Heritage Blvd East of Whiskey Rd N	135W Shoebox Light w/8' arm	$7,500.00		2025
Heritage Blvd West Of Hwy 65 S	135W Shoebox Light w/8' arm	$13,000.00		2026
Heritage Blvd West Of Hwy 65 S	135W Shoebox Light w/8' arm	$7,500.00		2027
Heritage Blvd and Hillock Ct	135W Shoebox Light w/8' arm	$2,000.00		2024
Nina and Page St SW	48W Tradionaire	$4,200.00		2025
Candy and Shawn St SE	63W Cobra LED on 8' arm	$7,200.00		2029
Co Rd 55 and 10th Ave SE	Decorative Light	$1,200.00		2030
300' North of Unity on 1st Ave	63W Cobra LED on 8' arm	$1,100.00		2022
Deerhaven Ct SW	48W Tradionaire	$2,200.00		2028
Unity and 1st Ave	135W Shoebox Light on a 14' arn	$4,000.00		2028
Heritage Blvd West Of Hwy 65 N	135W Shoebox Light w/8' arm	$3,800.00		2028
Heritage Blvd West Of Hwy 65 N	135W Shoebox Light w/8' arm	$3,800.00		2029
Heritage Blvd West Of Hwy 65 N	135W Shoebox Light w/8' arm	$3,800.00		2030
North Dual Blvd and West Dual Blvd	63W Cobra LED on 8' arm	$2,200.00		2027

$	9,670	2021
$	10,000	2022
$	11,600	2023
$	10,000	2024
$	11,700	2025
$	13,000	2026
$	9,700	2027
$	10,000	2028
$	11,000	2029
$	5,000	2030

RESOLUTION 2021-XXX

APPROVAL OF A TEN YEAR STREET LIGHTING IN-FILL PLAN

WHEREAS, the Capital Improvement Plan has $10,000.00 plus inflation allocated for the next ten (10) years for street lighting in-fill; and,

WHEREAS, staff developed a Street Lighting In-fill Plan and found that it would be in the City's best interest to add 22 more street lights at different locations to provide better lighting along streets, sidewalks and trails; and,

WHEREAS, the additional street lighting would be consistent with what is on the same street or development to maintain uniformity; and,

WHEREAS, staff reached out to Connexus Energy and East Central Energy to gain quotes for the street lighting in-fill; and,

WHEREAS, the funding source would be street lighting 920-43160-500;

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Isanti, Minnesota to approve the Street Lighting In-fill plan as presented with a total of 22 street lights to be added over the next ten (10) years with the funding source identified as street lighting 920-43160-500.

This resolution was duly adopted by the Isanti City Council this 16th day of March 2021.

_____
Mayor Jeff Johnson

Attest:

_____
Jaden Strand
City Clerk

RESOLUTION 2021-XXX

APPROVAL OF STREET LIGHTING IN-FILL FOR 2021

WHEREAS, the Capital Improvement Plan has $10,000.00 for street lighting in-fill in 2021; and,

WHEREAS, the street lights to be added in 2021 is one at the intersection of Whisky Road and South Passage SW and one Heritage Blvd East of Whiskey Road; and,

WHEREAS, the additional street lighting would be consistent with what is on the same street or development to maintain uniformity; and,

WHEREAS, staff reached out to Connexus Energy and received a quote for $9,670.00 for the lighting in-fill; and,

WHEREAS, the funding source is identified as street lighting 920-43160-500;

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Isanti, Minnesota to approve the Street Lighting In-fill for 2021 as presented with a total of 2 street lights to be added and to allow Connexus Energy to install the street lights for $9,670.00 with the funding source identified as street lighting 920-43160-500.

This resolution was duly adopted by the Isanti City Council this 16th day of March 2021.

_____

Attest: Mayor Jeff Johnson

_____

Jaden Strand
City Clerk

Request for City Council Action

To: **Mayor Johnson and Members of the City Council**
From: Matt Sylvester, Public Services Director
Date: March 16, 2021
Subject: Resolution Authorizing Repair and Maintenance Work at Well House II

Background

EH Renner was awarded the work of pulling the Well II Pump and making the necessary repairs. During this process it was discovered that the well has filled in with sand. EH Renner initially drilled the well in 1991 and was drilled to a depth of 380' in the Mt Simon Aquifer. The well, when drilled, had 846 cubic yards of sand removed and was left with an open hole that was 107' deep. Sand has filled in and that open hole is now 37' deep. In 1996 the pump was rebuilt likely because it had pumped sand initially. In 1997 the pump had a VFD (Variable Frequency Drive) installed. The VFD would give the pump softer starts and less likely to draw sand in during normal well cycles. Currently the pump does show signs of sand wear and is likely pumping sand during long well cycles such as during water main flushing or during long well cycles in the summer. Currently the well is pumping at 80% of its capacity. If we needed the well to pump at full capacity we take the risk of pumping sand as well. It is recommended that the sand be removed to ensure the longevity of the well pump. It is also recommended that a door be installed on the west wall of the well for safety reasons during the sand removal process. This would be a 6' wide door and an opening in the block wall would need to be made.
The CIP has $109,270.00 for the well pump repairs. The total project cost is estimated at $109,402.00. The funding source identified as Water in the Capital Outlay – 500 from the Fund Balance.

Well Pump Repair:

- EH Renner $35,580.00

Sand Removal Estimate:

- EH Renner $56,735.00

VFD and Drawdown Sensor:

- Total Control $8,087.00

Door installation:

- Not to exceed $9,000.00

Recommendation:

Staff is recommending to move forward with the repairs as identified.

Request

Staff is requesting action on this item.

Attachments

- Resolution 2021-XXX
- Total Control VFD estimate
- EH Renner pump repair estimate
- EH Renner sand removal estimate

RESOLUTION 2021-XXX

AUTHORIZING REPAIR AND MAINTENANCE WORK AT WELL HOUSE II

WHEREAS, EH Renner Well Company originally drilled Well II in 1991 to a depth of 380'with an open hole depth of 107' and had 846 cubic yards of sand removed at that time; and,

WHEREAS, Well II pump was rebuilt in 1996 and in 1997 a VFD (Variable Frequency Drive) was installed; and,

WHEREAS, the Well II pump is in the process of being rebuilt again by EH Renner Well Company when it was discovered upon inspection that the open hole has filled in with sand to a depth of 37' deep; and

WHEREAS, the sand poses a risk to do damage to the well pump during long run cycles like during water main flushing as well as long run cycles during the summer; and

WHEREAS, the sand needs to be removed from the well to ensure the longevity of the well pump; and,

WHEREAS, EH Renner provided a quote to remove the sand from Well II to its original depth, the estimated cost would be $56,673.00; and,

WHEREAS, a new VFD and draw down sensor would also need to be installed by Total Control Systems at a cost of $8,087.00; and,

WHEREAS, a six foot wide door would need to be installed on the west side of the well house for safety reasons during the sand removal process, this work shall not exceed $9,000.00; and,

WHEREAS, the total project cost to include a 5% contingency; and,

WHEREAS, the CIP has $109,270.00 available for such repairs with the funding source identified as Water 601-49400-500;

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Isanti, Minnesota, to accept the quote from EH Renner Well Company to remove the sand from Well II and also accept the quote from Total Control Systems to install a new VFD and drawdown sensor with a total project cost of $114,872.00 including a 5% contingency with a funding source identified as Water 601-49400-500. Authorize the City Administrator to sign for acceptance of quotes.

This resolution was duly adopted by the Isanti City Council this 16th day of March 2021.

_____

Attest: Mayor Jeff Johnson

_____

Jaden Strand
City Clerk

Total Control Systems, Inc
38841 Nyman Drive NE
PO Box 40
Stanchfield, MN 55080-0040
Phone 320-396-4442 / Fax 320-396-4443

January 22, 2021

To: Matt. Re: Isanti, MN. – Well 2.

Total Control Systems, Inc. (TCS) proposes the following equipment and services.

This quote is to supply Well 2 VFD and Level sensor for existing wellhouse.
Proposal includes:

ABB ACS580 100hp 480v VFD
ABB Bluetooth HIM
KPSI 320 Level Transmitter 110' cable
Installation, Start up, Calibration and Testing
Documentation

Price: **$ 8,087.00 Total**

Does Not Include

Sales Tax (exempt)
Any new wiring to replace existing power and signal

- Terms are Net 30 days from invoice date. No retainage allowed. A 1.5% charge per month added to any past due balance. Price may be dependent on past credit history.
- This quote/proposal valid for 60 days.
- Work to commence after receipt of an acceptable written purchase order acknowledging acceptance of our terms.
- F.O.B. **job-site**.
- Start-up service/training, documentation and equipment adjustment is included as specified.
- TCSI does not accept any liquidated damages.
- ALL PANELS FURNISHED BY TCS WILL HAVE A UL 508 SERIALIZED OR UL698A ENCLOSED INDUSTRIAL CONTROL PANEL RELATING TO HAZARDOUS LOCATIONS WITH INTRINSICALLY SAFE CIRCUIT EXTENSIONS LABEL, AS REQUIRED.

If you have any questions regarding our proposal, please contact our office. We look forward to working with you on this project.

Sincerely,
TOTAL CONTROL SYSTEMS, INC.

Al Doberstein
AD/kd

E.H. Renner & Sons

Incorporated

WELL DRILLING FOR FIVE GENERATIONS
15688 Jarvis Street NW * Elk River, Minnesota 55330
Phone (763) 427-6100 * Fax (763) 427-0533 * Toll Free (800) - 409-WELL

December 22, 2020

City of Isanti
Matt Sylvester

Estimate for Pump inspection and Rehab

Description	Qty	Units	Price	Extension
Remove Pump and Measure Depth of Well	1	L.S.	$2,500.00	$2,500.00
Shop Time	10	Hrs.	$100.00	$1,000.00
Reinstall Pump	1	L.S.	$2,500.00	$2,500.00
__100_ Hp US Motor Repairs Disassemble, clean all parts, check mechanical fits, test windings, varnish windings, balance rotor, install one thrust bearing, install one guide bearing, assemble, test and paint	1	L.S.	$2,800.00	$2,800.00
Sandblast and Paint Discharge Head	1	L.S.	$500.00	$500.00
New Headshaft 1-1/2 x 7 .416SS	1	Ea.	$500.00	$500.00
Packing and Packing box bushing	1	Ea.	$300.00	$300.00
Top Column 10" x 59.25 TBE Sch 40	1	Ea.	$600.00	$600.00
Intermediate Column 10" x 119.25" T&C Sch 40	12	Ea.	$800.00	$9,600.00
Bottom Column 10" x 59.25 T&C Sch 40	1	Ea.	$600.00	$600.00
Suction Pipe 10" x 120" TOE	1	Ea.	$600.00	$600.00
Intermediate Lineshaft T&C .416 SS 1-1/2" x 10' T&C	12	Ea.	$400.00	$4,800.00
Bottom Lineshaft T&C .416 SS 1-1/2" x 5' T&C	1	Ea.	$225.00	$225.00
Bronze or Stainless Retainers	13	Ea.	$200.00	$2,600.00
Rubber Bearings	13	Ea.	$35.00	$455.00
Bowl Shaft - __ x __" TOE	1	Ea.	$500.00	$500.00
Bowl Bearings	2	Set	$200.00	$400.00
Bowl Wear Rings	2	Ea.	$300.00	$600.00
Misc. Oil, Tape, Packing	1	L.S.	$300.00	$300.00
Stilling Tube	1	Ea.	$300.00	$300.00
Total Known Pump Repair				**$31,680.00**

Alternate - Bowl Replacement

_____ _____ - _ stage 1400 GPM at 376'	1	Ea.
_____ _____ - _ stage 1000 GPM at 376'	1	Ea.

Alternate - Well Repairs

Wire Brush Casing	1	L.S.	$2,100.00
Televise Well	1	Ea.	$1,800.00
Total Alternate			**$3,900.00**

CITY of ISANTI
110 1ST Avenue Nw
P.O. BOX 428
ISANTI, MN 55040-0428

ATTN: Matt Sylvester
(763) 444-5512 w
(763) 778-5850 c
(763) 444-5560
Msylvester@cityofisanti.us

SUBJECT: REDEVELOPMENT of WELL #2
MDH UNIQUE NO: 462969

RE: ESTIMATE for redeveopment

DESCRIPTION OF WORK TASKS	Est # of UNITS	UNITS	UNIT PRICE		TOTAL EXTENSION
MOBILIZATION of tools & equipment					
Transport Jersey barriers for sandstone tailings pit	1	L.S.	$ 2,800.00		$ 2,800.00
Transport secondary settling pit	1	L.S.	$ 1,500.00		$ 1,500.00
F.I.R. 10" PVC discharge pipe from pit to street	100	L.F.	$ 20.00		$ 2,000.00
Provide BIO-STAR 500 Floculant for settling pond	1	CASE	$ 1,945.00		$ 1,945.00
Transport 700cfm/300psi air compressor to & from	1	L.S.	$ 1,500.00		$ 1,500.00
Transport 590 hydro-hoe to/from site for loading s.s.	1	TRIP	$ 350.00		$ 350.00
F.I.R. 6" AIR EDUCTOR PIPE W/1-1/2" AIR LINE	380	L.F.	$ 20.00		$ 7,600.00
AIR LIFT SANDSTONE FROM 310FT DOWN TO 380FT	300	CYDS	$ 105.00		$ 31,500.00
LOAD SANDSTONE INTO 12 CYD DUMP TRUCKS W/HOE	12	HRS	$ 245.00		$ 2,940.00
HAUL SANDSTONE TO DESIGNATED LOCATION BY CITY					
DEMOBILIZATION of tools & equipment					
Transport (return) Jersey barriers use for sandstone pit	1	L.S.	$ 2,800.00		$ 2,800.00
Remove secondary settling pit and clean up site	1	L.S.	$ 1,800.00		$ 1,800.00

TOTAL ESTIMATE FOR SANDSTONE REMOVAL WELL #2	**$ 56,735.00**

107FT OF OPEN HOLE WITH 70FT OF IT FILLED IN.
37FT OF OPEN HOLE LEFT FROM 273FT TO 310FT.

BOLTON & MENK
Real People. Real Solutions.

7533 Sunwood Drive NW
Suite 206
Ramsey, MN 55303-5119

Ph: (763) 433-2851
Fax: (763) 427-0833
Bolton-Menk.com

MEMORANDUM

Date: March 10, 2021

To: Mayor Johnson and Members of the City Council

From: Jason W Cook, P.E., City Engineer

Subject: Main Street Reconstruction
- Preliminary Engineering Report, Call for Public Hearing, Project Engineering Services
City of Isanti, MN, Project No.: 0R1.123865

Pursuant to your authorization, we have prepared a Preliminary Engineering Report (PER) for the Main Street Reconstruction. Included in the report are exhibits depicting the proposed improvements, estimated costs and discussion regarding funding and the Minnesota State Statute No. 429 (MS-429) assessment procedure.

Should the Mayor and City Council elect to move forward with the improvements, Bolton & Menk, Inc proposes to complete the following scope of services to enable the project to be completed:

- Prepare documents for an open house and the required public hearing
- Prepare Plans and Specifications
- Advertise for bids
- Prepare the recommendation to Council to award bid
- Perform construction administration, observation and surveying during the project
- Prepare the final assessment roll and conduct the final assessment hearing

We recommend the following schedule to keep the project on schedule to be constructed this summer:

1) March 16, 2021 Mayor and City Council accepts Report calls for Hearing on the Improvement and Authorizes Preparation of Plans and Specifications.
2) March 25, 2021 Hold Public Open House
3) April 20, 2021 Hold Public Hearing
4) April 20, 2021 Mayor and City Council approves plans and orders advertisement of bids
5) May 12, 2021 Open Bids
6) May 18, 2021 Mayor and City Council awards bid
7) June – October 2021 Project construction
8) November 2, 2020 Conduct final assessment hearing

We propose to assist the City in completing the scope of design services through bidding, for an hourly, not-to-exceed fee of $69,100.00. Should the project move forward to construction, we propose to complete the construction services for an hourly, not-to-exceed fee of $63,700.00. These fees were included in the estimated project costs in the Preliminary Engineering Report.

In order to proceed with this project and assessment process, we recommend the City Council pass a resolution accepting the feasibility report, call for a public hearing, and authorize development of the plans and specifications.

I will be at the March 16, 2021 City Council meeting to present this report and respond to any questions you have concerning this project. Feel free to contact me with any questions prior to the meeting.

Bolton & Menk is an equal opportunity employer.

Main Street Reconstruction Preliminary Engineering Report

City of Isanti, MN

March, 2021

Submitted by:
Bolton & Menk, Inc.
7533 Sunwood Drive NW, Suite 206
Ramsey, MN 545303
P: 763-433-2851
F: 763-427-0833

Certification

Main Street Reconstruction

For

City of Isanti, Minnesota

Bolton & Menk

Project No. 0R1.123865

I hereby certify that this plan, specification or report was prepared by me or under my direct supervision, and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

By: Jason W. Cook

Jason W. Cook, P.E.
License No. 47541

Date: 3/10/2021

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I. PROJECT INTRODUCTION

This Preliminary Engineering Report prepared by Bolton & Menk, Inc., as authorized by the Isanti City Council, provides an initial analysis of the feasibility, cost-effectiveness, and necessity of proposed infrastructure improvements along Main Street W from Whiskey Road (CR 23) to 4th Avenue NW/SW. A portion of the improvement costs may be assessed to benefiting property owners. Public assessments applied to the properties described in this report are subject to the requirements of Minnesota State Statute, Chapter 429 (MS 429). This Preliminary Engineering Report is the first step in the special assessment process required by the MS 429 Statute if assessments are applied.

A. Background Information

Main Street W was recognized as needing infrastructure improvements in the City's Pavement Management Plan (PMP), where it received a rating of 4 out of 10 using the Pavement Surface Evaluation and Rating (PASER) rating system for asphalt roads. Main Street W is part of the Municipal State-Aid-System (MSAS) and these improvements are eligible for MSAS funding. This project has also been identified in the City Capital Improvement Plan as a full reconstruction project.

B. Scope

This report addresses the necessity for infrastructure improvements along Main Street West from Whiskey Road NW to 4th Avenue NW/SW. Included in this report is a description of proposed improvements, along with the estimated costs and assessments. The specific objectives of this report are to:

- Evaluate the need for the project.
- Determine the necessary infrastructure improvements.
- Prepare cost estimates for the proposed improvements.
- Determine the feasibility of the improvements.

II. MS 429 PROCESS AND PROPOSED SCHEDULE

As mentioned above, infrastructure improvements financed through the assessment of benefiting property owners are regulated by Minnesota Statute, Chapter 429 (MS 429). The process prescribed by MS Chapter 429 along with the proposed project schedule is described below.

The benefited parties submit a petition for the proposed improvements to the City Council or, as in this case; the improvement process was authorized by the City Council without a petition.

The City Council passed a Resolution ordering preparation of report on improvement and ordered a Preliminary Engineering Report (PER) for the proposed project.
This was passed on: February 16, 2021

After the City Council considers the Preliminary Engineering Report, the Council may pass a *Resolution Receiving Report and Calling Hearing on Improvement,* as well as a resolution ordering preparation of plans to indicate its plan to continue the process.
Estimated date: March 16, 2021

An optional public open house is proposed to be held to inform residents and receive input on proposed improvements.
Estimated date: March 25, 2021

A public hearing on the proposed improvements is held. **Estimated date: April 20, 2021**

After the City Council considers the presentation of the plans and specifications, it may pass a *Resolution Approving Plans and Specifications and Ordering an Advertisement for Bids*.
Estimated date: April 20, 2021

The advertisement for bids should be published in the official local newspaper and trade publication such as the "Construction Bulletin" at least three weeks prior to the bid opening date. **Estimated bid opening date: May 12, 2021**

If the City Council wishes to continue with the improvements after consideration of bids, the City Council may pass a *Resolution Accepting Bid*. This resolution would award the project to the lowest responsible bidder and construction may begin. **Estimated date: May 18, 2021**

Following completion of the proposed improvements, a public hearing is held to set the final assessment amounts. **Estimated date: November 2, 2021**

III. EXISTING CONDITIONS

The existing conditions are shown in Appendix B and described in detail below.

A. Main Street W

The existing street is approximately 40 feet wide back of curb to back of curb with a D418 surmountable curb & gutter. The roadway is located within an existing 66-foot right-of-way. Currently the bituminous pavement is rated as 4 of 10 according to the PASER rating system in 2020. A rating of 4 or below signifies the pavement condition is in a failed state and regular maintenance is not cost effective. The city has spent an extensive amount of time patching this roadway over the past few years to keep it in a functioning condition. The pavement shows a significant amount of major distress and needs reconstruction. Record drawings show that the existing pavement section consists of three and a half-inches (3.5") of bituminous pavement, and ten-inches (10") of aggregate base. The existing gravel road was paved and curb & gutter installed in 1992 as part of the Main Street project. The intersections with 4th Avenue NW/SW and 5th Avenue NW/SW were reconstructed in 2003 as part of an improvement project. The curb and gutter was replaced from Whiskey Road (CR23) to Rosewood Avenue NW in the 2006 Stormwater Improvement Project. From Rosewood Avenue NW to the East, the curb & gutter is generally found to be in poor condition with many areas in need of replacement. The Figures below show the existing condition of Main Street W in the proposed project area.

Figure 1: Curb Raveling

Figure 2: Typical Section from Main Street W to 5th Avenue NW/SW

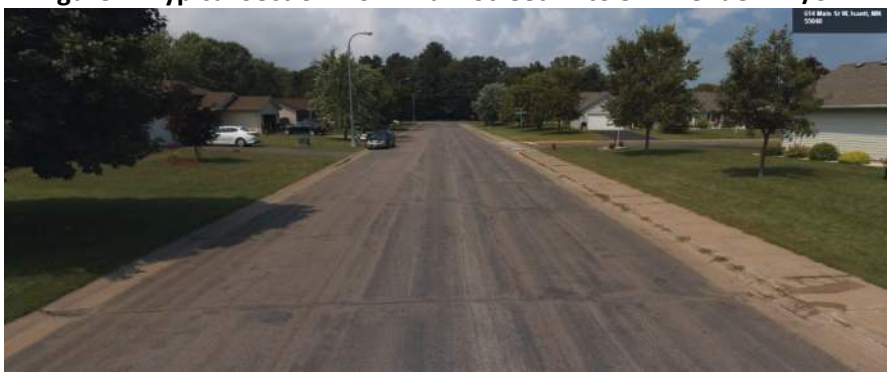
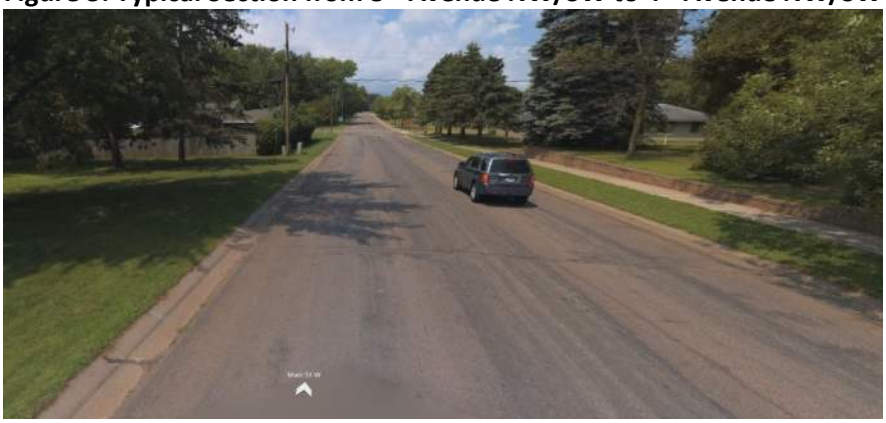


Figure 3: Typical Section from 5th Avenue NW/SW to 4th Avenue NW/SW



B. Sidewalk

There is currently sidewalk on the north side of Main Street W for the length of the project limts. The walk from Whiskey Road (CR 23) to 5th Avenue NW/SW is generally 6' wide with no turf boulevard and was constructed between 1998 and 2004. The walk from Whiskey Road (CR 23) to Rosewood Avenue NW was reconstructed in 2006 as part of the stormwater improvement project. The walk from 5th Avenue NW/SW to 4th Avenue NW/SW is generally 5' wide with a 5' turf boulevard. Pedestrian ramps are not ADA compliant at Rosewood Avenue, Brookview Court, 5th Avenue NW/SW, and 4th Avenue NW/SW.

City sidewalk network connections are present with a north/south connection on the east side of Whiskey Road NW (CR 23), a north south connection on the west side of 5th Avenue NW/SW, and north connection on the east and west sides of 4th Avenue NW/SW.

The existing walk from Whiskey Road (CR 23) to Rosewood Avenue NW and 5th Avenue NW/SW to the east is generally in good condition and was reconstructed in 2006. The existing walk from Rosewood Avenue NW to 5th Avenue NW/SW is generally in poor condition as shown in Figure 4.

Figure 4: Sidewalk Failure

C. Stormwater Management

The existing storm sewer system catch basins at the intersections of Main Street W & 4th Avenue NW/SW and Main Street W & 5th Avenue NW/SW were constructed in 2003 and were connected to existing trunk line storm sewer. This trunk line carries stormwater west to a stormwater drainage ditch D-2. The existing catch basin leads range from 12-inch to 18-inch pipe size and capture Main Street W storm water from 3rd Avenue NW to 5th Avenue NW and a portion of the north and south legs of 4th Avenue NW/SW and 5th Avenue NW/SW. The trunk line ranges in size from 15-inch to 18-inch pipe size. These storm sewer pipes appear to be reinforced concrete with no history of sediment build up or failure.

Drainage ditch D-2 passes under Main Street W with a 60-inch corrugated metal pipe about 215-feet west of 5th Avenue NW/SW. There is a set of existing catch basins constructed in 1992 located 50-feet west of drainage ditch D-2. These catch basins capture Main Street W storm water from 5th Avenue NW/SW to the high point at Rosewood Avenue NW as well as some of Rosewood Avenue NW and Brookview Court NW. These catch basins discharge south to drainage ditch D-2 on the south side of Main Street W through 12-inch to 24-inch size pipe. These storm sewer pipes appear to be reinforced concrete with no history of sediment build up or failure.

The existing storm sewer system at the intersection of Main Street and Whiskey Road (CR 23) was constructed in 2006. It consists of two street catch basins and an apron in the

northeast quadrant of the intersection (Apron installation year unknown). These catch basins capture Main Street W storm water from Whiskey Road (CR 23) to the high point at Rosewood Avenue NW as well as some of Rosewood Avenue NW. The apron captures storm water from the ditch on the east side of Whiskey Road (CR 23) on the north side of Main Street W. This stormwater is discharged to a storm manhole and then to south side of Main Street W into the ditch on the east side of Whiskey Road (CR 23).

There are existing concrete valley gutters at Rosewood Avenue NW and Brookview Court NW that direct storm water flow to the east and west towards existing catch basins.

D. Whiskey Road (CR 23) & Main Street W Drainage

The existing storm sewer system in the east ditch of Whiskey Road (CR 23) consists of a 24-inch reinforced concrete pipe that discharges into a depression on the north end of the ditch. This discharge is unable to flow away from the apron until it reaches depths that cause a back-up into the existing storm sewer system. This results in blocked pipes during the winter freeze that prevents the drainage of runoff from the ditch on the north side of Main Street W in the spring. The city typically uses a steamer to open the pipe when drainage is blocked by ice.

There is an existing 6" corrugated plastic drain tile with three inlets along the length of the ditch. This was installed to mitigate the runoff issues from the blocked pipe but the drain tile is undersized and regularly plugs and may have collapsed segments.

On the north side of N Brookview Lane, a 24-inch reinforced concrete pipe receives surface flow from the north and discharges it to the west side of Whiskey Road (CR 23).

E. Sanitary Sewer

The sanitary sewer system along Main Street W, west of 5th Avenue NW/SW, is located approximately 18-feet behind the back of curb on the north side of the street. It was constructed in 1994 and consists of 8-inch PVC sanitary sewer main with service lines typically 4 to 6-inch in diameter. The sanitary sewer pipe is generally 8 to 15 feet deep.

The sanitary sewer interceptor line between Brookview Court NW & 5th Avenue NW/SW runs north/south, consists of 15-inch sanitary sewer main, and was constructed in 1992. The sanitary sewer pipe in the project area is generally 15 feet deep.

The sanitary sewer system on 5th Avenue NW/SW runs north/south and is located on the street centerline. It was constructed in 2002 and consists of 10-inch PVC sanitary sewer main with service lines typically 4 to 6-inch in diameter. The sanitary sewer pipe in the project area is generally 8 feet deep.

The sanitary sewer system on 4th Avenue NW/SW runs north/south and is located on the street centerline. It was constructed in 2003 and consists of 8-inch PVC sanitary sewer main with service lines typically 4 to 6-inch in diameter. The sanitary sewer pipe in the project area is generally 8 feet deep.

There have been no reported breaks and no reported significant sanitary sewer maintenance issues within the project limits.

F. Watermain

The watermain system on Main Street W from 140 feet west of 5th Avenue NW/SW to the east is located on the north side of the street and transitions to behind the curb towards the west. It was constructed in 1975/1976 and consists of 8-inch cast iron pipe.

The watermain system on Main Street W from 140 feet west of 5th Avenue NW/SW to the west is on the north side of the street generally behind the back of curb. It was constructed in

1992 and consists of 8-inch ductile iron pipe (DIP).

There are connections to watermain on Whiskey Road (CR 23) (8-inch, 1975/1976), Rosewood Avenue NW (8-inch DIP, 1994), Brookview Court NW (8-inch), 5th Avenue NW/SW (10-inch DIP, 2003), 4th Avenue NW/SW (6-inch, 1975/1976).

The watermain has generally been found to be in good condition without a significant number of reported maintenance issues and no reported breaks or frozen pipes.

IV. PROPOSED IMPROVEMENTS

The proposed street improvement includes a 12-inch full depth pavement reclamation of the roadway and replacement of most of the curb & gutter and sidewalk. Proposed utility work includes adding catch basins east of Brookview Court NW to improve drainage and reduce stormwater spread on the street. Drainage improvements in the east Whiskey Road (CR 23) ditch south of Main Street W are also proposed and could be included in the 2021 Storm System Management Project. No sanitary sewer or watermain work is proposed. The proposed improvements are shown in Appendix C and described in detail below.

Street Improvements –Full Reclamation, Sidewalk, and Curb & Gutter Replacement

The proposed street would remain in roughly the same footprint as it does now. Proposed curb and gutter replacement consists of Rosewood Avenue NW to the east on the north side of the road and 125-feet west of Rosewood Avenue NW to the east on the south side of the road. The existing D418 curb & gutter designated for replacement is proposed to be replaced with mountable curb & gutter. The proposed design speed would remain 30 mph. The proposed design width meets State Aid requirements providing for two 12-foot wide traffic lanes, and two 7-foot wide parking lanes. The proposed pavement section would consist of three and a half-inches (3.5”) of bituminous pavement and eight and a half-inches (8.5”) of reclaimed aggregate. Based on the existing road section, a 12-inch full depth reclamation will leave one and a half (1.5”) of existing aggregate base in place.

Alternate Typical Section Evaluation

An alternate typical section was evaluated where a grass boulevard would be created along the north side of the roadway between the reconstructed street and sidewalk. The roadway would be narrowed approximately 2.5-feet and the sidewalk would be narrowed 1-foot. These changes would keep the south curb line in place as well as the north sidewalk edge. This typical section would have a face of curb to face of curb width of 36-feet. The MSAS minimum allowable face of curb to face of curb width is 34-feet.

This revision was found to be cost prohibitive due to the cost to replace an additional block of curb and sidewalk between Whiskey Road and Rosewood Avenue, reconstructing two catch basins to shift their alignment to the narrowed curb location, as well as irrigation, topsoil, and sod on the new boulevard.

A. Concrete Sidewalk

The existing sidewalk on the north side of Main Street W is proposed to be replaced from Rosewood Avenue NW to 5th Avenue NW/SW. Some patch work is proposed on the sidewalk from Whiskey Road (CR 23) to Rosewood Avenue NW.

The existing walk on the north side of Main Street W from 5th Avenue NW/SW to the east is proposed to stay in place.

All pedestrian ramps in the project area are proposed to be reconstructed to bring them into compliance with ADA standards.

B. **Stormwater Management**

To help with street drainage and reduce storm water spread into the street, two catch basins (one on each side of the road) are proposed to be added on the east side of Brookview Court NW. These new catch basins will connect to the catch basins 300-feet to the east and the storm water will ultimately discharge into drainage ditch D-2.

Storm manhole and catch basin castings will be adjusted to fit the proposed surface as needed.

Best Management Practices (BMP's), as required by the Minnesota Pollution Control Agency (MPCA), will be utilized during construction to minimize erosion and sediment runoff from the construction site. These BMP's may include silt fence, stabilized construction exits, and storm water inlet protection.

C. **Sanitary Sewer**

Sanitary sewer within the project limits appears to be in adequate condition and is expected to last for the life expectancy of the proposed street improvements. Therefore, it is proposed the sanitary sewer system remain in-place, adjusting manhole castings as needed to fit the proposed surface.

D. **Watermain**

Watermain within the project limits appears to be in adequate condition and is expected to last for the life expectancy of the proposed street improvements. There have not been a significant number of reported maintenance issues and no reported breaks or frozen pipes. Therefore, it is proposed the watermain system remain in-place, adjusting valve boxes as needed to fit the proposed surface.

E. **Whiskey Road (CR 23) & Main Street W Drainage**

To improve drainage south of Main Street along Whiskey Road (CR 23) it is proposed to construct a new 24-inch storm sewer pipe and manhole structures along the ditch from Main Street to North Brookview. This system will eliminate the issue of the clogging, undersized, drain tile pipe, and be graded and sized appropriately to appropriately to handle the storm water while reducing back-up into the existing pipe network to the north. The existing grades and constraints on both ends of the ditch prevent a solution through ditch grading alone. This improvement is proposed to be included with the 2021 Storm System Management project as it does not need to be constructed with the Main Street improvements.

V. RIGHT-OF-WAY ACQUISITION

Additional Right-of-Way is not expected to be needed for the proposed Main Street Reconstruction. Coordination with Isanti County will be needed for the proposed storm sewer and ditch work along County Road 23 (Whiskey Road). The need for temporary construction easements will be evaluated during the final design process but are not anticipated.

VI. APPROVALS/PERMITS

Approvals and permits are required from various public agencies for the construction of this project. They include:

- Minnesota Department of Transportation (MnDOT) State Aid
- Isanti County Work Within ROW Permit

VII. PRELIMINARY COST ESTIMATES

The estimated project cost for the improvements is summarized in Table 1, and described in detail in Appendix H. The unit prices for the items of work have been estimated based on similar types of projects completed in the past. The costs shown are estimates that include construction, contingencies, and engineering costs. Actual construction cost would be determined through a competitive bidding process.

Table 1: Estimated Project Costs

Main Street Improvements	Estimated Cost
Construction Cost Estimate	$505,900
5% Contingency	$25,300
Engineering & Admin	
- Design & Bid	$69,100
- Construction	$63,700
Testing	$10,000
TOTAL PROJECT COST	$674,000

Whiskey Road Storm Water Improvements	Estimated Cost
Construction Cost Estimate	$43,000
10% Contingency	$4,300
Engineering & Admin	$11,800
TOTAL PROJECT COST	$59,100

VIII. FUNDING AND ASSESSMENTS

Funding for the project could come from a variety of sources and is broken down as shown in Table 2 and described in detail in Appendix H. Special assessments could be levied in accordance with City Resolution 2020-031– Special Assessment Policy which states up to 25% of the proposed reconstruction project can be assessed to adjacent landowners at a per front foot basis. Per the assessment policy of assessable road widths the assessment amount is reduced to the designated City standard road width of 34' face of curb to face of curb.

MSAS funding allows an advance of up to five years of the City's annual construction allotment of $207,817.00. After the 2021 allotment the City currently has an advance of $402,247.58 and would be eligible to request $636,837.42 in additional advanced funding. The portion of the project designated as Temporary Tax Revenues can be requested in the future using MSAS funding when it becomes available. The City finance department would need to determine how requesting the advance will affect budgeting and bonding.

Table 2: Funding Sources

Main Street Reconstruction

Funding Source	Amount
Eligible State Aid Cost	$674,000
- 2021 Available State Aid Funds	$637,000
- Temporary Tax Revenues	$37,000
Assessments	$164,000

Assessment Breakdown	Per Assessable Front Foot	Total Assessable Frontage
Assessment Subtotal	$ 65.83	
Standard Width Reduction	-$1.67	
Total Assessment	$64.16	2,559 ft

Average Assessment	$5,661.57
High Assessment	$11,548.80
Low Assessment	$3,721.28

Whiskey Road Storm Water Improvements

Funding Source	Amount	% of Total
Storm Water Utility	$59,100	100%
Total	$59,100	100%

IX. RECOMMENDATION

Main Street Reconstruction

Based on the findings presented in this report, the proposed street improvements are cost effective, necessary, and feasible from an engineering perspective. Should the City finance department determine these improvements are financially feasible we recommend that the City Council approve this report, call for a public hearing to follow the MS-429 process, and authorize the preparation of final plans and specifications.

Whiskey Road Storm Water Improvements

Based on the findings presented in this report, the proposed improvements are cost effective, necessary, and feasible from an engineering perspective. If the City would like to proceed with this improvement, it is recommended to be added to the 2021 Storm System Management Project.

Appendix A: LOCATION MAP

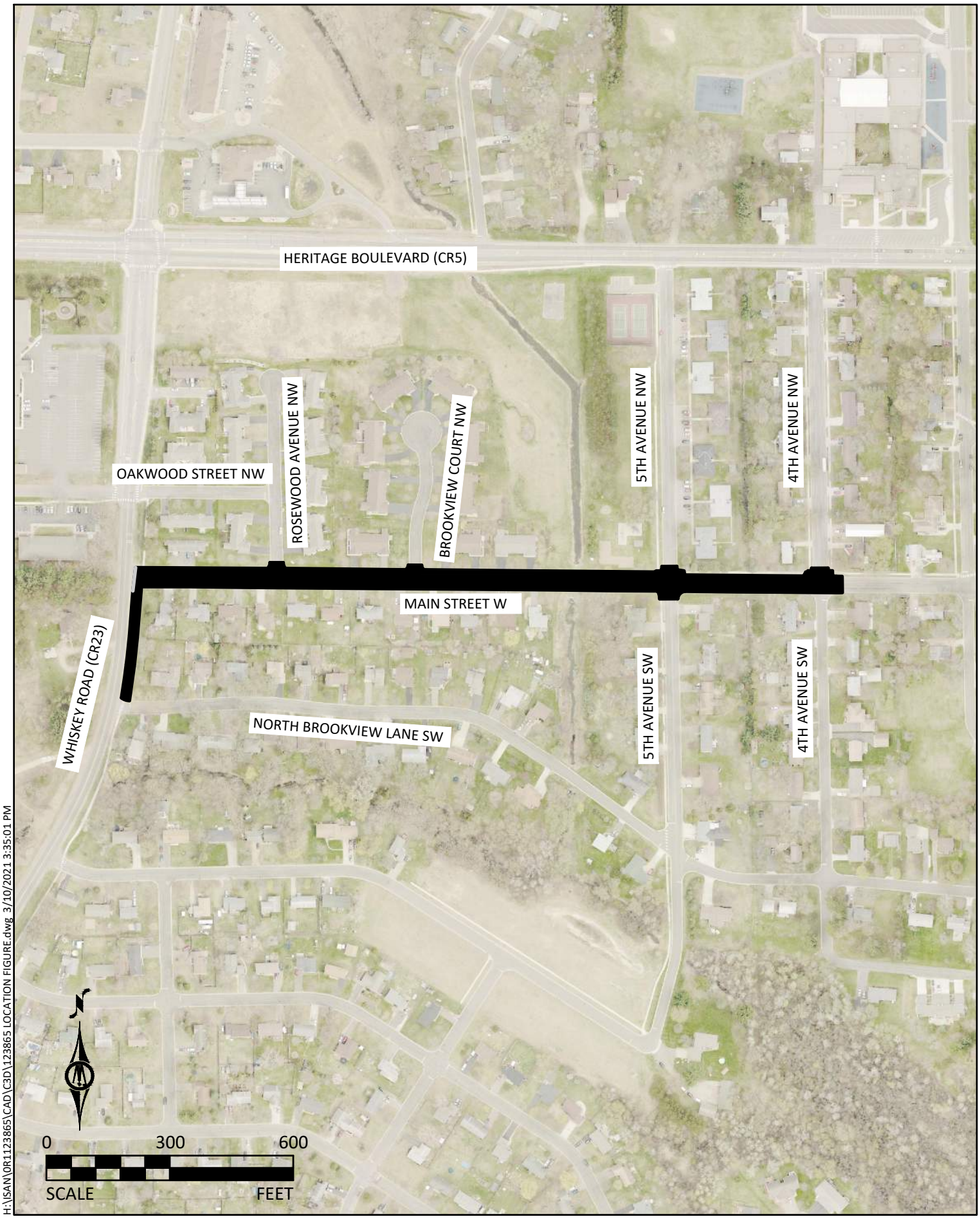
MAIN STREET RECONSTRUCTION

ISANTI, MN

FIGURE A - LOCATION MAP

MARCH 2021

BOLTON & MENK



H:\ISAN\OR112386S\CAD\C3D\123865 LOCATION FIGURE.dwg 3/10/2021 3:35:01 PM

Appendix B: EXISTING CONDITIONS

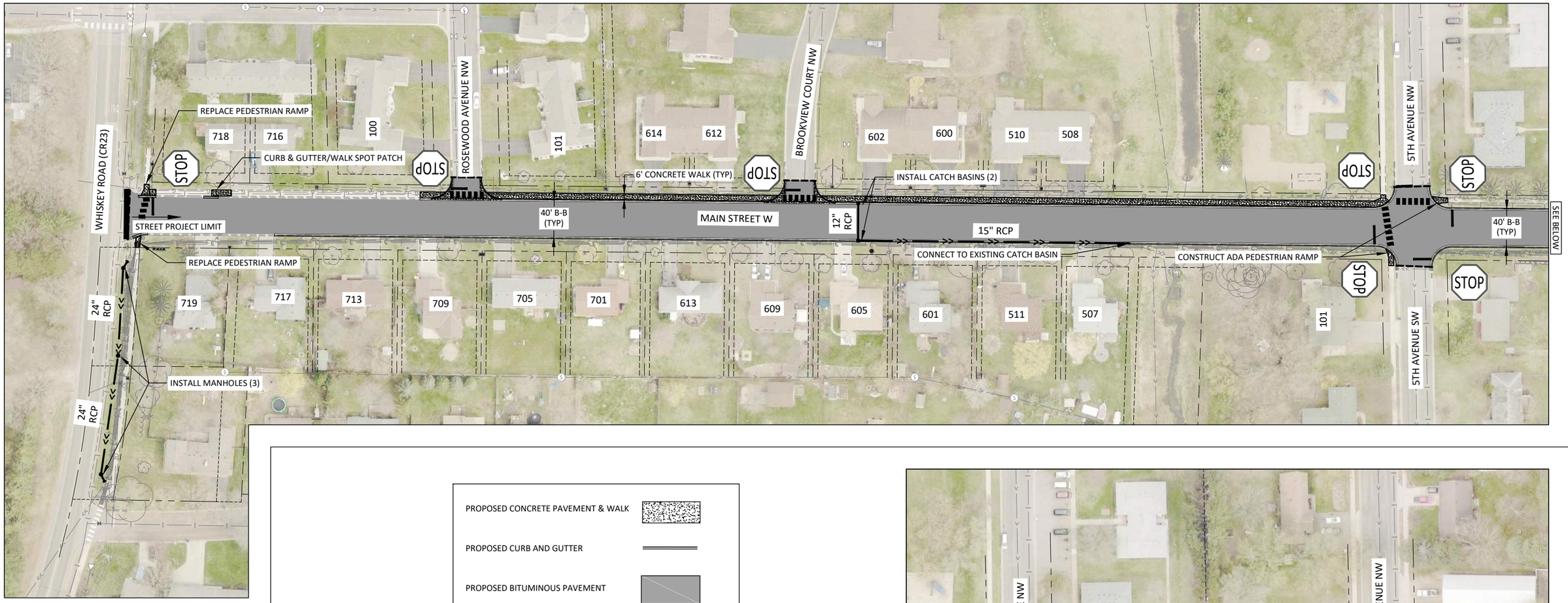
FIGURE B - EXISTING CONDITIONS

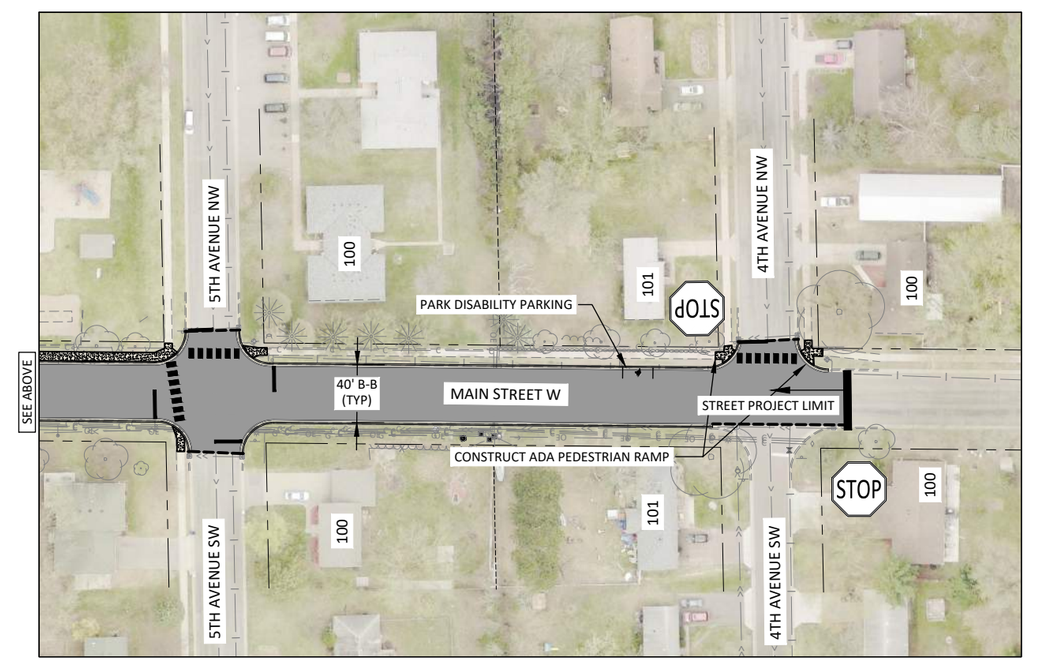
MARCH 2021

BOLTON & MENK

H:\ISAN\0R1123865\CAD\C3D\123865 PROPOSED IMPROVEMENTS FIGURE.dwg 3/10/2021 3:33:54 PM

Appendix C: PROPOSED IMPROVEMENTS





PROPOSED CONCRETE PAVEMENT & WALK

PROPOSED CURB AND GUTTER

PROPOSED BITUMINOUS PAVEMENT

PROPOSED STORM SEWER

NOTES:

1. BACK OF CURB PROPOSED TO STAY IN SAME LOCATION ON BOTH SIDES OF THE STREET
2. 6' WALK ON NORTH SIDE OF THE STREET PROPOSED TO REMAIN IN SAME LOCATION
3. PEDESTRIAN RAMPS WITHIN THE PROJECT AREA THAT ARE NOT ADA COMPLIANT WILL BE RECONSTRUCTED
4. CURB AND GUTTER WILL BE MOUNTABLE STYLE

N

0 50 100
SCALE FEET

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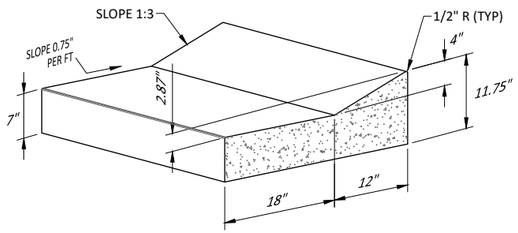
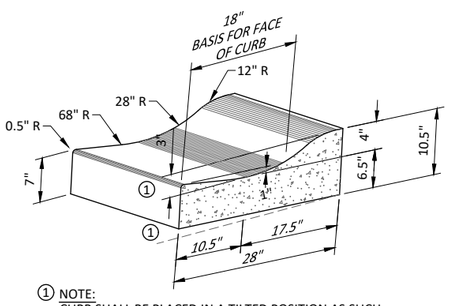
Appendix D: TYPICAL SECTIONS



EXISTING CONCRETE CURB & GUTTER
DESIGN D418
NOT TO SCALE



1 NOTE:
CURB SHALL BE PLACED IN A TILTED POSITION AS SUCH TO PROVIDE A 3" DEPTH FROM THE TOP OF CURB TO THE FLOWLINE WHEN MEASURED ON A LEVEL PLANE.

PROPOSED MOUNTABLE
CONCRETE CURB & GUTTER
NOT TO SCALE

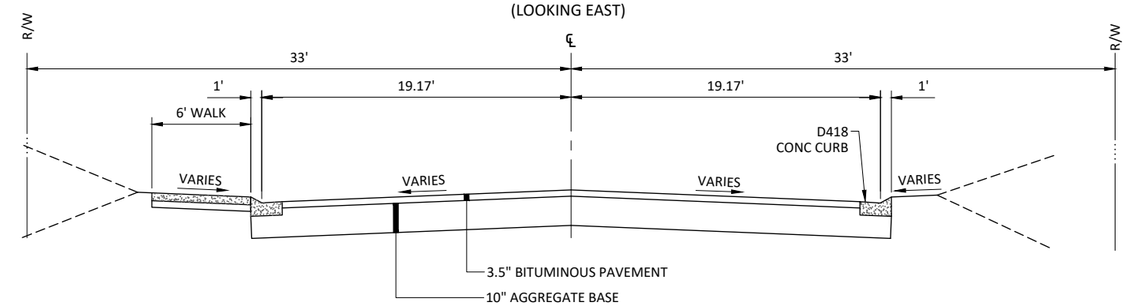
TYPICAL SECTION NOTES:

1. BACK OF CURB PROPOSED TO STAY IN SAME LOCATION ON BOTH SIDES OF THE STREET
2. 6' WALK ON NORTH SIDE OF THE STREET PROPOSED TO REMAIN IN SAME LOCATION
3. PEDESTRIAN RAMPS WITHIN THE PROJECT AREA THAT ARE NOT ADA COMPLIANT WILL BE RECONSTRUCTED
4. CURB AND GUTTER WILL BE MOUNTABLE STYLE

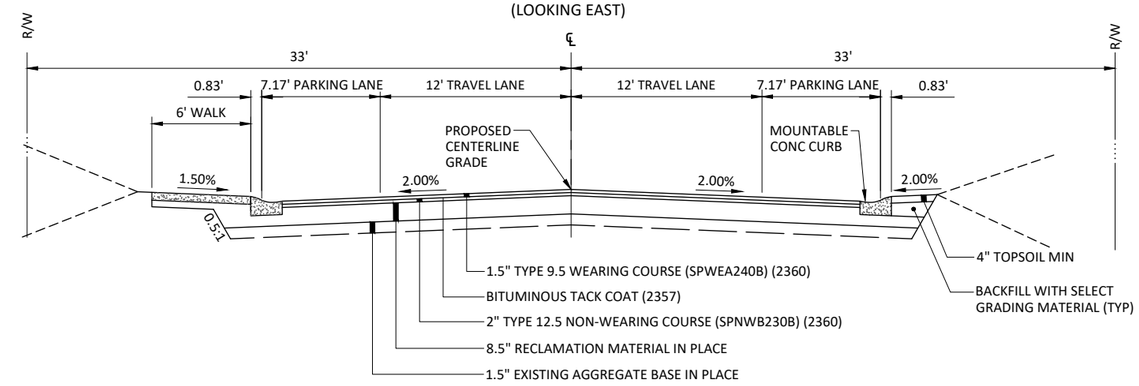
ALTERNATE TYPICAL SECTION NOTES:

1. BACK OF CURB PROPOSED TO REMAIN IN SAME LOCATION ON SOUTH SIDE OF THE STREET WHILE THE NORTH SIDE TO MOVE 2' 4" TOWARDS THE ROAD CENTERLINE
2. 5' WALK ON THE NORTH SIDE OF THE STREET PROPOSED TO REMAIN WITH OUTSIDE EDGE IN SAME LOCATION AS CURRENT WALK
3. 3' 4" TURF BOULEVARD PROPOSED BETWEEN THE WALK AND THE BACK OF CURB ON THE NORTH SIDE OF THE STREET
4. PEDESTRIAN RAMPS WITHIN THE PROJECT AREA THAT ARE NOT ADA COMPLIANT WILL BE RECONSTRUCTED
5. CURB AND GUTTER WILL BE MOUNTABLE STYLE

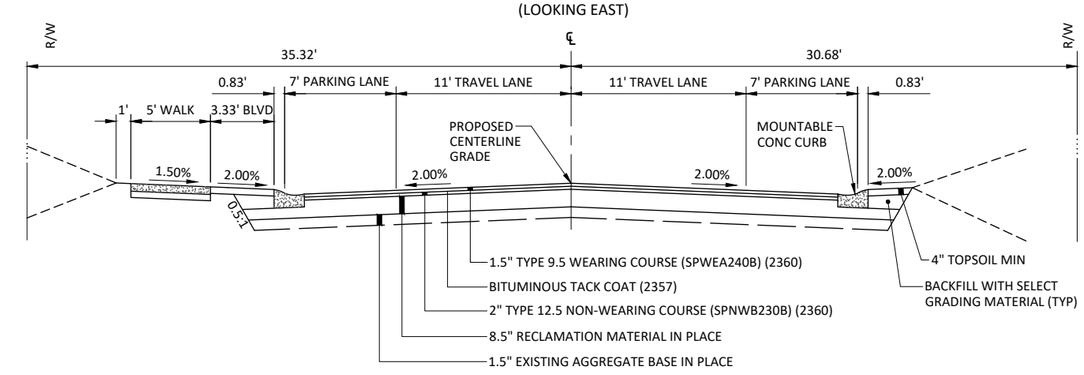
EXISTING TYPICAL SECTION
40' BACK-BACK
(LOOKING EAST)



PROPOSED TYPICAL SECTION
40' BACK-BACK
(LOOKING EAST)



ALTERNATE TYPICAL SECTION
36' FACE-FACE
(LOOKING EAST)



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Appendix E: WHISKEY ROAD (CR 23) PROPOSED DRAINAGE IMPROVEMENTS

FIGURE E - WHISKEY ROAD (CR 23) PROPOSED DRAINAGE IMPROVEMENTS

MARCH 2021

BOLTON & MENK

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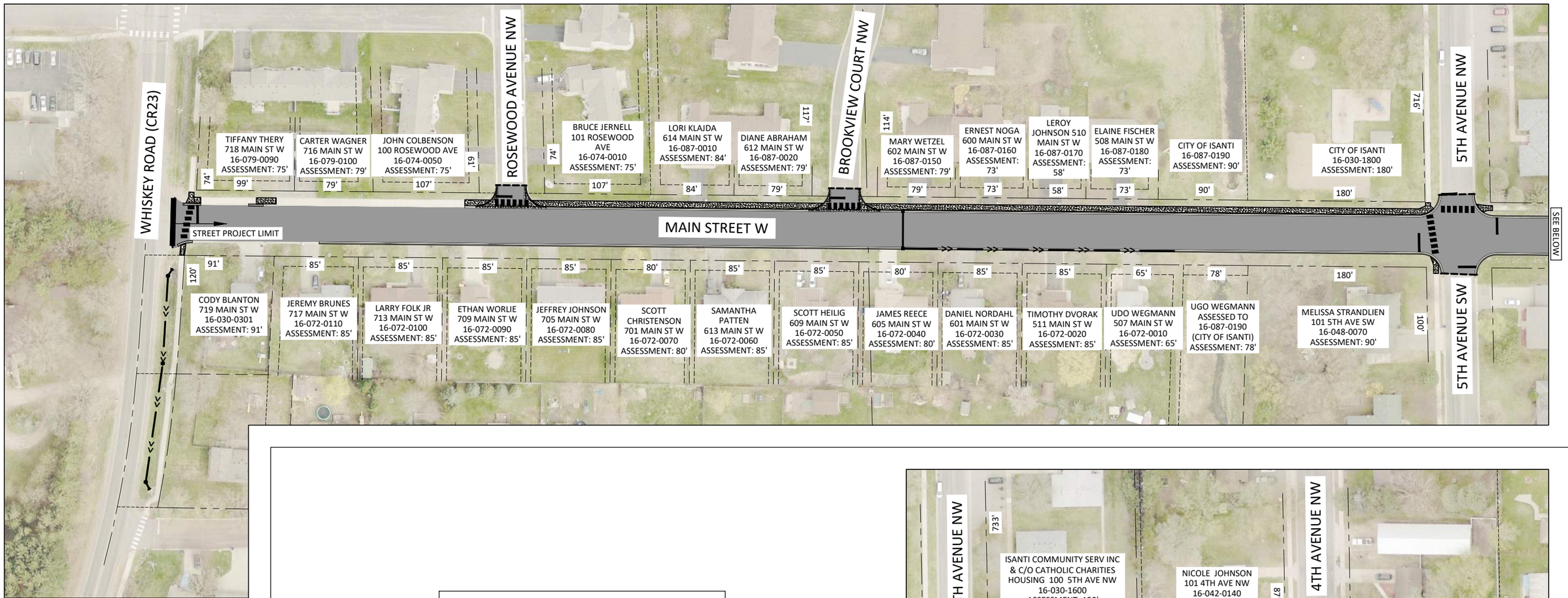
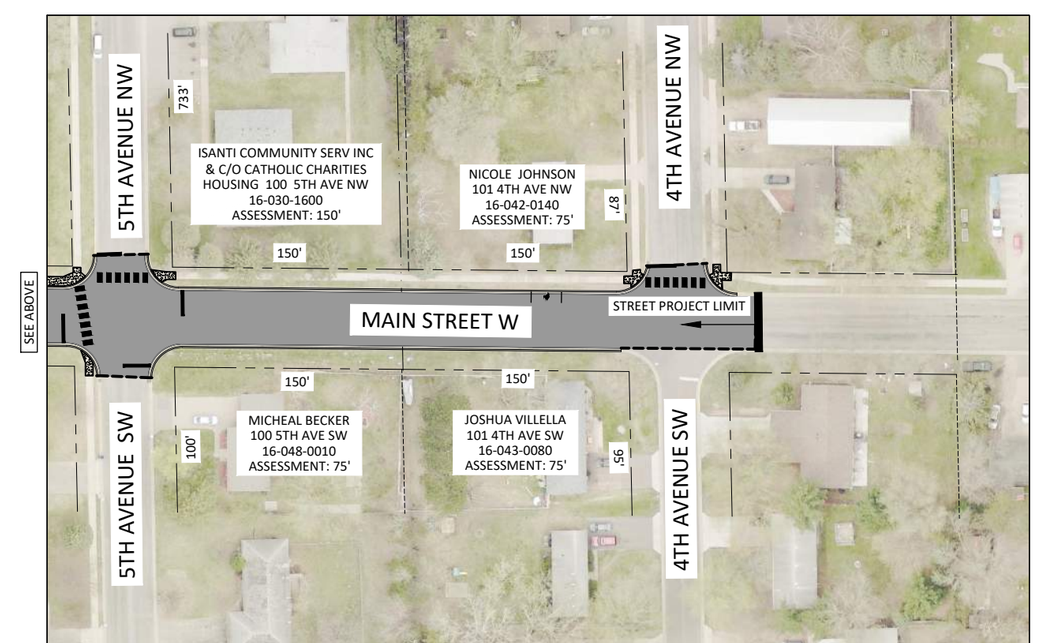
Appendix F: PARCEL OWNERSHIP & ASSEABLE FRONTAGE

FIGURE F - PARCEL OWNERSHIP & ASSESSABLE FRONTAGE

MARCH 2021

BOLTON & MENK





PROPOSED CONCRETE PAVEMENT & WALK

PROPOSED CURB AND GUTTER

PROPOSED BITUMINOUS PAVEMENT

PROPOSED STORM SEWER

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Appendix G: PRELIMINARY COST ESTIMATES

OPINION ON PROBABLE COST

MAIN STREET RECONSTRUCTION
ISANTI, MN
BMI PROJECT NUMBER - 0R1.123865

BOLTON & MENK
Real People. Real Solutions.

Date: 3/10/2021

Item No.	Item	Estimated Quantity	Unit	Unit Price	Breakdown: Roadway Quantity	Breakdown: Roadway Cost	Breakdown: Storm Quantity	Breakdown: Storm Cost	Total Amount
BASE BID									
1	MOBILIZATION	1	LUMP SUM	$32,000.00	0.95	$30,400.00	0.05	$1,600.00	$32,000.00
2	REMOVE SIGN	14	EACH	$50.00	14	$700.00			$700.00
3	REMOVE CURB AND GUTTER	3125	LIN FT	$8.00	3125	$25,000.00			$25,000.00
4	REMOVE CONCRETE PAVEMENT	890	SQ FT	$6.00	890	$5,340.00			$5,340.00
5	REMOVE CONCRETE WALK	6485	SQ FT	$5.00	6485	$32,425.00			$32,425.00
6	RELOCATE SPRINKLER SYSTEM	15	EACH	$500.00	15	$7,500.00			$7,500.00
7	COMMON EXCAVATION (EV) (P)	703	CU YD	$18.00	703	$12,654.00			$12,654.00
8	AGGREGATE BASE SPECIAL (CV)	198	CU YD	$35.00	198	$6,930.00			$6,930.00
9	FULL DEPTH RECLAMATION (12")	7223	SQ YD	$3.25	7223	$23,474.75			$23,474.75
10	BITUMINOUS PATCH SPECIAL (DRIVEWAY)	442	SQ YD	$50.00	442	$22,100.00			$22,100.00
11	TYPE SP 9.5 WEARING COURSE MIXTURE (2,B)	672	TON	$72.00	672	$48,384.00			$48,384.00
12	TYPE SP 12.5 NON WEARING COURSE MIXTURE (2,B)	896	TON	$70.00	896	$62,720.00			$62,720.00
13	12" RC PIPE SEWER CLASS V	38	LIN FT	$55.00			38	$2,090.00	$2,090.00
14	15" RC PIPE SEWER CLASS V	280	LIN FT	$60.00			280	$16,800.00	$16,800.00
15	CASTING ASSEMBLY	2	EACH	$700.00	2	$1,400.00			$1,400.00
16	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL (2X3) (R-1)	10	LIN FT	$600.00			10	$6,000.00	$6,000.00
17	CONNECT TO EXISTING STRUCTURE	1	EACH	$1,500.00			1	$1,500.00	$1,500.00
18	ADJUST FRAME AND RING CASTING (MANHOLE)	7	EACH	$600.00	7	$4,200.00			$4,200.00
19	ADJUST FRAME AND RING CASTING (CATCH BASIN)	4	EACH	$600.00	4	$2,400.00			$2,400.00
20	ADJUST VALVE BOX	6	EACH	$400.00	6	$2,400.00			$2,400.00
21	4" CONCRETE WALK	3965	SQ FT	$6.00	3965	$23,790.00			$23,790.00
22	6" CONCRETE WALK SPECIAL	2520	SQ FT	$12.00	2520	$30,240.00			$30,240.00
23	6" CONCRETE DRIVEWAY PAVEMENT	167	SQ YD	$72.00	167	$12,024.00			$12,024.00
24	CONCRETE CURB & GUTTER	3125	LIN FT	$15.00	3125	$46,875.00			$46,875.00
25	7" CONCRETE VALLEY GUTTER	100	SQ YD	$100.00	100	$10,000.00			$10,000.00
26	TRUNCATED DOMES	132	SQ FT	$60.00	132	$7,920.00			$7,920.00
27	RELOCATE MAIL BOX	23	EACH	$150.00	23	$3,450.00			$3,450.00
28	TRAFFIC CONTROL	1	LUMP SUM	$8,000.00	0.95	$7,600.00	0.05	$400.00	$8,000.00
29	SIGN PANELS TYPE C	130	SQ FT	$60.00	130	$7,800.00			$7,800.00
30	STABILIZED CONSTRUCTION EXIT	2	LUMP SUM	$1,000.00	2	$2,000.00			$2,000.00
31	STORM DRAIN INLET PROTECTION	17	EACH	$200.00	17	$3,400.00			$3,400.00
32	SILT FENCE, TYPE MS	400	LIN FT	$4.00	400	$1,600.00			$1,600.00
33	ROCK DITCH CHECK	16	EACH	$200.00	16	$3,200.00			$3,200.00
34	COMMON TOPSOIL BORROW (LV)	291	CU YD	$32.00	291	$9,312.00			$9,312.00
35	SODDING TYPE LAWN	1867	SQ YD	$7.00	1867	$13,069.00			$13,069.00
36	4" SOLID LINE MULTI-COMPONENT (BLUE)	16	LIN FT	$5.00	16	$80.00			$80.00
37	24" SOLID LINE MULTI-COMPONENT (WHITE)	150	LIN FT	$10.00	150	$1,500.00			$1,500.00
38	PAVEMENT MESSAGE MULTI-COMPONENT	5	SQ FT	$10.00	5	$50.00			$50.00
39	CROSSWALK MULTI-COMPONENT (WHITE)	700	SQ FT	$8.00	700	$5,600.00			$5,600.00
				CONSTRUCTION SUBTOTAL		**$477,537.75**		**$28,390.00**	**$505,927.75**
				5% CONTINGENCY:		**$23,876.89**		**$1,419.50**	**$25,296.39**
				ESTIMATED CONSTRUCTION COST		**$501,414.64**		**$29,809.50**	**$531,224.14**
				DESIGN & ADMINISTRATION THROUGH BIDDING		**$65,200.00**		**$3,900.00**	**$69,100.00**
				CONSTRUCTION ENGINEERING & ADMINISTRATION		**$60,200.00**		**$3,500.00**	**$63,700.00**
				MATERIAL TESTING		**$9,500.00**		**$500.00**	**$10,000.00**
				TOTAL ESTIMATED PROJECT COST:		**$636,314.64**		**$37,709.50**	**$674,024.14**

OPINION ON PROBABLE COST

WHISKEY ROAD DITCH DRAINAGE IMPROVEMENTS
ISANTI, MN

BOLTON & MENK
Real People. Real Solutions.

Date: 3/10/2021

Item No.	Item	Notes	Estimated Quantity	Unit	Unit Price	Total Amount
BASE BID						
1	MOBILIZATION		1	LUMP SUM	$3,000.00	$3,000.00
2	24" RC PIPE APRON		2	EACH	$1,600.00	$3,200.00
3	INSTALL CULVERT MARKER		2	EACH	$500.00	$1,000.00
4	24" RC PIPE SEWER CLASS V		230	LIN FT	$65.00	$14,950.00
5	CASTING ASSEMBLY		3	EACH	$700.00	$2,100.00
6	CONSTRUCT DRAINAGE STRUCTURE DESIGN G		12	LIN FT	$500.00	$6,000.00
7	RANDOM RIPRAP CLASS III		30	CU YD	$80.00	$2,400.00
8	TRAFFIC CONTROL		1	LUMP SUM	$1,000.00	$1,000.00
9	RELOCATE SIGN		3	EACH	$250.00	$750.00
10	STORM DRAIN INLET PROTECTION		5	EACH	$200.00	$1,000.00
11	SILT FENCE, TYPE MS		250	LIN FT	$4.00	$1,000.00
12	COMMON TOPSOIL BORROW		135	CU YD	$32.00	$4,320.00
13	TURF RESTORATION		0.15	ACRE	$15,000.00	$2,250.00
					CONSTRUCTION SUBTOTAL	**$42,970.00**
					10% CONTINGENCY:	**$4,297.00**
					ESTIMATED CONSTRUCTION COST	**$47,267.00**
					DESIGN, ADMINISTRATION AND CONSTRUCTION ENGINEERING:	**$11,800.00**
					TOTAL ESTIMATED PROJECT COST:	**$59,067.00**

Appendix H: PRELIMINARY ASSESSMENT ROLL

MAIN STREET RECONSTRUCTION
Preliminary Assessment Roll
Bolton & Menk Project # 0R1.123865
03/10/21

No.	PID	Property Owner	Site Address	Mailing Address if Different than Site Address	Assessable Frontage (LF)	Improvement Frontage (LF)	Side Frontage (LF)	Notes	Assessed Street Cost Per Front Footage $64.16
1	16-030-1800	CITY OF ISANTI	CITY PARK	PO BOX 428	180.0	180.0	716.0		$11,548.80
2	16-087-0190	CITY OF ISANTI	BROOKVIEW COURT OUTLOT A	PO BOX 428	168.0	90.0		1	$10,778.88
3	16-072-0010	UDO WEGMANN	507 MAIN STREET W		65.0	143.0		1	$4,170.40
4	16-087-0180	ELAINE FISCHER	508 MAIN STREET W		73.0	73.0			$4,683.68
5	16-087-0170	LEROY JOHNSON	510 MAIN STREET W		58.0	58.0			$3,721.28
6	16-072-0020	TIMOTHY DVORAK	511 MAIN STREET W		85.0	85.0			$5,453.60
7	16-087-0160	ERNEST NOGA	600 MAIN STREET W		73.0	73.0			$4,683.68
8	16-072-0030	DANIEL NORDAHL	601 MAIN STREET W		85.0	85.0			$5,453.60
9	16-087-0150	MARY WETZEL	602 MAIN STREET W		79.0	79.0	114.0		$5,068.64
10	16-072-0040	JAMES REECE	605 MAIN STREET W		80.0	80.0			$5,132.80
11	16-072-0050	SCOTT HEILIG	609 MAIN STREET W	106 4TH AVE NW, RICE, MN 56367	85.0	85.0			$5,453.60
12	16-087-0020	DIANE ABRAHAM	612 MAIN STREET W		79.0	79.0	117.0		$5,068.64
13	16-072-0060	SAMANTHA PATTEN	613 MAIN STREET W		85.0	85.0			$5,453.60
14	16-087-0010	LORRI KLAJDA	614 MAIN STREET W		84.0	84.0			$5,389.44
15	16-072-0070	SCOTT CHRISTENSON	701 MAIN STREET W		80.0	80.0			$5,132.80
16	16-072-0080	JEFFREY JOHNSON	705 MAIN STREET W		85.0	85.0			$5,453.60
17	16-072-0090	ETHAN WORLIE	709 MAIN STREET W		85.0	85.0			$5,453.60
18	16-072-0100	LARRY FOLK JR	713 MAIN STREET W		85.0	85.0			$5,453.60
19	16-079-0100	CARTER WAGNER	716 MAIN STREET W		79.0	79.0			$5,068.64
20	16-072-0110	JEREMY BRUNES	717 MAIN STREET W		85.0	85.0			$5,453.60
21	16-079-0090	TIFFANY THERY	718 MAIN STREET W		75.0	99.0	74.0	2	$4,812.00
22	16-030-0301	CODY BLANTON	719 MAIN STREET W		91.0	91.0	120.0		$5,838.56
23	16-043-0080	JOSHUA VILLELLA	101 4TH AVENUE SW		75.0	150.0	95.0	2	$4,812.00
24	16-042-0140	NICOLE JOHNSON	101 4TH AVENUE NW		75.0	150.0	87.0	2	$4,812.00
25	16-048-0010	MICHAEL BECKER	100 5TH AVENUE SW		75.0	150.0	100.0	2	$4,812.00
26	16-030-1600	ISANTI COMMUNITY SERV INC & C/O CATHOLIC CHARITIES HOUSING	100 5TH AVENUE NW	PO BOX 286, ISANTI, MN, 55040	150.0	150.0	733.0		$9,624.00
27	16-048-0070	MELISSA STRANDLIEN	101 5TH AVENUE SW		90.0	180.0	100.0	2	$5,774.40
28	16-074-0050	JOHN COLBENSON	100 ROSEWOOD AVENUE NW		75.0	107.0	61.0	2	$4,812.00
29	16-074-0010	BRUCE JERNELL	101 ROSEWOOD AVENUE NW	101 ROSEWOOD AVENUE NW, PO BOX 185, ISANTI, MN 55040	75.0	107.0	74.0	2	$4,812.00
				Totals	**2,559.0**	**2,962.0**			**$164,185.44**

NOTES:

(1) South Ditch Frontage Assessed to City Parcel 16-087-0190
(2) Corner Lot with Long Side on Improvement

Assessed Street Cost

AVERAGE	$5,661.57
HIGH	$11,548.80
LOW	$3,721.28

Total Assessable Cost	$164,185.44
Total Assessable Street Cost	$656,795.14
Percent Assessed	25%

RESOLUTION 2021-XXX

RECEIVING FEASIBILITY REPORT, AND CALLING HEARING ON THE MAIN STREET RECONSTRUCTION PROJECT

WHEREAS, pursuant to Resolution 2021-029 of the City Council adopted February 16, 2021, a report has been prepared by Bolton & Menk, Inc. with reference to the improvement of Main Street W from Whiskey Road to 4th Avenue NW. The improvement shall consist of street reclamation, sidewalk reconstruction, and the replacement of curb & gutter. This report was received by the Council on March 16, 2021, and,

WHEREAS, the report provides information regarding whether the proposed project is necessary, cost-effective, and feasible;

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Isanti, Minnesota as follows:

1. The Council will consider the proposed improvement in accordance with the report and the assessment of benefited property for all or a portion of the cost of the improvement pursuant to Minnesota Statutes, Chapter 429, at an estimated total cost of the improvement of $674,100.

2. A public hearing shall be held on such proposed improvement at approximately **7:00 p.m.** on the **20th** day of **April, 2021**, in the Council Chambers at Isanti City Hall, 110 1st Avenue NW, Isanti MN, and the City Clerk shall give mailed and published notice of such hearing and improvement as required by law.

This resolution was duly adopted by the Isanti City Council this 16th day of March 2021.

Motion: Seconded: Carried:

_____
Mayor Jeff Johnson

Attest:

_____
Jaden Strand
City Clerk

RESOLUTION 2021-XXX

AUTHORIZING PREPARATION OF PLANS ON THE MAIN STREET RECONSTRUCTION PROJECT

WHEREAS, pursuant to Resolution 2021-029 of the City Council adopted February 16, 2021, a report has been prepared by Bolton & Menk, Inc. with reference to the improvement of Main Street W from Whiskey Road to 4th Avenue NW. The improvement shall consist of street reclamation, sidewalk reconstruction, and the replacement of curb & gutter. This report was received by the Council on March 16, 2021; and,

WHEREAS, as recommended in the Preliminary Engineering Report, in order to keep the proposed project on schedule for a May 2021 bid opening, it is recommended that development of plans and specifications begin in advance of the public hearing;

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Isanti, Minnesota as follows:

1. Bolton & Menk, Inc., as the City Engineer, is hereby designated as the engineer for this improvement and shall prepare plans and specifications for the making of such improvement at an hourly not to exceed fee of $69,100.00. These fees are included in the total cost of the project in the report.
2. Should the project be awarded and move into construction, Bolton & Menk, Inc, shall perform engineering construction services at an hourly not to exceed fee of $63,700.00 These fees are included in the total cost of the project in the report.

This resolution was duly adopted by the Isanti City Council this 16th day of March 2021.

Motion: Seconded: Carried:

_____
Mayor Jeff Johnson

Attest:

_____
Jaden Strand
City Clerk

RESOLUTION 2021-XXX

AUTHORIZING ENGINEERING SERVICES FOR THE WHISKEY ROAD STORM WATER IMPROVEMENTS

WHEREAS, a drainage issue has been identified along Whiskey Road from Main Street to North Brookview Lane SW; and,

WHEREAS, a Preliminary Engineering Report was completed evaluating the drainage issue and has identified a recommended solution. it is proposed to construct a 24-inch storm pipe from Main Street to North Brookview Lane SW along the Whiskey Road ditch; and,

WHEREAS, this project is proposed to be added to the 2021 Storm Water Management Project bid package to receive the most competitive bids; and,

WHEREAS, funding would come from the Storm Water Utility Fund; and,

WHEREAS, Bolton & Menk, Inc. will complete the Engineering Services to complete the design, and construction services for these improvements for an hourly, not to exceed, fee of $11,800 as identified in the Preliminary Engineering Report;

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Isanti, Minnesota as follows:

1. Bolton & Menk, Inc., as the City Engineer, is hereby designated as the engineer for the proposed improvements and shall complete the Whiskey Road Storm Water Improvements services as described in the Preliminary Engineering Report, for an hourly, not to exceed, fee of $11,800.

This resolution was duly adopted by the Isanti City Council this 16th day of March 2021.

_____

Attest: Mayor Jeff Johnson

_____

Jaden Strand
City Clerk

City of Isanti

Gross Payroll	97,817.88
Social Security & Medicare	5,388.42
Public Employees Retirement	10,059.59
Total City Expense	113,265.89

Pay Date 3/5/2021

Pay Period 5 (2/14-2/27/21)

City of Isanti | Check Register - Mayor/Council Approval | Page: 1

Check Issue Dates: 3/3/2021 - 3/3/2021 | Mar 03, 2021 12:01PM

Report Criteria:

Report type: Summary

Check.Type = {<>} "Adjustment"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
03/21	03/03/2021	55484	9	BERNICKS PEPSI-COLA	609-20200	1,067.68
03/21	03/03/2021	55485	8	DAHLHEIMER DISTRIBUTING CO	609-20200	18,923.72
03/21	03/03/2021	55486	1682	FERGUSON WATERWORKS	601-20200	57.14
03/21	03/03/2021	55487	2830	GDO LAW	101-20200	4,083.33
03/21	03/03/2021	55488	134	GOPHER STATE ONE-CALL INC	601-20200	33.75
03/21	03/03/2021	55489	2761	GRATITUDE FARMS	101-20200	250.00
03/21	03/03/2021	55490	739	HACH COMPANY	601-20200	990.16
03/21	03/03/2021	55491	160	HAWKINS INC	601-20200	4,373.01
03/21	03/03/2021	55492	2209	INNOVATIVE OFFICE SOLUTIONS, INC	101-20200	103.27
03/21	03/03/2021	55493	7	JOHNSON BROTHERS LIQUOR CO	609-20200	8,672.40
03/21	03/03/2021	55494	5	KAWALEK TRUCKING	609-20200	317.80
03/21	03/03/2021	55495	17	MCDONALD DISTRIBUTING CO	609-20200	11,755.30
03/21	03/03/2021	55496	2208	MINNESOTA EQUIPMENT INC	101-20200	90.12
03/21	03/03/2021	55497	2080	MVTL LABORATORIES INC	602-20200	166.77
03/21	03/03/2021	55498	2159	NAMEPLATES FOR INDUSTRY INC	101-20200	369.53
03/21	03/03/2021	55499	2553	O'REILLY	101-20200	21.96
03/21	03/03/2021	55500	44	PHILLIPS WINE & SPIRITS INC	609-20200	3,830.17
03/21	03/03/2021	55501	2396	SOUTHERN GLAZERS OF MN	609-20200	18,549.67
03/21	03/03/2021	55502	1361	STAPLES ADVANTAGE	101-20200	61.60
03/21	03/03/2021	55503	73	STAR	101-20200	5.64
03/21	03/03/2021	55504	2156	SUMMIT FIRE PROTECTION	101-20200	135.00
03/21	03/03/2021	55505	2793	TEAM LABORATORY CHEMICAL, LLC	602-20200	1,227.50
03/21	03/03/2021	55506	1290	THE AMBLE GROUP	101-20200	97.79
03/21	03/03/2021	55507	626	THE WINE COMPANY	609-20200	457.00
03/21	03/03/2021	55508	2944	UNIFIRST CORPORATION	609-20200	722.77
03/21	03/03/2021	55509	42	VIKING COCA-COLA BOTTLING CO	609-20200	149.35
03/21	03/03/2021	55510	4	WATSON CO INC	609-20200	4,001.79
03/21	03/03/2021	55511	1922	WEX BANK	101-20200	3,700.67
03/21	03/03/2021	55512	2475	WHITE BEAR IT SOLUTIONS, LLC	101-20200	2,938.00
03/21	03/03/2021	55513	3019	WIDSETH SMITH NOLTING & ASSOC, INC.	609-20200	22,226.40
03/21	03/03/2021	55514	2872	WINEBOW	609-20200	427.75
03/21	03/03/2021	55515	3026	ZEROREZ-MINNESOTA	101-20200	490.00
Grand Totals:						110,297.04

City of Isanti

Check Register - Mayor/Council Approval
Check Issue Dates: 3/8/2021 - 3/11/2021

Mar 11, 2021 01:14PM

Report Criteria:
Report type: Summary
Check.Type = {<>} "Adjustment"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
03/21	03/11/2021	55521	1231	ACE SOLID WASTE INC	101-20200	663.49
03/21	03/11/2021	55522	2290	AMERICAN FLAGPOLE &	101-20200	183.80
03/21	03/11/2021	55523	598	ASPEN MILLS INC	101-20200	56.95
03/21	03/11/2021	55524	2850	BEAUDRY OIL & PROPANE INC	601-20200	2,164.83
03/21	03/11/2021	55525	53	BELLBOY CORPORATION	609-20200	4,748.73
03/21	03/11/2021	55526	9	BERNICKS PEPSI-COLA	609-20200	823.79
03/21	03/11/2021	55527	2221	C & L DISTRIBUTING	609-20200	854.94
03/21	03/11/2021	55528	421	CARGILL INC	101-20200	14,474.29
03/21	03/11/2021	55529	1198	CENTER POINT ENERGY	601-20200	4,816.82
03/21	03/11/2021	55530	1822	CENTURYLINK BUSINESS SERVICES	101-20200	17.42
03/21	03/11/2021	55531	1629	CITY OF ISANTI	101-20200	10,466.64
03/21	03/11/2021	55532	918	CRYSTAL SPRINGS ICE	609-20200	88.29
03/21	03/11/2021	55533	8	DAHLHEIMER DISTRIBUTING CO	609-20200	13,419.02
03/21	03/11/2021	55534	2852	FIDELITY SECURITY LIFE INSURANCE CO	861-20200	113.64
03/21	03/11/2021	55535	2028	FURTHER	101-20200	29.00
03/21	03/11/2021	55536	2209	INNOVATIVE OFFICE SOLUTIONS, INC	101-20200	72.77
03/21	03/11/2021	55537	1684	ISANTI COUNTY AUDITOR-	505-20200	390.00
03/21	03/11/2021	55538	114	ISANTI COUNTY RECORDER	505-20200	56.00
03/21	03/11/2021	55539	114	ISANTI COUNTY RECORDER	101-20200	46.00
03/21	03/11/2021	55540	114	ISANTI COUNTY RECORDER	101-20200	46.00
03/21	03/11/2021	55541	7	JOHNSON BROTHERS LIQUOR CO	609-20200	7,714.09
03/21	03/11/2021	55542	5	KAWALEK TRUCKING	609-20200	230.20
03/21	03/11/2021	55543	131	MACQUEEN EQUIPMENT INC	603-20200	443.12
03/21	03/11/2021	55544	17	MCDONALD DISTRIBUTING CO	609-20200	16,105.10
03/21	03/11/2021	55545	110	METAL COATING & MFG CO	101-20200	50.00
03/21	03/11/2021	55546	2953	MIDCONTINENT COMMUNICATIONS	108-20200	118.59
03/21	03/11/2021	55547	2842	MN PEIP	861-20200	28,872.90
03/21	03/11/2021	55548	617	PAUSTIS & SONS	609-20200	585.25
03/21	03/11/2021	55549	44	PHILLIPS WINE & SPIRITS INC	609-20200	7,709.91
03/21	03/11/2021	55550	1113	RJM DISTRIBUTING INC	609-20200	259.80
03/21	03/11/2021	55551	450	STAR QUALITY GLASS	101-20200	211.70
03/21	03/11/2021	55552	1820	URBANS HARDWARE INC	101-20200	60.51
03/21	03/11/2021	55553	2524	US BANK EQUIPMENT FINANCE	101-20200	63.00
03/21	03/11/2021	55554	686	VERIZON WIRELESS	101-20200	1,444.25
03/21	03/11/2021	55555	42	VIKING COCA-COLA BOTTLING CO	609-20200	301.28
03/21	03/11/2021	55556	1286	VINOCOPIA INC	609-20200	130.50
03/21	03/11/2021	55557	780	WINE MERCHANTS	609-20200	672.00
Grand Totals:						118,504.62

M = Manual Check, V = Void Check

RESOLUTION 2021-XXX

AUTHORIZING THE CLOSING OF FUNDS 223 AND 224 TO THE GENERAL FUND

WHEREAS, the City Council of Isanti finds that it is important to review financing to eliminate deficits in certain funds and close funds with no recent activity or for projects that are materially complete; and,

WHEREAS, the City Council of Isanti finds that it is in the best interest of the community to close Youth Rec Ed Safety Fund 223 and Cambridge-Isanti Joint Event Fund 224 to the General Fund 101;

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of Isanti, Minnesota, to:

Close Fund 223 and Fund 224 to the General Fund, effective December 31st 2020.

Adopted by the Isanti City Council this 16th day of March 2021.

_____

Attest: Mayor Jeff Johnson

_____

Jaden Strand
City Clerk

Isanti Police Department Monthly Report

February 2021

Reported Crime	Month to Date	Year to Date
Theft	8	15
Assault	3	6
Vandalism/Damage to Property	0	2
Narcotics	4	9
Burglary	1	1
Domestics	4	10
Crim Sex	1	3
Robbery	0	0
Loud Party/Disturbance	1	3
Medical	18	55
Permit to Purchase	9	24
Security Check / Extra Patrol	410	874

Traffic Offenses	Month to Date	Year to Date
No Insurance	4	13
DUI	1	2
Accidents	5	19
Hit & Run	0	0
Warrant P/U	2	6
Speed	15	29
DAR/DAS	4	7
Administrative Citations (Including Speed)	13	27

Squad Mileage	Month End Mileage	Month Miles	YTD Miles
Ford Explorer 221	96,846	650	1,045
Ford Explorer 224	94,258	372	1,221
Ford F150 225	42,597	635	1,325
Chevy Impala 223	98,367	171	350
Dodge Durango 226	Not Available	#VALUE!	#VALUE!
Dodge Durango 227	34,451	2,047	3,043
Dodge Durango 228	11,420	1,979	3,734
Chevy Tahoe 229	3,200	598	3,200

CEZT REPORT FEBRUARY 2021

	Dec	Nov	Oct	Sept	Aug	Jul	Jun	May	Apr	Mar	Feb	Jan
TOTAL CASES YTD												
NEW CASES OPENED THIS MONTH											11	9
NEW CRIMINAL CITATIONS ISSUED THIS MONTH											2	9
NEW ADMIN CITATIONS ISSUED THIS MONTH												
OPEN CASES NOT INCL CITATIONS (End of month)												
OPEN CRIMINAL CITATIONS END OF MONTH											1	5
OPEN ADMIN CITATIONS END OF MONTH											4	4
CLOSED CASES THIS MONTH												
CAN-Proh Animals											6	9
CCV-Comm Vehicle Storage												
CDO--Dogs												
CPA-Park & Store. 227-8												2
CSN-Snow Removal 216-2-Q											1	5
CSP-Admin Permits/Solicitors/Peddlers											1	2
CST--Fish Houses, PODS, Rolloffs												
GAR - Garage Sales												
H2O-Water restrictions												
NEX-Exterior Structure, Paint/Repair												
NGA-Garbage Service & Storage												
NGR--Grass/weed length. 216-2-H												
Nuisance Junk/rubbish/salvage. 216-2-L												
NJU--Junk/Brush												4
NOX-Noxious Weeds												
NUV-Unlicensed vehicle or missing plates. 216-2-L												
RNT-Unlicensed rental												
SGN-Signs												
UNP-Unpermitted work												
ZAC-Accessory Building												
ZFE-Fence. 216												
Compliance Letters Mailed this month												
Abated Properties this month											1	8
Admin Hearings Requested												
Admin Hearings Held - positive judgement												
Criminal trials - positive judgement												

CITY OF ISANTI MONTHLY REPORT

February 2021

RESIDENTIAL	Number of permits		Value of permits		Surcharge		Permit Fees		Sac/Wac Fees	
	Month	YTD	Month	YTD	Month	Quarter	Month	YTD	Month	YTD
FENCE	0	0	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00		
ROOF / SIDING	9	14	$0.00	$0.00	$9.00	$14.00	$720.00	$1,120.00		
DECK	0	1	$0.00	$3,000.00	$0.00	$1.50	$0.00	$153.45		
LL FINISH	2	3	$7,000.00	$7,000.00	$2.00	$3.50	$600.00	$753.88		
REMODEL / ADDITION	1	1	$15,650.00	$15,650.00	$8.00	$8.00	$475.20	$475.20		
GARAGE / SHED	0	0	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00		
MISCELLANEOUS	12	23	$0.00	$65,000.00	$12.00	$54.50	$980.00	$2,640.00		
SINGLE DWELLINGS	9	10	$1,885,832.00	$2,072,332.00	$944.50	$1,052.50	$25,329.10	$28,292.50		
MULTI DWELLINGS	0	0	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00		
MECHANICAL	18	25	$0.00	$0.00	$18.00	$25.00	$1,350.00	$1,875.00		
PLUMBING	13	22	$0.00	$0.00	$13.00	$22.00	$1,102.00	$1,868.00		
RESIDENTIAL TOTAL	**64**	**99**	**$1,908,482.00**	**$2,162,982.00**	**$1,006.50**	**$1,181.00**	**$30,556.30**	**$37,178.03**		
COMMERCIAL										
NEW BUILDINGS	0	0	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00		
REMODEL / ADDITION	0	0	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00		
PLUMBING	0	0	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00		
MECHANICAL	0	0	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00		
ROOF / SIDING	1	1	$15,150.00	$15,150.00	$0.00	$0.00	$280.50	$280.50		
MISCELLANEOUS	16	18	$22,000.00	$31,990.00	$26.00	$27.00	$2,641.50	$3,018.20		
COMMERCIAL TOTAL	**17**	**19**	**$37,150.00**	**$47,140.00**	**$26.00**	**$27.00**	**$2,922.00**	**$3,298.70**		
RESIDENTIAL/COMMERCIAL TOTAL	**81**	**118**	**$1,945,632.00**	**$2,210,122.00**	**$1,032.50**	**$1,208.00**	**$33,478.30**	**$40,476.73**	**$57,071.00**	**$63,446.00**

YEARLY BUILDING PERMIT COMPARISONS **THRU 2/28/2021**

Year	# permits	Single units	Multi units	Commercial	Permit Value	Permit Fees	WAC/SAC Fees
2014	45	0	0	0	$60,616.00	$5,500.93	$0.00
2015	30	4	0	0	$883,705.00	$14,568.24	$23,949.00
2016	67	7	0	1	$3,683,095.10	$42,000.64	$55,581.00
2017	69	9	0	0	$1,730,522.00	$30,757.95	$73,998.00
2018	72	4	0	0	$740,650.00	$16,803.40	$19,666.00
2019	70	2	0	0	$900,472.64	$20,136.75	$11,616.00
2020	81	8	0	0	$1,688,104.03	$31,656.20	$48,391.00
2021	118	10	0	0	$2,210,122.00	$40,476.73	$63,446.00

MONTHLY COMPARISON FOR 2021

Month	# Permits	Permit Value	Permit Fees
January	37	$264,490.00	$6,998.43
February	81	$1,945,632.00	$33,478.30
March	0	$0.00	$0.00
April	0	$0.00	$0.00
May	0	$0.00	$0.00
June	0	$0.00	$0.00
July	0	$0.00	$0.00
August	0	$0.00	$0.00
September	0	$0.00	$0.00
October	0	$0.00	$0.00
November	0	$0.00	$0.00
December	0	$0.00	$0.00
Totals	118	$2,210,122.00	$40,476.73

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MEMORANDUM

Date: March 10, 2021

To: Honorable Mayor Johnson and Members of the City Council

From: Jason W Cook, P.E.
City Engineer

Subject: Project Status Report
Project No.: 0R1.123310, Isanti, MN

Please find listed below a status report of the current projects in the City of Isanti:

1) Liquor Store Site Design

The site plan is complete and ready for bidding. Bids are scheduled to be received April 9, 2021.

2) Main Street Reconstruction

We will bring the Preliminary Engineering Report to the March 16, 2021 Council Meeting for consideration.

3) Eagle Park Parking Lot Reconstruction

The survey is complete. We will provide an update at the March 16, 2021 Council Meeting.

4) Heritage Walk Improvements

The survey is complete. We will provide an update at the March 16, 2021 Council Meeting.

5) 2021 Pavement Management Project

We will complete the plan development this month.

6) 2021 Storm System Management Project

We will complete the plan development this month.

7) 6th Avenue Rehabilitation

Punchlist items will be completed this spring.

8) Legacy Pines 2nd & 3rd Additions

Punchlist items will be addressed in the spring on 2nd Addition. Sidewalks and final pavement surfaces will be completed in the spring on 3rd Addition Phases 1 & 2. 3rd Addition Phase 3 is planned for construction this summer.

9) Fairway Greens North Development

A new development is proposed to extend to the NE along 7th Avenue from Cajima Street near the Arts & Science Academy. The first phase is planned for construction this summer.

10) MS4 Implementation

We will continue to assist the City as requested to meet MS4 requirements.

Please contact me if you have any questions.

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CITY OF ISANTI
PARKS, RECREATION, AND CULTURE BOARD MEETING MINUTES
Febuary 23, 2021

Call to Order: Matt Sylvester – Public Services director called the meeting to order at 6:00 p.m.

Roll Call: Members Present: James Witte, Aaron Zdon, Council Member Jimmy Gordon and Mike Becker
Staff Present: Matt Sylvester: Public Services Director

Agenda/Modifications: Witte asked that discussion be had on the Sledding Hill. Sylvester added it too the Agenda.

2. Oath of Office: Zdon volunteered to be chair position if no one else was interested, Zdon accepted and motion passed 4-0. Witte volunteered to be vice chair, Zdon motioned to nominate Witte and seconded by Gordon. Motion passed 4-0. Secretary is assigned to city staff.

3. Meeting Minutes: Motion by Witte; second by Gordon to approve meeting Minutes from November 24, 2020. Motion passed 4-0.

4. Review of the Parks, Recreation and Culture Board meeting dates: Sylvester shared the 2021 dates along with the material submittal dates for 2021 and reminded the board members that if they have an item they would like added to an agenda these are the dates to have items in to staff by, motion by Witte second by Becker.

5. Overview of 2021 Projects
Sylvester shared that the Parks Brochure has been completed in the fall of 2020, along with items that are in the CIP plan for 2021, that the Isantian will be going digital, and also the many PRC Events and dates that will be happening this year. Discussion was also had on the Amphitheater design and the bathrooms that are in the CIP plan for 2021.Gordon shared that the bathrooms would be separate from the Amphitheater and that they would be in a more central location for a possible Splash Pad in the future. It was also shared by Sylvester that Curious Creatures has been canceled the last few months from a lack of interest and that the last movie night had zero in attendance.

6. Sledding Hill Agenda Modification:
Witte asked how the feedback for the Sledding Hill. Sylvester shared that a berm has been placed to prevent kids from sledding onto the street and that staff has not received any complaints about the hill. It was also shared that the Sledding Hill has had a number of people in attendance.

Adjournment: Motion by Witte, second by Gordon to adjourn the February 23, 2021 meeting of the Parks, Recreation, and Culture Board. Motion passed 4-0, meeting adjourned at 6:13 p.m.

Respectfully Submitted
Matt Sylvester
Public Services Director

DRAFT