AGENDA
CITY OF ISANTI
CITY COUNCIL MEETING
TUESDAY, FEBRUARY 2, 2021 – 7:00 P.M.
CITY HALL

Seating may be limited. If you would like to send in a comment for Public Comment or a Public Hearing to be read on your behalf, please submit to the City Clerk jstrand@cityofisanti.us or (763) 762-5759

A. Call to Order
B. Pledge of Allegiance
C. Roll Call
D. Public Comment
E. Adopt Agenda

F. Proclamations/Commendations/Certificate Award

G. Approve City Council Minutes
1. January 19, 2021- Regular Meeting of the City Council
2. January 19, 2021- Committee of the Whole Meeting
3. January 19, 2021- Goal Setting Session
4. December 15, 2020- Planning Commission Meeting

H. Announcements

1. CITY OFFICES CLOSED	Monday, February 15, 2021 *(In Observance of Presidents Day)*
2. Committee of the Whole	Tuesday, February 16, 2021 at 5:00 p.m.
3. City Council Meeting	Tuesday, February 16, 2021 at 7:00 p.m.
4. Planning Commission Meeting	**CANCELLED**

I. Council Committee Reports

J. Public Hearings

K. Business Items
1. Resolution 2021-XXX Approving Partnership Agreement Between the City of Isanti and the East Central Regional Library *(Rachel Howell)*

<u>City Administrator Josi Wood</u>
2. Resolution 2021-XXX A Policy on Metal Detecting on City Property

<u>Community Development Director Sheila Sellman</u>
3. Resolution 2021-XXX Approving the Preliminary Plat for Fairway Greens North
4. Resolution 2021-XXX Approving the Preliminary Plat, Final Plat Isanti Centennial Complex 7th Rearrangement

L. Approve Consent Agenda
1. Payroll in the Amount of $113,930.76 Accounts Payable in the Amount of $395,182.73

2. Resolution 2021-XXX Authorizing the Repair of Well II Pump
3. Resolution 2021-XXX Authorizing the Replacement of the Isanti Community Center Sprinkler System
4. Resolution 2021-XXX Requesting Advancement of Municipal State Aid Funds
5. Resolution 2021-XXX Extending Agreement with Falcon National Bank for Banking Services
6. Resolution 2021-XXX Authorizing Purchase of Radar Speed Sign
7. Resolution 2021-XXX Approving the Hire of Part-Time Liquor Store Clerk II for Emily Nelson

M. Other Communications

1. Review Conflict of Interest Policy

N. Closed Session

1. Closed Session for Discussions to Purchase Real Property PID 16.077.0020 Pursuant to Minnesota Statutes Section 13D.05 Subd3(c)

Adjournment

MINUTES
CITY OF ISANTI
CITY COUNCIL MEETING
TUESDAY, JANUARY 19, 2021 – 7:00 P.M.
CITY HALL

Mayor Johnson called the meeting to order at 7:04 p.m.

The Pledge of Allegiance was recited.

Members Present: Mayor Jeff Johnson, Councilors: Jimmy Gordon, Paul Bergley, Steve Lundeen and Dan Collison

Members Absent: None

Staff Present: City Administrator Josi Wood, City Clerk Jaden Strand, Human Resources Director Katie Brooks, Chief of Police Travis Muyres, Community Development Specialist Ryan Saltis, City Engineer Jason Cook, Public Services Director Matt Sylvester and Community Development Director Sheila Sellman

D. Public Comment
None

E. Adopt Agenda
Motion by Lundeen, second by Bergley to approve agenda as presented. Motion passed 5-0. Motion carried.

F. Proclamations/Commendations/Certificate Awards
None

G. Approve City Council Minutes
1. January 5, 2021- Regular Meeting of the City Council
2. December 1, 2020 Economic Development Authority Meeting

Motion by Lundeen, second by Bergley to approve minutes as presented. Motion passed 5-0. Motion carried.

H. Announcements

1.	Park, Recreation & Culture Board Meeting	**CANCELLED**
2.	City Council Meeting	Tuesday, February 2, 2021 at 7:00 p.m.
3.	EDA Meeting	Tuesday, February 2, 2021 *(Following the City Council Meeting)*

I. Council Committee Reports
None

J. Public Hearings
None

K. Business Items

City Administrator Josi Wood

1. Resolution 2021-XXX A Policy on Metal Detecting on City Property

City Administrator Josi Wood shared that staff looked into what other cities had for a metal detecting policy and unfortunately the response was low but there was a city that provided a waiver. Wood stated that she had put together a policy and waiver for Council consideration.

A motion was made by Lundeen to postpone for further discussion at the February 2nd City Council meeting, seconded by Collison. Motion passed 5-0. Motion carried.

2. Resolution 2021-012 Approving the Special Event Application for the 2021 Downtown Street Dance

City Administrator Josi Wood shared that this is a Special Event Permit for the Street Dances. The bands included are Bad Jack, The Farmer's Daughters, Skitzo Fonic and Good for Gary which are slated to play from 7-11 p.m. Wood further shared that the street dances will follow suit from previous years with blocking off streets between noon and 2:00 p.m. to allow for stage setup. The only thing that may need consideration is if an amphitheater is built, amending this Special Event Permit to have something there.

Motion by Lundeen, second by Collison to approve resolution as presented. Motion passed 5-0. Motion carried.

Public Services Director

3. Resolution 2021-013 Approving Operation of the Compost Site

Public Services Director Matt Sylvester shared that the hours coincide with last year's dates with opening Tuesday, April 20th and closing Sunday, November 7th with the first three Sundays and last three Sundays be open as well as Saturdays throughout the Summer. The only holiday it would be closed for is July 3rd for the 4th of July holiday.

Motion by Lundeen, second by Gordon to approve resolution as presented. Motion passed 5-0. Motion carried.

L. Approve Consent Agenda

1. Payroll in the Amount of $116,649.26 and Accounts Payable in the Amount of $776,808.73
2. **Resolution 2021-014** Designating a Polling Place
3. **Resolution 2021-015** Authorizing the Application to Enter into an Agreement with the Minnesota Office of Traffic Safety Grant for Safe and Sober High Visibility Enforcement
4. **Resolution 2021-016** Approving Staff to Submit Applications for Grants Pertaining to Activities and Programs in Police Department for 2021
5. **Resolution 2021-017** Authorizing Purchase of 2021 AWD Dodge Charger and Associated Equipment
6. **Resolution 2021-018** Authorizing Engineering Services for the Liquor Store Site Improvements

Councilor Gordon asked if the cost of purchasing the charger went up because of inflation.

Chief of Police Travis Muyres stated the cost was due to inflation not adding in additional equipment.

Motion by Lundeen, second by Bergley to approve consent agenda as presented. Motion passed 5-0. Motion carried.

M. Other Communications

1. December and Annual Police Department Reports
2. December Code Enforcement Officer Report
3. December Building Inspector Report
4. January Engineering Project Status Report

City Administrator Josi Wood shared that the City had just received the owners and conference report for the property at 401 1st Ave which is the Police Department/ Fire District lot and she would be sending that to Fire Chief Al Jankovich to review in the morning so they can review for their board meeting that evening.

Adjournment

A motion was made by Lundeen, seconded by Bergley to adjourn. Motion passed 5-0. Motion carried.

Meeting adjourned at 7:16 p.m.
Respectfully Submitted,

Jaden Strand

Jaden Strand
City Clerk

MINUTES
CITY OF ISANTI
CITY COUNCIL COMMITTEE OF THE WHOLE MEETING
TUESDAY, JANUARY 19, 2021 – 5:00 P.M.
CITY HALL

Mayor Johnson called the meeting to order at 5:01 p.m.

The Pledge of Allegiance was recited.

Members Present: Mayor Jeff Johnson, Councilors: Jimmy Gordon, Paul Bergley (arrived at 5:05 p.m.), Steve Lundeen and Dan Collison

Staff Present: City Administrator Josi Wood, City Clerk Jaden Strand, Community Development Director Sheila Sellman, City Engineer Jason Cook, Public Services Director Matt Sylvester, Finance Director Mike Betker, Liquor Store Manager John Jacobi, Chief of Police Travis Muyres and Human Resources Director Katie Brooks

Others Present: Attorney Tim Sullivan

D. Public Comment
None

E. Committee Meeting Items

1. Policy(s) Discussion
- Staff was looking for consensus for which positions are permitted to take a City vehicle home.
- Staff is also looking for consensus on parameters around such a policy.
- Lexipol Policy conflicts with City Policy.
- Staff is looking for consensus if Council would like all policies to come to Council for review or follow current process outlined by Personnel Policy.
- Consensus from Committee of the Whole is approval be sought by the City Administrator for staff to drive City vehicle home.
- Consensus from Committee of the Whole is that the individual does not live beyond the farthest point in the County however further discussions regarding mileage was requested.

F. Adjournment
Meeting was adjourned at 6:09 p.m.

Respectfully Submitted.

Jaden Strand

Jaden Strand
City Clerk

MINUTES
CITY OF ISANTI
CITY COUNCIL GOAL SETTING WORK SESSION
TUESDAY, JANUARY 19, 2021
5:30 PM
CITY HALL

Mayor Johnson called the meeting to order at 6:15 p.m.

The Pledge of Allegiance was recited.

Members Present: Mayor Jeff Johnson, Councilors: Jimmy Gordon, Paul Bergley, Steve Lundeen and Dan Collison.

Members Absent: None

Staff Present: City Administrator Josi Wood, City Clerk Jaden Strand, Community Development Director Sheila Sellman, City Engineer Jason Cook, Public Services Director Matt Sylvester, Finance Director Mike Betker, Liquor Store Manager John Jacobi, Human Resources Director Katie Brooks and Chief of Police Travis Muyres

D. Welcome and Review Purpose of Goal Setting Session
City Administrator Josi Wood shared that the purpose of a goal setting session is to develop consensus to determine top priorities for 2021, provide direction on the 2021-2022 budget principles, and develop a prioritization of 2021 projects. It also gives a workplan for staff that helps determine if there is other staff needed in areas.

E. Existing Council Approved/ On-going Plans
City Administrator Josi Wood shared that Memo E consisted of existing Council approved/ on-going plans.

F. 2020 Goals and Progress Summary
City Administrator Josi Wood shared that Memo F consisted of 2020 Goals and Progress Summary

G. 2021-2023 Budgeted Projects in CIP
City Administrator Josi Wood shared that Memo G are the top bucket items that are within the Capital Improvement Plan slated for years 2021, 2022 and 2023.

H. Current Staffing Plan
City Administrator Josi Wood shared that Memo H consisted of the current and future City Organizational Chart. Future changes include 1 Full-Time Utility Lead in 2023, 1 Full-Time Police Officer in 2024, Increase Community Services Officer to Full-Time in 2022 and 2 Part-Time Liquor Store Clerks in 2021.

I. 2005 – 2019 Established Council Goals for Reference

City Administrator Josi Wood shared that Memo I consisted of previous goals from year 2005-2019.

J. Goal Setting Discussion Items and Staff's Supporting Documentation

1. Holiday Lighting Display and Community Involvement
    - Recommendation from City Council is for staff to present options of funding sources to Committee of the Whole for further discussion.

2. Veteran's Memorial on/near Bluebird Park Amphitheater
    - Recommendation from City Council is for staff to reach out to VFW to see if they want to donate to put in a Veteran's Memorial and reach out to the City of Cambridge to see the cost for their Veteran's Memorial and bring to Committee of the Whole for further discussion.

3. Lighting and Snowing Making at the Sledding Hill
    - Recommendation from City Council is to bring back for further discussion.

4. Speed Limits Reduced to 20 mph in Developments
    - Recommendation from City Council to look into purchasing a flashing speed limit sign and brackets so the sign can move around town and for staff to bring speed data to Committee of the Whole for further discussion.

A motion was made by Bergley, seconded by Collison to postpone the remainder of the meeting to after the Planning Commission meeting later that evening. Motion passed 5-0. Motion carried.

Mayor Johnson reopened the meeting at 8:30 p.m.

5. Smart Irrigation Controller Reimbursement Program
    - Recommendation from City Council is for staff to look into the program and zoning requirement further and bring to Committee of the Whole for further discussion.

6. Workforce Housing
    - Consensus from City Council is there is no interest in providing incentives for workforce housing and there is potential interest in providing incentives for senior housing.

7. Business Registration
    - Consensus from City Council is to not require businesses to register.

8. *Other Items Added at Meeting*
    - Mayor Johnson stated he would like a car allowance for the City Administrator discussed at Committee of the Whole. City Administrator Wood stated she respectfully declines having the item for discussion.

K. Establish 2021 Goals
    - No further action was recommended.

L. Adjournment

Motion by Johnson, second by Bergley to adjourn. Motion passed 5-0. Motion carried. The meeting adjourned at 9:15 p.m.

Respectfully Submitted,

Jaden Strand

Jaden Strand
City Clerk

CITY OF ISANTI
PLANNING COMMISSION MEETING
TUESDAY, December 15, 2020
VIA ZOOM

1. Meeting Opening

A. **Call to Order**: Chair Johnson called the meeting to order at 7:40pm.

B. **Pledge of Allegiance**

C. **Roll Call:** Commissioners present: Jeff Johnson, Paul Bergley, Jimmy Gordon, Steve Lundeen, Dan Collison, Arissya Simon. Members absent: Alexander Collins.
Staff present: Community Development Director Sheila Sellman, City Administrator Josi Wood.

D. **Agenda Modifications:** None

2. Meeting Minutes

A. Approval of Minutes from November 17, 2020 Planning Commission Meeting. Motion by Collison to approve, second by Bergley, motion passes 5-0. We were unable to hear Commissioner Simon.

3. Public Hearing

A. Ordinance Amending the City Zoning Code, Ordinance 445 Section 16 signs: Sellman gave the staff report and explained this amendment was at the direction of the Planning Commission. The change is only for the Highway 65 Overlay District. No one from the public spoke on this item. Gordon stated we already require them to have landscaping around the sign and the business owner knows their business and should be able to have a sign that they think is best. There was discussion on how the Highway 65 corridor is the gateway to the city and it should be held to a higher standard. Motion by Lundeen to approve the ordinance amendment as presented, second by Collison, motion passed 3-2. Bergley and Gordon No. We were unable to hear Commissioner Simon.

B. Ordinance Amending the City Zoning Code, Ordinance 445, Section 6 Residential Districts: Sellman gave the staff report and explained that Fire Station is a Conditional Use in the R-3A district and as part of the sale to the Fire District we need to add Fire Station as a permitted use. No one from the public spoke on this item. Motion by Collison to approve, second by Lundeen, motion passed 5-0. We were unable to hear Commissioner Simon.

4. Other Business: None

5. Discussion Item

A. Concept Plan: Sellman gave the staff report on a housing concept plan for 80-acres north of Cajima adjacent to the golf course. The proposal includes a mix of single-family residential development of about 174 lots. The Commission would like to see some type of open space for this area, but is not interested in a city park. The site has some challenges with wetlands and the gas easement. Overall, the Planning Commission was in favor of the development. We were unable to hear Commissioner Simon.

6. Adjournment: Motion by Bergley, second by Lundeen to adjourn, motion passed 5-0 meeting adjourned at 8:18pm. We were unable to hear Commissioner Simon.

Respectfully Submitted by Sheila Sellman Community Development/Secretary.

A Community For Generations.
Isanti

Request for City Council Action

To: **Mayor Johnson and Members City Council**
From: Jaden Strand, City Clerk
Date: February 2, 2021
Subject: Resolution 2021-XXX to Extend Partnership Agreement with ECRL

Background:
East Central Regional Library (ECRL) Assistant Director Rachel Garret Howell will be present to provide an update on the Library Outreach Stop, and request to extend the Partnership Agreement through the year 2021.

Request:
Staff is requesting action on this item.

Attachments:
- Resolution 2021-XXX Approving Partnership Agreement Between the City of Isanti and the East Central Regional Library
- Partnership Agreement

RESOLUTION 2021-XXX

APPROVING PARTNERSHIP AGREEMENT BETWEEN THE CITY OF ISANTI AND THE EAST CENTRAL REGIONAL LIBRARY

WHEREAS, on December 7, 2010 the City Council approved Resolution No. 2010-274, a Resolution Extending the Original Partnership Agreements Between the City of Isanti and the East Central Regional Library (ECRL), relating to an ECRL Outreach Stop in Isanti City Hall; and,

WHEREAS, the ECRL and the City of Isanti have annually renewed the Partnership Agreements, providing ECRL services through the Outreach Stop at City Hall; and,

WHEREAS, the agreement with the ECRL for an Outreach Stop at the Isanti City Hall has been presented for 2021;

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Isanti, Minnesota to approve the new Partnership Agreement with the East Central Regional Library Board through the year 2021; that are hereby attached as 'Exhibit A' and made a part of this resolution.

This resolution was duly adopted by the Isanti City Council this 2nd day of February 2021.

_____
Mayor Jeff Johnson

Attest:

_____
Jaden Strand
City Clerk

Exhibit A

East Central Regional Library
Outreach Stop
Partnership Agreement

In an effort to create more library service connections in communities across the six-county region served by the East Central Regional Library (ECRL) system, ECRL hereby agrees to continue to provide library outreach services in **Isanti** for the community of **Isanti** in **Isanti** County.

A selection of materials and services will be offered in the **Isanti City Hall** facility located at **110 1st Avenue Northwest** in the town of **Isanti**. The facility will be staffed by an ECRL staff member and open 4 hours per week one day a week, thus providing connectivity to reading materials and resources from ECRL.

In order to make this library service partnership successful, the representatives of the community of **Isanti** and the library staff of ECRL agree to accept the following responsibilities:

ECRL will provide:

- Staff to provide weekly service at the stop
- A minimum of 350 items of library materials and may be adjusted to serve the needs of the public as needed
- Insurance on equipment and materials owned by ECRL
- Weekly delivery service and rotation of collection with new items on a regular schedule
- Maintenance of checkout-dedicated computer, software, scanner and receipt printer

The Community will provide:

- An appropriate facility, handicapped-accessible, with a handicapped-accessible public restroom
- Insurance to protect property and community owned contents
- Insurance to protect against liability
- Internet connectivity to central library catalog and databases – line capacity to be a minimum of 1 MBS
- Maintenance of the book drop
- Parking to accommodate visitors to the outreach stop
- Shoveling of walkways
- Adequate space within that facility for a 14’ x 14’ minimum Outreach Stop area
- Signage to establish Outreach Stop for East Central Regional Library
- Shelving for a minimum of 350 books and other items
- Comfortable seating and reading tables for 5-8 customers at time
- Utilities for the facility

- Cleaning of the facility
- Security for library computer, equipment and materials when not in active use
- Maintenance of any community-provided computer equipment

The site will be evaluated once a year. If, at the end of each evaluation, the site is determined not viable for the regional library system, or not valuable to the community, ECRL or the community may terminate this agreement with 30 days' notice, without penalty or recrimination. If adequate funding is provided, if the ECRL Board approves and the outreach stop is determined to be viable and valuable to all parties, the agreement may be renewed annually.

Signed _____ Date 01/22/2021
Regional Library Director
For East Central Regional Library

Signed _____ Date _____
Mayor or City Council Designee
For the Community of Isanti

Memo for Council Action

To: **Mayor Johnson and Members of the City Council**
From: Josi Wood, City Administrator
Date: February 2, 2021
Subject: Resolution 2021-XXX Metal Detecting Policy and Waiver

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This item was postposed from the January 19th Council meeting to obtain more information from the resident requesting to metal detect on City property.

Council requested Staff to draft a policy on metal detecting on City Property. Staff has drafted a policy that outlines rules and also a liability waiver.

Staff requests direction on who will review and approve the requests and also if there are specific areas that it will not be permitted.

Request:
Staff is requesting discussion and possible action on this item.

Attachments:
- Res 2021-XXX
- Metal Detecting Policy

RESOLUTION 2021-XXX

A POLICY FOR METAL DETECTING ON CITY PROPERTY

WHEREAS, the Council permits the public to metal detect on city property under certain rules and regulations; and,

WHEREAS, the policy is attached as 'Exhibit A'; and,

WHEREAS, the form will be reviewed and approved by the _____;

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Isanti, Minnesota that metal detecting be permitted on city property in accordance with the attached policy and waiver liability form.

This Resolution is hereby approved by the Isanti City Council this 2nd day of February 2021.

_____
Mayor Jeff Johnson

Attest:

_____
Jaden Strand
City Clerk

City of Isanti, Minnesota
Metal Detecting Policy and
Waiver and Release

Please read carefully before signing.

1. I seek permission from the City of Isanti, Minnesota (the "City") to metal detect on the property at _____ (the "Activity") on _____(date(s)).

2. My participation in the Activity is voluntary. I know and am aware of all the dangers associated with my participation in this Activity. Said risks may include injury or accident to person (including death) or property or other loss, and I freely, voluntarily, and with such knowledge assume any and all such risks while performing the Activity.

3. I agree to remove any and all trash found in connection with metal detecting this property and to not leave any areas disturbed due to this Activity.

4. I agree to follow all State and Federals laws including but not limited to not detecting on or near any sacred area or area having archaeological importance.

5. Items of historical or monetary significance will be given to the City.

6. I understand and agree that neither the City nor any person acting on behalf of the City, may be held liable in any way for any event which occurs in connection with this Activity which may result in harm, death, injury or other damage to me. This waiver of liability does not waive liability for any injuries that I obtain as the result of willful, wanton or intentional misconduct by the City or any person acting on behalf of the City.

7. I agree to defend, indemnify and hold harmless the City for any expense or liability the City may incur as a result of my conduct, actions or omissions while performing the Activity.

8. I have read the above and understand the legal significance of signing this document.

_____	_____
Name (Please Print)	Business Name, if applicable
_____	_____
Street Address	City, State, Zip
_____	_____
Signature	Date

A Community For Generations.
Isanti

Request for City Council Action

To: Mayor Johnson and Members of City Council
From: Sheila Sellman, Community Development Director
Date: February 2, 2021
Subject: Request by Homepride, Inc for consideration of a Preliminary Subdivision and a Planned Unit Development called "Fairway Greens North" at PID's 16.020.1000 and 16.020.0803

Request: Request by Homepride, Inc for consideration of a Preliminary Subdivision and a Planned Unit Development called "Fairway Greens North" located north of Cajima and adjacent to the golf course.

Overview/Background: The developers, Homepride Inc, currently own the subject two parcels that are 40 acres each in size. These parcels are currently zoned R-1, Single Family Residential. The comp plan guides these parcels as low density residential. The preliminary plat consists of 167 single family lots that range in size from 9,600 square feet to as large as 2.52 acres. The developer has indicated there will be a mix of single-family housing types in this development. From slab on grade to two-story houses. The developer has designed this plat using the R-3 zoning district as a guide but is requesting reduced setbacks. This will be accomplished through a Planned Unit Development. The following table represents zoning districts and their minimum requirements.

Zoning Dist.	Lot Size	Lot width	Front Setback	Side Setback	Rear Setback
R-1	11,000 sq.ft.	80 ft.	30 ft.	10 ft.	30 ft.
R-2	9,000 sq. ft.	75 ft.	30 ft.	10 ft.	30 ft.
R-3A	7,500 sq. ft.	60 ft.	30 ft.	10 ft.	30 ft.
Proposed	9,600 sq. ft.	60 ft.	30 ft.	8 ft.	20 ft.

As proposed the average lot size is 16, 439 square feet. Density for this development is about 2 units/acre which is line with the low-density land use designation. It is not clear if the lots along the golf course will have reduced setbacks as on the plat they appear to be less. If these are patio homes it is typical to see a 5-10' setback around the entire dwelling.

Natural Areas/trees
This parcel is difficult to develop with the large number of wetlands and trees present. The developer is proposing to fill in some of the wetlands and purchase wetland credits. A wetland mitigation report will need to be submitted and approved before development can begin, this could be broken into phases as the lots are developed. A tree removal and replacement plan has been submitted. The maximum replacement required by code is 8 tree/acre. The plantable area (not including wetlands, forested areas, and stormwater ponds) is about 56.6 acres therefore requiring 453 replacement trees. The Landscape requirements for residential development is 2 trees per lot, the Council will need to

decide if they want to allow this requirement to be satisfied with the tree replacement plan or if they want to require this in addition to the replacement plan.

Parks and Trails
An existing bike trail extends north from 8th Ave NE and ends near the south parcel of the proposed development. This trail abruptly ends at the development's south portion and could be a possibility for extension. Sidewalks are shown throughout the development per city code requirements.
A 3.61-acre lot is shown on the preliminary plat as park space. This will be open space and will not be improved with equipment. The City Council will need to determine if they want to accept this park and provide a park dedication per city code. If the city does accept this space it should be platted as an outlot.

Streets
The main access to the development is from 7th Ave NE with one way in and one way out. The fire code requires that single family development with more than 30 units shall provide two separate and approved fire apparatus access roads. In addition, dead-end fire apparatus access roads in excess of 150 feet in length shall provide an approved area for turn arounds. A second access should be added, a suggestion is to create an additional access off 8th street and connect to the proposed cul-de-sac. This could be part of the phasing plan; the second access should be added once 80 lots are platted. The proposed streets are public and are subject to city code requirements.

Planning Commission:
The Planning Commission held a public hearing on this item at their January 19, 2021 meeting. No one from the public spoke on this item and the applicant was available for questions. The Commission discussed the access in great lengths and agreed that a second access is warranted and were satisfied with the future connections shown. The Commission did recommend that at the entrance of the site be limited to no parking on the north side of the street, this should alleviate the Fire Departments concern with access. City code requires two trees per residential lot, the developer is proposing to have the tree replacement count towards this landscape requirements. The board agreed but stated they should have at least 2 trees per lot in the front or in the back of the lot and it can include the replanted trees. The replanting of the trees is ultimately the responsibility of the developer. The Certificate of Occupancy will not be issued if the lot does not have two trees planted, do however he wants to work that out with the builders is up to him and the city will not be involved in that process. The Commission recommends the Council consider providing a credit in park dedication for the small park per city code.
The Planning Commission recommend approval with the conditions listed in the staff report and the addition of parking restrictions at the entrance. This has been reflected in the conditions list below.

Staff Recommendation:
Staff recommends approval of the Preliminary Plat with several conditions. The conditions with strikethrough are what the Planning Commission recommend removing and underlined is what they added.
Conditions of approval:

1. All comments and concerns in the City Engineers memo dated January 13, 2021 should be met.
2. ~~All comments and conditions of the Fire Chiefs memo dated January 14, 2021 should be met.~~
3. Minimum lot size shall be 9,600 square feet.
4. Setbacks for the principal structure shall be as follows: Front 30' Side 8' Rear 20'

5. Clarification on the lots along the golf course and what those setbacks will be.
6. A phasing plan shall be submitted.
7. Final Plat be submitted and approved
8. The developer must enter into a Development Agreement with the City of Isanti, which will outline the general terms for the remainder of the development. Subsequent developments will require additional Development Agreements as the property is built out. Development fees will be charged to the developer at the time of each development agreement and based upon the City Fee Schedule.
9. The developer shall be responsible for any and all permits and approvals that may be necessary from other applicable governmental agencies. These permits and approvals shall be submitted to the City of Isanti and/or other governmental jurisdictions that may require said permits prior to development.
10. Any and all costs associated with the recording and processing of each subsequent Final Plat for additional phases shall be assumed by the developer.
11. The developer, at their cost must install sidewalks consistent with City Codes and Ordinances.
12. Any conditions added by the Planning Commission
13. <u>No parking at the entrance of the development on the north side of the road to the first intersection</u>
14. <u>Park dedication credit may be given for the park per City Code requirements</u>

Attachments:

- Resolution
- Preliminary Plat
- Tree removal and Planting Plan
- City Engineer Memo
- Fire Chief Memo

RESOLUTION 2021-XXX

APPROVING THE PRELIMINARY PLAT FOR FAIRWAY GREENS NORTH

WHEREAS, Homepride Inc**.** has made application for Preliminary Plat approval for Fairway Greens North, PID 16.020.0803 and 160.00.1000; and,

WHEREAS, the City of Isanti Planning Commission conducted a public hearing on the Preliminary Plat on January 19, 2021; and,

WHEREAS, all required notices regarding the public hearing were posted and sent to property owners within 350' of the subject parcels;

WHEREAS, the City Council reviewed the Preliminary Plat request at the February 2, 2021 meeting, and,

NOW, THEREFORE, BE IT RESOLVED by the City of Isanti, Minnesota that it hereby approves the requested Preliminary Plat approval for Fairway Greens North with the following conditions:

1. All comments and concerns in the City Engineers memo dated January 13, 2021 should be met.
2. ~~All comments and conditions of the Fire Chiefs memo dated January 14, 2021 should be met.~~
3. Minimum lot size shall be 9,600 square feet.
4. Setbacks for the principal structure shall be as follows: Front 30' Side 8' Rear 20'
5. Clarification on the lots along the golf course and what those setbacks will be.
6. A phasing plan shall be submitted.
7. Final Plat be submitted and approved
8. The developer must enter into a Development Agreement with the City of Isanti, which will outline the general terms for the remainder of the development. Subsequent developments will require additional Development Agreements as the property is built out. Development fees will be charged to the developer at the time of each development agreement and based upon the City Fee Schedule.
9. The developer shall be responsible for any and all permits and approvals that may be necessary from other applicable governmental agencies. These permits and approvals shall be submitted to the City of Isanti and/or other governmental jurisdictions that may require said permits prior to development.
10. Any and all costs associated with the recording and processing of each subsequent Final Plat for additional phases shall be assumed by the developer.
11. The developer, at their cost must install sidewalks consistent with City Codes and Ordinances.
12. Any conditions added by the Planning Commission
13. <u>No parking at the entrance of the development on the north side of the road to the first intersection</u>
14. <u>Park dedication credit may be given for the park per City Code requirements</u>

Adopted by the City of Isanti City Council this 2nd day of February 2021.

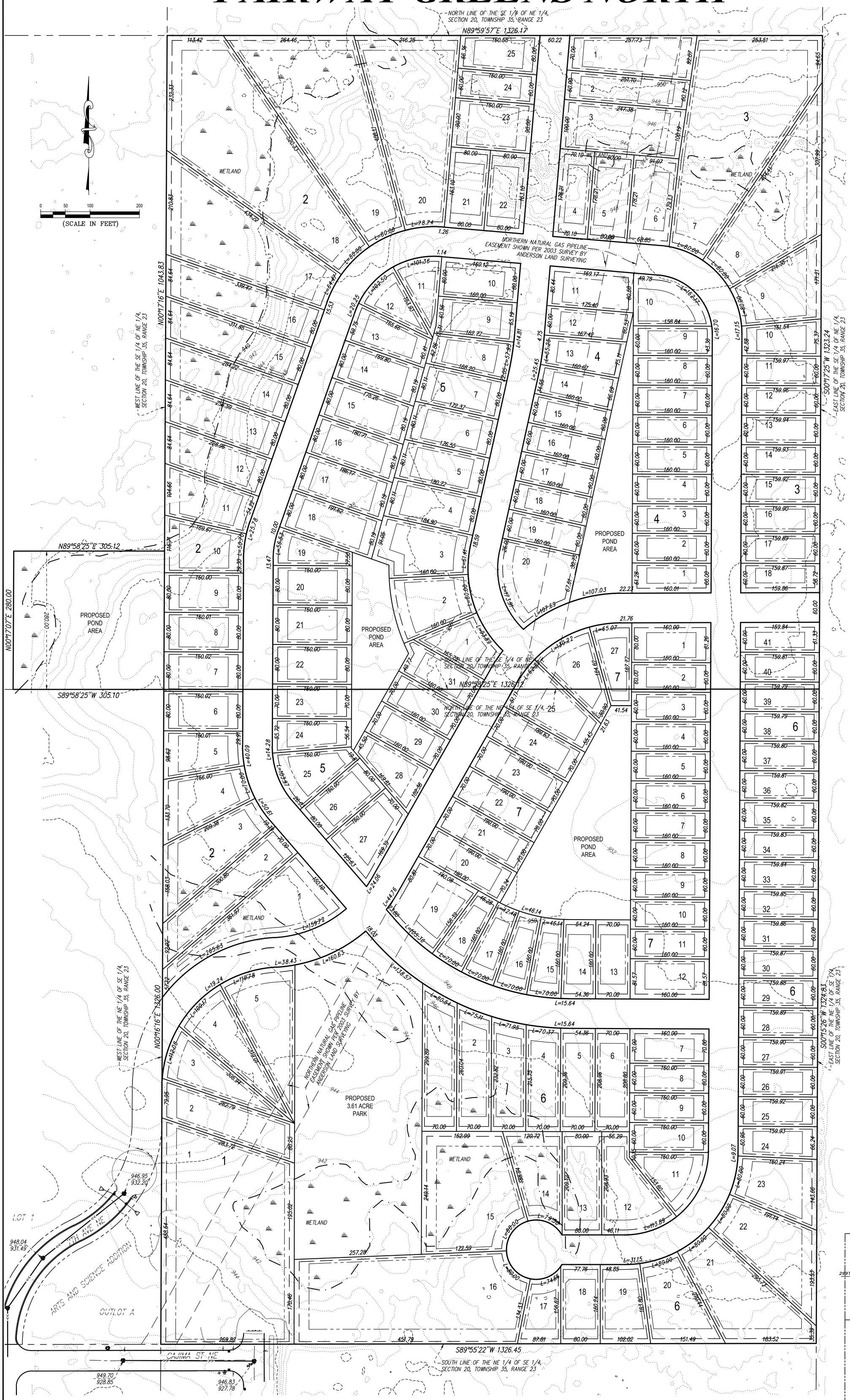
_____
Mayor Jeff Johnson

Attest:

_____
Jaden Strand
City Clerk

Preliminary Plat of
FAIRWAY GREENS NORTH

CITY OF ISANTI
SEC. 1, T. 35, R. 23



LOT AREAS

	Lot Area	Max. Lot Coverage		Lot Area	Max. Lot Coverage
Block 1			Block 5		
Lot 1	110,095 s.f.	22,019 s.f.	Lot 16	14,675 s.f.	4,403 s.f.
Lot 2	21,550 s.f.	6,465 s.f.	Lot 17	15,111 s.f.	4,534 s.f.
Lot 3	16,180 s.f.	4,854 s.f.	Lot 18	15,548 s.f.	4,665 s.f.
Lot 4	18,598 s.f.	5,580 s.f.	Lot 19	8,542 s.f.	2,563 s.f.
Lot 5	33,827 s.f.	8,457 s.f.	Lot 20	12,800 s.f.	3,840 s.f.
Block 2			Lot 21	12,800 s.f.	3,840 s.f.
Lot 1	31,992 s.f.	7,998 s.f.	Lot 22	12,800 s.f.	3,840 s.f.
Lot 2	23,198 s.f.	5,800 s.f.	Lot 23	11,200 s.f.	3,360 s.f.
Lot 3	25,026 s.f.	6,257 s.f.	Lot 24	10,123 s.f.	3,037 s.f.
Lot 4	18,020 s.f.	5,406 s.f.	Lot 25	12,688 s.f.	3,807 s.f.
Lot 5	13,569 s.f.	4,071 s.f.	Lot 26	12,800 s.f.	3,840 s.f.
Lot 6	12,799 s.f.	3,840 s.f.	Lot 27	15,740 s.f.	4,722 s.f.
Lot 7	12,800 s.f.	3,840 s.f.	Lot 28	11,830 s.f.	3,549 s.f.
Lot 8	12,800 s.f.	3,840 s.f.	Lot 29	11,200 s.f.	3,360 s.f.
Lot 9	12,800 s.f.	3,840 s.f.	Lot 30	11,200 s.f.	3,360 s.f.
Lot 10	15,899 s.f.	4,770 s.f.	Lot 31	11,513 s.f.	3,454 s.f.
Lot 11	16,666 s.f.	5,000 s.f.	Block 6		
Lot 12	17,211 s.f.	5,164 s.f.	Lot 1	19,515 s.f.	5,855 s.f.
Lot 13	19,421 s.f.	5,827 s.f.	Lot 2	17,183 s.f.	5,155 s.f.
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Lot 19	72,399 s.f.	14,480 s.f.	Lot 8	9,600 s.f.	2,880 s.f.
Lot 20	57,770 s.f.	11,554 s.f.	Lot 9	9,600 s.f.	2,880 s.f.
Lot 21	13,047 s.f.	3,915 s.f.	Lot 10	9,600 s.f.	2,880 s.f.
Lot 22	13,047 s.f.	3,915 s.f.	Lot 11	12,510 s.f.	3,753 s.f.
Lot 23	16,000 s.f.	4,800 s.f.	Lot 12	19,766 s.f.	5,930 s.f.
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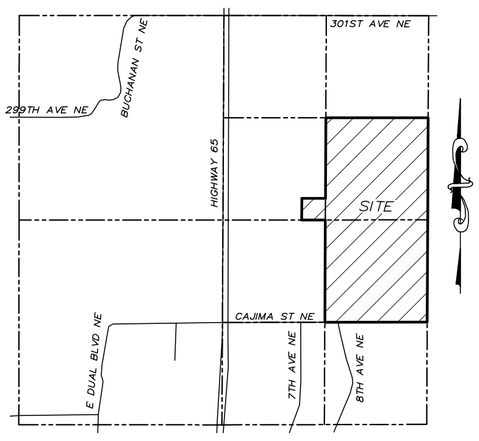
Lot 10	10,839 s.f.	3,252 s.f.	Lot 25	9,595 s.f.	2,879 s.f.
Lot 11	9,597 s.f.	2,880 s.f.	Lot 26	9,594 s.f.	2,879 s.f.
Lot 12	9,597 s.f.	2,880 s.f.	Lot 27	9,594 s.f.	2,879 s.f.
Lot 13	9,596 s.f.	2,879 s.f.	Lot 28	9,594 s.f.	2,879 s.f.
Lot 14	9,595 s.f.	2,879 s.f.	Lot 29	9,594 s.f.	2,879 s.f.
Lot 15	9,594 s.f.	2,879 s.f.	Lot 30	9,592 s.f.	2,878 s.f.
Lot 16	9,593 s.f.	2,878 s.f.	Lot 31	9,592 s.f.	2,878 s.f.
Lot 17	9,592 s.f.	2,878 s.f.	Lot 32	9,592 s.f.	2,878 s.f.
Lot 18	9,489 s.f.	2,847 s.f.	Lot 33	9,591 s.f.	2,878 s.f.
Block 4			Lot 34	9,590 s.f.	2,877 s.f.
Lot 1	9,702 s.f.	2,911 s.f.	Lot 35	9,590 s.f.	2,877 s.f.
Lot 2	9,600 s.f.	2,880 s.f.	Lot 36	9,588 s.f.	2,877 s.f.
Lot 3	9,600 s.f.	2,880 s.f.	Lot 37	9,588 s.f.	2,877 s.f.
Lot 4	9,600 s.f.	2,880 s.f.	Lot 38	9,588 s.f.	2,877 s.f.
Lot 5	9,600 s.f.	2,880 s.f.	Lot 39	9,588 s.f.	2,877 s.f.
Lot 6	9,600 s.f.	2,880 s.f.	Lot 40	9,588 s.f.	2,877 s.f.
Lot 7	9,600 s.f.	2,880 s.f.	Lot 41	9,695 s.f.	2,909 s.f.
Lot 8	9,600 s.f.	2,880 s.f.	Block 7		
Lot 9	9,593 s.f.	2,878 s.f.	Lot 1	12,900 s.f.	3,870 s.f.
Lot 10	13,534 s.f.	4,061 s.f.	Lot 2	9,600 s.f.	2,880 s.f.
Lot 11	13,868 s.f.	4,161 s.f.	Lot 3	9,600 s.f.	2,880 s.f.
Lot 12	10,284 s.f.	3,086 s.f.	Lot4	9,600 s.f.	2,880 s.f.
Lot 13	11,016 s.f.	3,305 s.f.	Lot 5	9,600 s.f.	2,880 s.f.
Lot 14	10,141 s.f.	3,043 s.f.	Lot 6	9,600 s.f.	2,880 s.f.
Lot 15	9,600 s.f.	2,880 s.f.	Lot 7	9,600 s.f.	2,880 s.f.
Lot 16	9,600 s.f.	2,880 s.f.	Lot 8	9,600 s.f.	2,880 s.f.
Lot 17	9,600 s.f.	2,880 s.f.	Lot 9	9,600 s.f.	2,880 s.f.
Lot 18	9,600 s.f.	2,880 s.f.	Lot 10	9,600 s.f.	2,880 s.f.
Lot 19	9,600 s.f.	2,880 s.f.	Lot 11	9,600 s.f.	2,880 s.f.
Lot 20	20,729 s.f.	6,219 s.f.	Lot 12	13,051 s.f.	3,916 s.f.
Block 5			Lot 13	11,200 s.f.	3,360 s.f.
Lot 1	11,798 s.f.	3,540 s.f.	Lot 14	10,774 s.f.	3,233 s.f.
Lot 2	17,252 s.f.	5,176 s.f.	Lot 15	9,293 s.f.	2,788 s.f.
Lot 3	18,941 s.f.	5,683 s.f.	Lot 16	9,293 s.f.	2,788 s.f.
Lot 4	14,624 s.f.	4,388 s.f.	Lot 17	9,293 s.f.	2,788 s.f.
Lot 5	14,290 s.f.	4,287 s.f.	Lot 18	9,293 s.f.	2,788 s.f.
Lot 6	13,956 s.f.	4,187 s.f.	Lot 19	19,084 s.f.	5,726 s.f.
Lot 7	13,622 s.f.	4,087 s.f.	Lot 20	13,312 s.f.	3,994 s.f.
Lot 8	11,834 s.f.	3,551 s.f.	Lot 21	13,300 s.f.	3,990 s.f.
Lot 9	12,484 s.f.	3,746 s.f.	Lot 22	13,300 s.f.	3,990 s.f.
Lot 10	12,809 s.f.	3,843 s.f.	Lot 23	13,300 s.f.	3,990 s.f.
Lot 11	8,739 s.f.	2,622 s.f.	Lot 24	13,294 s.f.	3,989 s.f.
Lot 12	8,705 s.f.	2,612 s.f.	Lot 25	16,944 s.f.	5,084 s.f.
Lot 13	11,744 s.f.	3,524 s.f.	Lot 26	14,719 s.f.	4,416 s.f.
Lot 14	13,802 s.f.	4,141 s.f.	Lot 27	10,691 s.f.	3,208 s.f.
Lot 15	14,238 s.f.	4,272 s.f.			

VICINITY MAP
Section 20, T.35, R.23
City of Isanti
"No Scale"



FLOOD ZONE
THIS SITE IS INCLUDED ON FLOOD INSURANCE RATE MAP–COMMUNITY PANEL NUMBERS 27059C0190D
THE SITE IS LOCATED WITHIN FLOOD ZONE 'X'

OWNER
Homepride, Inc.
Josh Savageau
11806 Aberdeen St NE
Blaine, Minnesota 55449

WETLANDS NOTE
THE WETLANDS SHOWN HEREON ARE PER DELINEATION MAPS PROVIDED BY DILLON, CERTIFIED WETLAND DELINEATOR WITH LOGANS EXCAVATING.

ZONING DISTRICT
R–3 Low Density Multiple Family District

LOT REQUIREMENTS
R–3 Low Density Multiple Family District
Minimum Front Yard Setback 30 feet

Minimum Side Yard Setback 8 feet

Minimum Rear Yard Setback 20 feet

Minimum Lot Sizes
Detached Single Family 7,500 sq. ft.
Two–Family 7,000 sq. ft. per unit
Townhomes 6,000 sq. ft. per unit

Minimum Lot Width 60 feet

PROPERTY DESCRIPTIONS (Per Isanti County GIS)
The Northeast Quarter of the Southeast Quarter of Section 20, Township 35, Range 23, Isanti County, Minnesota.

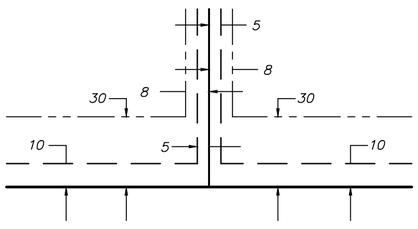
AND

The Southeast Quarter of the Northeast Quarter of Section 20 Township 35, Range 23, Isanti County, Minnesota.

AND

That part of the Southwest Quarter of the Northeast Quarter of Section 20, Township 35, Range 23, Isanti County, Minnesota, described as follows: That part of the South 280 feet of said Southwest Quarter of the Northeast Quarter lying east of the West 1021 feet thereof.

DRAINAGE AND UTILITY EASEMENTS, BUILDING SETBACKS ARE SHOWN THUS:



EASEMENTS: BEING 5 FEET IN WIDTH, AND ADJOINING SIDE LOT LINES, AND 10 FEET IN WIDTH, AND ADJOINING STREET AND REAR LOT LINES, UNLESS OTHERWISE SHOWN ON THE PLAT.

SETBACKS: BEING 8 FEET IN WIDTH, AND ADJOINING SIDE LOT LINES, AND 30 FEET IN WIDTH, AND ADJOINING STREET AND REAR LOT LINES, UNLESS OTHERWISE SHOWN ON THE PLAT.

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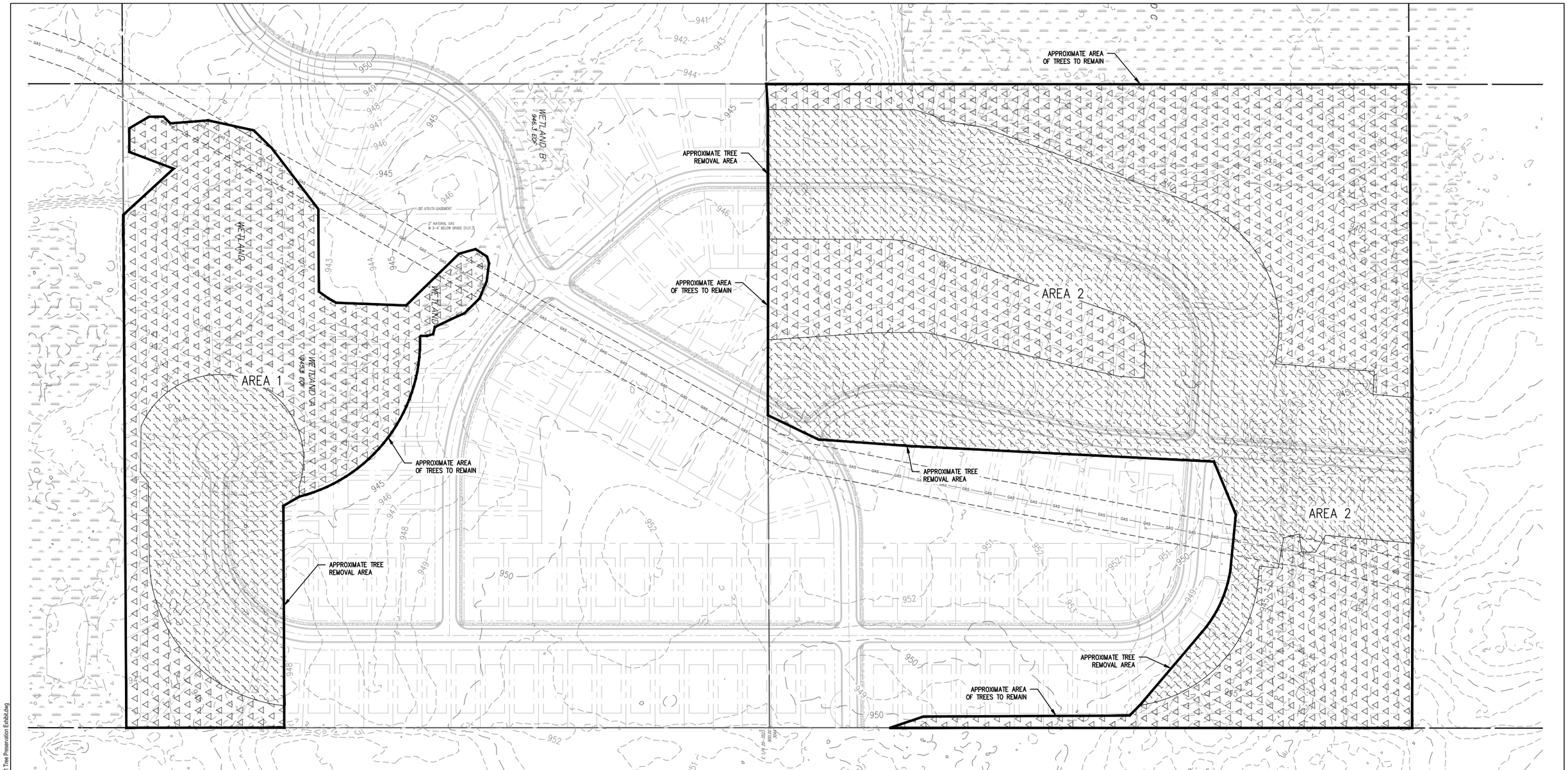
LHB
PERFORMANCE DRIVEN DESIGN.
LHBcorp.com
324 Garfield St S | Cambridge, MN 55008 | 763.689.4042



TREE REMOVAL TOTALS		
ID	TREE REMOVALS (AC)	TREES TO REMAIN (AC)
AREA 1	3.94	8.00
AREA 2	14.83	13.94
TOTAL	18.77	21.94

LEGEND

AREA OF TREE REMOVAL

AREA OF TREES TO REMAIN

...mitpost/BIM 360/LHB200645-Fairway Greens North/Project Files/Drawings/200645 EX1 Tree Preservation Exhibit.dwg

NO	DATE	ISSUED FOR
1	01/08/2021	PRELIMINARY PLAT REVIEW

CLIENT:
HOMEPRIDE, INC.
1500 211th Ave NW
Oak Grove, MN 55011

PERFORMANCE DRIVEN DESIGN.
LHBcorp.com
701 Washington Ave. N, Ste 200 | Minneapolis, MN 55401 | 612.338.2029

COPYRIGHT 2020 BY LHB, INC. ALL RIGHTS RESERVED.

I HEREBY CERTIFY that this plan, specification or report was prepared by me or under my direct supervision and that I am a duly Licensed Landscape Architect under the laws of the State of Minnesota.

SIGNATURE: _____

TYPED OR PRINTED NAME: MARK ANDERSON REG. NO.: 12553 DATE: 01/08/2021

CHECK BY:

DRAWN BY:

PROJECT #: 200645

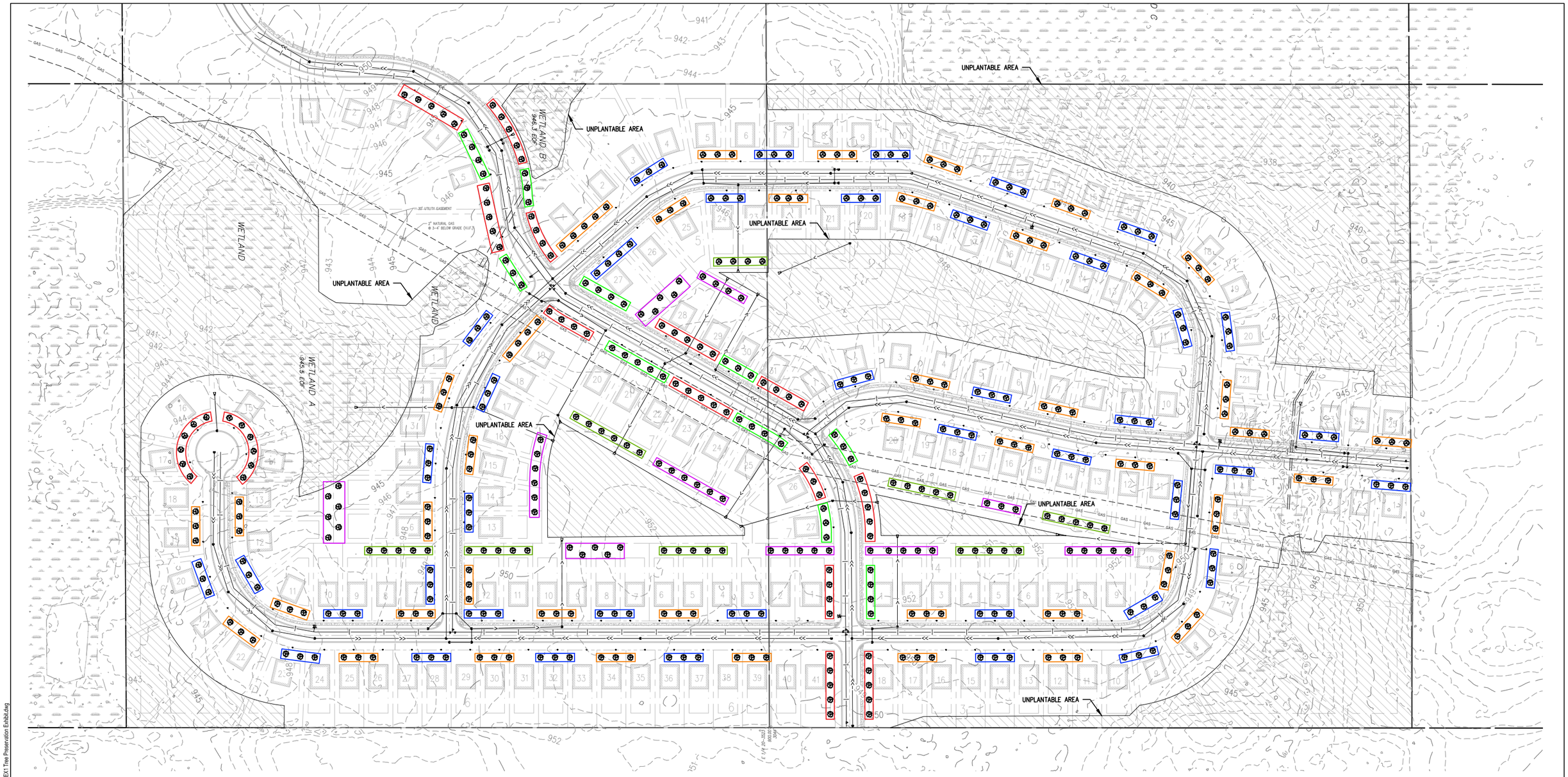
0 50' 100' 200'

TREE PRESERVATION EXHIBIT

FAIRWAY GREENS NORTH

OAK GROVE, MN

SHEET EX. 1



PLANT LIST						
LEGEND	BOTANICAL NAME	COMMON NAME	SIZE	SPACING	TREE COUNT	PERCENT TOTAL
	ACER FREEMANII	AUTUMN BLAZE MAPLE	2 1/2" CAL.	30' O.C.	71	15.7%
	TILIA CORDATA	LITTLE LEAF LINDEN	2 1/2" CAL.	30' O.C.	36	8.0%
	QUERCUS PALUSTRIS	PIN OAK	2 1/2" CAL.	30' O.C.	132	29.1%
	GLEDITSIA TRIACANTHOS INERMIS	HONEY LOCUST	2 1/2" CAL.	30' O.C.	124	27.4%
	ACER SACCHARUM	SUGAR MAPLE	2 1/2" CAL.	30' O.C.	50	11.0%
	QUERCUS MACROCARPA	BUR OAK	2 1/2" CAL.	30' O.C.	40	8.8%

SHEET NOTES

1. AVAILABLE PLANTING AREA (AREA NOT IN WETLAND, STORMWATER POND, OR EXISTING TREE COVER) =2,465,070 SF (56.6 AC)
   REQUIRED TREES=8 TREES/AC * 56.6 AC = 453 TREES
   PROVIDED TREES=453
2. TREE LOCATIONS ARE APPROXIMATE. TREES MAY BE ADJUSTED BY THE DEVELOPER TO AVOID DRIVEWAYS OR OTHER SIMILAR BUILDING ELEMENTS.

NO	DATE	ISSUED FOR
1	01/08/2021	PRELIMINARY PLAT REVIEW

CLIENT:
HOMEPRIDE, INC.
1500 211th Ave NW
Oak Grove, MN 55011

PERFORMANCE DRIVEN DESIGN.
LHBcorp.com
701 Washington Ave. N, Ste 200 | Minneapolis, MN 55401 | 612.338.2029

COPYRIGHT 2020 BY LHB, INC. ALL RIGHTS RESERVED.

I HEREBY CERTIFY that this plan, specification or report was prepared by me or under my direct supervision and that I am a duly Licensed Landscape Architect under the laws of the State of Minnesota.

SIGNATURE: _____

TYPED OR PRINTED NAME: MARK ANDERSON REG. NO.: 12553 DATE: 01/08/2021

CHECK BY:

DRAWN BY:

PROJECT #: 200645

0 50' 100' 200'

TREE PRESERVATION EXHIBIT

FAIRWAY GREENS NORTH

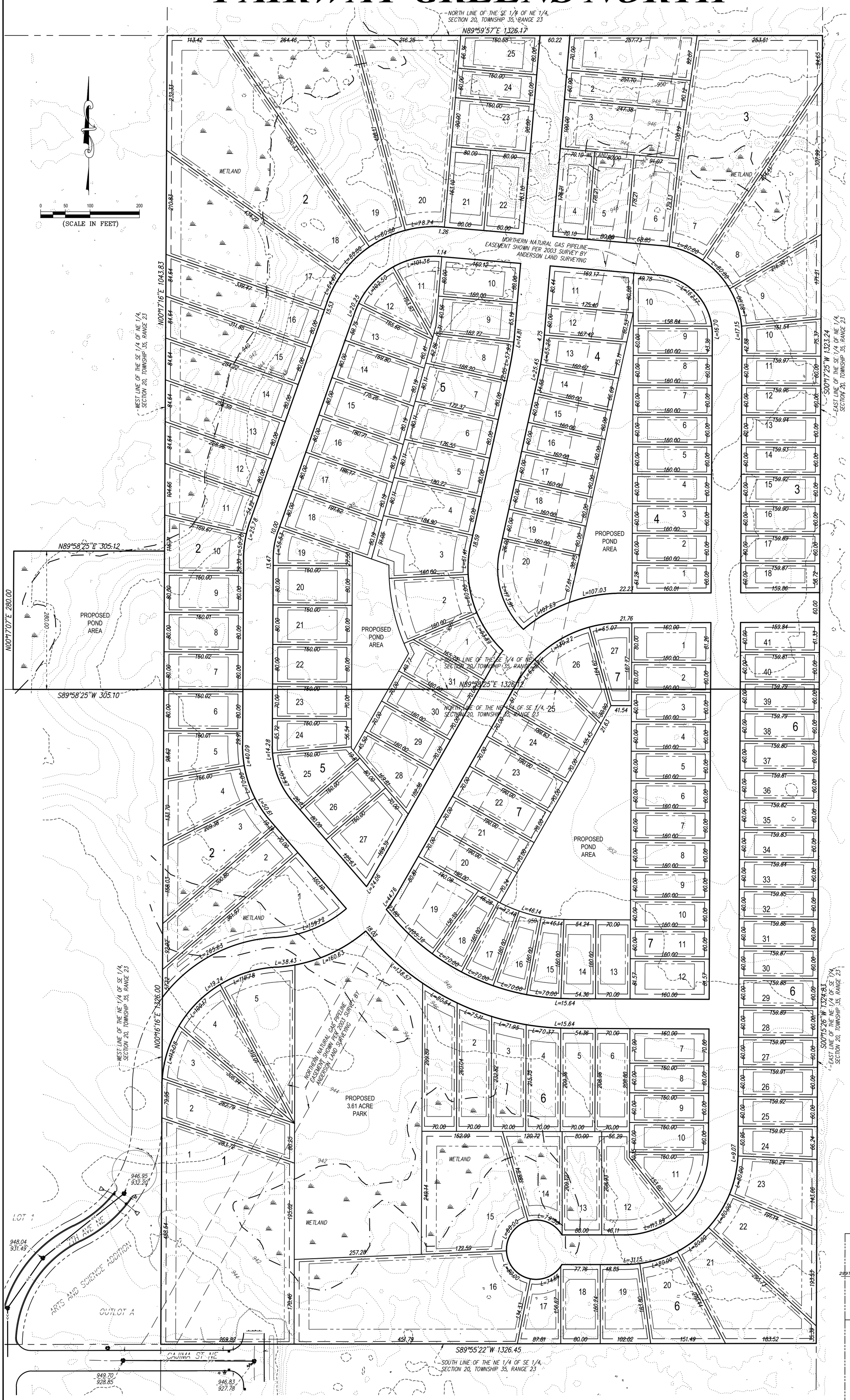
OAK GROVE, MN

SHEET EX. 2

...rojectBIM 360\LHB200645-Fairway Greens North\Project Files\Drawings\200645 EX1 Tree Preservation Exhibit.dwg

Preliminary Plat of
FAIRWAY GREENS NORTH

CITY OF ISANTI
SEC. 1, T. 35, R. 23



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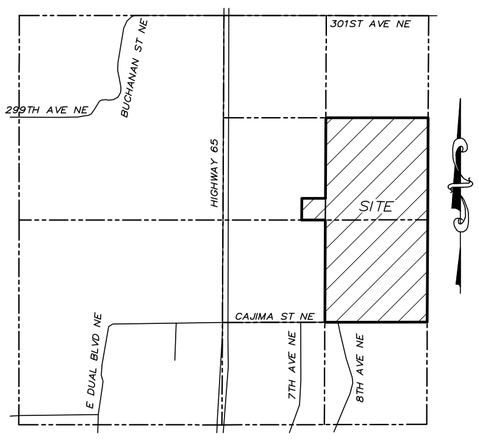
Lot 15	9,594 s.f.	2,879 s.f.	Lot 30	9,592 s.f.	2,878 s.f.
Lot 16	9,593 s.f.	2,878 s.f.	Lot 31	9,592 s.f.	2,878 s.f.
Lot 17	9,592 s.f.	2,878 s.f.	Lot 32	9,592 s.f.	2,878 s.f.
Lot 18	9,489 s.f.	2,847 s.f.	Lot 33	9,591 s.f.	2,878 s.f.
Block 4			Lot 34	9,590 s.f.	2,877 s.f.
Lot 1	9,702 s.f.	2,911 s.f.	Lot 35	9,590 s.f.	2,877 s.f.
Lot 2	9,600 s.f.	2,880 s.f.	Lot 36	9,588 s.f.	2,877 s.f.
Lot 3	9,600 s.f.	2,880 s.f.	Lot 37	9,588 s.f.	2,877 s.f.
Lot 4	9,600 s.f.	2,880 s.f.	Lot 38	9,588 s.f.	2,877 s.f.
Lot 5	9,600 s.f.	2,880 s.f.	Lot 39	9,588 s.f.	2,877 s.f.
Lot 6	9,600 s.f.	2,880 s.f.	Lot 40	9,588 s.f.	2,877 s.f.
Lot 7	9,600 s.f.	2,880 s.f.	Lot 41	9,695 s.f.	2,909 s.f.
Lot 8	9,600 s.f.	2,880 s.f.	Block 7		
Lot 9	9,593 s.f.	2,878 s.f.	Lot 1	12,900 s.f.	3,870 s.f.
Lot 10	13,534 s.f.	4,061 s.f.	Lot 2	9,600 s.f.	2,880 s.f.
Lot 11	13,868 s.f.	4,161 s.f.	Lot 3	9,600 s.f.	2,880 s.f.
Lot 12	10,284 s.f.	3,086 s.f.	Lot4	9,600 s.f.	2,880 s.f.
Lot 13	11,016 s.f.	3,305 s.f.	Lot 5	9,600 s.f.	2,880 s.f.
Lot 14	10,141 s.f.	3,043 s.f.	Lot 6	9,600 s.f.	2,880 s.f.
Lot 15	9,600 s.f.	2,880 s.f.	Lot 7	9,600 s.f.	2,880 s.f.
Lot 16	9,600 s.f.	2,880 s.f.	Lot 8	9,600 s.f.	2,880 s.f.
Lot 17	9,600 s.f.	2,880 s.f.	Lot 9	9,600 s.f.	2,880 s.f.
Lot 18	9,600 s.f.	2,880 s.f.	Lot 10	9,600 s.f.	2,880 s.f.
Lot 19	9,600 s.f.	2,880 s.f.	Lot 11	9,600 s.f.	2,880 s.f.
Lot 20	20,729 s.f.	6,219 s.f.	Lot 12	13,051 s.f.	3,916 s.f.
Block 5			Lot 13	11,200 s.f.	3,360 s.f.
Lot 1	11,798 s.f.	3,540 s.f.	Lot 14	10,774 s.f.	3,233 s.f.
Lot 2	17,252 s.f.	5,176 s.f.	Lot 15	9,293 s.f.	2,788 s.f.
Lot 3	18,941 s.f.	5,683 s.f.	Lot 16	9,293 s.f.	2,788 s.f.
Lot 4	14,624 s.f.	4,388 s.f.	Lot 17	9,293 s.f.	2,788 s.f.
Lot 5	14,290 s.f.	4,287 s.f.	Lot 18	9,293 s.f.	2,788 s.f.
Lot 6	13,956 s.f.	4,187 s.f.	Lot 19	19,084 s.f.	5,726 s.f.
Lot 7	13,622 s.f.	4,087 s.f.	Lot 20	13,312 s.f.	3,994 s.f.
Lot 8	11,834 s.f.	3,551 s.f.	Lot 21	13,300 s.f.	3,990 s.f.
Lot 9	12,484 s.f.	3,746 s.f.	Lot 22	13,300 s.f.	3,990 s.f.
Lot 10	12,809 s.f.	3,843 s.f.	Lot 23	13,300 s.f.	3,990 s.f.
Lot 11	8,739 s.f.	2,622 s.f.	Lot 24	13,294 s.f.	3,989 s.f.
Lot 12	8,705 s.f.	2,612 s.f.	Lot 25	16,944 s.f.	5,084 s.f.
Lot 13	11,744 s.f.	3,524 s.f.	Lot 26	14,719 s.f.	4,416 s.f.
Lot 14	13,802 s.f.	4,141 s.f.	Lot 27	10,691 s.f.	3,208 s.f.
Lot 15	14,238 s.f.	4,272 s.f.			

VICINITY MAP
Section 20, T.35, R.23
City of Isanti
"No Scale"



FLOOD ZONE
THIS SITE IS INCLUDED ON FLOOD INSURANCE RATE MAP–COMMUNITY PANEL NUMBERS 27059C0190D
THE SITE IS LOCATED WITHIN FLOOD ZONE 'X'

OWNER
Homepride, Inc.
Josh Savageau
11806 Aberdeen St NE
Blaine, Minnesota 55449

WETLANDS NOTE
THE WETLANDS SHOWN HEREON ARE PER DELINEATION MAPS PROVIDED BY DILLON, CERTIFIED WETLAND DELINEATOR WITH LOGANS EXCAVATING.

ZONING DISTRICT
R–3 Low Density Multiple Family District

LOT REQUIREMENTS
R–3 Low Density Multiple Family District
Minimum Front Yard Setback 30 feet

Minimum Side Yard Setback 8 feet

Minimum Rear Yard Setback 20 feet

Minimum Lot Sizes
Detached Single Family 7,500 sq. ft.
Two–Family 7,000 sq. ft. per unit
Townhomes 6,000 sq. ft. per unit

Minimum Lot Width 60 feet

PROPERTY DESCRIPTIONS (Per Isanti County GIS)
The Northeast Quarter of the Southeast Quarter of Section 20, Township 35, Range 23, Isanti County, Minnesota.

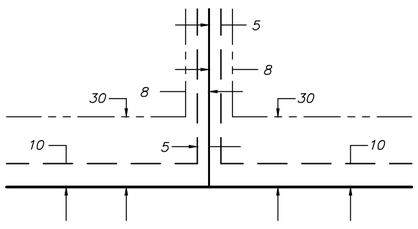
AND

The Southeast Quarter of the Northeast Quarter of Section 20 Township 35, Range 23, Isanti County, Minnesota.

AND

That part of the Southwest Quarter of the Northeast Quarter of Section 20, Township 35, Range 23, Isanti County, Minnesota, described as follows: That part of the South 280 feet of said Southwest Quarter of the Northeast Quarter lying east of the West 1021 feet thereof.

DRAINAGE AND UTILITY EASEMENTS, BUILDING SETBACKS ARE SHOWN THUS:



EASEMENTS: BEING 5 FEET IN WIDTH, AND ADJOINING SIDE LOT LINES, AND 10 FEET IN WIDTH, AND ADJOINING STREET AND REAR LOT LINES, UNLESS OTHERWISE SHOWN ON THE PLAT.

SETBACKS: BEING 8 FEET IN WIDTH, AND ADJOINING SIDE LOT LINES, AND 30 FEET IN WIDTH, AND ADJOINING STREET AND REAR LOT LINES, UNLESS OTHERWISE SHOWN ON THE PLAT.

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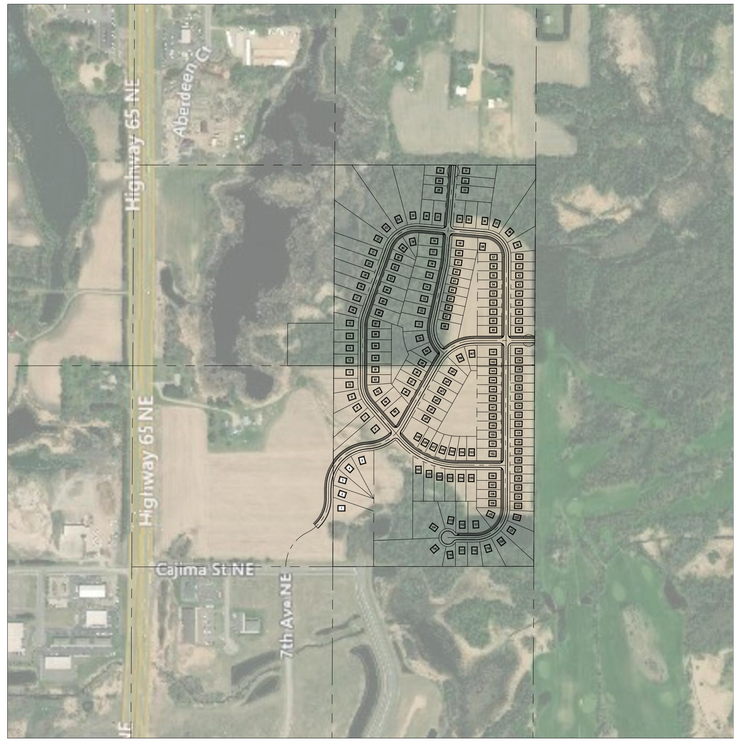
324 Garfield St S | Cambridge, MN 55008 | 763.689.4042

FAIRWAY GREENS NORTH

PRELIMINARY PLAT FOR FAIRWAY GREENS NORTH

GRADING, AGGREGATE BASE, BITUMINOUS PAVEMENT, SIDEWALK, CURB & GUTTER, STORM SEWER,
STORMWATER INFILTRATION PONDS AND UTILITIES



GOVERNING SPECIFICATIONS

THE 2018 EDITION OF THE MINNESOTA DEPARTMENT OF TRANSPORTATION "STANDARD SPECIFICATIONS FOR CONSTRUCTION" SHALL GOVERN.

INDEX OF SHEETS

SHEET NO.	DESCRIPTION
G001	TITLE SHEET
C002	CONSTRUCTION CHARTS
C101	STORMWATER POLLUTION PREVENTION PLAN (SWPPP)
C102	EROSION CONTROL INDEX PLAN
C103–108	EROSION CONTROL PLAN
C201	GRADING AND UTILITY INDEX PLAN
C202–207	GRADING AND UTILITY PLANS
C401	SURFACING INDEX PLAN
C402–407	SURFACING PLANS
C501	CIVIL DETAILS

– THIS PLAN CONTAINS XXX SHEETS –

UTILITY NOTE

THE SUBSURFACE UTILITY INFORMATION IN THIS PLAN IS UTILITY QUALITY LEVEL D. THIS UTILITY QUALITY LEVEL WAS DETERMINED ACCORDING TO THE GUIDELINES OF CI/ ASCE 38–02, ENTITLED "STANDARD GUIDELINES FOR THE COLLECTION OF EXISTING SUBSURFACE UTILITY DATA".

SCALES

PLAN 40 ft.

INDEX MAP 100 ft.

CITY APPROVALS

APPROVED: ISANTI CITY ENGINEER DATE: _____

APPROVED: ISANTI PUBLIC WORKS DIRECTOR DATE: _____

NO	DATE	ISSUED FOR
2	01/08/2021	PRELIMINARY PLAT REVIEW
1	12/21/2020	PRELIMINARY PLAT REVIEW

CLIENT:
HOMEPRIDE, INC.
1500 211th Ave NW
Oak Grove, MN 55011

LHB PERFORMANCE DRIVEN DESIGN.
LHBcorp.com
701 Washington Ave. N, Ste 200 | Minneapolis, MN 55401 | 612.338.2029

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I HEREBY CERTIFY that this plan, specification or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

SIGNATURE: _____

TYPED OR PRINTED NAME: ADAM BESSE REG. NO.: 52597 DATE: 12/18/2020

CHECK BY: AFB

DRAWN BY: MJJ

PROJECT #: 200645

TITLE SHEET

FAIRWAY GREENS NORTH OAK GROVE, MN

SHEET G001

J:\hunt\BIM 360\LHB\200645-Fairway Greens North\Project Files\Drawings\200645 G001 Title Sheet.dwg

BLOCK / LOT	DESIGN	GARAGE ELEV	ENTRY ELEV	BASEMENT ELEV
1	LOOKOUT	949.6	951.27	943.27
2	LOOKOUT	951.72	953.39	945.39
3	LOOKOUT	951.14	952.81	944.81
4	LOOKOUT	949.18	950.85	942.85
5	LOOKOUT	948.73	950.4	942.4
6	LOOKOUT	950.36	952.03	944.03
7	LOOKOUT	949.94	951.61	943.61
8	LOOKOUT	949.66	951.33	943.33
9	LOOKOUT	949.43	951.1	943.1
10	LOOKOUT	949.2	950.87	942.87
11	LOOKOUT	948.9	950.57	942.57
12	LOOKOUT	948.58	950.25	942.25
13	LOOKOUT	948.33	950	942
14	LOOKOUT	948.4	950.07	942.07
15	LOOKOUT	948.78	950.45	942.45
16	WALKOUT	949.18	950.85	942.85
17	WALKOUT	949.69	951.36	943.36
18	LOOKOUT	950.17	951.84	943.84
19	WALKOUT	950.65	952.32	944.32
20	WALKOUT	951.13	952.8	944.8
21	WALKOUT	951.61	953.28	945.28
22	WALKOUT	952.09	953.76	945.76
23	WALKOUT	952.47	954.14	946.14
24	WALKOUT	952.9	954.57	946.57
25	WALKOUT	953.31	954.98	946.98
26	WALKOUT	953.77	955.44	947.44
27	BASEMENT	954	955.67	947.67
28	LOOKOUT	952.24	953.91	945.91
29	SPLIT	952.02	953.69	949.69
30	SPLIT	952.39	954.06	950.06
31	SPLIT	952.61	954.28	950.28
32	LOOKOUT	952.14	953.81	945.81
33	LOOKOUT	952.27	953.94	945.94
34	BASEMENT	954.88	956.55	948.55
35	LOOKOUT	955.24	956.91	948.91
36	WALKOUT	955.56	957.23	949.23
37	WALKOUT	955.84	957.51	949.51
38	WALKOUT	956.11	957.78	949.78
39	WALKOUT	956.37	958.04	950.04
40	WALKOUT	956.52	958.19	950.19
41	WALKOUT	956.56	958.23	950.23
42	WALKOUT	956.46	958.13	950.13
43	WALKOUT	956.24	957.91	949.91
44	WALKOUT	956	957.67	949.67
45	WALKOUT	955.77	957.44	949.44
46	WALKOUT	955.53	957.2	949.2
47	LOOKOUT	955.29	956.96	948.96
48	LOOKOUT	955.05	956.72	948.72
49	WALKOUT	954.85	956.52	948.52
50	WALKOUT	955.18	956.85	948.85
51	WALKOUT	955.41	957.08	949.08
52	WALKOUT	955.65	957.32	949.32
53	WALKOUT	955.89	957.56	949.56
54	WALKOUT	956.13	957.8	949.8
55	WALKOUT	956.35	958.02	950.02
56	WALKOUT	956.46	958.13	950.13
57	WALKOUT	956.43	958.1	950.1
58	WALKOUT	955.51	957.18	949.18
59	LOOKOUT	955.35	957.02	949.02
60	WALKOUT	956.08	957.75	949.75
61	WALKOUT	956.64	958.31	950.31
62	WALKOUT	956.98	958.65	950.65
63	WALKOUT	957.05	958.72	950.72
64	WALKOUT	956.79	958.46	950.46
65	WALKOUT	956.34	958.01	950.01
66	WALKOUT	955.9	957.57	949.57
67	WALKOUT	955.44	957.11	949.11
68	WALKOUT	954.89	956.56	948.56
69	LOOKOUT	953.89	955.56	947.56
70	LOOKOUT	953.75	955.42	947.42
71	LOOKOUT	954.26	955.93	947.93

BLOCK / LOT	DESIGN	GARAGE ELEV	ENTRY ELEV	BASEMENT ELEV
72	LOOKOUT	954.75	956.42	948.42
73	LOOKOUT	955.36	957.03	949.03
74	LOOKOUT	955.95	957.62	949.62
75	LOOKOUT	956.55	958.22	950.22
76	LOOKOUT	956.95	958.62	950.62
77	LOOKOUT	956.79	958.46	950.46
78	LOOKOUT	956.04	957.71	949.71
79	LOOKOUT	954.23	955.9	947.9
80	LOOKOUT	952.95	954.62	946.62
81	LOOKOUT	952.13	953.8	945.8
82	LOOKOUT	951.55	953.22	945.22
83	LOOKOUT	951.15	952.82	944.82
84	LOOKOUT	950.67	952.34	944.34
85	BASEMENT	950.2	951.87	943.87
86	BASEMENT	949.72	951.39	943.39
87	BASEMENT	949.24	950.91	942.91
88	BASEMENT	948.68	950.35	942.35
89	BASEMENT	948.26	949.93	941.93
90	BASEMENT	948.14	949.81	941.81
91	BASEMENT	948.33	950	942
92	BASEMENT	948.63	950.3	942.3
93	BASEMENT	948.9	950.57	942.57
94	BASEMENT	949.4	951.07	943.07
95	BASEMENT	949.82	951.49	943.49
96	BASEMENT	950.28	951.95	943.95
97	BASEMENT	951.67	953.34	945.34
98	BASEMENT	951.97	953.64	945.64
99	BASEMENT	952.25	953.92	945.92
100	BASEMENT	952.54	954.21	946.21
101	WALKOUT	951.74	953.41	945.41
102	WALKOUT	952.03	953.7	945.7
103	WALKOUT	952.28	953.95	945.95
104	WALKOUT	952.47	954.14	946.14
105	WALKOUT	952.51	954.18	946.18
106	LOOKOUT	952.36	954.03	946.03
107	LOOKOUT	951.75	953.42	945.42
108	LOOKOUT	951.89	953.56	945.56
109	LOOKOUT	952.13	953.8	945.8
110	LOOKOUT	952.37	954.04	946.04
111	LOOKOUT	952.71	954.38	946.38
112	LOOKOUT	950	951.67	943.67
113	WALKOUT	949.55	951.22	943.22
114	WALKOUT	950.12	951.79	943.79
115	WALKOUT	950.35	952.02	944.02
116	WALKOUT	950.33	952	944
117	WALKOUT	950.13	951.8	943.8
118	WALKOUT	949.66	951.33	943.33
119	WALKOUT	949.96	951.63	943.63
120	WALKOUT	950.97	952.64	944.64
121	WALKOUT	952.15	953.82	945.82
122	LOOKOUT	952.73	954.4	946.4
123	LOOKOUT	952.76	954.43	946.43
124	LOOKOUT	952.55	954.22	946.22
125	LOOKOUT	952.31	953.98	945.98
126	LOOKOUT	952.07	953.74	945.74
127	LOOKOUT	951.83	953.5	945.5
128	BASEMENT	951.59	953.26	945.26
129	BASEMENT	951.61	953.28	945.28
130	BASEMENT	951.85	953.52	945.52
131	BASEMENT	952.09	953.76	945.76
132	BASEMENT	952.33	954	946
133	BASEMENT	952.57	954.24	946.24
134	BASEMENT	952.81	954.48	946.48
135	BASEMENT	953.05	954.72	946.72
136	LOOKOUT	953.29	954.96	946.96
137	LOOKOUT	953.53	955.2	947.2
138	LOOKOUT	953.77	955.44	947.44
139	LOOKOUT	954	955.67	947.67
140	LOOKOUT	954.25	955.92	947.92
141	LOOKOUT	954.49	956.16	948.16
142	LOOKOUT	954.28	955.95	947.95

BLOCK / LOT	DESIGN	GARAGE ELEV	ENTRY ELEV	BASEMENT ELEV
143	WALKOUT	954	955.67	947.67
144	WALKOUT	953.78	955.45	947.45
145	WALKOUT	953.54	955.21	947.21
146	LOOKOUT	953.3	954.97	946.97
147	LOOKOUT	953.06	954.73	946.73
148	LOOKOUT	952.81	954.48	946.48
149	LOOKOUT	952.57	954.24	946.24
150	LOOKOUT	952.33	954	946
151	LOOKOUT	952.09	953.76	945.76
152	LOOKOUT	951.85	953.52	945.52
153	LOOKOUT	951.6	953.27	945.27
154	LOOKOUT	952.18	953.85	945.85
155	LOOKOUT	952.32	953.99	945.99
156	LOOKOUT	952.28	953.95	945.95
157	LOOKOUT	951.03	952.7	944.7
158	LOOKOUT	951.72	953.39	945.39
159	LOOKOUT	951.4	953.07	945.07
160	LOOKOUT	951.15	952.82	944.82
161	LOOKOUT	950.85	952.52	944.52
162	LOOKOUT	951.23	952.9	944.9
163	LOOKOUT	951.51	953.18	945.18
164	LOOKOUT	951.79	953.46	945.46
165	LOOKOUT	952.07	953.74	945.74
166	LOOKOUT	952.35	954.02	946.02
167	LOOKOUT	952.62	954.29	946.29
168	LOOKOUT	952.98	954.65	946.65
169	LOOKOUT	953.37	955.04	947.04
170	LOOKOUT	953.79	955.46	947.46

NO	DATE	ISSUED FOR
2	01/08/2021	PRELIMINARY PLAT REVIEW
1	12/21/2020	PRELIMINARY PLAT REVIEW

CLIENT:
HOMEPRIDE, INC.
1500 211th Ave NW
Oak Grove, MN 55011

PERFORMANCE DRIVEN DESIGN.
LHBcorp.com
701 Washington Ave. N, Ste 200 | Minneapolis, MN 55401 | 612.338.2029

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I HEREBY CERTIFY that this plan, specification or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.
SIGNATURE: _____
TYPED OR PRINTED NAME: ADAM BESSE REG. NO.: 52597 DATE: 12/18/2020

CHECK BY:
DRAWN BY:

PROJECT #: 200645

CONSTRUCTION CHARTS
FAIRWAY GREENS NORTH
OAK GROVE, MN

SHEET C002

J:\jobs\BIM 360\LHB\200645-Fairway Greens North\Project Files\Drawings\200645 C002 Construction Charts.dwg

STORM WATER POLLUTION PREVENTION PLAN (SWPPP) NARRATIVE

1. GENERAL

THE MINNESOTA POLLUTION CONTROL AGENCY (MPCA) REGULATES STORMWATER DISCHARGES ASSOCIATED WITH CONSTRUCTION ACTIVITY DISTURBING LAND EQUAL TO OR GREATER THAN ONE ACRE THROUGH A GENERAL STORMWATER PERMIT (PERMIT NO. MN R100001) AUTHORIZING THE DISCHARGE OF STORMWATER ASSOCIATED WITH CONSTRUCTION ACTIVITY TO WATERS OF THE STATE IN COMPLIANCE WITH THE CLEAN WATER ACT AND THE NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM/STATE DISPOSAL SYSTEM (NPDES/SDS) PROGRAM. THE GENERAL PERMIT (PERMIT) REQUIRES THE DEVELOPMENT AND IMPLEMENTATION OF A STORM WATER POLLUTION PREVENTION PLAN (SWPPP). THE SWPPP IS A COMBINATION OF NARRATIVE, CALCULATIONS, PLANS SHEETS, AND STANDARD DETAIL SHEETS THAT ADDRESS THE FORESEEABLE CONDITIONS AT ANY STAGE IN THE CONSTRUCTION OR POST-CONSTRUCTION ACTIVITIES.

2. GENERAL AND ADMINISTRATIVE REQUIREMENTS

A. RESPONSIBLE PARTIES: THE OWNER AND GENERAL CONTRACTOR (OPERATOR)(CONTRACTOR) ARE CO-PERMITTEES OF THE PERMIT AND ARE JOINTLY RESPONSIBLE FOR COMPLIANCE WITH TERMS AND CONDITIONS OF THE PERMIT. OBTAIN AND REVIEW THE PERMIT AND COMPLY WITH PERMIT SECTIONS 3, 4, 6-24 (PERMIT PART 3.5). VERIFY THAT PERMIT REQUIREMENTS ARE SATISFIED AND COMPLETE THE BLANKS ON THIS SWPPP SHEET.

B. PERMIT APPLICATION (PERMIT ITEM 3.2): THE CONTRACTOR IS RESPONSIBLE FOR COORDINATING WITH THE OWNER, COMPLETING THE PERMIT APPLICATION ON-LINE, AND PAYING THE APPLICATION FEE. APPLY ON-LINE AT THE MPCA CONSTRUCTION STORM WATER WEBSITE: https://www.pca.state.mn.us/water/construction-stormwater.

C. PERMIT COVERAGE (PERMIT ITEMS 3.3, 3.4): FOR PROJECTS THAT DISTURB LESS THAN 50 ACRES AND DO NOT DISCHARGE STORMWATER WITHIN 1 MILE (AERIAL RADIUS MEASUREMENT FROM PROJECT BOUNDARIES) OF A SPECIAL OR IMPAIRED WATER, PERMIT COVERAGE TYPICALLY BECOMES EFFECTIVE UPON ON-LINE APPLICATION AND COMPLETION OF THE PAYMENT PROCESS.

FOR OTHER PROJECTS, THE COMPLETE SWPPP MUST BE SUBMITTED TO THE MPCA AT LEAST 30 DAYS BEFORE THE START OF CONSTRUCTION. CONSTRUCTION MAY BEGIN AFTER ON-LINE APPLICATION, COMPLETION OF THE PAYMENT PROCESS, AND, AFTER RECEIVING A DETERMINATION LETTER FROM THE MPCA THAT REVIEW OF THE SWPPP IS COMPLETE. IF THE MPCA FAILS TO CONTACT PERMITTEES WITHIN 30 DAYS OF APPLICATION RECEIPT, COVERAGE IS EFFECTIVE 30 DAYS AFTER COMPLETING THE PAYMENT PROCESS.

* DOES THE PROJECT DISTURB 50 ACRES OR MORE? NO
* DOES THE PROJECT DISCHARGE WITHIN 1-MILE OF A SPECIAL (PERMIT ITEM 23.3-23.6) OR IMPAIRED WATER (PERMIT ITEM 23.7)? NO

IF "YES" FOR EITHER OF THE ABOVE, SUBMIT THE ONLINE APPLICATION, PAYMENT, AND THE COMPLETE SWPPP (SWPPP AND PLAN SHEETS IT REFERENCES, STORMWATER REPORT, AND SITE ASSESSMENTS FOR GROUNDWATER AND SOIL CONTAMINATION), AT LEAST 30 DAYS BEFORE THE START OF CONSTRUCTION.

DO NOT BEGIN LAND DISTURBING CONSTRUCTION ACTIVITIES UNTIL PERMIT COVERAGE IS EFFECTIVE. THE START OF ANY LAND DISTURBING ACTIVITIES SIGNIFIES THAT THE CONTRACTOR IS ASSUMING RESPONSIBILITY FOR PERMIT COVERAGE AND HAS COMPLIED WITH PERMIT REQUIREMENTS.

D. NOTIFICATION OF COVERAGE (PERMIT ITEM 3.6): THE CONTRACTOR WILL RECEIVE A NOTIFICATION OF COVERAGE FROM THE MPCA (E.G., VIA EMAIL). KEEP OR POST A COPY OF THE NOTIFICATION OF COVERAGE WITH THE SWPPP AT THE PROJECT SITE. PROVIDE COPIES TO THE OWNER AND LHB.

E. CHANGE OF COVERAGE FOR NEW OWNER OR NEW OPERATOR (PERMIT ITEMS 3.7, 3.8): FOR A NEW OWNER OR OPERATOR, THE CURRENT OWNER, AND NEW OWNER OR OPERATOR, MUST SUBMIT A "NOTICE OF TERMINATION/PERMIT MODIFICATION FORM" PRIOR TO THE NEW OWNER OR OPERATOR COMMENCING CONSTRUCTION ACTIVITY, NO LATER THAN 30 DAYS AFTER PROPERTY OWNERSHIP TRANSITION. THIS FORM IS AVAILABLE AT THE ABOVE MPCA WEBSITE.

F. TERMINATION OF COVERAGE (PERMIT SECTION 4): THE CONTRACTOR IS RESPONSIBLE FOR COORDINATING WITH THE OWNER AND TERMINATING PERMIT COVERAGE BY COMPLETING AND SUBMITTING A "NOTICE OF TERMINATION/PERMIT MODIFICATION FORM" TO THE MPCA AFTER ALL OF THE CONDITIONS OF PERMIT ITEM 4.4 AND 4.5 ARE SATISFIED.

G. RECORD RETENTION AND AVAILABILITY (PERMIT SECTION 20): THE CONTRACTOR SHALL KEEP A COPY OF THE SWPPP, INCLUDING ALL CHANGES TO IT, AND INSPECTIONS AND MAINTENANCE RECORDS ON SITE DURING CONSTRUCTION PER PERMIT SECTION 20. THIS DOCUMENTATION MUST BE KEPT ON FILE FOR 3 YEARS AFTER SUBMITTAL OF THE NOTICE OF TERMINATION. COORDINATE TRANSFER OF THIS DOCUMENTATION TO THE OWNER AT PROJECT COMPLETION.

H. CHANGES (AMENDMENTS) TO SWPPP (PERMIT SECTION 6): UPDATE AND DOCUMENT CHANGES TO THE SWPPP DURING CONSTRUCTION PER PERMIT SECTION 6. KEEP DOCUMENTATION WITH THE SWPPP (E.G., "THE REASON INLET PROTECTION WAS REMOVED FROM INLET 23 WAS DUE TO STREET FLOODING/FREEZING CONCERNS, AS ALLOWED BY PERMIT ITEM 9.8.").

3. CONSTRUCTION ACTIVITY REQUIREMENTS

A. GENERAL: COMPLY WITH THE PERMIT AND SWPPP AND THE REQUIREMENTS OF THE PERMIT. THE BEST MANAGEMENT PRACTICES (BMPS) IDENTIFIED IN THE SWPPP AND PERMIT MUST BE SELECTED, INSTALLED, AND MAINTAINED IN AN APPROPRIATE AND FUNCTIONAL MANNER IN ACCORDANCE WITH THE CONSTRUCTION DOCUMENTS, MANUFACTURER RECOMMENDATIONS, AND ACCEPTED ENGINEERING PRACTICES.

B. EROSION PREVENTION PRACTICES (PERMIT SECTION 8): BEFORE WORK BEGINS, DELINEATE THE LOCATION OF AREAS NOT TO BE DISTURBED (E.G., BUFFERS).

WHEN STEEP SLOPES MUST BE DISTURBED, USE TECHNIQUES SUCH AS PHASING AND STABILIZATION PRACTICES DESIGNED FOR STEEP SLOPES (E.G., SLOPE DRAINING, TERRACING).

WHEN CONSTRUCTION ACTIVITY WILL NOT RESUME FOR A PERIOD EXCEEDING 14 CALENDAR DAYS, STABILIZE EXPOSED SOIL AREAS (INCLUDING STOCKPILES) IMMEDIATELY, AND COMPLETE THE STABILIZATION NO LATER THAN 7 DAYS AFTER CONSTRUCTION ACTIVITY HAS CEASED (FOR SPECIAL OR IMPAIRED WATERS AS DESCRIBED IN PERMIT SECTION 23). AMEND SWPPP BY INDICATING THE LOCATION OF AREAS WHERE CONSTRUCTION WILL BE PHASED TO MINIMIZE DURATION OF EXPOSED SOIL AREAS (E.G., STEEP SLOPE AREAS).

PLAN FOR AND IMPLEMENT CONSTRUCTION PRACTICES TO SATISFY THE ABOVE AND ALL CONDITIONS OF PERMIT SECTION 8.

C. SEDIMENT CONTROL PRACTICES & TEMPORARY SEDIMENT BASINS (PERMIT SECTIONS 9 AND 14): BEFORE ANY LAND DISTURBING ACTIVITY BEGINS, ESTABLISH SEDIMENT CONTROL BMPS ON ALL DOWNGRADIENT AREAS OF THE SITE THAT DRAIN TO ANY SURFACE WATERS, INCLUDING BUT NOT LIMITED TO, CURB AND GUTTER SYSTEMS, STORM SEWER INLETS, DITCHES. BMPS MUST BE LOCATED UPGRADIENT OF ANY BUFFER ZONES AND MUST REMAIN IN PLACE UNTIL PERMANENT COVER IS ESTABLISHED FOR THE AREA DRAINING TO IT.

AS APPROVED BY LHB, PROVIDE TEMPORARY SEDIMENTATION BASINS WHERE 5 OR MORE ACRES OF DISTURBED SOIL DRAIN TO A COMMON LOCATION (FOR SPECIAL OR IMPAIRED WATERS AS DESCRIBED IN PERMIT SECTION 23). IF TEMPORARY SEDIMENTATION BASINS ARE INFEASIBLE, DOCUMENT THIS DETERMINATION AND THE SUBSTITUTE BMPS IN THE SWPPP PER PERMIT PART 14.10.

FOR CONSTRUCTION AREAS THAT DRAIN TOWARDS ADJACENT SURFACE WATERS, PRESERVE A 100 FOOT NATURAL BUFFER (FOR SPECIAL OR IMPAIRED WATERS AS DESCRIBED IN PERMIT SECTION 23), OR PROVIDE REDUNDANT PERIMETER SEDIMENT CONTROLS. IF PRESERVING A BUFFER IS INFEASIBLE, DOCUMENT THIS DETERMINATION AND THE SUBSTITUTE BMPS IN THE SWPPP PER PERMIT ITEM 9.17.

PLAN FOR AND IMPLEMENT CONSTRUCTION PRACTICES TO SATISFY THE ABOVE AND ALL CONDITIONS OF PERMIT SECTION 9 AND 14.

D. DEWATERING AND BASIN DRAINING (PERMIT SECTION 10): COMPLY WITH SECTION 10 OF THE PERMIT.

E. INSPECTIONS AND MAINTENANCE (PERMIT SECTION 11): COMPLY WITH SECTION 11 OF THE PERMIT.

F. POLLUTION PREVENTION MANAGEMENT MEASURES (PERMIT SECTION 12): COMPLY WITH SECTION 12 OF THE PERMIT. AMEND SWPPP BY INDICATING THE LOCATION OF POTENTIAL POLLUTANT GENERATING ACTIVITIES ON SITE MAPS FOR THE DURATION OF CONSTRUCTION PER PERMIT SECTION 5.9.

4. SWPPP RESPONSIBILITIES/TRAINED INDIVIDUALS

A. THE FOLLOWING PERSON PREPARED THE SWPPP AND IS TRAINED IN SWPPP DESIGN (PERMIT ITEM2 5.20, 21.2.a):

NAME: **MELISSA WHITE, PE** / LHB, INC.

TRAINING DATE/INSTRUCTOR/ENTITY: CERTIFICATION **10-13-16** (EXPIRES **2020**)/**JOHN CHAPMAN, U OF M**

TRAINING CONTENT/HOURS: **DESIGN OF CONSTRUCTION SWPPP RECERTIFICATION / 8 HOUR**

B. THE CONTRACTOR WILL OVERSEE SWPPP IMPLEMENTATION, REVISE AND AMEND THE SWPPP, AND PERFORM INSPECTIONS. THE FOLLOWING CONTRACTOR REPRESENTATIVE IS TRAINED TO PERFORM THESE DUTIES AND WILL ASSUME THESE RESPONSIBILITIES (PERMIT ITEMS 5.20, 21.2.b):

NAME: _____

TRAINING DATE/INSTRUCTOR/ENTITY: _____

TRAINING CONTENT/HOURS: _____

C. THE CONTRACTOR WILL SUPERVISE THE INSTALLATION, MAINTENANCE AND REPAIR OF BMPS BEFORE AND DURING CONSTRUCTION. THE FOLLOWING CONTRACTOR REPRESENTATIVE IS TRAINED TO PERFORM THESE DUTIES AND WILL ASSUME THESE RESPONSIBILITIES (PERMIT ITEMS 5.20, 21.2.c):

NAME: _____

TRAINING DATE/INSTRUCTOR/ENTITY: _____

TRAINING CONTENT/HOURS: _____

D. PERSON KNOWLEDGEABLE AND EXPERIENCED IN THE APPLICATION OF EROSION PREVENTION AND SEDIMENT CONTROL BMPS WHO WILL COORDINATE WITH CONTRACTORS, SUBCONTRACTORS, AND OPERATORS ON-SITE TO OVERSEE IMPLEMENTATION OF THE SWPPP (PERMIT ITEM 5.21)(TYPICALLY GENERAL CONTRACTOR):

NAME/TITLE: _____

E. THE PERSON(S), ORGANIZATION, OR ENTITIES RESPONSIBLE FOR THE LONG-TERM OPERATION AND MAINTENANCE OF THE PERMANENT STORMWATER MANAGEMENT SYSTEMS (PERMIT ITEM 5.23):

NAME/TITLE: _____

MAINTENANCE PLAN: REFERENCE STORMWATER REPORT BY LHB.

F. CHAIN OF RESPONSIBILITY: THE GENERAL CONTRACTOR IS RESPONSIBLE FOR ALL SWPPP IMPLEMENTATION ON THE CONSTRUCTION SITE AND IS ACCOUNTABLE FOR SUBCONTRACTORS AND OTHER CONTRACTORS WORKING ON SITE AND THEIR COMPLIANCE WITH THE GENERAL STORMWATER PERMIT AND SWPPP REQUIREMENTS.

5. REGULATORY AGENCIES AND PERMITS

A. COMPLY WITH REQUIREMENTS OF ALL REGULATORY AGENCIES AND PERMITS HAVING JURISDICTION DURING CONSTRUCTION ACTIVITIES. THE FOLLOWING ADDITIONAL REGULATORS AND PERMITS ARE KNOWN TO HAVE SITE JURISDICTION:

1) CITY OF **NORTH BRANCH** (GRADING PERMIT)
2) CHISAGO COUNTY (PERMIT AUTHORITY DELEGATED TO CITY)

6. DESCRIPTION OF THE CONSTRUCTION ACTIVITY / SWPPP COMPONENTS

A. NARRATIVE/TIMING (PERMIT ITEM 5.4):

1) PROJECT SUMMARY: THE PROJECT INVOLVES THE DEVELOPMENT OF A RESIDENTIAL SUBDIVISION WITH 85 LOTS LOCATED IN NORTH BRANCH, MN ON A 32 ACRE PARCEL. SPECIFIC WORK INCLUDES:
   a. CONSTRUCTION OF UTILITIES (E.G., WATER MAIN AND SANITARY SEWER MAIN).
   b. STREETS, CURB AND GUTTER, AND SIDEWALK CONSTRUCTION.
   c. STORMWATER DETENTION BASINS, STORM SEWER, AND RELATED FACILITY CONSTRUCTION.

2) TIMING FOR INSTALLATION OF EROSION & SEDIMENTATION BMPS AND PERMANENT STORMWATER MANAGEMENT SYSTEMS, IN GENERAL SEQUENTIAL ORDER FROM FIRST TO LAST (PERMIT ITEM 5.4):
   a. INLET PROTECTION FOR EXISTING INLETS / SILT FENCE / DELINEATION AREAS NOT TO BE DISTURBED / ROCK CONSTRUCTION ENTRANCE / TEMPORARY SEDIMENTATION BASIN: PROVIDE PRIOR TO CONSTRUCTION; MAINTAIN DURING CONSTRUCTION.
   b. SILT FENCE AROUND STOCKPILES: PROVIDE DURING CONSTRUCTION.
   c. PORTABLE SEDIMENT CONTAINMENT SYSTEMS FOR TREATING WATER FROM DEWATERING OPERATIONS : PROVIDE DURING CONSTRUCTION.
   d. INLET PROTECTION FOR NEW INLETS: PROVIDE AS CONSTRUCTED.
   e. HARD SURFACING (E.G., PAVEMENTS)
   f. VEGETATIVE COVER / EROSION CONTROL BLANKETS: AFTER FINAL TOPSOIL PLACEMENT AND FINISH GRADING.
   f. STORMWATER BASINS
   g. REMOVAL OF TEMPORARY BMPS: AFTER FINAL STABILIZATION IS ESTABLISHED.

3) IMPERVIOUS SURFACE AREAS / WATER QUALITY VOLUME:
   a. PRE-CONSTRUCTION IMPERVIOUS (PERMIT ITEM 5.8): 0.0 ACRES
   b. POST-CONSTRUCTION IMPERVIOUS (PERMIT ITEM 5.8): 20.24 ACRES
      - ASSUMED IMPERVIOUS: 37% OF DISTURBED AREA TO ACCOUNT FOR FUTURE DEVELOPMENT.
   c. NET NEW IMPERVIOUS: 20.24 ACRES
   d. WATER QUALITY VOLUME: 73,508 CUBIC FEET
   e. ACTUAL WATER QUALITY VOLUME RETAINED ON-SITE / METHOD OF RETENTION: 73,524 CUBIC FEET / INFILTRATION
   f. THE REASON THE FULL WATER QUALITY VOLUME CANNOT BE INFILTRATED (PER PERMIT ITEM 5.15): NA
   g. REMAINDER OF WATER QUALITY VOLUME AND ALTERNATIVE TREATMENT METHOD: NA

4) CHEMICALS AND CHEMICAL TREATMENT SYSTEMS USED FOR ENHANCING THE ON-SITE SEDIMENTATION PROCESS AND HOW COMPLIANCE WILL BE ACHIEVED (PERMIT ITEM 5.22): NA

5) PER PERMIT ITEM 5.13, DOCUMENTATION OF INFEASIBILITY FOR:
   a. TEMPORARY SEDIMENT BASIN (PERMIT PART 14.10): NA
      ALTERNATIVE (PERMIT ITEM 5.14): NA
   b. OBTAINING RIGHT-OF-WAY FOR PERMANENT STORMWATER MANAGEMENT SYSTEMS OF LINEAR PROJECTS: NA
   c. BUFFER ZONES (PERMIT ITEMS 9.17 AND 23.11): NA

6) STORMWATER MITIGATION MEASURES IDENTIFIED IN ENVIRONMENTAL REVIEW OR OTHER REQUIRED REVIEW (PERMIT ITEM 5.16): REFERENCE STORMWATER REPORT BY LHB.

B. STORMWATER REPORT (PERMIT ITEM 5.6): A STORMWATER REPORT WAS PREPARED FOR THIS PROJECT BY LHB, INC. (LHB) DATED _____ AND CONTAINS CALCULATIONS AND OTHER INFORMATION REQUIRED BY THE PERMIT. CONTACT LHB FOR A COPY OF THIS REPORT, IF NEEDED.

C. SITE ASSESSMENTS FOR GROUNDWATER OR SOIL CONTAMINATION (PERMIT ITEM 5.25): NA.

D. PLAN SHEETS:

1) SWPPP (PERMIT ITEM 5.2): THIS SHEET, INCLUDING DOCUMENTATION DESCRIBED AND REFERENCED HEREIN.
2) TEMPORARY BMPS / ESTIMATED QUANTITIES (E.G., LINEAR FEET OF SILT FENCE, SQUARE FEET OF EROSION CONTROL BLANKET) / LOCATIONS OF AREAS NOT TO BE DISTURBED / SOIL TYPES (PERMIT ITEMS 5.3, 5.5, 5.7, 5.9): SEE SHEETS C103-C106 AND/OR STORMWATER REPORT.
3) PERMANENT BMPS (PERMIT ITEM 5.3, 5.5): SEE SHEETS C202-C205 AND/OR STORMWATER REPORT.
4) EXISTING GRADES, DRAINAGE BOUNDARIES AND FLOW DIRECTIONS, DISCHARGE POINTS WHERE STORMWATER LEAVES THE SITE OR ENTERS SURFACE WATERS, AREAS OF STEEP SLOPES (PERMIT ITEM 5.9): SEESTORMWATER REPORT.
5) FINAL GRADES, DRAINAGE BOUNDARIES AND FLOW DIRECTIONS, DISCHARGE POINTS WHERE STORMWATER LEAVES THE SITE OR ENTERS SURFACE WATERS, AREAS OF STEEP SLOPES (PERMIT ITEM 5.9): SEE SHEETS C202-C205 AND/OR STORMWATER REPORT.
6) IMPERVIOUS SURFACING / METHODS OF FINAL STABILIZATION (PERMANENT COVER)(PERMIT ITEM 5.17): SEE SHEETS C402-C405
7) MAP OF SURFACE WATERS, EXISTING WETLANDS AND STORMWATER PONDS/BASINS IDENTIFIABLE ON USGS 7.5 MIN. QUAD. MAPS, NWI MAP OR EQUIVALENT WITHIN 1 MILE OF SITE (AERIAL RADIUS MEASUREMENT FROM PROJECT BOUNDARIES) THAT RECEIVE RUNOFF FROM SITE DURING OR AFTER CONSTRUCTION (IDENTIFY SPECIAL AND IMPAIRED WATERS AND ANY APPROVED TMDLS)(PERMIT ITEMS 5.10, 5.19): SEE STORMWATER REPORT (SUNRISE RIVER, NORTH BRANCH)
8) FOR THE ABOVE SPECIAL OR IMPAIRED WATERS, DOCUMENTATION OF BMPS USED TO ADDRESS TMDL OR WLA REQUIREMENTS TO COMPLY WITH PERMIT SECTION 23: SEE STORMWATER REPORT
9) SITE MAP OF CONSTRUCTION ACTIVITY AREAS THAT ARE ADJACENT TO AND DRAIN TO MINNESOTA DEPARTMENT OF NATURAL RESOURCES (MDNR) PUBLIC WATERS PROMULGATED AS "WORK IN WATER RESTRICTIONS" DURING SPECIFIED FISH SPAWNING TIMES (PERMIT ITEM 5.11): NA
10) METHODS TO PRESERVE TOPSOIL AND TOPSOIL PRESERVATION AREAS (PERMIT ITEM 5.24): NA
11) METHODS TO MINIMIZE SOIL COMPACTION AND INFILTRATION AREAS TO BE PROTECTED FROM EXCESSIVE SOIL COMPACTION AND SEDIMENTATION (PERMIT ITEM 5.24): SEE SHEET C201
12) AREAS WHERE CONSTRUCTION WILL BE PHASED TO MINIMIZE THE DURATION OF EXPOSED SOILS (PERMIT ITEM 5.18): SEE SHEET C102
13) DELINEATION OF BUFFER ZONES (PERMIT ITEM 5.12): NA

E. STANDARD DETAIL SHEETS: SEE SHEETS C501-C507

F. MAINTENANCE PLAN: CONTAINED IN STORMWATER REPORT.

7. STANDARDS SPECIFICATIONS FOR CONSTRUCTION:

UNLESS NOTED OTHERWISE IN CONTRACT DOCUMENTS, MATERIAL AND CONSTRUCTION REQUIREMENTS FOR TEMPORARY SEDIMENT CONTROL AND EROSION PREVENTION SHALL BE IN ACCORDANCE WITH THE MINNESOTA DEPARTMENT OF TRANSPORTATION STANDARD SPECIFICATIONS FOR CONSTRUCTION, CURRENT EDITION.

8. CALCULATIONS AND OTHER INFORMATION USED FOR DESIGN OF TEMPORARY SEDIMENTATION BASINS AND PERMANENT STORMWATER TREATMENT SYSTEMS (PERMIT ITEM 5.6): SEE STORMWATER REPORT.

9. PROCEDURES TO ESTABLISH ADDITIONAL TEMPORARY BMPS, AS NECESSARY, DURING CONSTRUCTION (PERMIT ITEM 5.5):

A. IF REGULAR INSPECTIONS OR OTHER OBSERVATIONS INDICATE THE NEED FOR ADDITIONAL TEMPORARY BMPS TO PREVENT EROSION, THEN PROVIDE ADDITIONAL BMPS BEFORE THE NEXT RAIN EVENT.

B. MAINTAIN CLEAR AND UPDATED PLANS (MAPS) OF THE CURRENT TEMPORARY BMPS.

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I HEREBY CERTIFY that this plan, specification or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

SIGNATURE: _____

TYPED OR PRINTED NAME: ADAM BESSE REG. NO.: 52597 DATE: 12/18/2020

CHECK BY:

DRAWN BY:

PROJECT #: 200645

STORMWATER POLLUTION PREVENTION PLAN (SWPPP)

FAIRWAY GREENS NORTH

OAK GROVE, MN

SHEET C101

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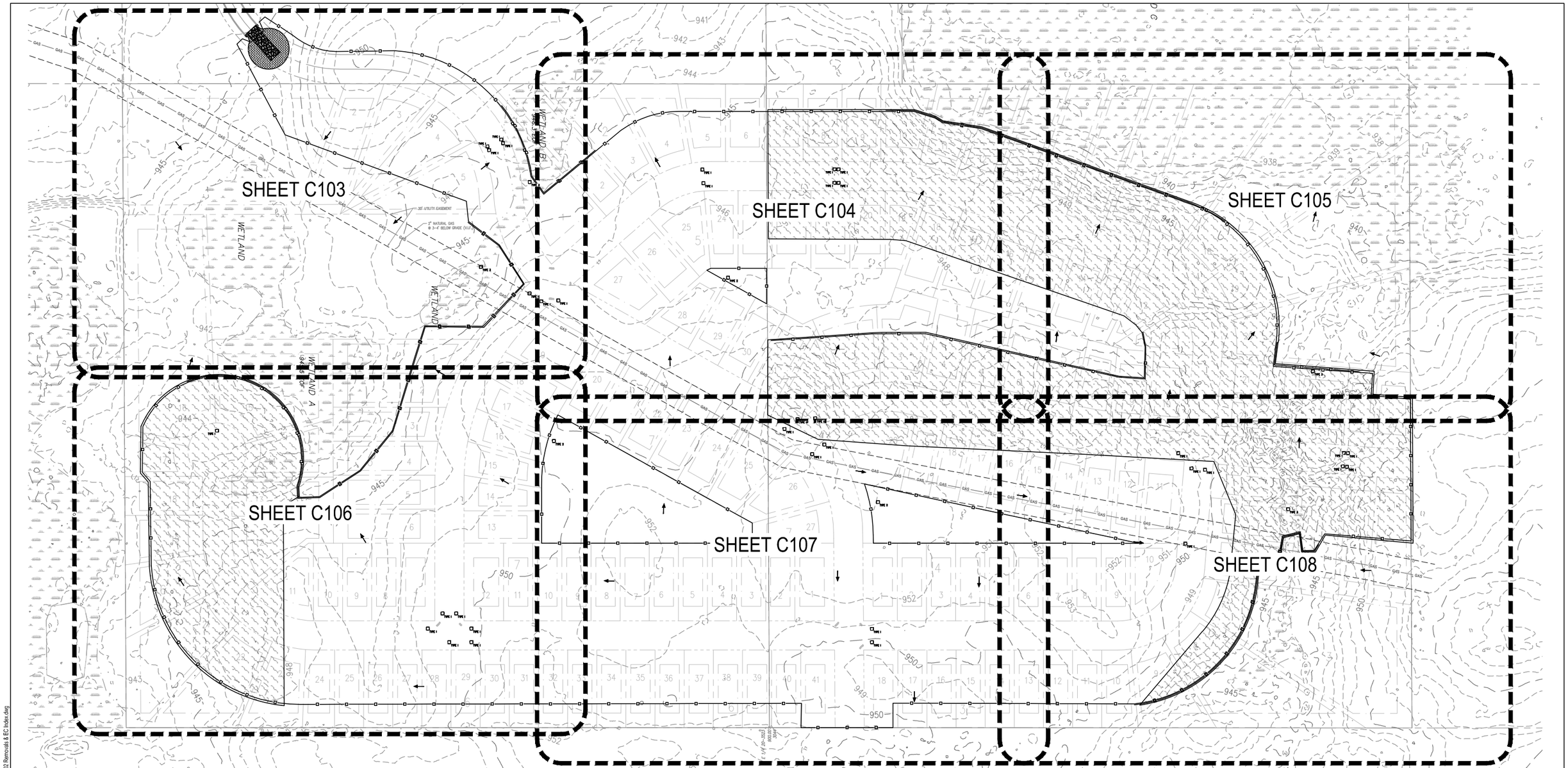

SHEET NOTES

1. THE CONTRACTOR IS RESPONSIBLE FOR EROSION CONTROL ON THIS PROJECT. THE EROSION CONTROL DEVICES SHOWN IN THESE DRAWINGS ARE THE MINIMUM REQUIREMENTS. CONSTRUCT EROSION CONTROL DEVICES AS SHOWN AND AS NECESSARY TO PREVENT THE RUNOFF, TRACKING, OR LOSS OF SOIL MATERIALS FROM DISTURBED AREAS ON THE PROJECT SITE.
2. SEDIMENT AND EROSION CONTROL DEVISES SHALL BE FUNCTIONAL BEFORE ANY LAND IS OTHERWISE DISTURBED ON THE SITE.
3. REMOVE ALL TOPSOIL AND ORGANICS, BRUSH, SHRUBS AND TREES WITHIN THE CONSTRUCTION LIMITS PRIOR TO SUBGRADE PREPARATIONS UNLESS OTHERWISE NOTED IN THE DRAWINGS. TOPSOIL THICKNESS VARIES, REFER TO THE GEOTECHNICAL REPORT FOR ACTUAL TOPSOIL THICKNESS.
4. PAVEMENT REMOVAL
   a. SAW CUT AND REMOVE EXISTING PAVEMENT ALONG A NEAT LINE AS INDICATED IN THE DRAWINGS. DAMAGED PAVEMENT EDGES, DUE TO CONSTRUCTION ACTIVITIES, SHALL BE RE-SAW CUT ALONG A NET LINE PRIOR TO PAVEMENT INSTALLATION.
   b. REMOVE ALL CONCRETE PAVEMENT, CONCRETE CURB, AND CONCRETE CURB AND GUTTER TO THE NEAREST EXISTING JOINT. PARTIAL PANEL REPLACEMENT IS NOT PERMITTED. ANY PANEL DAMAGED DUE TO CONSTRUCTION ACTIVITIES SHALL BE FULLY REMOVED AND REPLACED AT NO ADDITIONAL COST TO THE OWNER.
   c. REMOVE PAVEMENT ONLY TO LIMITS SHOWN ON THE DRAWINGS. DISTURBANCE OF PAVEMENT OUTSIDE THE CONSTRUCTION LIMITS IS NOT PERMITTED.
   d. DISPOSE OF BITUMINOUS PAVEMENTS OFF SITE AT AN APPROVED DISPOSAL FACILITY.
5. PROVIDE ROCK CONSTRUCTION ENTRANCE IN ACCORDANCE WITH DETAIL 4 ON SHEET C506.
6. PROVIDE INLET PROTECTION IN ACCORDANCE WITH DETAIL ERO-003 ON SHEET C501.
7. PROVIDE SILT FENCE IN ACCORDANCE WITH DETAIL ERO-001 ON SHEET C501.

LEGEND

- CONSTRUCTION LIMITS
- PROPERTY LINE
- LOT LINE
- SETBACK LINE
- SILT FENCE
- INLET PROTECTION
- ROCK CONSTRUCTION ENTRANCE
- REMOVE BITUMINOUS
- CLEAR AND GRUB

WARNING

LOCATION OF ALL UNDERGROUND UTILITIES SHALL BE VERIFIED BY THE CONTRACTOR.
CALL BEFORE DIGGING

MINNESOTA
ONE-CALL SYSTEM
1-800-252-1166
REQUIRED BY
MN STATUTE 216D

NO	DATE	ISSUED FOR
2	01/08/2021	PRELIMINARY PLAT REVIEW
1	12/21/2020	PRELIMINARY PLAT REVIEW

CLIENT:
HOMEPRIDE, INC.
1500 211th Ave NW
Oak Grove, MN 55011

PERFORMANCE DRIVEN DESIGN.
LHBcorp.com
701 Washington Ave. N, Ste 200 | Minneapolis, MN 55401 | 612.338.2029

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SIGNATURE:
TYPED OR PRINTED NAME: ADAM BESSE REG. NO.: 52597 DATE: 12/18/2020

CHECK BY:
DRAWN BY:

PROJECT #: 200645
0 50' 100' 200'

EROSION CONTROL
SHEET INDEX PLAN

FAIRWAY GREENS
NORTH
OAK GROVE, MN

SHEET
C102

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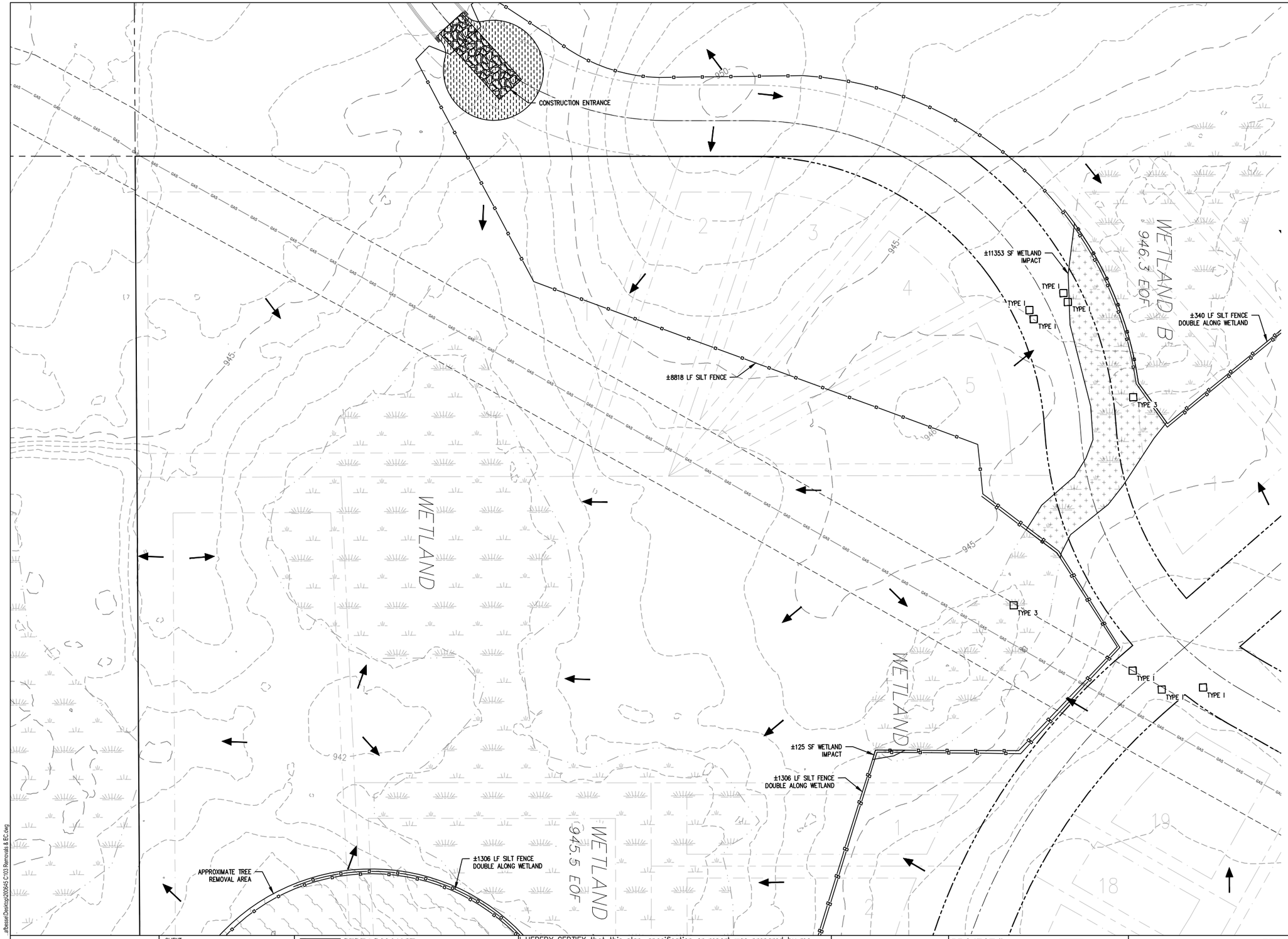

SHEET NOTES

1. SEE SHEET C102 FOR EROSION CONTROL NOTES.

LEGEND

- CONSTRUCTION LIMITS
- PROPERTY LINE
- LOT LINE
- SETBACK LINE
- SILT FENCE
- TYPE I INLET PROTECTION
- ROCK CONSTRUCTION ENTRANCE
- REMOVE BITUMINOUS
- CLEAR AND GRUB

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SIGNATURE: _____

TYPED OR PRINTED NAME: ADAM BESSE REG. NO.: 52597 DATE: 12/18/2020

CHECK BY:

DRAWN BY:

PROJECT #: 200645

0 20' 40' 80'

EROSION CONTROL PLAN

FAIRWAY GREENS NORTH

OAK GROVE, MN

SHEET C103

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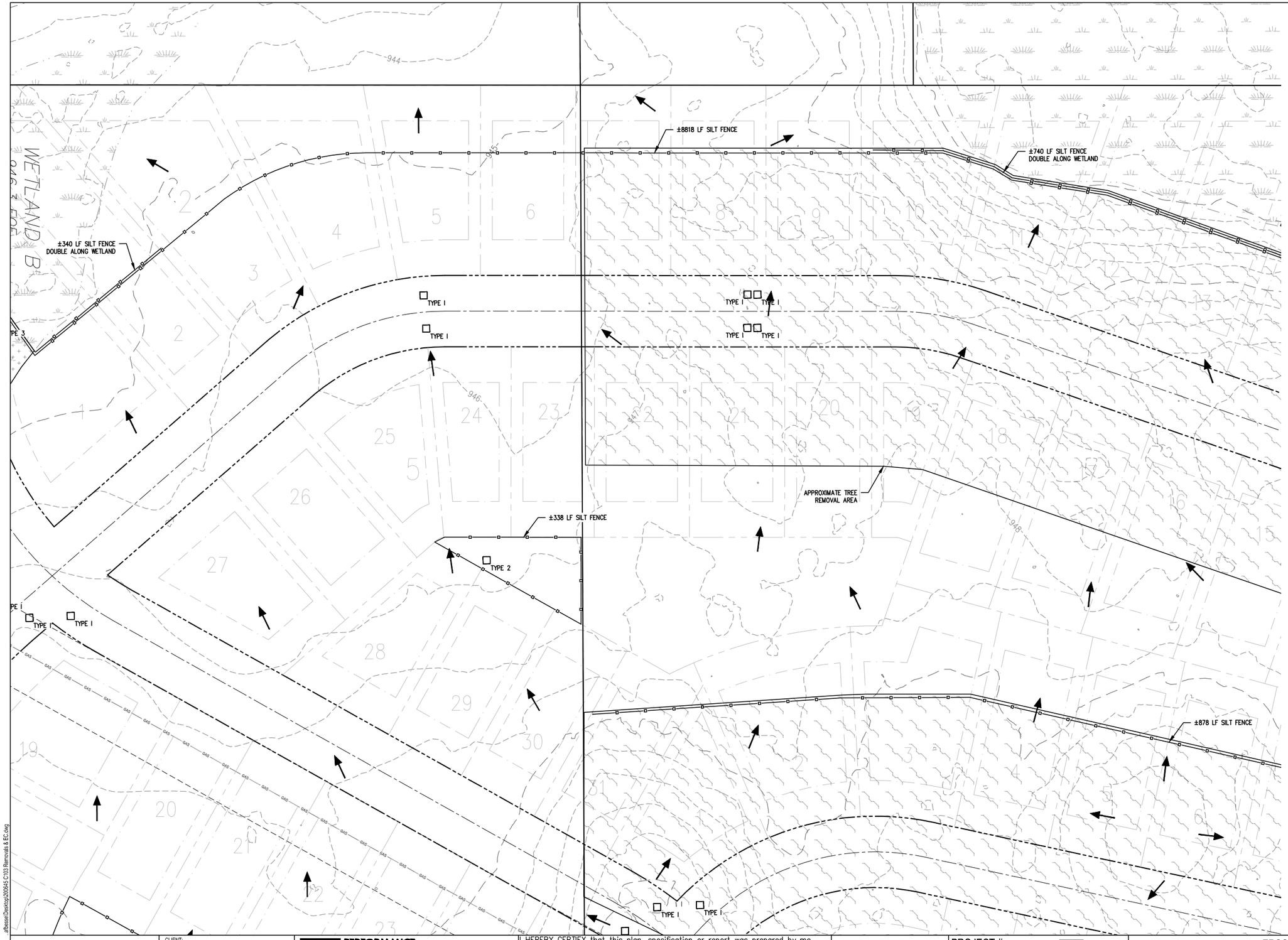

SHEET NOTES

1. SEE SHEET C102 FOR EROSION CONTROL NOTES.

LEGEND

- CONSTRUCTION LIMITS
- PROPERTY LINE
- LOT LINE
- SETBACK LINE
- SILT FENCE
- TYPE I INLET PROTECTION
- ROCK CONSTRUCTION ENTRANCE
- REMOVE BITUMINOUS
- CLEAR AND GRUB

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CHECK BY:

DRAWN BY:

PROJECT #: 200645

0 20' 40' 80'

EROSION CONTROL PLAN

FAIRWAY GREENS NORTH

OAK GROVE, MN

SHEET C104

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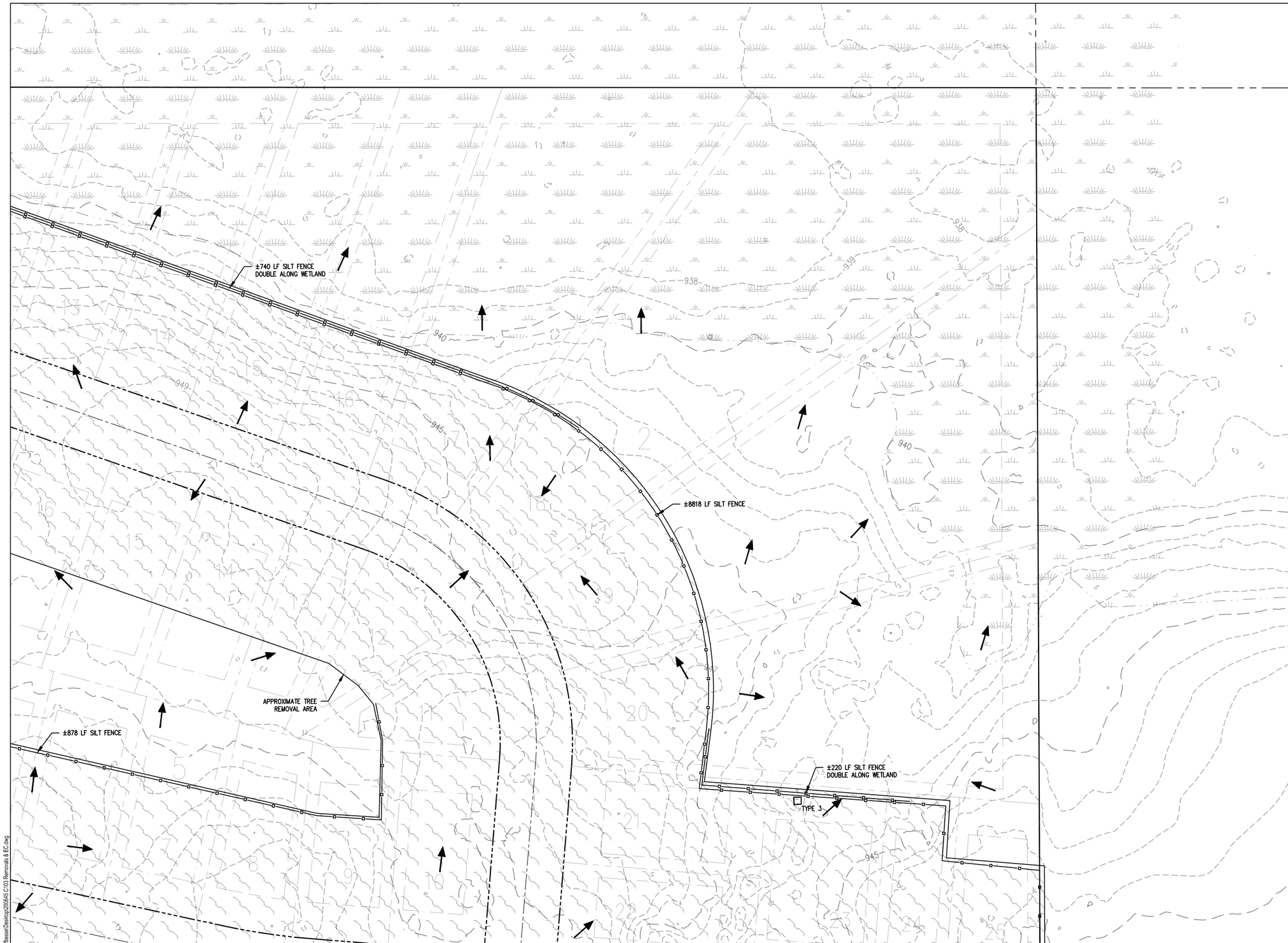

SHEET NOTES

1. SEE SHEET C102 FOR EROSION CONTROL NOTES.

LEGEND

- CONSTRUCTION LIMITS
- PROPERTY LINE
- LOT LINE
- SETBACK LINE
- SILT FENCE
- TYPE I INLET PROTECTION
- ROCK CONSTRUCTION ENTRANCE
- REMOVE BITUMINOUS
- CLEAR AND GRUB

WARNING

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CHECK BY:

DRAWN BY:

PROJECT #: 200645

0 20' 40' 80'

EROSION CONTROL PLAN

FAIRWAY GREENS NORTH

OAK GROVE, MN

SHEET C105

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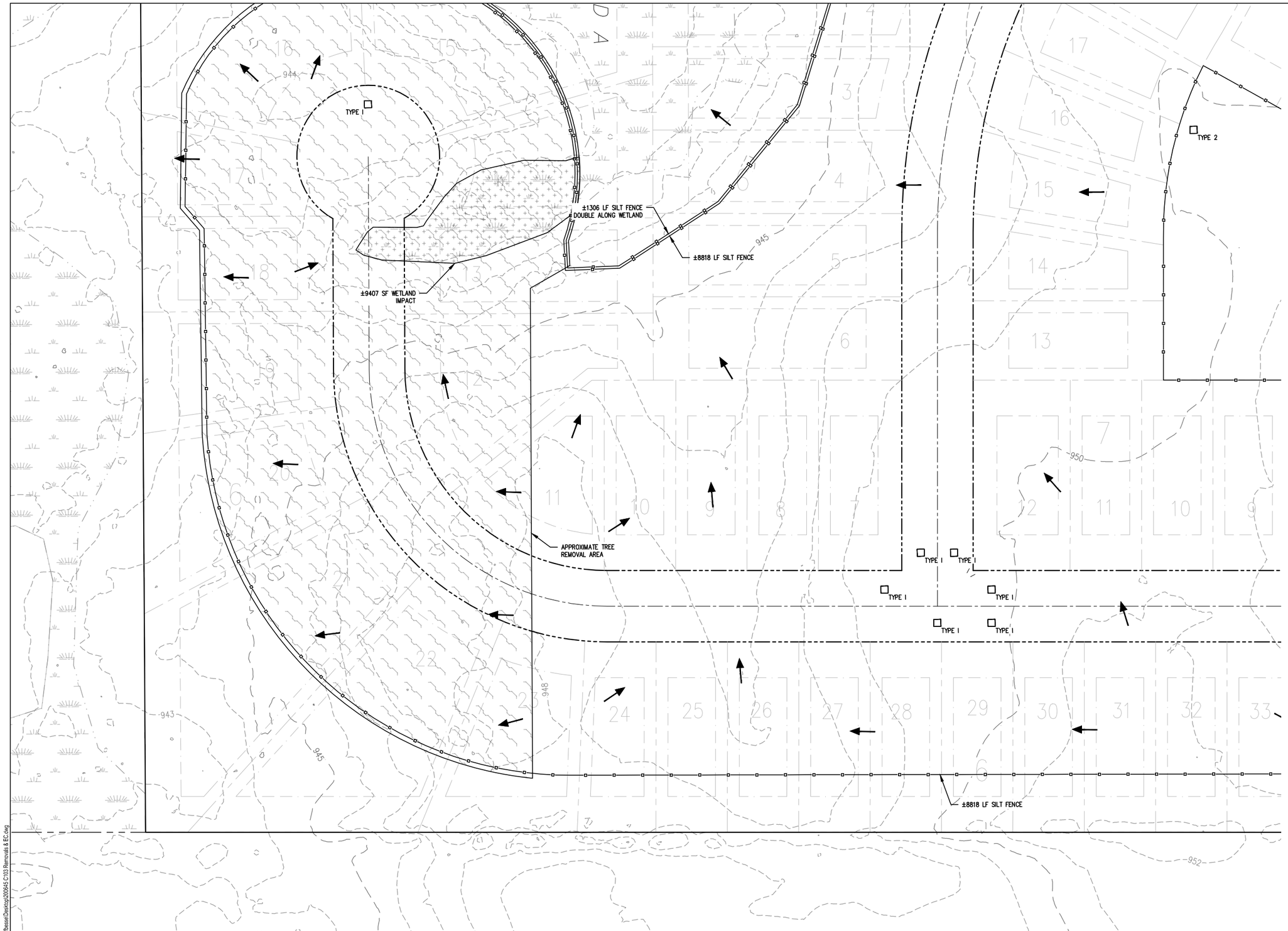

SHEET NOTES

1. SEE SHEET C102 FOR EROSION CONTROL NOTES.

LEGEND

- CONSTRUCTION LIMITS
- PROPERTY LINE
- LOT LINE
- SETBACK LINE
- SILT FENCE
- TYPE 1 INLET PROTECTION
- ROCK CONSTRUCTION ENTRANCE
- REMOVE BITUMINOUS
- CLEAR AND GRUB

WARNING

LOCATION OF ALL UNDERGROUND UTILITIES SHALL BE VERIFIED BY THE CONTRACTOR.
CALL BEFORE DIGGING

MINNESOTA ONE-CALL SYSTEM
1-800-252-1166
REQUIRED BY MN STATUTE 216D

NO	DATE	ISSUED FOR
2	01/08/2021	PRELIMINARY PLAT REVIEW
1	12/21/2020	PRELIMINARY PLAT REVIEW

CLIENT:
HOMEPRIDE, INC.
1500 211th Ave NW
Oak Grove, MN 55011

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SIGNATURE: _____

TYPED OR PRINTED NAME: ADAM BESSE REG. NO.: 52597 DATE: 12/18/2020

CHECK BY:

DRAWN BY:

PROJECT #: 200645

0 20' 40' 80'

EROSION CONTROL PLAN

FAIRWAY GREENS NORTH

OAK GROVE, MN

SHEET C106

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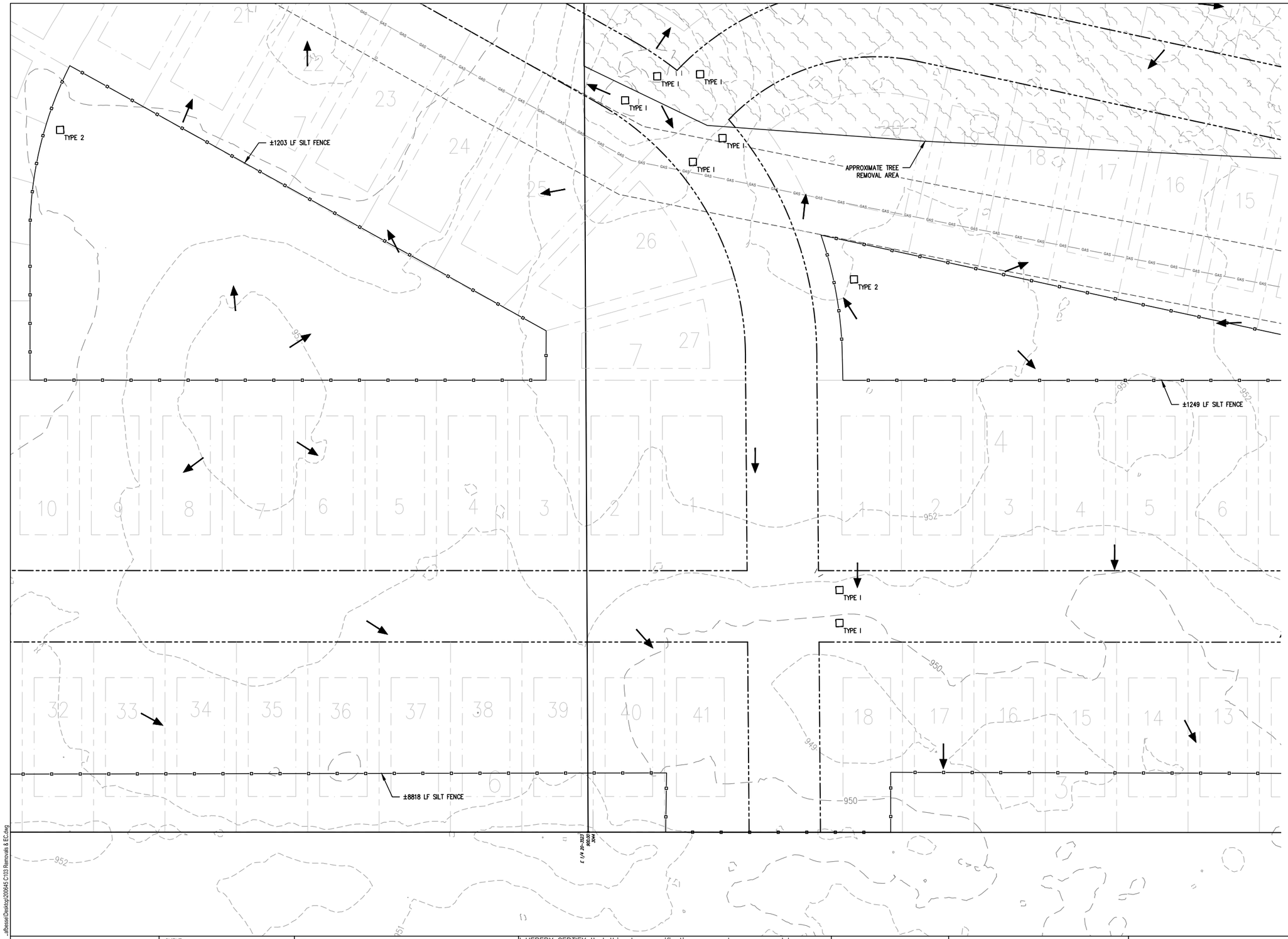

SHEET NOTES

1. SEE SHEET C102 FOR EROSION CONTROL NOTES.

LEGEND

- CONSTRUCTION LIMITS
- PROPERTY LINE
- LOT LINE
- SETBACK LINE
- SILT FENCE
- TYPE I INLET PROTECTION
- ROCK CONSTRUCTION ENTRANCE
- REMOVE BITUMINOUS
- CLEAR AND GRUB

WARNING

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CHECK BY:
DRAWN BY:

PROJECT #: 200645
0 20' 40' 80'

EROSION CONTROL PLAN
FAIRWAY GREENS NORTH
OAK GROVE, MN

SHEET C107

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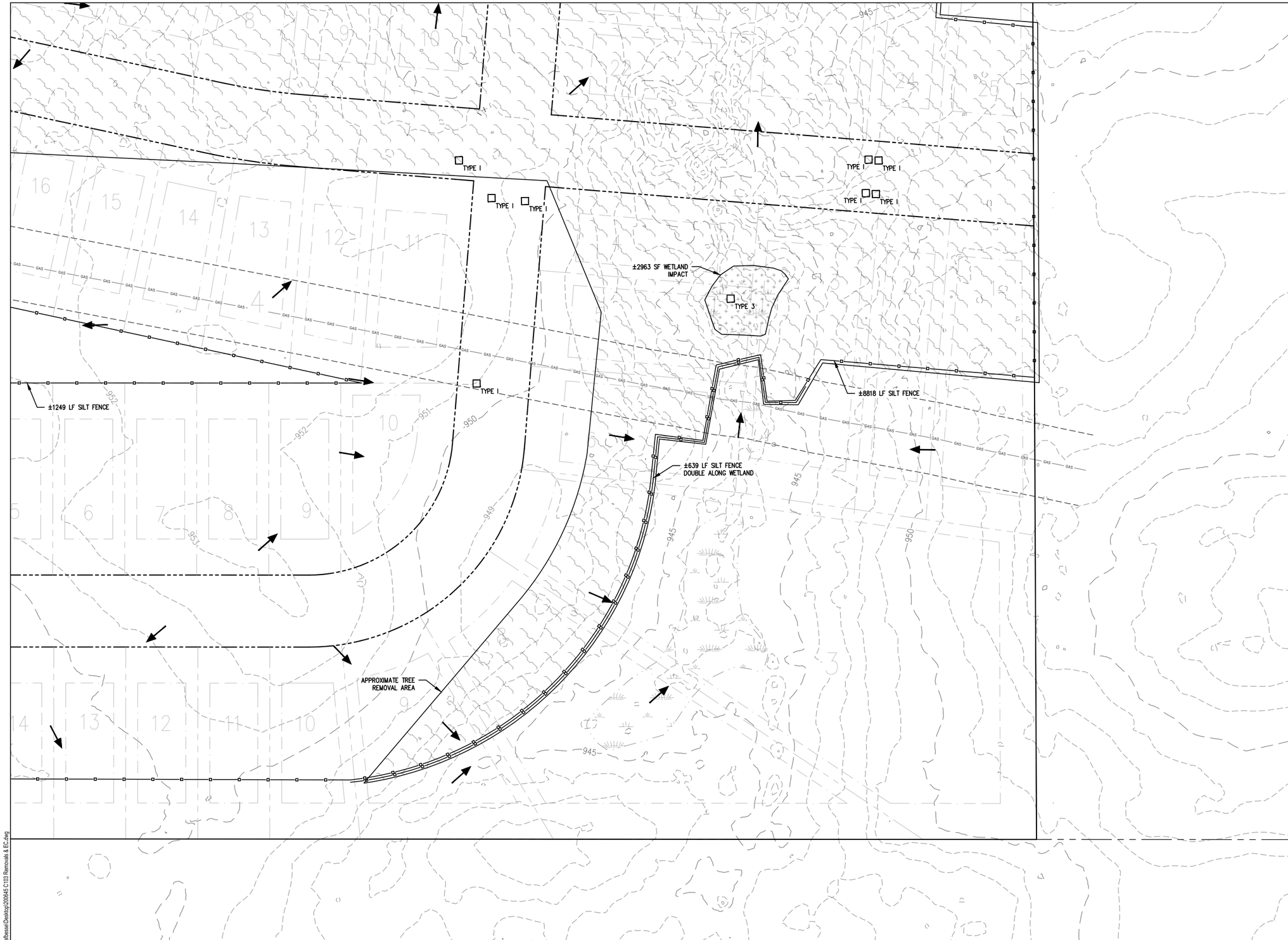

SHEET NOTES

1. SEE SHEET C102 FOR EROSION CONTROL NOTES.

LEGEND

- CONSTRUCTION LIMITS
- PROPERTY LINE
- LOT LINE
- SETBACK LINE
- SILT FENCE
- TYPE I INLET PROTECTION
- ROCK CONSTRUCTION ENTRANCE
- REMOVE BITUMINOUS
- CLEAR AND GRUB

WARNING

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CHECK BY:
DRAWN BY:

PROJECT #: 200645
0 20' 40' 80'

EROSION CONTROL PLAN
FAIRWAY GREENS NORTH
OAK GROVE, MN

SHEET C108

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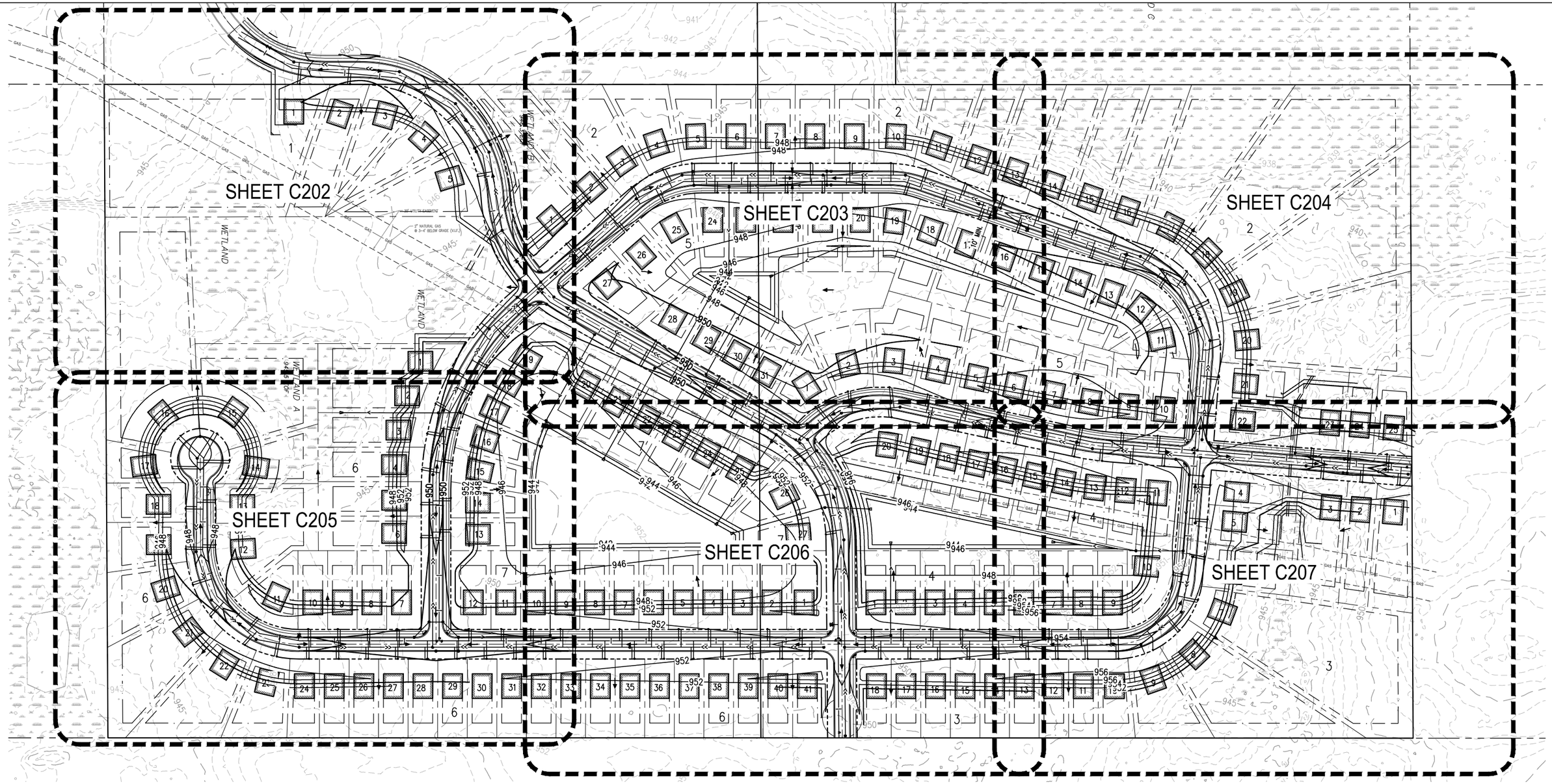

SHEET NOTES

1. ALL GRADES SHOWN IN THE DRAWINGS ARE TO FINISH GRADE. THE CONTRACTOR SHALL MAKE THE APPROPRIATE DEDUCTIONS FOR VARYING SUBGRADE ELEVATIONS.
2. ALL ELEVATIONS DESIGNATED AS TBC ARE TO THE TOP OF THE FULL HEIGHT CURB. THE CONTRACTOR SHALL MAKE THE APPROPRIATE DEDUCTIONS FOR CURB CUTS, OR RAMPS.
3. PREPARE SUBGRADE IN ACCORDANCE WITH THE RECOMMENDATIONS OF THE GEOTECHNICAL REPORT UNLESS OTHERWISE NOTED IN THE CONSTRUCTION DOCUMENTS. REFER TO THE SPECIFICATION FOR ADDITIONAL REQUIREMENTS.

LEGEND

- CONSTRUCTION LIMITS
- MAJOR CONTOUR (10' INTERVAL)
- MINOR CONTOUR (2' INTERVAL)
- STORM SEWER
- CATCH BASIN OR STORM MANHOLE
- FLARED END SECTION
- SANITARY SEWER
- SANITARY MANHOLE
- WATER
- WATER SERVICE CURB STOP
- HYDRANT
- GATE VALVE

WARNING

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CHECK BY:
DRAWN BY:

PROJECT #: 200645
0 50' 100' 200'

GRADING & UTILITY PLAN
SHEET INDEX

FAIRWAY GREENS
NORTH
OAK GROVE, MN

SHEET
C201

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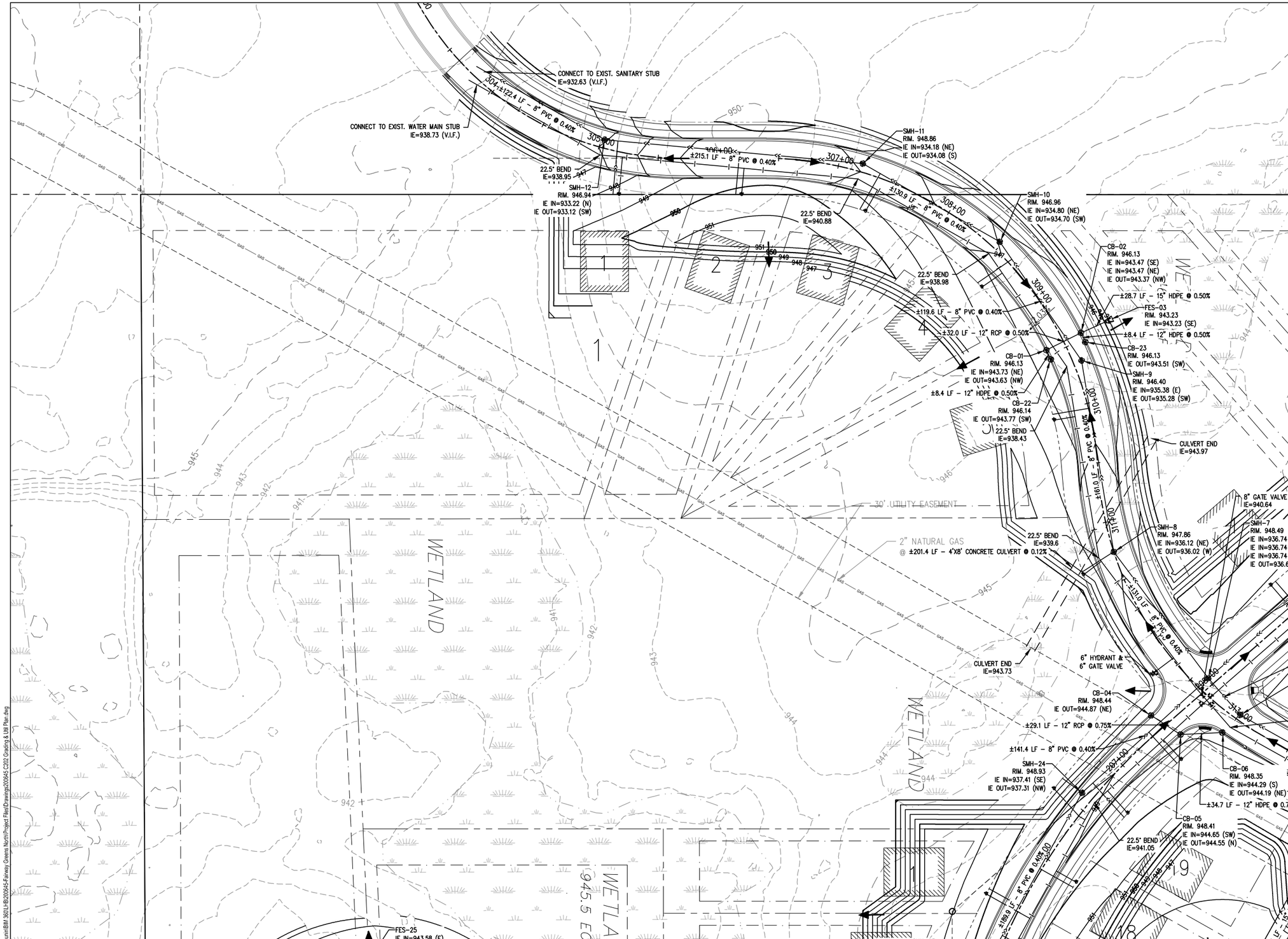

SHEET NOTES

1. SEE SHEET C201 FOR GRADING & UTILITY NOTES.

LEGEND

- CONSTRUCTION LIMITS
- MAJOR CONTOUR (5' INTERVAL)
- MINOR CONTOUR (1' INTERVAL)
- STORM SEWER
- CATCH BASIN OR STORM MANHOLE
- FLARED END SECTION
- SANITARY SEWER
- SANITARY MANHOLE
- WATER
- WATER SERVICE CURB STOP
- HYDRANT
- GATE VALVE

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CHECK BY:

DRAWN BY:

PROJECT #: 200645

0 20' 40' 80'

GRADING & UTILITY PLAN

FAIRWAY GREENS NORTH

OAK GROVE, MN

SHEET C202

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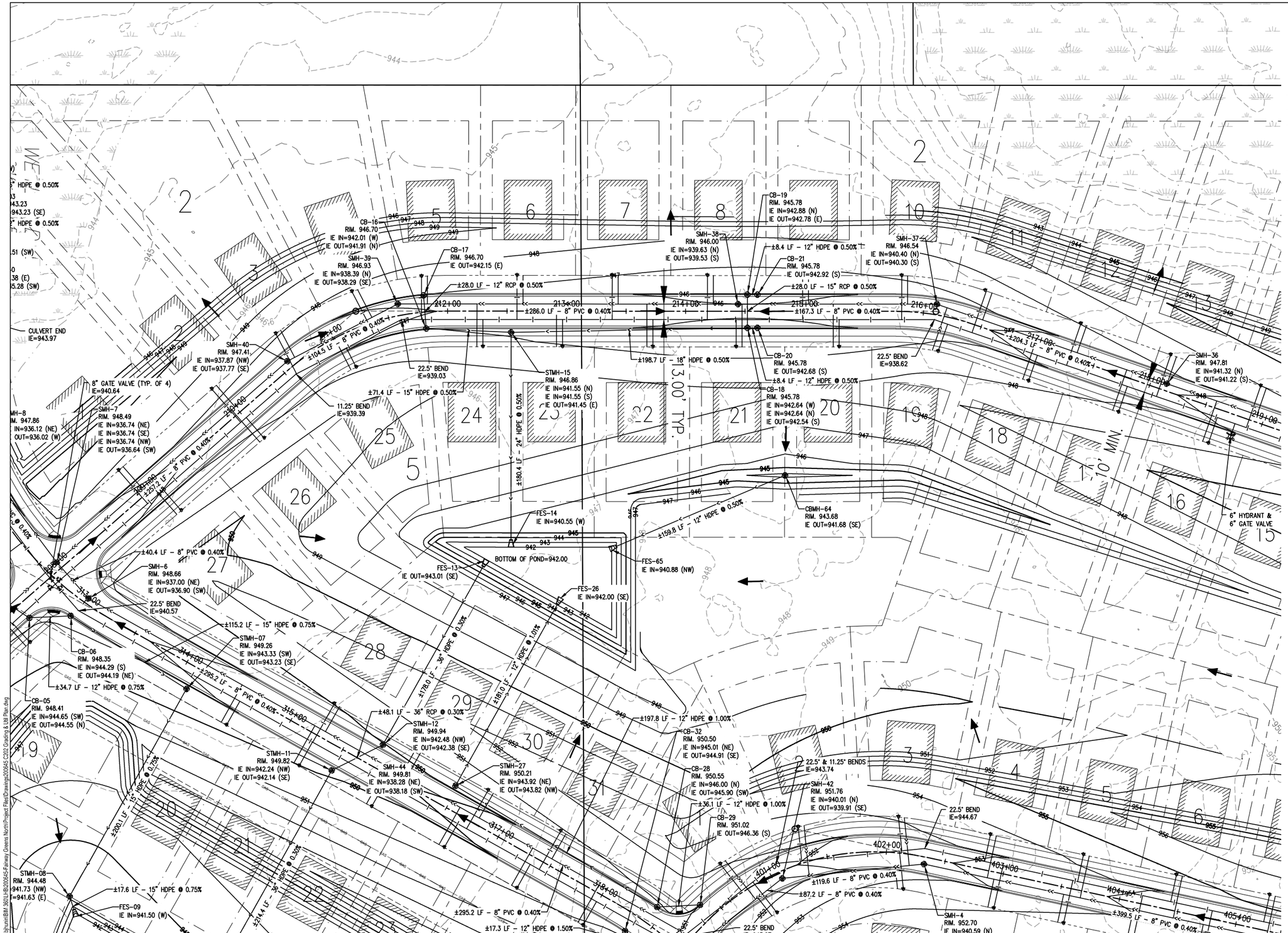

SHEET NOTES

1. SEE SHEET C201 FOR GRADING & UTILITY NOTES.

LEGEND

- CONSTRUCTION LIMITS
- MAJOR CONTOUR (5' INTERVAL)
- MINOR CONTOUR (1' INTERVAL)
- STORM SEWER
- CATCH BASIN OR STORM MANHOLE
- FLARED END SECTION
- SANITARY SEWER
- SANITARY MANHOLE
- WATER
- WATER SERVICE CURB STOP
- HYDRANT
- GATE VALVE

WARNING

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ONE-CALL SYSTEM
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REQUIRED BY
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CHECK BY:

DRAWN BY:

PROJECT #: 200645

0 20' 40' 80'

GRADING & UTILITY PLAN

FAIRWAY GREENS NORTH

OAK GROVE, MN

SHEET C203

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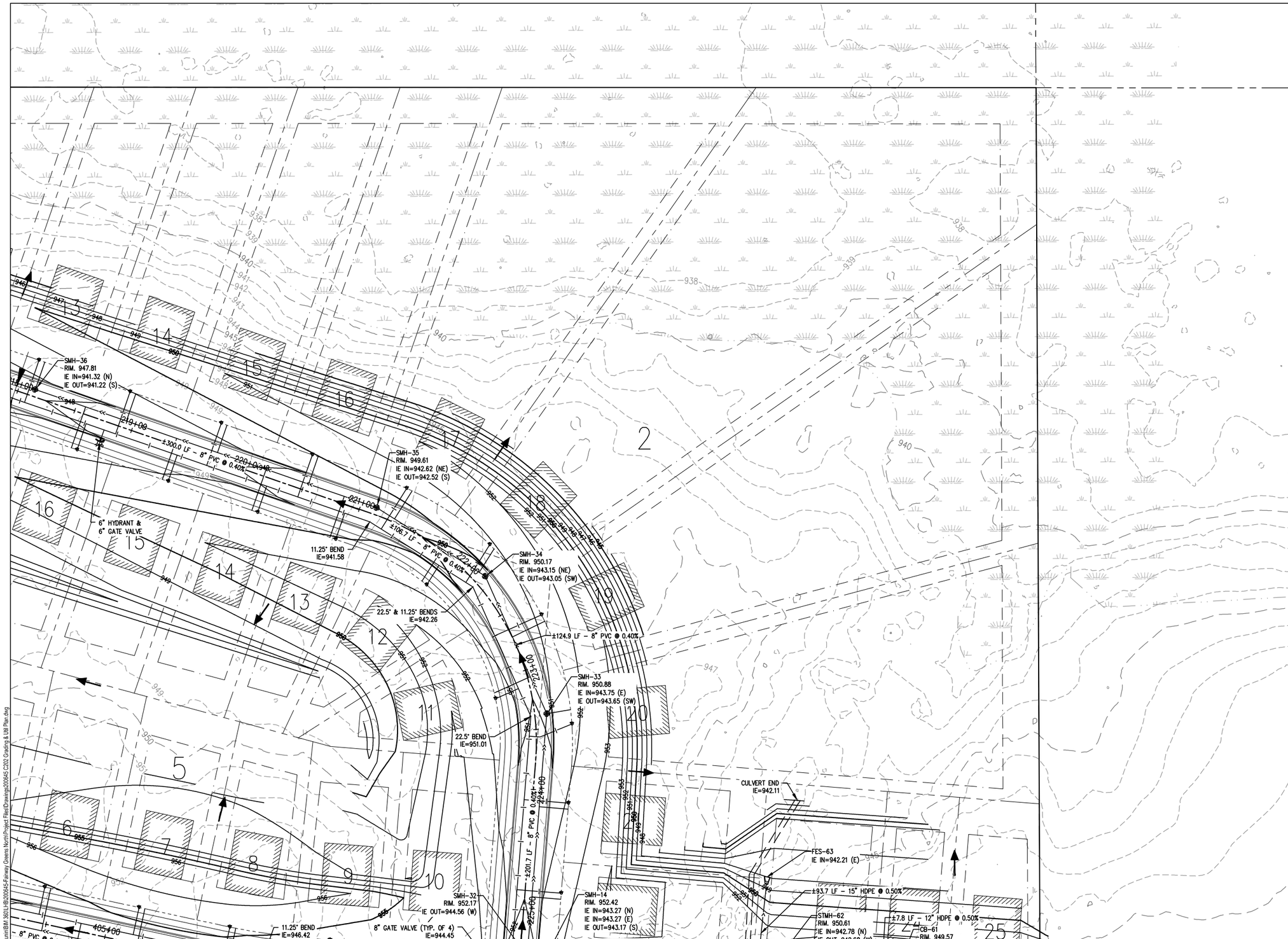

SHEET NOTES

1. SEE SHEET C201 FOR GRADING & UTILITY NOTES.

LEGEND

- CONSTRUCTION LIMITS
- MAJOR CONTOUR (5' INTERVAL)
- MINOR CONTOUR (1' INTERVAL)
- STORM SEWER
- CATCH BASIN OR STORM MANHOLE
- FLARED END SECTION
- SANITARY SEWER
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- WATER
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- GATE VALVE

WARNING

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DRAWN BY:

PROJECT #: 200645

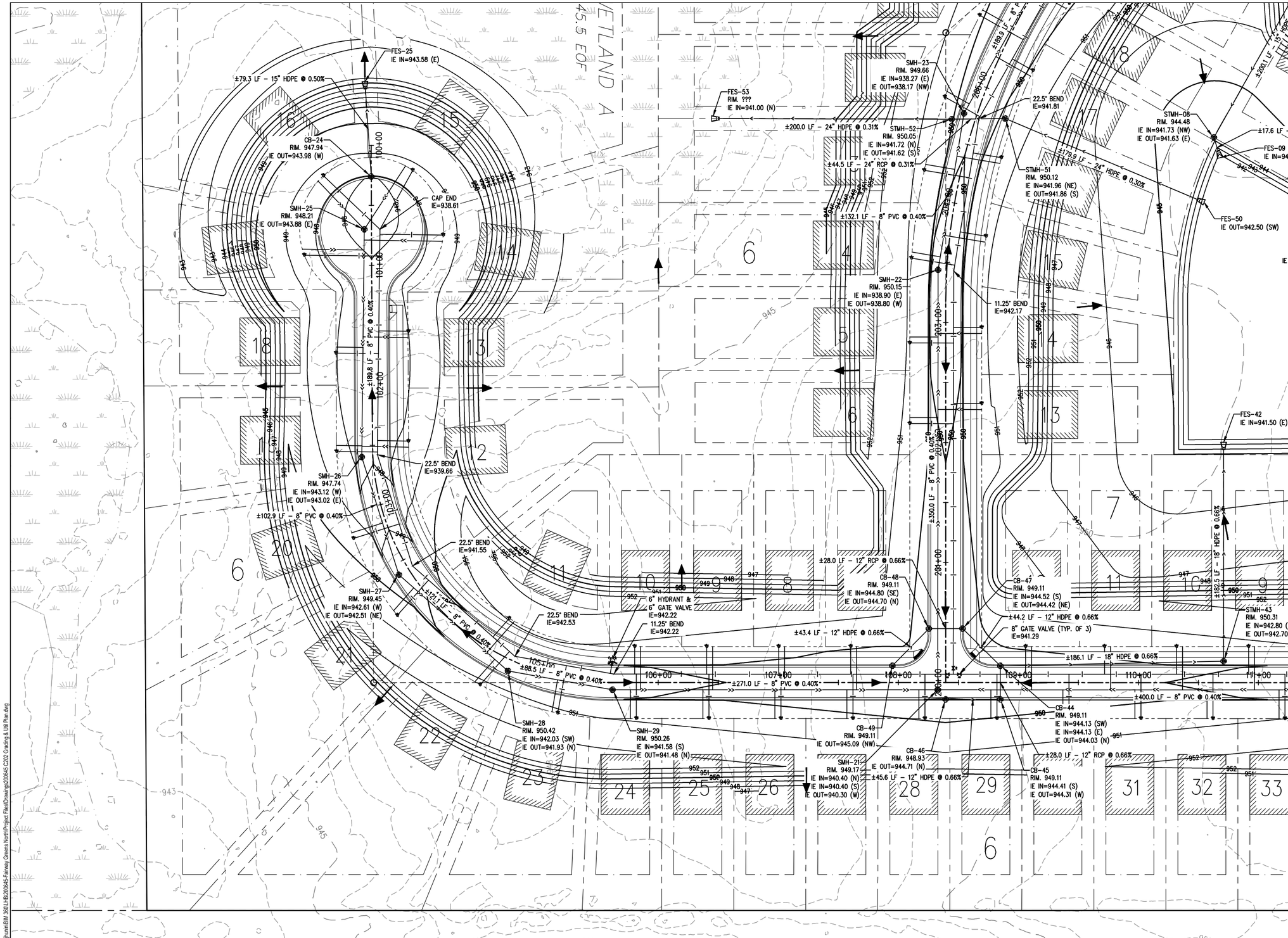
0 20' 40' 80'

GRADING & UTILITY PLAN

FAIRWAY GREENS NORTH

OAK GROVE, MN

SHEET C204



SHEET NOTES

1. SEE SHEET C201 FOR GRADING & UTILITY NOTES.

LEGEND

- CONSTRUCTION LIMITS
- MAJOR CONTOUR (5' INTERVAL)
- MINOR CONTOUR (1' INTERVAL)
- STORM SEWER
- CATCH BASIN OR STORM MANHOLE
- FLARED END SECTION
- SANITARY SEWER
- SANITARY MANHOLE
- WATER
- WATER SERVICE CURB STOP
- HYDRANT
- GATE VALVE

WARNING

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DRAWN BY:

PROJECT #: 200645

0 20' 40' 80'

GRADING & UTILITY PLAN

FAIRWAY GREENS NORTH

OAK GROVE, MN

SHEET C205

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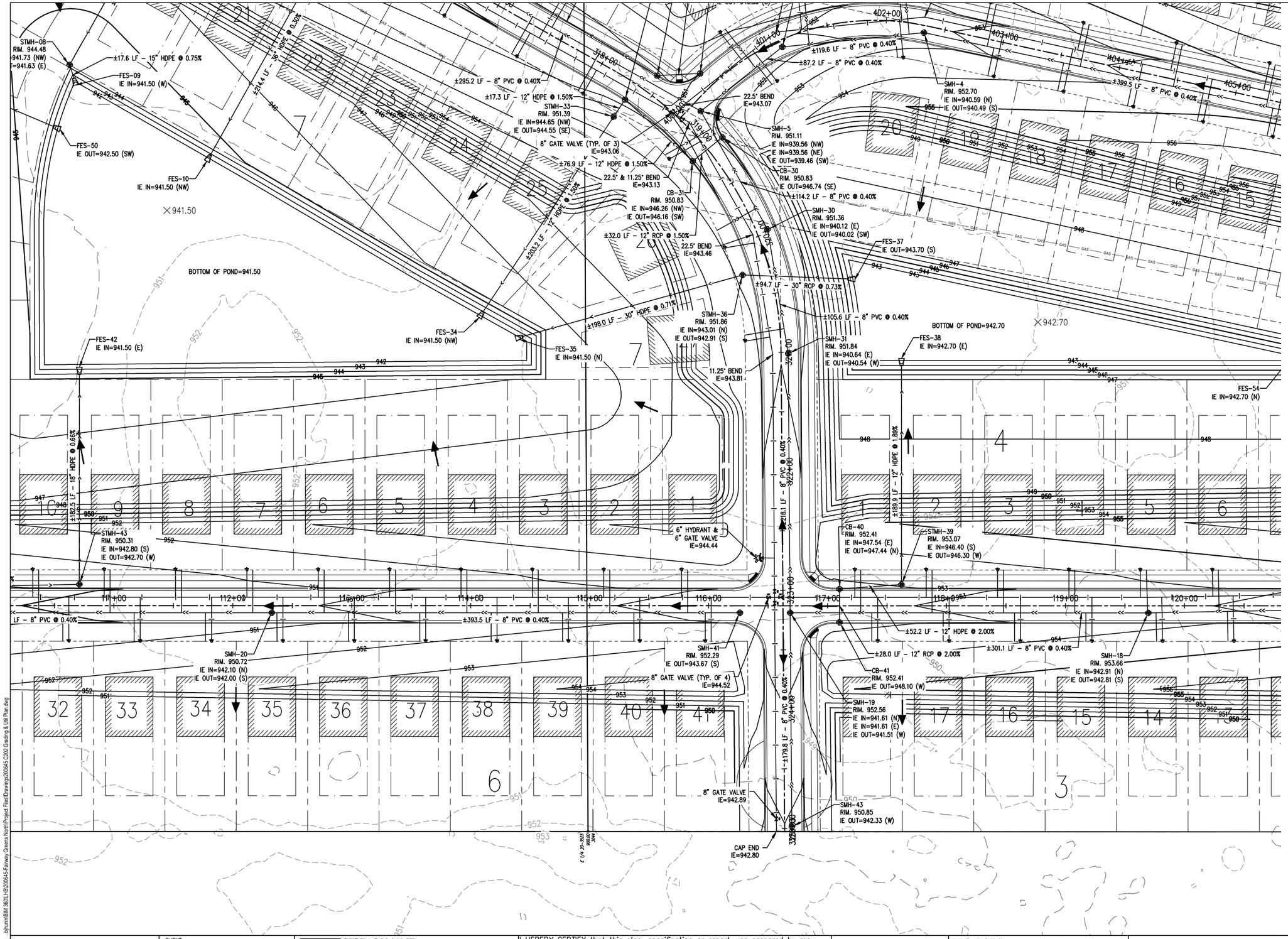

SHEET NOTES

1. SEE SHEET C201 FOR GRADING & UTILITY NOTES.

LEGEND

- CONSTRUCTION LIMITS
- MAJOR CONTOUR (5' INTERVAL)
- MINOR CONTOUR (1' INTERVAL)
- STORM SEWER
- CATCH BASIN OR STORM MANHOLE
- FLARED END SECTION
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- HYDRANT
- GATE VALVE

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DRAWN BY:

PROJECT #: 200645

0 20' 40' 80'

GRADING & UTILITY PLAN

FAIRWAY GREENS NORTH

OAK GROVE, MN

SHEET C206

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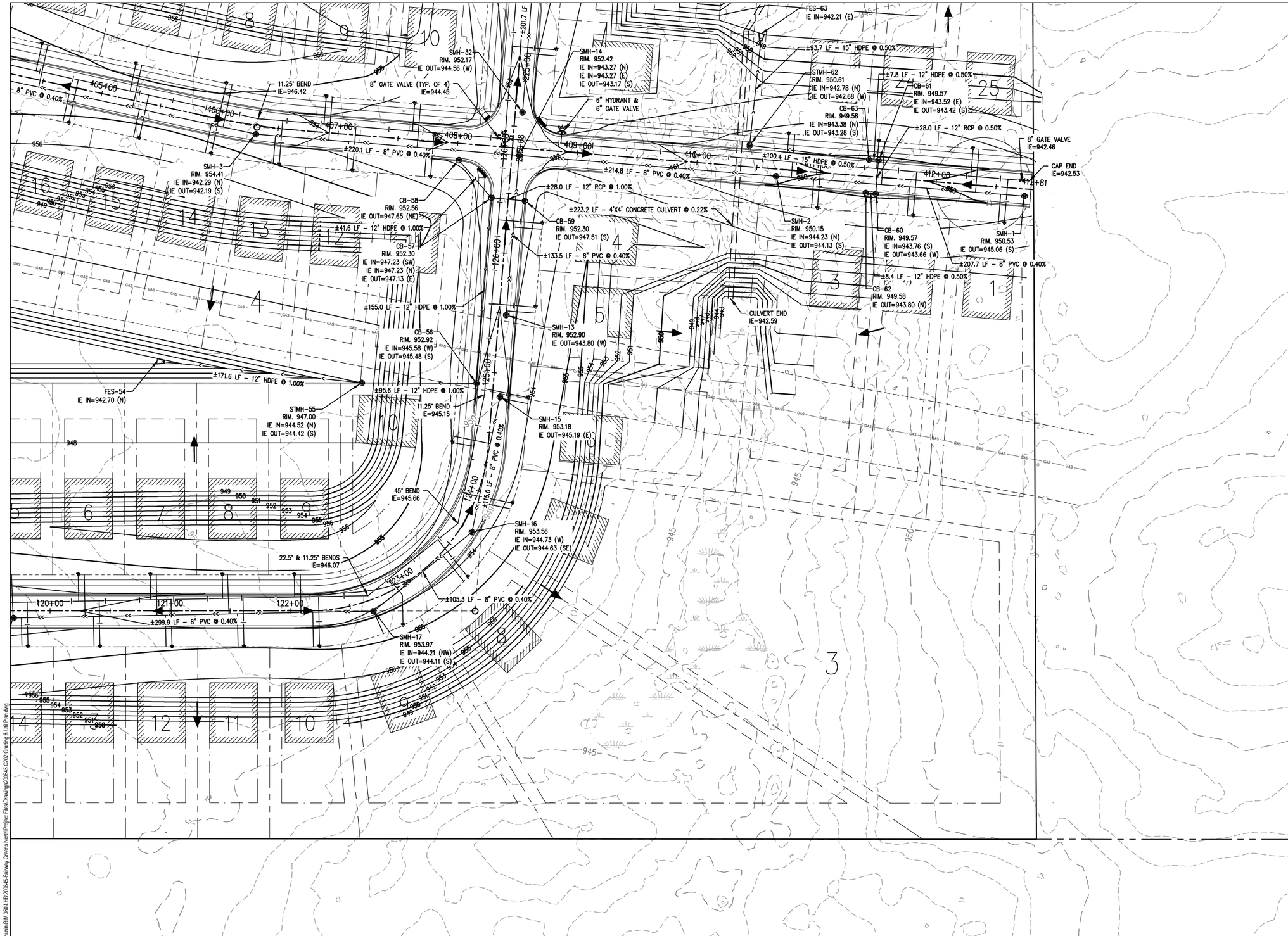

SHEET NOTES

1. SEE SHEET C201 FOR GRADING & UTILITY NOTES.

LEGEND

- CONSTRUCTION LIMITS
- MAJOR CONTOUR (5' INTERVAL)
- MINOR CONTOUR (1' INTERVAL)
- STORM SEWER
- CATCH BASIN OR STORM MANHOLE
- FLARED END SECTION
- SANITARY SEWER
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CHECK BY:

DRAWN BY:

PROJECT #: 200645

0 20' 40' 80'

GRADING & UTILITY PLAN

FAIRWAY GREENS NORTH

OAK GROVE, MN

SHEET C207

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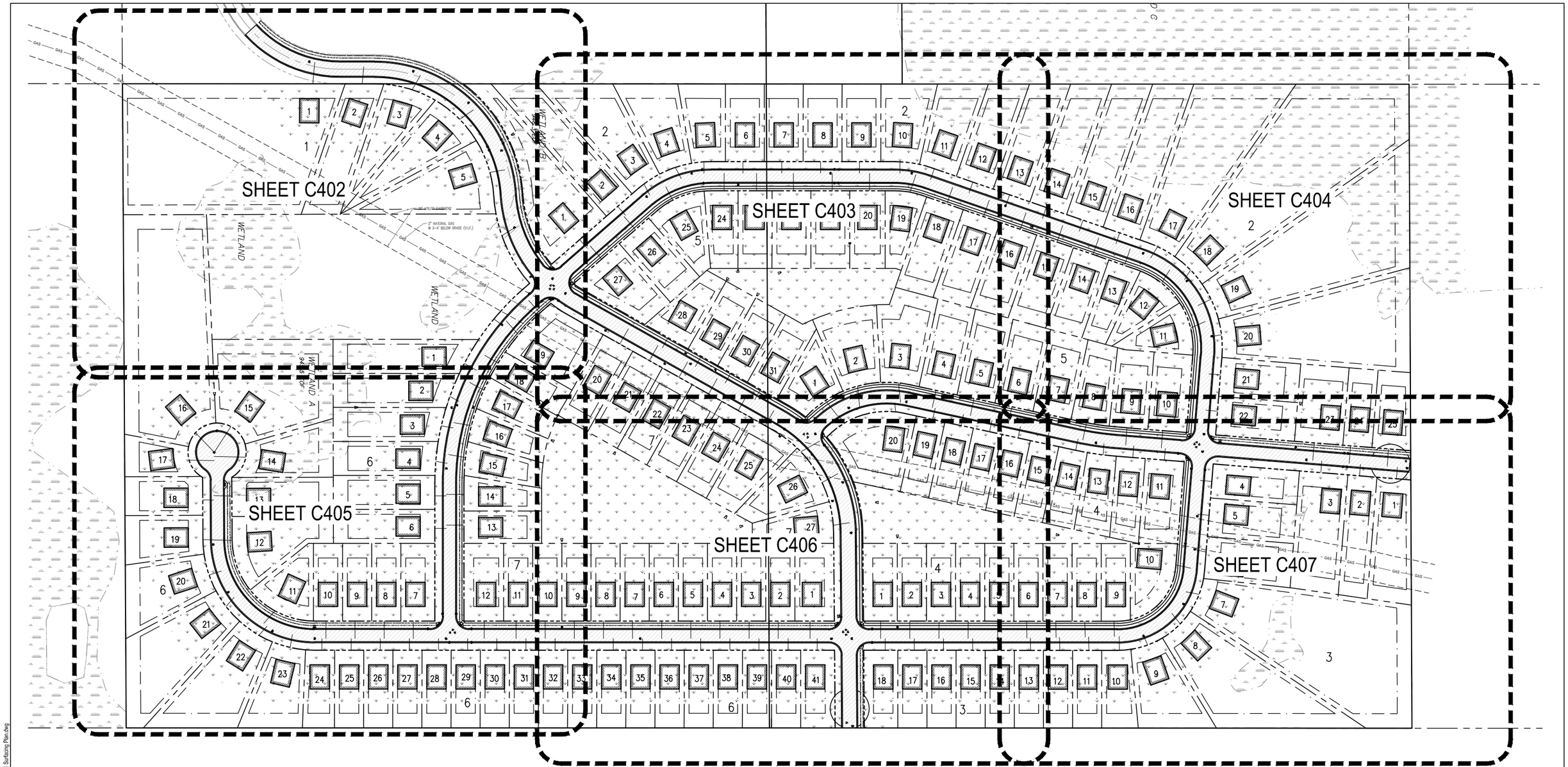

SHEET NOTES

1. PREVENT FROM DAMAGE ALL SURFACES OUTSIDE THE CONSTRUCTION LIMITS. RESTORE ALL DISTURBED AREAS DUE TO CONSTRUCTION ACTIVITIES TO PRECONSTRUCTION CONDITION UNLESS OTHERWISE NOTED IN THE DRAWINGS.
2. ADJUST ALL CASTINGS, VALVE BOXES AND JUNCTION BOXES TO FINISH GRADE.
3. PROVIDE BITUMINOUS TACK COAT BETWEEN PROPOSED BITUMINOUS PAVEMENTS AND ALL ADJACENT CONCRETE OR BITUMINOUS SURFACES.
4. PROVIDE BITUMINOUS TACK COAT BETWEEN THE WEARING AND NON-WEARING COURSES FOR ALL PROPOSED BITUMINOUS PAVEMENTS.
5. SAW CUT ALL EXISTING PAVEMENTS ADJACENT TO PROPOSED PAVEMENTS ALONG A NEAT LINE AND FULL DEPTH. SAW CUT ALL EXISTING CONCRETE PAVEMENTS, OR CURB AT THE NEAREST EXISTING JOINT.
6. UNLESS OTHERWISE NOTED, ALL DIMENSIONS ARE TO BACK OF CURB.
7. ONLY PLACE FILL MATERIALS ON COMPETENT, INSPECTED SUBGRADE.
8. PLACE EXPANSION JOINTS AT 60 FEET INTERVALS ALONG CONCRETE WALK.

LEGEND

- CURB & GUTTER
- BITUMINOUS PAVEMENT
- CONCRETE WALK
- TOPSOIL & SOD
- SIGN
- DETECTABLE WARNING
- EXISTING WETLAND

WARNING

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CHECK BY:
DRAWN BY:

PROJECT #: 200645
0 50' 100' 200'

SURFACING PLAN
SHEET INDEX

FAIRWAY GREENS NORTH
OAK GROVE, MN

SHEET C401

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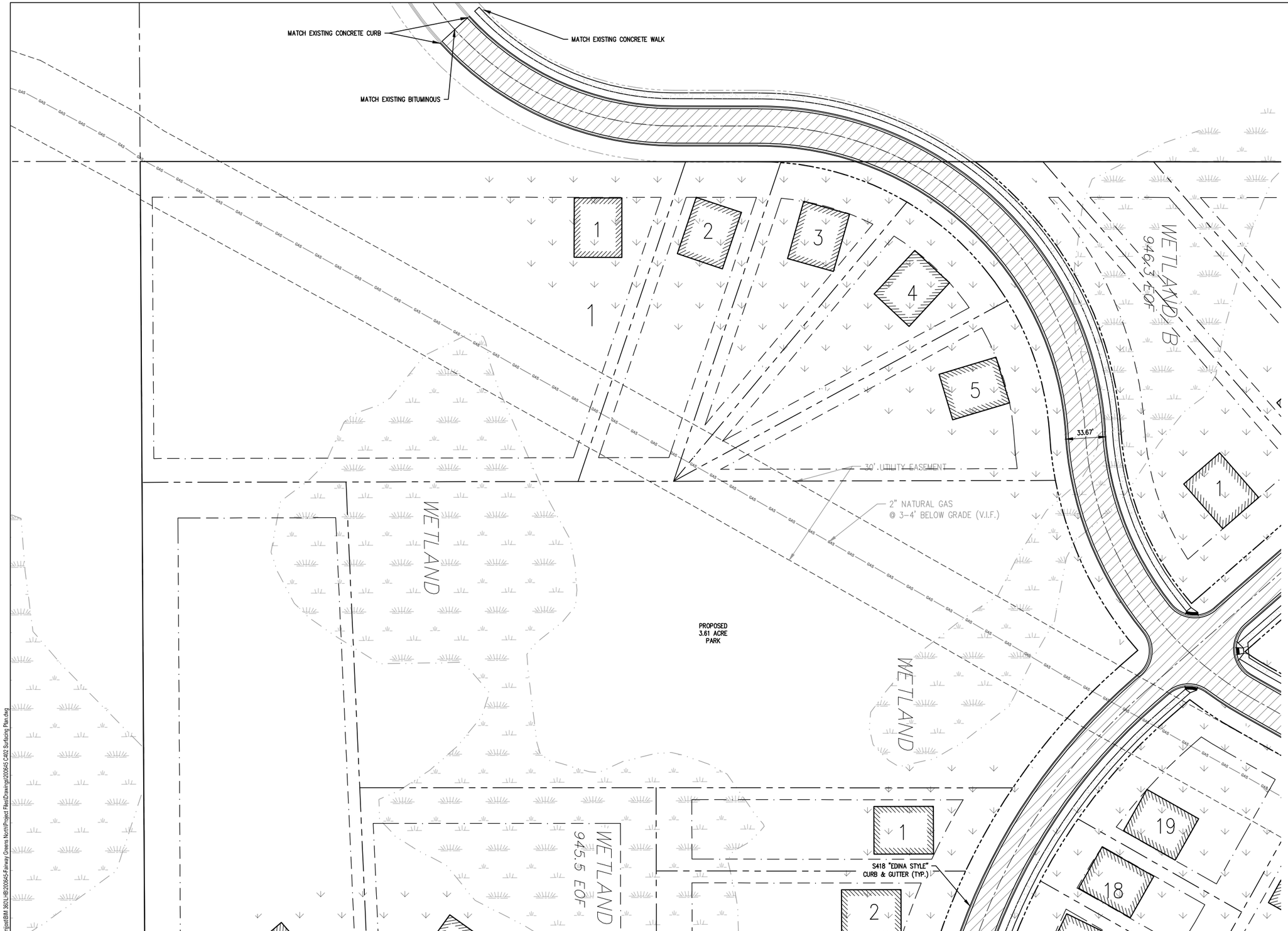

SHEET NOTES

1. SEE SHEET C401 FOR SURFACING NOTES.

LEGEND

- CURB & GUTTER
- BITUMINOUS PAVEMENT
- CONCRETE WALK
- TOPSOIL & SOD
- SIGN
- DETECTABLE WARNING
- EXISTING WETLAND

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CHECK BY:

DRAWN BY:

PROJECT #: 200645

0 20' 40' 80'

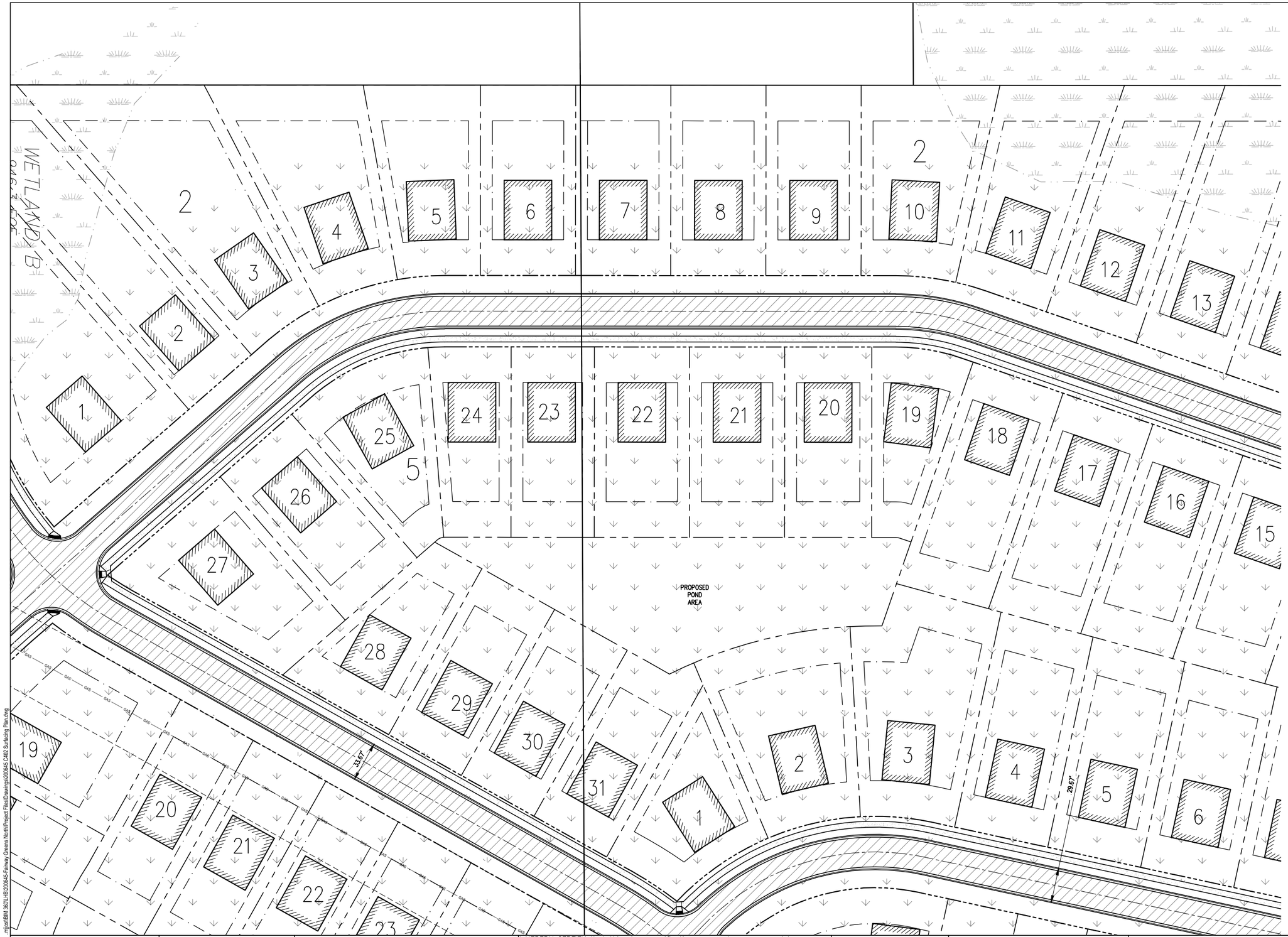
LAYOUT & SURFACING PLAN

FAIRWAY GREENS NORTH

OAK GROVE, MN

SHEET C402

...rnjoist\BIM 360\LHB\200645-Fairway Greens North\Project Files\Drawings\200645 C402 Surfacing Plan.dwg



SHEET NOTES

1. SEE SHEET C401 FOR SURFACING NOTES.

LEGEND

- CURB & GUTTER
- BITUMINOUS PAVEMENT
- CONCRETE WALK
- TOPSOIL & SOD
- SIGN
- DETECTABLE WARNING
- EXISTING WETLAND

NO	DATE	ISSUED FOR
2	01/08/2021	PRELIMINARY PLAT REVIEW
1	12/21/2020	PRELIMINARY PLAT REVIEW

CLIENT:
HOMEPRIDE, INC.
1500 211th Ave NW
Oak Grove, MN 55011

PERFORMANCE DRIVEN DESIGN.
LHBcorp.com
701 Washington Ave. N, Ste 200 | Minneapolis, MN 55401 | 612.338.2029

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I HEREBY CERTIFY that this plan, specification or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

SIGNATURE: _____

TYPED OR PRINTED NAME: ADAM BESSE REG. NO.: 52597 DATE: 12/18/2020

CHECK BY:

DRAWN BY:

PROJECT #: 200645

0 20' 40' 80'

LAYOUT & SURFACING PLAN

FAIRWAY GREENS NORTH

OAK GROVE, MN

SHEET C403

J:\jobs\BIM 360\LHB\200645-Fairway Greens North\Project Files\Drawings\200645 C402 Surfacing Plan.dwg

SHEET NOTES

1. SEE SHEET C401 FOR SURFACING NOTES.

LEGEND

- CURB & GUTTER
- BITUMINOUS PAVEMENT
- CONCRETE WALK
- TOPSOIL & SOD
- SIGN
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NO	DATE	ISSUED FOR
2	01/08/2021	PRELIMINARY PLAT REVIEW
1	12/21/2020	PRELIMINARY PLAT REVIEW

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TYPED OR PRINTED NAME: ADAM BESSE REG. NO.: 52597 DATE: 12/18/2020

CHECK BY:

DRAWN BY:

PROJECT #: 200645

0 20' 40' 80'

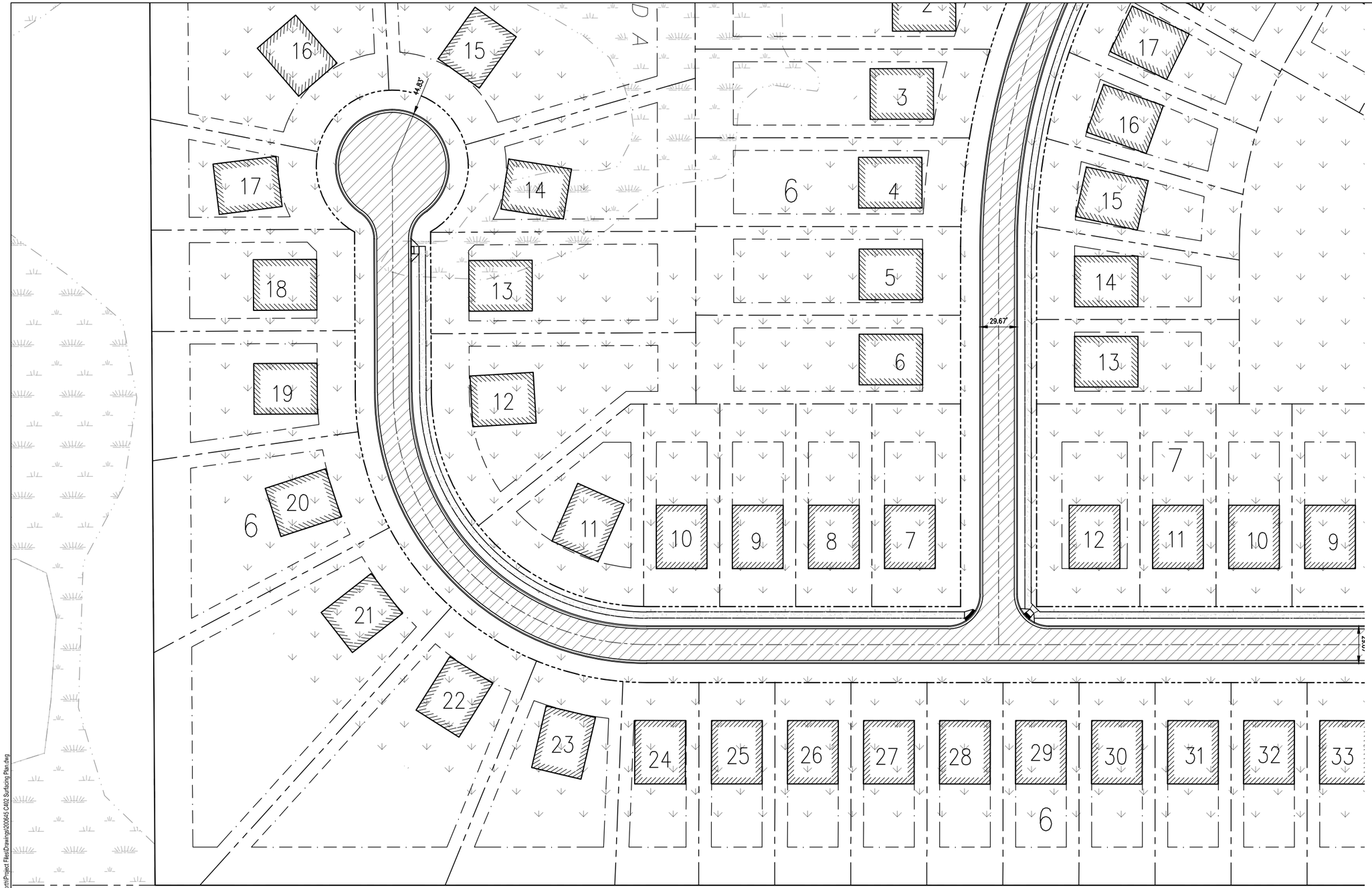
LAYOUT & SURFACING PLAN

FAIRWAY GREENS NORTH

OAK GROVE, MN

SHEET C404

...mjoe\BIM 360\LHB\200645-Fairway Greens North\Project Files\Drawings\200645 C402 Surfacing Plan.dwg



SHEET NOTES

1. SEE SHEET C401 FOR SURFACING NOTES.

LEGEND

- CURB & GUTTER
- BITUMINOUS PAVEMENT
- CONCRETE WALK
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NO	DATE	ISSUED FOR
2	01/08/2021	PRELIMINARY PLAT REVIEW
1	12/21/2020	PRELIMINARY PLAT REVIEW

CLIENT:
HOMEPRIDE, INC.
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SIGNATURE: _____

TYPED OR PRINTED NAME: ADAM BESSE REG. NO.: 52597 DATE: 12/18/2020

CHECK BY:

DRAWN BY:

PROJECT #: 200645

0 20' 40' 80'

LAYOUT & SURFACING PLAN

FAIRWAY GREENS NORTH

OAK GROVE, MN

SHEET C405

...mjoseBIM 360\LHB\200645-Fairway Greens North\Project Files\Drawings\200645 C402 Surfacing Plan.dwg

SHEET NOTES

1. SEE SHEET C401 FOR SURFACING NOTES.

LEGEND

- CURB & GUTTER
- BITUMINOUS PAVEMENT
- CONCRETE WALK
- TOPSOIL & SOD
- SIGN
- DETECTABLE WARNING
- EXISTING WETLAND

...mjlost\BIM 360\LHB\200645-Fairway Greens North\Project Files\Drawings\200645 C402 Surfacing Plan.dwg

NO	DATE	ISSUED FOR
2	01/08/2021	PRELIMINARY PLAT REVIEW
1	12/21/2020	PRELIMINARY PLAT REVIEW

CLIENT:
HOMEPRIDE, INC.
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SIGNATURE: _____

TYPED OR PRINTED NAME: ADAM BESSE REG. NO.: 52597 DATE: 12/18/2020

CHECK BY:

DRAWN BY:

PROJECT #: 200645

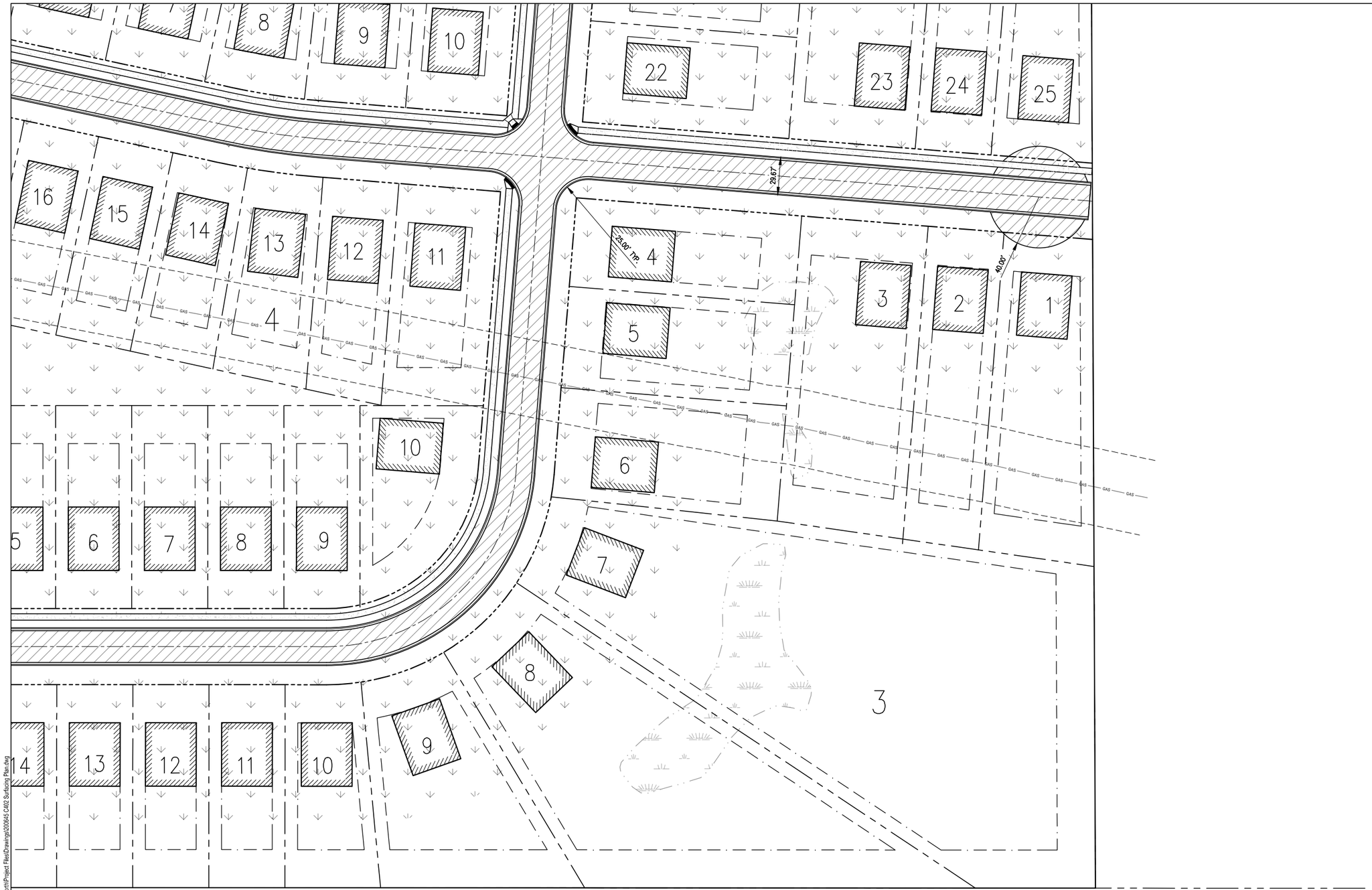
0 20' 40' 80'

LAYOUT & SURFACING PLAN

FAIRWAY GREENS NORTH

OAK GROVE, MN

SHEET C406



SHEET NOTES

1. SEE SHEET C401 FOR SURFACING NOTES.

LEGEND

- CURB & GUTTER
- BITUMINOUS PAVEMENT
- CONCRETE WALK
- TOPSOIL & SOD
- SIGN
- DETECTABLE WARNING
- EXISTING WETLAND

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NO	DATE	ISSUED FOR
2	01/08/2021	PRELIMINARY PLAT REVIEW
1	12/21/2020	PRELIMINARY PLAT REVIEW

CLIENT:
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SIGNATURE: _____

TYPED OR PRINTED NAME: ADAM BESSE REG. NO.: 52597 DATE: 12/18/2020

CHECK BY:

DRAWN BY:

PROJECT #: 200645

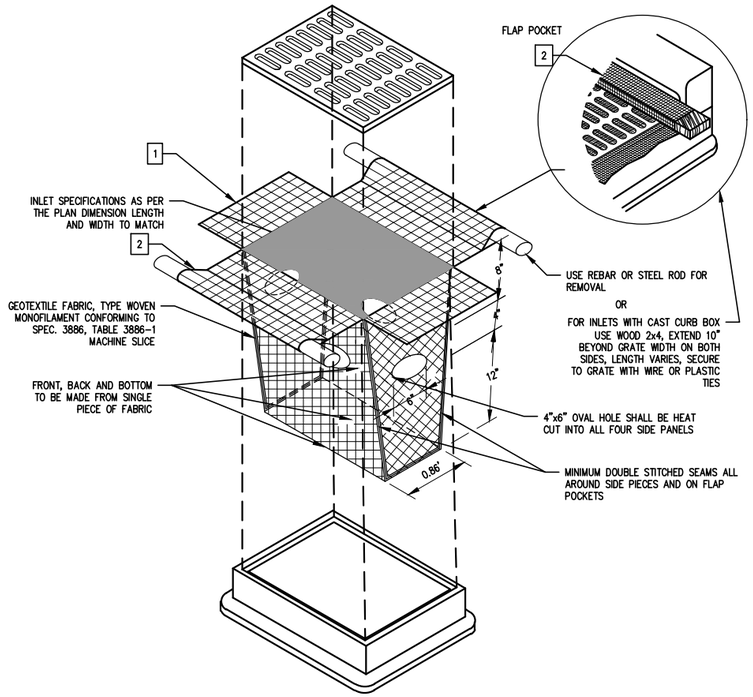
0 20' 40' 80'

LAYOUT & SURFACING PLAN

FAIRWAY GREENS NORTH

OAK GROVE, MN

SHEET C407



1 INLET PROTECTION GEOTEXTILE BAG
NOT TO SCALE

NOTES:

1 INLET PROTECTION DEVICES SHALL BE MAINTAINED OR REPLACED AT THE DIRECTION OF THE ENGINEER. MANUFACTURED ALTERNATIVES APPROVED AND LISTED ON THE DEPARTMENTS EROSION CONTROL PRODUCT ACCEPTABILITY LIST MAY BE SUBSTITUTED. WHEN REMOVING OR MAINTAINING INLET PROTECTION, CARE SHALL BE TAKEN SO THAT THE SEDIMENT TRAPPED ON THE GEOTEXTILE FABRIC DOES NOT FALL IN THE INLET. ANY MATERIAL FALLING INTO THE INLET SHALL BE REMOVED IMMEDIATELY.

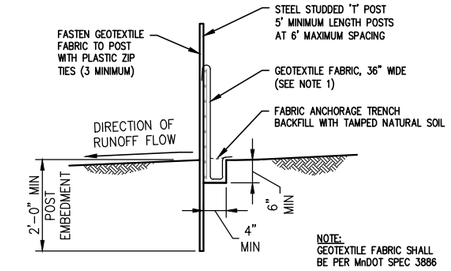
FINISHED SIZE, INCLUDING POCKETS WHERE REQUIRED, SHALL EXTEND A MINIMUM OF 10" AROUND THE PERIMETER TO FACILITATE MAINTENANCE OR REMOVAL.

FLAP POCKETS SHALL BE LARGE ENOUGH TO ACCEPT WOOD 2x4.

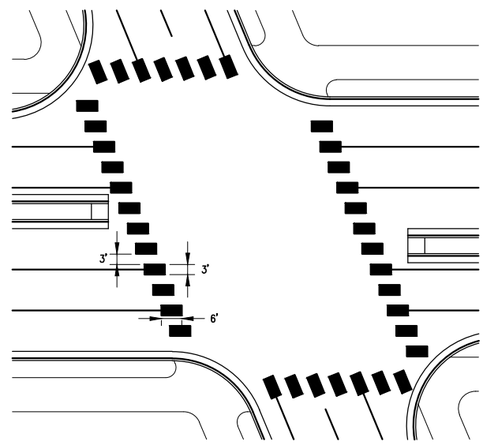
2 INSTALLATION NOTES:
DO NOT INSTALL PROTECTION IN INLETS SHALLOWER THAN 30", MEASURED FROM THE BOTTOM OF THE INLET TO THE TOP OF THE GRATE.

TRIM EXCESS FABRIC IN THE FLOW LINE TO WITHIN 3" OF THE GRATE.

THE INSTALLED BAG SHALL HAVE A MINIMUM SIDE CLEARANCE, BETWEEN THE INLET AND THE BAG, MEASURED AT THE BOTTOM OF THE OVERFLOW HOLES, OF 3". WHERE NECESSARY THE CONTRACTOR SHALL CLINCH THE BAG, USING PLASTIC ZIP TIES, TO ACHIEVE THE 3" CLEARANCE. THE TIES SHALL BE PLACED AT A MAXIMUM OF 4" FROM THE BOTTOM OF THE BAG.

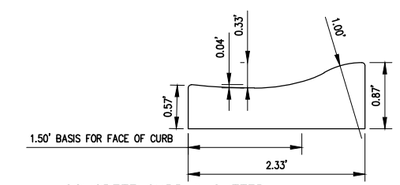


1 SILT FENCE HEAVY DUTY
NOT TO SCALE

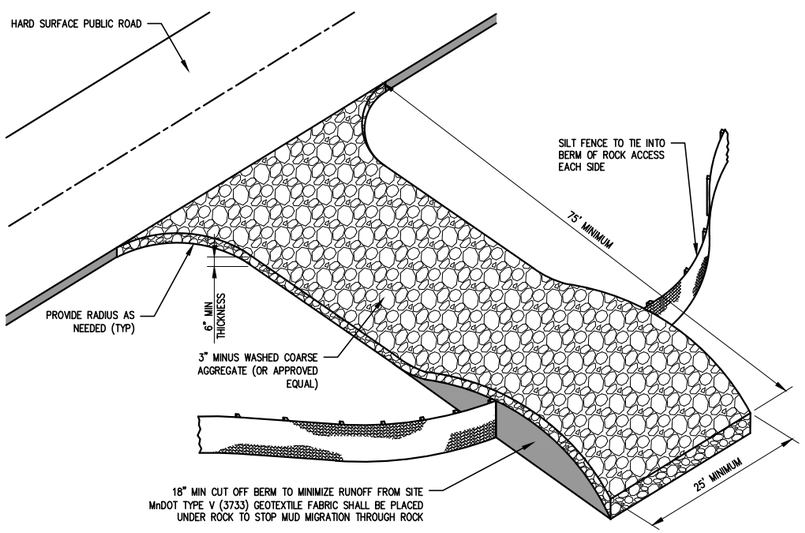


NOTE:
1. PAINTED AREAS TO BE CENTERED ON CENTERLINE AND LANE LINES.
2. A MINIMUM OF 18" CLEAR DISTANCE SHALL BE LEFT ADJACENT TO THE CURB. IF THE LAST PAINTED AREA FALLS INTO THIS DISTANCE, IT MUST BE OMITTED.
3. FOR DIVIDED ROADWAYS, ADJUSTMENTS IN SPACING OF THE BLOCKS SHOULD BE MADE IN THE MEDIAN SO THAT THE BLOCKS ARE MAINTAINED IN THEIR PROPER LOCATION ACROSS THE TRAVELED PORTION OF THE ROADWAY.
4. AT SKEWED CROSSWALKS, THE BLOCKS ARE TO REMAIN PARALLEL TO THE LANE LINES AS SHOWN.

1 PEDESTRIAN CROSSWALK STRIPING
NOT TO SCALE

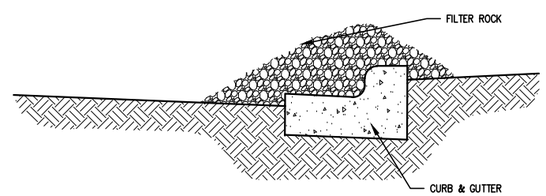


1 CONCRETE CURB & GUTTER DESIGN S418 "EDINA STYLE"
NOT TO SCALE

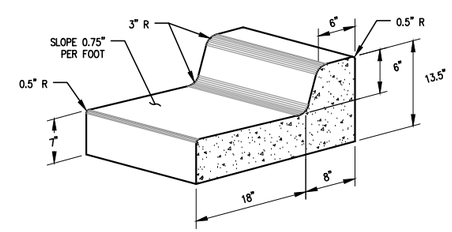


1 ROCK CONSTRUCTION ENTRANCE
NOT TO SCALE

NOTE: FILTER AGGREGATE TO BE 1 TO 2 INCH CLEAN ROCK



1 INLET PROTECTION – 1.5" ROCK WEIR
NOT TO SCALE



1 CONCRETE CURB & GUTTER DESIGN B618
NOT TO SCALE

NO	DATE	ISSUED FOR
2	01/08/2021	PRELIMINARY PLAT REVIEW
1	12/21/2020	PRELIMINARY PLAT REVIEW

CLIENT:
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Oak Grove, MN 55011

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SIGNATURE:
TYPED OR PRINTED NAME: ADAM BESSE REG. NO.: 52597 DATE: 12/18/2020

CHECK BY:
DRAWN BY:

PROJECT #: 200645

CIVIL DETAILS

FAIRWAY GREENS NORTH
OAK GROVE, MN

SHEET C501

J:\Hunt\BIM 360\LHB\200645-Fairway Greens North\Project Files\Drawings\200645 C501 Details.dwg

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7533 Sunwood Drive NW
Suite 206
Ramsey, MN 55303-5119

Ph: (763) 433-2851
Fax: (763) 427-0833
Bolton-Menk.com

MEMORANDUM

Date: January 13, 2021

To: Sheila Sellman, Community Development Director

From: Jason W Cook, P.E.
City Engineer

Subject: Fairway Greens North - Preliminary Plat Review
City of Isanti, MN
Project No.: 0R1.123130

We have reviewed the Preliminary Plat and supporting documents entitled "Fairway Greens North" with a revision date of January 8, 2021.

The preliminary plat includes the construction of 167 single family lots, extension of city streets and utilities and site and storm water pond grading.

Also submitted was a stormwater management plan dated December 18, 2020.

We have reviewed the submitted documents and have the following comments:

<u>Preliminary Plat:</u>

1. Show wider drainage & utility easements where pond grading, swales, and storm pipes extend outside currently shown easements.
2. Add access easement to ponds for future maintenance.
3. Add secondary road access branching off 8th Avenue NE connecting to proposed cul-de-sac. Make curve as large as possible coming off 8th Avenue.
    a. It appears additional lots could be added along the south side of the development if the road is connected turning Block 6 Lot 16 into 5 lots.
    b. This secondary access will be required once 80 lots are platted.
4. What is the intent with the square 2-acre box on the west side of the plat? This does not appear to be used for storm water per the plan. Will this be an outlot? Should it be removed from the plat?

<u>Stormwater Management Plan:</u>

5. Existing subcatchment areas are not defined by property lines. Include off site runoff draining onto the site. This cannot be blocked off and must be included in the modeling.
6. Model the existing wetland for 100-year high water elevation and show the proposed culverts will not restrict this flow and affect bounce elevation or drain the existing wetlands.
7. Verify ground water will be over 3-feet below the bottom of all proposed infiltration basins. Provide geotechnical report showing this and have percolation tests completed to determine infiltration rate. Revise model as needed.
8. Provide existing and proposed discharge rates at each discharge point on the site, not as one total runoff rate.

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9. The West Pond needs to treat its individual required Water Quality Volume. It appears there is significantly more room in the outlot than is being used for this pond. It also appears a proposed swale is not within the proposed easements and outlot area.
10. Subcatchments for each CB needs to be determined and spread calculations submitted.
11. CB-02 will require a saffle baffle type structure at a minimum. All other locations that discharge directly to wetland also require treatment structure, and equivalent treatment area oversized in other ponds.
12. Submit pipe sizing calculations for all storm pipes.

Wetland Delineation Report:

13. Submit proposed wetland mitigation report to City, LGU and possibly the Corps of Engineers for review and approval prior to performing any excavations in the identified areas.

Geotechnical Evaluation:

14. A geotechnical report will be required to verify all unsuitable materials are removed from proposed street improvement areas.

Site Development:

15. Submit a proposed Phasing Plan.
16. Show proposed building Low opening is 2 feet above the 100-year event and 1 foot above the emergency overflow in each sub catchment area.
17. Vertical curve lengths shall be 90' minimum (30 mph minimum design).
18. Sewer & water services shall be placed approx. 5-10 feet from property corners, not center of lots.
19. Show emergency overflow locations and stabilization for all pond EOFs.
20. Revised swale and location of CBMH-64 to fit within easements or outlots.
21. Label existing contours.
22. Verify all grading over existing gas main will maintain required cover. For example, there appears to be a 5-foot cut over the gas line in block 4.
23. All storm pipe withing ROW shall be RCP.
24. Low points shown at the back of multiple building pads. Back yards need to have positive drainage away from building pads and no trapped water. (ex Block 6 Lot 41 and Block 3Lot 18.)
25. Sanitary sewer main should not be under 6 feet deep. Any sewer 6-feet to 8-feet deep should be insulated. Verify all 4-inch services can be installed at 1% minimum grade and still service all proposed building elevations.
26. Watermain shall be 7.5-feet deep at a minimum and will need to be extra depth where sanitary services are shallow.

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27. Watermain will need to be looped to 8th Avenue along with the road looping discussed in the above preliminary plat section.
28. Are the road widths labeled at Face to Face or Back to Back?
29. Submit horizontal curve tables showing design speed.
30. Show all sidewalk at a minimum of 1' from ROW edge. Some intersections appear to need chamfered corners at pedramps.
31. The pavement section shall be determined by the geotechnical report, but at a minimum:
    a. 1.5-inches of bituminous wear course
    b. 2-inches of bituminous non-wear course
    c. 8-inches of aggregate base class 5
32. Show street lighting plan.

We recommend approval of the preliminary plat once the above items are addressed.

Please contact me if you have any questions.

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January 14, 2021

City of Isanti
DRM Committee Sheila Sellman

FAIRWAY GREENS NORTH PLAN REVIEW

Isanti Fire District reviewed the proposed design of Fairway Greens North, in the City of Isanti. Any concerns are listed below with applicable Minnesota State Fire Code (MSFC) references.

1) Fire apparatus access is currently limited to one street.
    a. **D107.1 One- or two-family dwelling residential developments.**
    Developments of one- or two-family dwellings where the number of dwelling units exceeds 30 shall be provided with two separate and approved fire apparatus access roads, and shall meet the requirements of Section D104.3.
    b. **D104.3 Remoteness.**
    Where two fire apparatus access roads are required, they shall be placed a distance apart equal to not less than one half of the length of the maximum overall diagonal dimension of the lot or area to be served, measured in a straight line between accesses.
2) Dead end roads do not have ample cul-de-sac.
    a. **503.2.5 Dead ends.**
    Dead-end fire apparatus access roads in excess of 150 feet (45 720 mm) in length shall be provided with an *approved* area for turning around fire apparatus.

Thank you for your attention to these life safety concerns.

Alan Jankovich | Fire Chief
Isanti Fire District

A Community For Generations.
Isanti

Request for City Council Action

To: Mayor Johnson and Members of City Council
From: Sheila Sellman, Community Development Director
Date: February 2, 2021
Subject: Request by the City of Isanti for a Preliminary and Final Subdivision to subdivide PID 16.124.0020 into three five-acre lots

---

Request: Request by the City of Isanti for a Preliminary and Final Subdivision to subdivide 15 acres of a shovel ready site (PID 16.124.0020) into three five-acre lots.

Overview/Background: The City has entered into a purchase agreement with LTL, LLC to sell them two 5-acre lots from the shovel ready program. Currently the subject lot is 15 acres, once the subdivision occurs it will be split into three 5-acre parcels. LTL, LLC will be buying the northern two lots and the City will retain the southern lot for sale.

This parcel has multiple city ditches and an access to the city water tower. The access to the water tower did not have proper documentation therefore we created an outlot for this access.

As proposed all the lots meeting minimum standards in the Industrial Park.

The Planning Commission held a public hearing at their January 19, 2021 meeting. No one from the public spoke on this item. The Planning Commission recommends approval.

Staff Recommendation:
Staff recommends approval

Attachment:
- Resolution
- City Engineer Memo
- Preliminary and Final Plat

RESOLUTION 2021-XXX

APPROVING THE PRELIMINARY PLAT, FINAL PLAT ISANTI CENTENNIAL COMPLEX 7TH REARRANGEMENT

WHEREAS, The City of Isanti has applied for Preliminary and Final Plat for Isanti Centennial Complex 7th Rearrangement a 3-lot subdivision for the property legally described as Lot 00A of Isanti Centennial Comp 5th Rearrange, Isanti County, Isanti, Minnesota; and,

WHEREAS, two lots will be sold and developed with the third lot available for sale; and,

WHEREAS, the City of Isanti Planning Commission held a public hearing on the proposed Preliminary and Final Plat of Isanti Centennial Complex 7th Rearrangement during the regular Planning Commission meeting held on January 19,2021; and,

WHEREAS, the City of Isanti Planning Commission has recommended approval of the Preliminary and, Final Plat as presented;

NOW, THEREFORE, IT IS HEREBY RESOLVED, by the City Council of the City of Isanti, Minnesota, that it approves the Preliminary Plat and Final Plat of for Isanti Centennial Complex 7th Rearrangement.

Adopted by the City of Isanti City Council on this 2nd day of February 2021.

Attest: _____ Mayor Jeff Johnson

_____
Jaden Strand
City Clerk

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Suite 206
Ramsey, MN 55303-5119

Ph: (763) 433-2851
Fax: (763) 427-0833
Bolton-Menk.com

MEMORANDUM

Date: January 13, 2021

To: Sheila Sellman, Community Development Director

From: Jason W Cook, P.E.
City Engineer

Subject: Isanti Centennial Complex 7th Rearrangement - Plat Review
City of Isanti, MN
Project No.: 0R1.123322

We have reviewed the Preliminary and Final Plat and supporting documents entitled "Isanti Centennial Complex 7th Rearrangement" with a date of January 13, 2021.

The plat includes the subdivision of the 15.49 acre parcel owned by the EDA into 3 equal 5.01 acre lots and an Outlot.

The existing site has previously completed the "Shovel Ready" approval process where it went under rigorous reviews to determine these are buildable sites.

The 15.49 acre site has multiple City ditches and an access to the City water tower site on it. Some of these ditches were not in drainage and utility easements so new easements were written to cover the existing ditch system. The driveway to the water tower did not have a properly documented access so an Outlot was created to cover the water tower driveway and the utilities that are in it.

We recommend approval of the preliminary and final plats as submitted.

Please contact me if you have any questions.

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ISANTI CENTENNIAL COMPLEX 7TH REARRANGEMENT

SECTION 29, TWP. 35, RGE. 23
CITY OF ISANTI
ISANTI COUNTY, MINNESOTA

KNOW ALL PERSONS BY THESE PRESENTS: That the City of Isanti Economic Development Authority, a public body corporate under the laws of the State of Minnesota, fee owner of the following described property:

Outlot A, ISANTI CENTENNIAL COMPLEX 5TH REARRANGMENT, according to the plat thereof on file and of record in the Office of the County Recorder, Isanti County, Minnesota.

Has caused the same to be surveyed and platted as ISANTI CENTENNIAL COMPLEX 7TH REARRANGMENT and do hereby dedicate to the public for public use the drainage and utility easements as created by this plat.

In witness whereof said Economic Development Authority of the City of Isanti, a public body corporate under the laws of the State of Minnesota, have caused these presents to be signed by its proper officers this _____ day of _____ , 20_____ .

CITY OF ISANTI ECONOMIC DEVELOPMENT AUTHORITY

_____
Jeff Johnson, President of the City of Isanti Economic Development Authority

_____
Sheila Sellman, Secretary of the City of Isanti Economic Development Authority

STATE OF MINNESOTA
COUNTY OF _____

This instrument was acknowledged before me this _____ day of _____ , 20_____ , by Jeff Johnson, President and Sheila Sellman, Secretary of the City of Isanti Economic Development Authority , on behalf of the City of Isanti Economic Development Authority.

_____

Notary Public, _____ County, Minnesota

My Commission Expires _____

I Andrew Hill do hereby certify that this plat was prepared by me or under my direct supervision; that I am a duly Licensed Land Surveyor in the State of Minnesota; that this plat is a correct representation of the boundary survey; that all mathematical data and labels are correctly designated on this plat; that all monuments depicted on this plat have been, or will be correctly set within one year; that all water boundaries and wet lands, as defined in Minnesota Statutes, Section 505.01, Subd. 3, as of the date of this certificate are shown and labeled on this plat; and all public ways are shown and labeled on this plat.

Dated this _____ day of _____ , 20_____ .

_____
Andrew Hill, Licensed Land Surveyor
Minnesota License No. 57632

STATE OF MINNESOTA
COUNTY OF _____

This instrument was acknowledged before me this _____ day of _____ , 20_____ by Andrew Hill.

_____

Notary Public, _____ County, Minnesota

My Commission Expires _____

CITY PLANNING COMMISSION, CITY OF ISANTI, MINNESOTA

Recommenced for Approval by the Planning Commission of City of Isanti, Minnesota, this _____ day of _____ , 20_____ .

_____ _____
Jeff Johnson, Chairperson Sheila Sellman, Secretary

CITY COUNCIL, CITY OF ISANTI, MINNESOTA

Approved by the City Council of Isanti, Minnesota, this _____ day of _____ , 20_____ , and is in compliance with the provisions of Chapter 505.03, Subdivision 2, Minnesota Statutes.

_____ _____
Jeff Johnson, Mayor Josi Wood, City Administrator

COUNTY SURVEYOR, ISANTI COUNTY, MINNESOTA

I hereby certify that this plat has been checked and recommended for approval as to compliance with Chapter 505, Minnesota Statutes this ____day of_____, 20__.

_____
Isanti County Surveyor, Minn. License No. _____

CITY ENGINEER, CITY OF ISANTI, MINNESOTA

This plat was recommended for approval this____day of_____, 20__.

_____
City of Isanti Engineer

CITY ATTORNEY, CITY OF ISANTI, MINNESOTA

This plat was approved as to form and execution this____day of_____, 20__.

_____
City of Isanti Attorney

COUNTY AUDITOR/TREASURER, ISANTI COUNTY, MINNESOTA

I hereby certify that the taxes for the year_____ on the property described herein have been paid and that there are no delinquent taxes and transfer entered on, this _____ day of _____, 20___.

_____
Isanti County Auditor - Treasurer

By_____, Deputy

COUNTY RECORDER, ISANTI COUNTY, MINNESOTA

hereby certify that this instrument was filed in the Office of the County Recorder for record on this_____day of_____, 20__, at _____o'clock __.M., and was duly recorded in the Isanti County Records as Document No. _____.

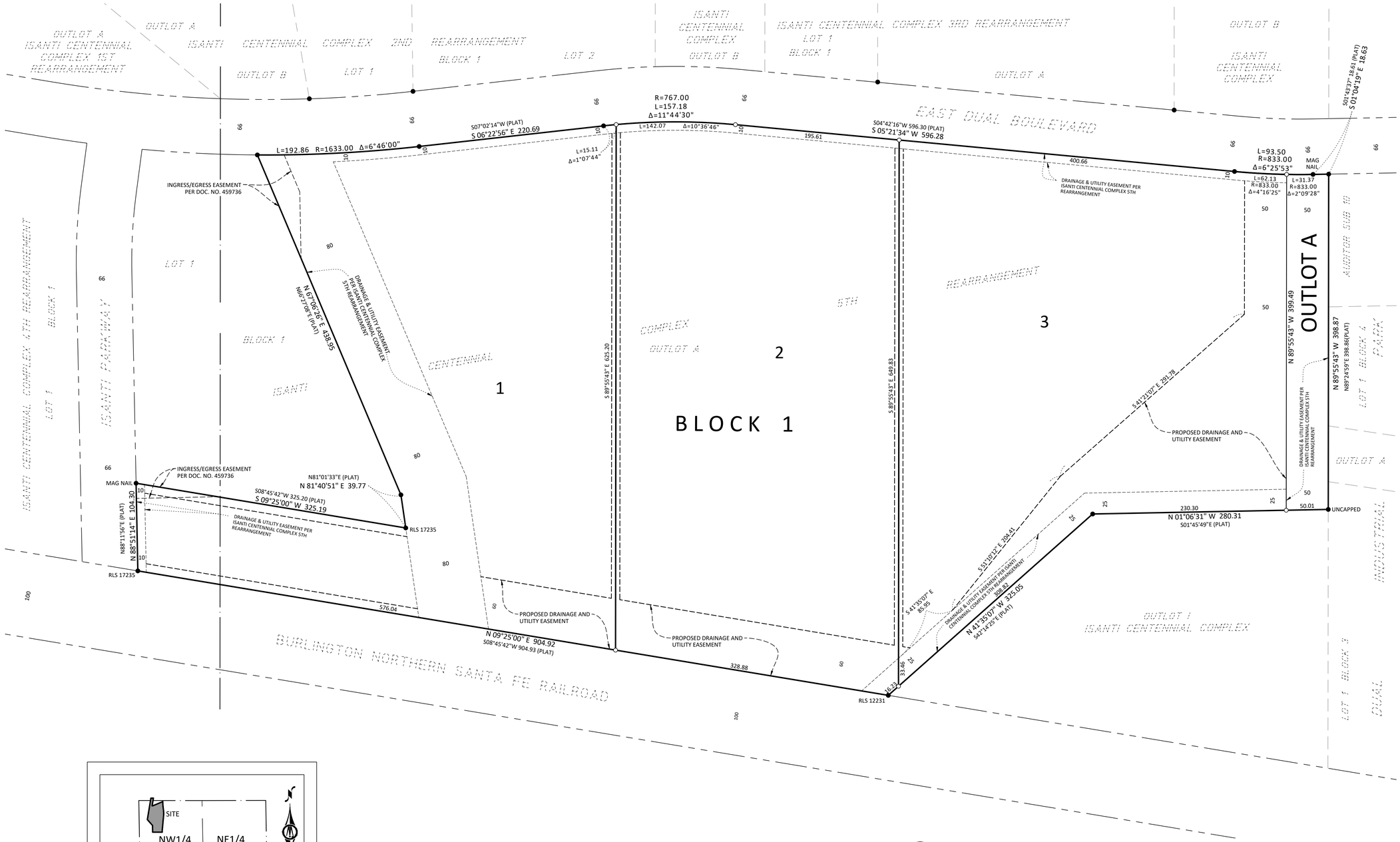
_____
Isanti County Recorder

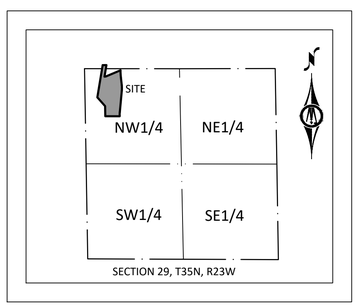
BOLTON & MENK

OFFICIAL PLAT COPY

ISANTI CENTENNIAL COMPLEX 7TH REARRANGEMENT

SECTION 29, TWP. 35, RGE. 23
CITY OF ISANTI
ISANTI COUNTY, MINNESOTA

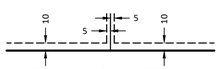




VICINITY MAP

NOT TO SCALE

PROPOSED DRAINAGE AND UTILITY EASEMENTS SHOWN THUS:



BEING 10 FEET IN WIDTH AND ADJOINING PLAT BOUNDARY AND 5 FEET IN WIDTH AND ADJOINING LOT LINES AS SHOWN ON THE PLAT UNLESS OTHERWISE DIMENSIONED

ORIENTATION OF THIS BEARING SYSTEM IS BASED ON ISANTI COUNTY COORDINATE NAD 83 (1996 ADJUSTMENT)

LEGEND

○ DENOTES 1/2 INCH BY 14 INCH IRON MONUMENT SET WITH PLASTIC CAP MARKED R.L.S. NO. 57632

● DENOTES 1/2 INCH IRON MONUMENT WITH PLASTIC CAP MARKED R.L.S. NO. 44530, UNLESS OTHERWISE NOTED

BEARINGS AND DISTANCES IN PARENTHESIS ARE FROM THE UNDERLYING PLAT OF ISANTI CENTENNIAL COMPLEX 5TH REARRANGEMENT

BOLTON & MENK

City of Isanti

Gross Payroll	98,804.84
Social Security & Medicare	5,287.20
Public Employees Retirement	9,838.72
Total City Expense	113,930.76

Pay Date 1/22/2021

Pay Period 2 (1/3-1/16/21)

City of Isanti

Check Register - Mayor/Council Approval
Check Issue Dates: 1/18/2021 - 1/21/2021

Jan 21, 2021 01:30PM

Report Criteria:
Report type: Summary
Check.Type = {<>} "Adjustment"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
01/21	01/21/2021	55236	1503	7-UP BOTTLING	609-20200	198.40
01/21	01/21/2021	55237	1141	ASSURANT EMPLOYEE BENEFITS	861-20200	586.47
01/21	01/21/2021	55238	2850	BEAUDRY OIL & PROPANE INC	101-20200	2,067.33
01/21	01/21/2021	55239	53	BELLBOY CORPORATION	609-20200	6,051.35
01/21	01/21/2021	55240	9	BERNICKS PEPSI-COLA	609-20200	1,652.65
01/21	01/21/2021	55241	1815	CENTURYLINK	609-20200	604.40
01/21	01/21/2021	55242	1985	CIVIC SYSTEMS, LLC	609-20200	5,552.00
01/21	01/21/2021	55243	918	CRYSTAL SPRINGS ICE	609-20200	84.24
01/21	01/21/2021	55244	8	DAHLHEIMER DISTRIBUTING CO	609-20200	14,287.10
01/21	01/21/2021	55245	2807	DAUDT, BRANDON	101-20200	89.98
01/21	01/21/2021	55246	1941	DELTA DENTAL	861-20200	3,436.60
01/21	01/21/2021	55247	55	ECM PUBLISHERS INC	609-20200	163.25
01/21	01/21/2021	55248	2028	FURTHER	861-20200	35.00
01/21	01/21/2021	55249	134	GOPHER STATE ONE-CALL INC	601-20200	50.00
01/21	01/21/2021	55250	739	HACH COMPANY	601-20200	552.76
01/21	01/21/2021	55251	1684	ISANTI COUNTY AUDITOR-	920-20200	7,088.52
01/21	01/21/2021	55252	7	JOHNSON BROTHERS LIQUOR CO	609-20200	6,803.19
01/21	01/21/2021	55253	5	KAWALEK TRUCKING	609-20200	200.80
01/21	01/21/2021	55254	1479	LOFFLER	108-20200	75.99
01/21	01/21/2021	55255	3016	LOFFLER COMPANIES INC	108-20200	238.45
01/21	01/21/2021	55256	17	MCDONALD DISTRIBUTING CO	609-20200	8,764.00
01/21	01/21/2021	55257	1536	MINNESOTA DEED	219-20200	833.33
01/21	01/21/2021	55258	176	MN DEPT OF REVENUE	609-20200	37,168.00
01/21	01/21/2021	55259	2080	MVTL LABORATORIES INC	601-20200	45.51
01/21	01/21/2021	55260	2992	NEXTERA COMMUNICATIONS	108-20200	248.34
01/21	01/21/2021	55261	617	PAUSTIS & SONS	609-20200	2,599.42
01/21	01/21/2021	55262	44	PHILLIPS WINE & SPIRITS INC	609-20200	5,544.71
01/21	01/21/2021	55263	2554	SPECIALTY SOLUTIONS	609-20200	561.57
01/21	01/21/2021	55264	73	STAR	101-20200	276.20
01/21	01/21/2021	55265	219	SURPLUS SERVICES	101-20200	150.00
01/21	01/21/2021	55266	2687	TRITECH SOFTWARE SYSTEMS	101-20200	8,406.93
01/21	01/21/2021	55267	42	VIKING COCA-COLA BOTTLING CO	609-20200	107.68
01/21	01/21/2021	55268	4	WATSON CO INC	609-20200	1,871.83
01/21	01/21/2021	55269	1922	WEX BANK	101-20200	4,127.58
Grand Totals:						120,523.58

M = Manual Check, V = Void Check

City of Isanti | Check Register - Mayor/Council Approval | Page: 1

Check Issue Dates: 1/25/2021 - 1/27/2021 | Jan 27, 2021 12:32PM

Report Criteria:

Report type: Summary

Check.Type = {<>} "Adjustment"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
01/21	01/27/2021	55270	3020	ADAMS PEST CONTROL, INC.	101-20200	256.63
01/21	01/27/2021	55271	9	BERNICKS PEPSI-COLA	609-20200	936.54
01/21	01/27/2021	55272	1500	BOLTON & MENK INC	601-20200	39,862.50
01/21	01/27/2021	55273	2020	BOYLE, EUGENE	101-20200	3,206.40
01/21	01/27/2021	55274	2487	CAPITOL BEVERAGE SALES	609-20200	180.00
01/21	01/27/2021	55275	1241	CENTRAL WOOD PRODUCTS	101-20200	15.00
01/21	01/27/2021	55276	309	CITY OF CAMBRIDGE	920-20200	10,840.00
01/21	01/27/2021	55277	2234	COMPLETE INTEGRATED SOLUTIONS, LLC	920-20200	2,158.00
01/21	01/27/2021	55278	120	CONNEXUS ENERGY	101-20200	19,969.96
01/21	01/27/2021	55279	8	DAHLHEIMER DISTRIBUTING CO	609-20200	7,839.82
01/21	01/27/2021	55280	2720	DEFIANT DISTRIBUTORS	609-20200	437.76
01/21	01/27/2021	55281	2478	EAST CENTRAL ENERGY	101-20200	42.85
01/21	01/27/2021	55282	3017	FALK, JEFFREY & LEAH	603-20200	24.08
01/21	01/27/2021	55283	1682	FERGUSON WATERWORKS	601-20200	26.97
01/21	01/27/2021	55284	2028	FURTHER	861-20200	24.73
01/21	01/27/2021	55285	1891	ISANTI AREA JOINT	101-20200	62,565.68
01/21	01/27/2021	55286	586	ISANTI CTY LAW ENFORCEMENT ASSOC	101-20200	250.00
01/21	01/27/2021	55287	1563	ISANTI ELECTRIC INC	601-20200	328.18
01/21	01/27/2021	55288	162	ISANTI RENTAL INC	101-20200	50.16
01/21	01/27/2021	55289	441	J.P.COOKE CO	101-20200	69.00
01/21	01/27/2021	55290	7	JOHNSON BROTHERS LIQUOR CO	609-20200	4,850.27
01/21	01/27/2021	55291	3018	JOHNSON, JAMES & MEAGHAN	601-20200	152.91
01/21	01/27/2021	55292	5	KAWALEK TRUCKING	609-20200	172.20
01/21	01/27/2021	55293	136	LEAGUE OF MN CITIES	101-20200	900.00
01/21	01/27/2021	55294	2866	LEXIPOL	101-20200	5,530.00
01/21	01/27/2021	55295	17	MCDONALD DISTRIBUTING CO	609-20200	13,054.81
01/21	01/27/2021	55296	616	MENARDS - CAMBRIDGE	602-20200	184.19
01/21	01/27/2021	55297	1445	MN PUBLIC FACILITIES AUTHORITY	601-20200	44,761.39
01/21	01/27/2021	55298	2597	MNSPECT, LLC.	101-20200	29,646.93
01/21	01/27/2021	55299	2080	MVTL LABORATORIES INC	602-20200	121.26
01/21	01/27/2021	55300	1821	NORTH AMERICAN TITLE CO	101-20200	125.00
01/21	01/27/2021	55301	617	PAUSTIS & SONS	609-20200	1,315.00
01/21	01/27/2021	55302	44	PHILLIPS WINE & SPIRITS INC	609-20200	1,975.27
01/21	01/27/2021	55303	1113	RJM DISTRIBUTING INC	609-20200	105.00
01/21	01/27/2021	55304	1401	ROAD MACHINERY &	101-20200	163.79
01/21	01/27/2021	55305	2396	SOUTHERN GLAZERS OF MN	609-20200	11,722.89
01/21	01/27/2021	55306	1361	STAPLES ADVANTAGE	101-20200	382.00
01/21	01/27/2021	55307	73	STAR	101-20200	311.37
01/21	01/27/2021	55308	2856	STRAND, JADEN	609-20200	21.95
01/21	01/27/2021	55309	2793	TEAM LABORATORY CHEMICAL, LLC	602-20200	1,238.00
01/21	01/27/2021	55310	42	VIKING COCA-COLA BOTTLING CO	609-20200	244.85
01/21	01/27/2021	55311	1286	VINOCOPIA INC	609-20200	480.65
01/21	01/27/2021	55312	4	WATSON CO INC	609-20200	4,051.16
01/21	01/27/2021	55313	2475	WHITE BEAR IT SOLUTIONS, LLC	614-20200	95.00
01/21	01/27/2021	55314	3019	WIDSETH SMITH NOLTING & ASSOC, INC.	609-20200	3,969.00
Grand Totals:						274,659.15

M = Manual Check, V = Void Check

A Community For Generations.
Isanti

Request for City Council Action

To: **Mayor Johnson and Members City Council**
From: Matt Sylvester, Public Services Director
Date: February 2, 2021
Subject: Consider Resolution Authorizing the Repair of the Well II Pump

---

Background:
The Capital Improvement Plan (CIP) for 2021 has funds available to repair or replace the Well II Pump and components. The Well II pump motor was inspected and has excessive bearing vibration. The pump motor will need to be pulled out and taken off site and be rebuilt. While the pump motor is out, the casing will be cleaned, flushed, and televised to ensure that the well casing is in good enough shape to move forward with the pump rebuild. The CIP has a budgeted amount of $100,000.00 to complete the work. Staff reached out and was able to receive three quotes.

The three quotes were from:

- E.H. Renner - $35,580.00
- Traut Companies - $36,650.00
- Mineral Service Plus - $38,317.00

Recommendation:
Staff is recommending E.H. Renner to make the repairs to the Well II Pump,

Request:
Staff is requesting action on this item.

Attachments:
- Resolution 2021-XXX
- E.H. Renner Quote
- Traut Companies Quote
- Mineral Service Plus Quote

RESOLUTION 2021-XXX

AUTHORIZING THE REPAIR OF WELL II PUMP

WHEREAS, the Well II pump was inspected and found to have excessive vibration; and,

WHEREAS, the 2021 Capital Improvement Plan has $100,000.00 for the repair of the Well II Pump; and,

WHEREAS, staff reached out and received the following quotes to have the pump pulled and repaired; and,

Vendor	Quote
E.H. Renner	$35,580.00
Traut Companies	$36,650.00
Mineral Service Plus	$38,317.00

WHEREAS, the funding source would be Water 601-49400-500;

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Isanti, Minnesota to approve the quote from E.H. Renner in the amount of $35,580.00 funding source identified as Water (500).

This resolution was duly adopted by the Isanti City Council this 2nd day of February 2021.

_____

Attest: Mayor Jeff Johnson

_____

Jaden Strand
City Clerk

E.H. Renner & Sons

Incorporated

WELL DRILLING FOR FIVE GENERATIONS
15688 Jarvis Street NW * Elk River, Minnesota 55330
Phone (763) 427-6100 * Fax (763) 427-0533 * Toll Free (800) - 409-WELL

December 22, 2020

City of Isanti
Matt Sylvester

Estimate for Pump inspection and Rehab

Description	Qty	Units	Price	Extension
Remove Pump and Measure Depth of Well	1	L.S.	$2,500.00	$2,500.00
Shop Time	10	Hrs.	$100.00	$1,000.00
Reinstall Pump	1	L.S.	$2,500.00	$2,500.00
__100_ Hp US Motor Repairs Disassemble, clean all parts, check mechanical fits, test windings, varnish windings, balance rotor, install one thrust bearing, install one guide bearing, assemble, test and paint	1	L.S.	$2,800.00	$2,800.00
Sandblast and Paint Discharge Head	1	L.S.	$500.00	$500.00
New Headshaft 1-1/2 x 7 .416SS	1	Ea.	$500.00	$500.00
Packing and Packing box bushing	1	Ea.	$300.00	$300.00
Top Column 10" x 59.25 TBE Sch 40	1	Ea.	$600.00	$600.00
Intermediate Column 10" x 119.25" T&C Sch 40	12	Ea.	$800.00	$9,600.00
Bottom Column 10" x 59.25 T&C Sch 40	1	Ea.	$600.00	$600.00
Suction Pipe 10" x 120" TOE	1	Ea.	$600.00	$600.00
Intermediate Lineshaft T&C .416 SS 1-1/2" x 10' T&C	12	Ea.	$400.00	$4,800.00
Bottom Lineshaft T&C .416 SS 1-1/2" x 5' T&C	1	Ea.	$225.00	$225.00
Bronze or Stainless Retainers	13	Ea.	$200.00	$2,600.00
Rubber Bearings	13	Ea.	$35.00	$455.00
Bowl Shaft - __ x __" TOE	1	Ea.	$500.00	$500.00
Bowl Bearings	2	Set	$200.00	$400.00
Bowl Wear Rings	2	Ea.	$300.00	$600.00
Misc. Oil, Tape, Packing	1	L.S.	$300.00	$300.00
Stilling Tube	1	Ea.	$300.00	$300.00
Total Known Pump Repair				**$31,680.00**

Alternate - Bowl Replacement

_____ _____ - _ stage 1400 GPM at 376'	1	Ea.
_____ _____ - _ stage 1000 GPM at 376'	1	Ea.

Alternate - Well Repairs

Wire Brush Casing	1	L.S.	$2,100.00
Televise Well	1	Ea.	$1,800.00
Total Alternate			**$3,900.00**

PO Box 547
Waite Park, MN 56387
320-251-5090
joet@trautcompanies.com

Quote - Isanti Well 2 - 100hp VHS pump repair

DATE: 1/5/2021

PHONE # 763-772-5850

FAX #

NAME: City of Isanti

ADDRESS:

ATTN: Matt Sylvester

JOB # 30-0000

	Description Pump Repair	Unit	Unit Price	Quanity	Totals
LABOR	Mobilization & Demobilization	LS	$ 1,250.00	1	$ 1,250.00
	Pull Pump	HR	$ 245.00	8	$ 1,960.00
	Shop time	HR	$ 95.00	10	$ 950.00
	Remobilize & Demobilze	HR	$ 1,250.00	1	$ 1,250.00
	Reinstall Pump & Hook to System	HR	$ 245.00	8	$ 1,960.00
	Labor to Rebuild pump	LS	$ 500.00	1	$ 500.00
MATERIALS	Recondition 100hp US VHS motor (rewind not included)	EACH	$ 2,800.00	1	$ 2,800.00
	Sand Blast and paint discharge head	EACH	$ 375.00	1	$ 375.00
	New Headshaft 1 1/2" x 7' .416 SS	EACH	$ 550.00	1	$ 550.00
	Packing and Packing Box bushing	EACH	$ 275.00	1	$ 275.00
	Top Column 10" x 59.25 TBE Sch40	EACH	$ 350.00	1	$ 350.00
	Interdiate Column 10" x 119.25" T&C sch40	EACH	$ 700.00	12	$ 8,400.00
	Bottom Column 10" x 59.25 T&C Sch40	EACH	$ 475.00	1	$ 475.00
	Suction Pipe 10" x 120" TOE	EACH	$ 550.00	1	$ 550.00
	Interdiate Lineshaft T&C .416SS 1 1/2"x10' T&C	EACH	$ 400.00	12	$ 4,800.00
	Bottom Lineshaft T&C .416SS 1 1/2" x 5' T&(	EACH	$ 250.00	1	$ 250.00
	10" Bronze or SS Retainers	EACH	$ 170.00	13	$ 2,210.00
	Rubber spider bearing	EACH	$ 35.00	13	$ 455.00
	SS Bowl Shaft	EACH	$ 650.00	1	$ 650.00
	Bowl bearing	SET	$ 200.00	2	$ 400.00
	Bowl wear ring	EACH	$ 450.00	2	$ 900.00
	Stilling tube	LF	$ 3.00	130	$ 390.00
	Misc oil, Tape, etc	LS	$ 350.00	1	$ 350.00

Alternate: Bowl Repalcement
No Bid. - Design conditions given exceed 100hp.

Alternate: Well Repairs
Wire Brush Casing: 1/LS = $2000.00
Televise Well: 1/EA = $1400.00

TOTAL MATERIALS		$ 24,180.00
TOTAL LABOR		$ 7,870.00
INCOMING FREIGHT	est.	$ 1,200.00
TOTAL		$ 33,250.00

January 13, 2021

City of Isanti
Attn: Mr. Matt Sylvester
100 Isanti Pkwy. NW
PO Box 428
Isanti, MN 55040

RE: Well Pump #2- Maintenance Inspection

Mr. Matt Sylvester:

• Mobilize manpower and equipment, remove well pump motor and column pipe and transport to our shop	$2,300.00
• Clean up pump, column pipe, inspect and provide repair recommendation costs	$650.00
• Brush 18" casing from surface to 273 ft (4 hrs. @ $225.00/ hr.)	$900.00
• Flush casing with city water and video inspection	$2,200.00

We will deliver the motor to a certified motor rebuilder. They will inspect the motor and provide a cost for a basic rebearing , bake dip, reassemble, test and paint. With your approval we would give direction to proceed.

If you should have any questions, please do not hesitate to call us.

Sincerely,
Danny Nubbe
Mineral Service Plus, LLC

City of Isanti- Well #2

Description	Estimated Quantity	Unit	Price	Extended Price
Mobilize, remove down hole pipe, remove pumping equipment, inspect, reinstall, test pump, and demobilize	1	Lump sum	$5,000.00	$5,000.00
Motor rebuild	1	Each	$2,457.00	$2,457.00
Wire brush of well casing	1	Lump sum	$1,000.00	$1,000.00
10’ x 9’ 11.25” T&C drop pipe SCH 40	20	Each	$775.00	$15,500.00
Shafting T&C 1.6875” x 120” .416 SS	10	Each	$595.00	$5,950.00
Rubber bearing inserts	21	Each	$30.00	$630.00
Recondition pump 14MB, 2 stage. Standard rebuild w/ set of bearings	1	Lump Sum	$600.00	$600.00
Bowl Shaft	1	Each	$650.00	$650.00
Machine impeller and install wear rings	2	Each	$175.00	$350.00
Furnish and install (1) 1” water level line	130	Linear Feet	$1.00	$130.00
Total for well #2				**$32,267.00**

A Community For Generations.
Isanti

Request for City Council Action

To: **Mayor Johnson and Members City Council**
From: Matt Sylvester, Public Services Director
Date: February 2, 2021
Subject: Consider Resolution Authorizing the Replacement of the ICC Sprinkler System

---

Background:
The Capital Improvement Plan (CIP) for 2021 has funds available to replace the sprinkler system at the Isanti Community Center (ICC). The sprinkler system has developed small leaks and has reached its useful life. The work will take approximately 2-4 weeks to complete and will be done. During that time the City of Isanti will not be taking any reservations for the ICC. The CIP has a budgeted amount of $25,570.00 to complete the work. Staff reached out and was able to receive three quotes.

The three quotes were from:

- Summit Companies - $23,600.00
- Dynamic Fire Protection -$36,100.00
- Olsen Fire - $35,890.00

Recommendation:
Staff is recommending Summit Companies to complete the work.

Request:
Staff is requesting action on this item.

Attachments:
- Resolution 2021-XXX
- Summit Companies Quote
- Dynamic Fire Protection Quote
- Olsen Fire Quote

RESOLUTION 2021-XXX

AUTHORIZING THE REPLACEMENT OF THE ISANTI COMMUNITY CENTER SPRINKLER SYSTEM

WHEREAS, the Isanti Community Center (ICC) sprinkler system has reached its useful life and is in need of replacement; and,

WHEREAS, the ICC will be closed for 2-4 weeks for the repairs to be made; and,

WHEREAS, the 2021 Capital Improvement Plan has $25,750.00 for the replacement of the sprinkler system; and,

WHEREAS, staff reached out and received the following quotes to have the sprinkler system replaced at the ICC; and,

Vendor	Quote
Summit Companies	$23,600.00
Dynamic Fire Protection	$36,100.00
Olsen Fire	$35,890.00

WHEREAS, the funding source would 920-45186-500 (ICC);

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Isanti, Minnesota to approve the quote from Summit Companies in the amount of $23,600.00 with a total amount for the project not to exceed $25,750.00 with the funding source identified as 920-45186-500 (ICC).

This resolution was duly adopted by the Isanti City Council this 2nd day of February 2021.

_____
Mayor Jeff Johnson

Attest:

_____
Jaden Strand
City Clerk

Proposal and Contract

Summit Companies ("Summit") makes the following proposal (the "Proposal"):

Date of Proposal: January 7, 2021

Proposal Submitted To: City of Isanti
Address: 110 1st Avenue NW
Isanti, MN 55040

Attention: Josh Becker

Regarding: Fire Protection Proposal
Isanti Community Center Replace Piping

Specifications: The equipment to be provided by Summit as part of this Proposal, as well as design and installation services, are sometimes collectively referred to in this Proposal as the "Project". NFPA 13, together with the Specifications described in those certain plans dated _____.

SCOPE OF WORK

Summit Companies shall provide the necessary labor and materials to demo existing sprinkler piping to point just above valve assembly and replace with new sprinkler heads, pipe and fittings. Sprinkler pipes for dry system will be grooved SCH 10 black and threaded SCH 40 black. Work is to be performed during normal working hours and days. All work to be in accordance with NFPA 13 and the State of Minnesota.

EXCLUSIONS

- Valve assembly.
- Painting and patching.
- Overtime or after hours labor
- Electrical wiring (tamper switches, flow switches, horn/strobes, alarm, alarm panel, etc.).
- Fire alarm system or audible alarms.
- Central monitoring of sprinkler system(s).
- Power

Contract Price: Summit shall perform the above described work at the following price: **$23,600.00 Twenty Three Thousand Six Hundred Dollars** (the "Contract Price")

Completion of the Project: Summit offers to provide to Owner the equipment, supplies and materials, as well as the design and installation services and labor to complete the Project, as described in the Specifications. This Proposal shall be null and void, at Summit's option, if Summit does not receive a signed acceptance of this Proposal by Owner after 30 days. In order to guarantee pricing, Owner may be required to pay for materials at the time of acceptance of this Proposal.

General Conditions: The General Conditions attached to this Proposal are a part of this Proposal. Upon acceptance of this Proposal by Owner, the General Conditions will be a part of the contract between Summit and Owner.

Parties: Summit Companies is a d/b/a of Summit Fire Protection, a Minnesota corporation.

SUMMIT COMPANIES:

By: *Chad Larsen*

Signature

Chad Larsen

Print Name

Project Manager
Summit Companies
Phone: (320) 241-8235

OWNER ACCEPTANCE OF PROPOSAL

Summit's Proposal is hereby accepted and agreed to by Owner. Owner acknowledges that Owner received and read the Proposal and the attached General Conditions. Upon acceptance by Owner, this Proposal, along with the attached General Conditions, will be a binding contract between Summit and Owner.

OWNER:

By: _____

Signature

_____

Print Name

_____

Date

SUMMIT COMPANIES PROPOSAL AND CONTRACT GENERAL CONDITIONS

These General Conditions are attached to and made a part of the Summit Proposal and Contract to which they are attached (collectively, the "Contract") as if fully set forth on the front page of the Contract. As used in these General Conditions, "Summit," "Owner," "Project," and "Contract Price" shall have the same meanings as those terms have in the Contract.

1. Payment. Owner agrees to pay the Contract Price for the Project as and when required in the Contract. If Owner fails to pay the Contract Price, or any installment thereof, within ten (10) days after the date the same is due and payable, Owner shall automatically be assessed and shall pay a late charge equivalent to three percent (3%) of the amount of such late payment, together with interest on such late payment at the lower of the maximum rate allowed by applicable law or the rate of eighteen percent (18%) per annum.

2. Changes. Except for substitutions, as described below in this paragraph, any alteration or modification to the Project must be documented and approved by Summit and Owner by a written change order signed by Summit and Owner. Summit reserves the right to require Owner to pay for all change order items (labor, equipment and any other materials) at the time of signing the change order. In the event of discontinuations, changes or the unavailability of specific equipment or materials described in the Specifications, Summit will have the right to substitute equipment and materials with substantially similar quality and features; provided, however, that if the replacement items are more expensive, then Summit shall notify Owner and Owner may elect whether to pay the additional expense (as an increase to the Contract Price) or to modify the Proposal to include less expensive items, if available, that would not increase the Contract Price.

3. Limited Warranty. All materials and labor supplied by Summit will be warranted for one (1) year from the date of completion of the Project. Upon request, Summit will supply a signed warranty letter to Owner, which states the completion date of the Project and the warranty termination date. Certain equipment may include manufacturer's warranties. Summit provides no additional warranty on such equipment. Owner shall have the right to seek enforcement of any such manufacturer's warranty. Summit shall have no obligation to seek enforcement of any such manufacturer's warranty against the manufacturer. Any labor or other services requested by Owner of Summit in connection with Summit's warranty after the one (1) year warranty termination date shall be paid by Owner to Summit based on Summit's standard fees and charges at the time. No other express or implied warranties are made by Summit. Summit's warranty shall not apply with respect to misuse, abuse or any use that is not in conformity with all applicable specifications and instructions. Except as specifically set forth in this Contract, Summit, and/or its agents and representatives makes no warranty or representation, express or implied, with respect to use, construction standards, workmanship, materials, merchantability or fitness for a particular purpose.

4. Taxes. Any taxes or other governmental charges related to the Project shall be paid by Owner to Summit and shall be in addition to the Contract Price. In addition, if any fees or permits (such as one or more building permits) are required in connection with the Project, Owner shall secure and pay for any such fees and permits, the cost of which shall be in addition to the Contract Price

5. Unavoidable Delays. To the extent any time period for performance by Summit applies, Summit shall not be responsible for any delays due to federal, state or municipal actions or regulations, strikes or other labor shortages, equipment or other materials delays or shortages, acts or omissions of Owner, or any other events or causes beyond the control of Summit.

6. Access. Owner shall allow Summit to have reasonable access to the job site to allow the completion of the Project on the dates and at the times requested by Summit personnel.

7. Risk of Loss. Risk of loss shall pass to Owner at the time the equipment and other materials that are part of the Project are delivered to the job site. This means that, for example, in the event of damage or destruction due to casualty, or in the event of theft, Owner shall be responsible for payment for such equipment and materials even if the Project has not been completed. Title to the equipment and other materials shall be held by Summit until payment in full of the Contract Price, at which time title shall pass to Owner. Summit shall have the right to remove the equipment and other materials that are a part of the Project if payment of the full Contract Price is not made by Owner immediately upon completion of the Project. That right shall be in addition to, and not in limitation of, Summit other rights and remedies.

8. MECHANIC LIEN NOTICE. YOU ARE ENTITLED UNDER MINNESOTA LAW TO THE FOLLOWING NOTICE:
   (a) any person or company supplying labor or material for this improvement to your property may file a lien against your property if that person or company is not paid for their contributions.

   (b) under Minnesota law, you have the right to pay persons who supplied labor or materials for this improvements directly and deduct this amount from our contract price, or withhold the amounts due them from us until 120 days after completion of the improvements unless we give you a lien waiver signed by persons who supplied any labor or material for the improvement and who gave you timely notice."

9. Limitation of Liability and Remedies. The Project is not an insurance policy or a substitute for an insurance policy. In the event of any breach, default or negligence by Summit under this Contract, Owner agrees that the maximum liability of Summit shall not exceed an amount equal to the Contract Price. Owner expressly waives any right to make any claim in excess of that amount. Further, Owner waives any right to any claims for punitive, exemplary or consequential damages. Owner shall provide Summit with reasonable notice of any claim and a reasonable opportunity to cure the alleged breach or default. Owner shall indemnify, defend and hold Summit harmless from and against claims, actions, costs and expenses, including reasonable legal fees and costs, arising out of any injury, death or damage occurring on or about the job site unless caused by the gross negligence or willful misconduct of Summit.

10. Owner's Failure to Pay. If Owner fails to pay any amount due to Summit as and when required, Summit shall have the right, but not the obligation, to immediately stop work on the Project and Summit may pursue any and all available remedies, including the right to place a lien against the Project site. In addition, Owner shall be obligated to reimburse Summit for reasonable legal fees and costs incurred by Summit in the enforcement of this Contract.

11. Binding Arbitration Agreement. Except as otherwise set forth in Section 10 above, in the event of any dispute between Owner and Summit, whether during the performance of the work and services contemplated under this Contract or after, Owner and Summit agree to negotiate in good faith towards the resolution of the dispute. If Owner and Summit are unable to resolve the dispute within twenty (20) days after the date the dispute arises, then Owner and Summit agree to resolve the dispute through binding arbitration. All disputes arising out of or relating to this Contract including, without limitation, claims relating to the formation, performance or interpretation of this Contract, and claims of negligence, breach of contract and breach of warranty, which are not resolved either through direct negotiation as provided above, shall be resolved by binding arbitration under the Construction Industry Arbitration Rules of the American Arbitration Association then in effect. This arbitration agreement will be governed by the Federal Arbitration Act and the Minnesota Uniform Arbitration Act. Arbitration will be commenced by written demand for arbitration filed with the American Arbitration Association and the notice of filing, together with a copy of the written demand for arbitration, be provided to the other party in accordance with the notice provisions of this Contract. However, no arbitration or legal action will be commenced following expiration of the application statute of limitations or repose. Judgment on the arbitration award will be confirmed in any court with jurisdiction. Owner and Summit agree that any subcontractor, material supplier, or sub-subcontractor may be made a party to the arbitration proceeding. Venue for the arbitration will be Ramsey County, Minnesota. Summit expressly reserves all mechanics lien rights under Chapter 514 of the Minnesota Statutes and may take such other legal action as is needed to perfect such rights. The provisions contained in this paragraph will survive the completion of construction and termination of this Contract.

12. Miscellaneous. The headings used herein are for convenience only and are not to be used in interpreting this Contract. This Contract shall be construed, enforced and interpreted under the laws of the State of Minnesota. This Contract may not be modified, amended or changed orally, but only by an agreement in writing signed by the parties hereto. Neither party shall be deemed to have waived any rights under this Contract unless such waiver is given in writing and signed by such party. If any provision of this Contract is invalid or unenforceable, such provision shall be deemed to be modified to be within the limits of enforceability or validity, if feasible; however, if the offending provision cannot be so modified, it shall be stricken and all other provisions of this Contract in all other respects shall remain valid and enforceable. This Contract is not assignable by Owner. This Contract is the entire agreement between the parties regarding the subject matter of this Contract; any prior or simultaneous oral or written agreement regarding the subject matter hereof is superseded by this Contract.

DYNAMIC FIRE PROTECTION
11300 275th Street
Chisago City, MN 55013
www.dynamicfireprotection.net

Date of Proposal: **1/12/2021**

Proposal To:	City of Isanti 110 1st Avenue Northwest Isanti, Mn 55040	Address:	Isanti Community Center 208 1/2 1st Avenue Northwest Isanti, MN 55040

Fire Protection Scope of Work:

Dynamic Fire Protection is pleased to propose Replacing the fire sprinkler pipe and fire sprinkler heads on the Dry System for the Isanti Community Center. Dynamic proposes the following fire sprinkler scope of work:

*** Demo all existing fire sprinkler piping and dispose of**
*** Re-run piping from dry valve to attic and floor area**
*** All piping 2" and smaller to be Schedule 40 piping**
*** All piping 2.5" and larger to be schedule 10 piping**
*** All pipe joining methods to be grooved or screwed**
*** Attic will be replaced with one line down the center of each peak with listed attic sprinklers.**
*** All heads and piping to be replaced in attic and floor area**
*** Add to base bid options below total cost section if options are taken**
*** Shop drawings and Calculations**
*** Permit with the city of Isanti**
*** 1 Year warranty upon completion**

All new layouts an installations will comply with state and local fire codes. All labor and material will be provided by Dynamic Fire Protection.

Material:

Associated pipe, fittings and hangers to complete scope of work
Sprinkler head in floor area to match existing heads
Sprinkler heads in attic to be attic style sprinkler heads

Exclusions:
Providing hard wiring of new compressor and or nitrogen generator if those options are taken
Providing a fire pump and or controllers if there is not enough water supply
Painting the fire sprinkler pipe
Adding any type of Fire Alarm work , wiring, etc.
Any electrical work high or low voltage
After hours work
Patching or cutting of any walls or ceilings
Any underground or utility piping feeding the fire sprinkler system

Total Installation Cost: $36,100.00

*** Add to total for Compressor Replacement: $3,200.00**
*** Add to total for dry valve and trim Replacement: $2,500.00**
*** Add to total For Nitrogen Generator to prevent any System corrosion(Doubles life of system): $8,00.00**

Dynamic Fire Protection
Brian Hoffman
brian.hoffman@dynamicfireprotection.net
651-357-8681
www.dynamicfireprotection.net

Authorization to Proceed

Customer Signature

Printed Name

P.O. and Total Amount

1-22-21

Josh Becker
City of Isanti

RE: Community Center

Dear Josh,

Thank you for this opportunity to bid on the above project. Please accept this letter as our proposal.

We propose to furnish the necessary materials and labor to install replace 1 dry pipe system of the automatic spray type sprinklers in the subject building as per the following specifications and in accordance with N.F.P.A. 13. This also includes applicable taxes and required permits.

WATER SUPPLY; Existing

WATER FLOW SWITCH; Existing

SYSTEM CONTROLS; Existing

ALARM BELL; Existing

FIRE DEPARTMENT CONNECTION; Existing

DRAINS
Provide and install drains for all pocketed piping. Main system drain to be discharged to atmosphere through building wall.

SYSTEM DESIGN; matches the existing design

OTHER ITEMS
High temperature heads as required.
Cabinet with 6 heads and wrench.
Signs, ceiling, floor and wall plates.
Tamper or supervisory switches as required.
Brass sprinklers in all exposed areas.

HANGERS
All hangers are to be in accordance with N.F.P.A. standards as required by building construction. Olsen Fire Protection, Inc. will not provide additional structural members or be responsible for building structure to support the system.

CUTTING AND PATCHING
All cutting of holes through walls, ceiling partitions and floors for passage of sprinkler piping and the patching of same where necessary is part of this contract. Others shall cut holes in ceiling tiles as required.

BENCH ROOM, MATERIALS STORAGE AND POWER SUPPLY
Owner shall provide sufficient inside bench room, storage space and power supply for sprinkler power tools.

WORKMEN
All work is to be completed in a workmanlike manner according to standard practices by thoroughly trained sprinkler mechanics.

OVERTIME
The contract price is based on all work being performed during regular working hours.

PLANS
Detailed working drawings of the entire installation are to be submitted to the City of _____ for their review and the installation is subject to their final inspection and rating when the work is completed.

ITEMS NOT INCLUDED IN THIS PROPOSAL
Electric wiring for alarms and supervisory service; painting of pipe, fittings or other devices. (The rehooking up of existing equipment is included).

OWNER RESPONSIBILITY
Any alteration or deviation from above specifications involving extra costs will be executed upon written orders and will be an extra charge over and above this estimate.

PAYMENT
We will submit monthly payment requests. They will be based on the percentage of material of on jobsite and labor expended, due and payable on the 10th of the month following date of the billing.

Proposer's price for the specified work is **$ 35,890.00** and will remain in effect for 60 days.

Expect the best,
Kevin R. Olsen
President
Olsen Fire Protection, Inc.
Kevin.olsen@olsenfire.com
(612) 331-3111

In the event that an AIA Document or another form of contract is used the proposals will become attached as an exhibit to the contract.

If electronic files are available, they will be provided at no additional cost.

PAYMENT to be made as the work progresses. The entire amount of the contract will be paid upon completion.
ACCEPTANCE OF PROPOSAL: OLSEN FIRE PROTECTION, INC (Contractor) IS HEREBY AUTHORIZED TO PERFORM THIS WORK AS SPECIFIED ABOVE AND THE UNDERSIGNED

("Customer") ACCEPTS THE TERMS AND CONIDTIONS FOUND ON PAGE 4 OF THIS FORM, WHICH ARE INCORPORATED BY THIS STATEMENT AND ARE AN INTEGRAL PART OF THIS AGREEMENT.

Date of Acceptance: _____ Signature: _____

Title: _____

This proposal is withdrawn and deemed null and void if not signed and returned within 30 days after proposal date above. It is not binding until the Contractor receives Customer's signed copy.

Thank you for your consideration!

Expect the Best. Olsen Fire Protection, Inc.

321 Wilson St NE Minneapolis MN 55413 – Phone (612) 331-3111 – Fax (612) 331-1161

TERMS AND CONDITIONS

The Proposal, together with these Terms and Conditions, constitute the entire agreement ("Agreement") of the parties.

1. This Agreement is for work performed on this Service Proposal only. If Customer wants Olsen Fire Protection, Inc. ("Company") to make any additional repairs, alterations or replacements as a result of the work performed, the Company will do so for additional compensation to be agreed upon in writing by the parties.
2. The Company does not know and does not represent whether the current fire protection system on the property of Customer ("Property") was originally designed and installed in such a way that the system will perform as originally intended or is suitable and sufficient for its intended purpose given the way in which the Property has been or will be used. In other words, the Property has been or may be used in ways such that the configuration of partition walls, the location of and types of materials (including the presence of hazardous materials) and other conditions of the Property's use are such that the fire protection system is inadequate, insufficient or unsuitable for the Property. The Company is NOT responsible for any damages due to: (1) incompatibility of materials within a CPVC piping system, or, (2) corrosion or deterioration of piping due to Customer's water supply, atmospheric conditions, soil quality, or any other condition at Customer's facility that adversely affects the integrity of the fire protection system. THIS AGREEMENT IS NOT A GUARANTEE OR WARRANTY THAT THE SYSTEM WILL IN ALL CASES (A) PROVIDE THE LEVEL OF PROTECTION FOR WHICH IT WAS ORIGINALLY INTENDED, (B) IS FREE OF ALL DEFECTS AND DEFICIENCIES, (C) AND IS IN COMPLIANCE WITH ALL APPLICABLE CODES. Customer agrees that it has not retained Company to make these assessments unless otherwise specifically indicated.
3. The Company will be permitted, at all reasonable times, to enter the Property to conduct the work as outlined in this Agreement.
4. **TO THE FULLEST EXTENT PERMITTED BY LAW, CUSTOMER AGREES TO DEFEND, INDEMNIFY AND HOLD HARMLESS COMPANY AND ITS OFFICERS, DIRECTORS, EMPLOYEES, AGENTS, PARENT COMPANY, SUBSIDIARIES AND AFFILIATES, (HEREINUNDER REFERRED TO AS "INDEMNIFIED PARTIES") FROM AND AGAINST ANY AND ALL CLAIMS, DEMANDS, LOSSES, EXPENSES OR LIABILITIES OF ANY KIND, INCLUDING ATTORNEY'S FEES, (HEREINUNDER REFERRED TO AS "DAMAGES"), ARISING OUT OF OR IN ANY WAY RELATING TO OR CONNECTED WITH THE WORK PERFORMED BY THE COMPANY UNDER THIS AGREEMENT (WHETHER ARISING DURING OR FOLLOWING THE PERFORMANCE OF THE WORK). THE FOREGOING OBLIGATIONS TO DEFEND, INDEMNIFY AND HOLD HARMLESS SHALL BE ENFORCEABLE REGARDLESS OF WHETHER SUCH "DAMAGES" ARE ACTUALLY OR ALLEGEDLY CAUSED BY THE NEGLIGENCE, PRODUCT LIABILITY, BREACH OF CONTRACT, BREACH OF WARRANTY, BREACH OR VIOLATION OF A STATUTE, ORDINANCE, GOVERNMENTAL REGULATION, STANDARD OR RULE OR OTHER FAULT OF ANY OF THE "INDEMNIFIED PARTIES", IT BEING THE EXPRESS INTENT OF CUSTOMER TO DEFEND INDEMNIFY AND HOLD HARMLESS THE "INDEMNIFIED PARTIES" FROM THE CONSEQUENCES OF THE "INDEMNIFIED PARTIES" OWN NEGLIGENCE, PRODUCT LIABILITY, BREACH OF CONTRACT, BREACH OF WARRANTY, BREACH OR VIOLATION OF A STATUTE, ORDINANCE, GOVERNMENTAL REGULATION, STANDARD OR RULE OR OTHER FAULT. SHOULD THE "DAMAGES" ASSERTED AGAINST THE "INDEMNIFIED PARTIES" ARISE OUT OF THE SOLE NEGLIGENCE OF THE "INDEMNIFIED PARTIES" CUSTOMER'S INDEMNIFICATION OBLIGATIONS HEREUNDER SHALL BE ONLY FOR THE AMOUNT OF THE "DAMAGES" THAT EXCEEDS THE LESSER OF $5,000 OR THE CONTRACT AMOUNT. CUSTOMER FURTHER AGREES TO INDEMNIFY THE "INDEMNIFIED PARTIES" FOR THEIR LEGAL FEES, COSTS AND DISBURSEMENTS PAID OR INCURRED TO ENFORCE THE PROVISIONS OF THIS PARAGRAPH AND TO OBTAIN, MAINTAIN AND PAY FOR SUCH INSURANCE COVERAGE AND ENDORSEMENTS, INCLUDING COMPLETED OPERATIONS COVERAGE, AS WILL INSURE THE PROVISIONS OF THIS PARAGRAPH, AND UPON REQUEST, SHALL PROVIDE COMPANY WITH EVIDENCE THEREOF.**
5. **IT IS UNDERSTOOD AND AGREED BY CUSTOMER THAT COMPANY IS NOT AN INSURER, THAT CUSTOMER SHALL OBTAIN THE TYPE AND AMOUNT OF INSURANCE COVERAGE WHICH IT DETERMINES NECESSARY, AND THAT THE AMOUNTS PAYABLE TO THE COMPANY HEREUNDER ARE BASED UPON THE VALUE OF THE SERVICES RENDERED AND ARE UNRELATED TO THE VALUE OF CUSTOMER'S PROPERTY, THE PROPERTY OF OTHERS LOCATED ON CUSTOMER'S PREMISES, OR ANY POTENTIAL LIABILITY OR DAMAGE TO CUSTOMER ARISING OUT OF THE WORK PERFORMED BY COMPANY. CUSTOMER ACCORDINGLY AGREES THAT THE LIABILITY OF COMPANY, ITS OFFICERS, DIRECTORS, EMPLOYEES, PARENT COMPANIES, SUBSIDIARIES, AFFILIATES AND AGENTS ARISING OUT OF OR IN ANY WAY RELATING TO OR CONNECTED WITH THE WORK PERFORMED BY THE COMPANY SHALL BE LIMITED TO THE LESSER OF $5,000 OR THE PRICE OF THE WORK PERFORMED BY THE COMPANY. THIS LIMITATION OF LIABILITY SHALL APPLY TO ALL CLAIMS, DEMANDS, LOSSES, EXPENSES OR LIABILITIES OF ANY KIND, INCLUDING ATTORNEY'S FEES, (HEREINAFTER REFERRED TO AS "DAMAGES"), SUSTAINED BY CUSTOMER OR ANY OTHER**

PARTY CLAIMING BY OR THROUGH CUSTOMER, AND SHALL APPLY REGARDLESS OF WHETHER SUCH "DAMAGES" ARE ACTUALLY OR ALLEGEDLY CAUSED BY THE NEGLIGENCE, PRODUCT LIABILITY, BREACH OF CONTRACT, BREACH OF WARRANTY, BREACH OR VIOLATION OF A STATUTE, ORDINANCE, GOVERNMENTAL REGULATION STANDARD OR RULE OR OTHER FAULT OF COMPANY, ITS OFFICERS, DIRECTORS, EMPLOYEES, AGENTS, PARENT COMPANIES, SUBSIDIARIES AND AFFILIATES.

6. **CUSTOMER AGREES TO REQUIRE ITS INSURANCE POLICIES TO BE ENDORSED SO AS TO WAIVE ALL RIGHTS OF SUBROGATION AGAINST COMPANY.**
7. While the Company will make every reasonable effort to prevent the discharge of water into or onto areas of landscaping, decorative pavement, etc., it is the Customer's responsibility to provide sufficient and readily accessible means to accept the full flow of water that may be required by tests as determined by the Proposal.
8. This Agreement may not be assigned by Customer without the written consent of the Company.
9. Neither party shall be liable to the other for indirect, incidental, consequential or punitive damages arising out of the work.
10. If payment for work provided in this Agreement is not received by the Company within 30 days from Customer's receipt of an invoice for the work, Customer shall pay interest at the rate of 3% per annum on all past due sums, together with all costs of collection, including attorney's fees.
11. This Agreement constitutes the entire agreement of the parties. If any provision hereof shall be invalid, the remaining provisions shall survive and be enforceable against the parties. The law of the state where the work is performed will govern. This Agreement supersedes all prior agreements. This Agreement may be modified only by a written instrument signed by both parties.

Customer Initials _____

BOLTON & MENK
Real People. Real Solutions.

7533 Sunwood Drive NW
Suite 206
Ramsey, MN 55303-5119

Ph: (763) 433-2851
Fax: (763) 427-0833
Bolton-Menk.com

M E M O R A N D U M

Date: **January 25, 2021**
To: **Honorable Mayor Johnson and Members of the City Council**
City of Isanti
From: **Jason W Cook, P.E.**
City Engineer
Subject: **Resolution for Municipal State Aid Funds Advancement**
Isanti, Minnesota
BMI Project No: R13.120122

In order for the Finance Department of the Mn/DOT Municipal State Aid System (MSAS) to release our previously approved use of MSAS funds, a resolution must be passed requesting the State-Aid advancement in each year funds are requested. It does not carry over from the previous year.

We requested $582,701.18 in advance funds last year and were reimbursed $557,374.12 of that amount in 2020. The remaining $25,327.06 will need to be requested again in 2021 as we cannot receive the funds until the project is closed out later this year.

In addition to this remaining original request, we have also incurred $12,801.28 of additional eligible State Aid costs on this project that have previously been approved by the City Council.

While the State Aid system is currently projecting that advance requests may not be authorized until 2022, we recommend requesting the amount now to be eligible for reimbursement this year if advancements are again authorized.

We recommend approval of the attached resolution requesting a total State Aid advancement of $38,128.34 in 2021.

If you have any questions concerning the proposed funding feel free to contact me prior to the meeting.

h:\isan\r13120122\1_corres\c_to others\120122 2021 memo to council msa advance.docx

Bolton & Menk is an equal opportunity employer.

RESOLUTION 2021-XXX

REQUESTING ADVANCEMENT OF MUNICIPAL STATE AID FUNDS

WHEREAS, the City of Isanti has implemented Municipal State Aid Projects in 2020 which require State Aid funds in excess of those available in its Municipal Account; and,

WHEREAS, said City is prepared to pay for the construction of said projects through the use of an advance from the Municipal State Aid Construction Fund to supplement the available funds in their Municipal State-Aid Construction Account; and,

WHEREAS, said City has a remaining approved advance amount of $25,327.06 from the 2020 advance request; and,

WHEREAS, said City has incurred an additional eligible cost in the amount of $12,801.28 on the 2020 6th Avenue SW Rehabilitation project; and,

WHEREAS, the advance is based on the following determination of estimated expenditures:

	Total Project Cost	**State Aid Eligible**	**2020 State Aid Reimbursement**	**Total City Cost**
2020 6th Avenue SW Rehabilitation	**$677,340.38**	**$595,502.46**	**$557,374.12**	**$81,837.92**

Account Balance as of date 1/21/2021	($610,064.58)
Estimated Eligible Expenditures:	
Project #245-116-001– 2020 6th Avenue SW Rehabilitation	($595,502.46)
Total Amount Advanced in 2020	$557,374.12
Total Amount Currently Available for Advance	$497,600.42
Advance Amount Requested	$38,128.34

WHEREAS, repayment of the funds so advanced will be made in accordance with the provisions of Minnesota Statutes 162.08, Subd. 5 & 7 and Minnesota Rules, Chapter 8820;

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City Of Isanti, Minnesota:

1. That the Commissioner of Transportation be and is hereby requested to approve this

advance for financing approved Municipal State Aid Highway Project(s) of the City of Isanti in an amount up to $38,128.34 in accordance with Minnesota Rules 8820.1500, Subp. 9.

2. The City Council authorizes repayments from subsequent accruals to the Municipal Account of said City from future year allocations until fully repaid.

This resolution was duly adopted by the Isanti City Council this 2nd day of February 2021.

Motion by: _____ Seconded by: _____ Passed _____

_____
Mayor Jeff Johnson

Attest:

_____
Jaden Strand
City Clerk

RESOLUTION 2021-XXX

EXTENDING AGREEMENT WITH FALCON NATIONAL BANK FOR BANKING SERVICES

WHEREAS, the City of Isanti approved Resolution 2018-066 on March 20th 2018 entering into a three-year banking services agreement with Falcon National Bank; and,

WHEREAS, the agreement with Falcon National Bank waives all fees and provides a variable interest rate of 3.4% below the Prime Rate as reported in the Wall Street Journal with an interest rate floor of 0.25% on all deposit accounts; and,

WHEREAS, the City of Isanti has been well served by the existing agreement; and,

WHEREAS, the City of Isanti and Falcon National Bank have mutually agreed to extend the terms of the current agreement, set to expire March 31, 2021, by three years;

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Isanti, Minnesota as follows:

1. The City Council approves extending the existing banking services agreement with Falcon National Bank.

2. City Staff is hereby authorized to enter into an extended agreement with Falcon National Bank for banking services for the period of April 1, 2021 thru March 31, 2024.

This Resolution is hereby approved by the Isanti City Council this 2nd day of February 2021.

Attest: _____ Mayor Jeff Johnson

_____
Jaden Strand
City Clerk

Banking Services Agreement

BANKING SERVICES AGREEMENT PROVISIONS FOR THE CITY OF ISANTI

The City of Isanti, Minnesota (hereinafter the "City") and Falcon National Bank, whose address is 905 6th Ave Ct NE, Isanti, MN 55040, (hereinafter the "Financial Institution) agree and contract as follows:

1. SERVICES BY FINANCIAL INSTITUTION
    a. The Financial Institution agrees to perform the services described in this proposal, which attachment is incorporated herein by reference.
    b. All services, and all duties incidental or necessary thereto, shall be conducted and performed diligently and completely and in accordance with professional standards of conduct and performance.
    c. Nothing herein will be construed as prohibiting the City from maintaining accounts at other banks; including but not limited to certificates of deposit and special accounts.
2. FEES AND CHARGES
    a. The Financial Institution agrees that no fees will be associated with City accounts; as no fees were explicitly identified within the attached proposal.
3. INTEREST
    a. The Financial Institution agrees to pay interest on all City deposit accounts at a rate 3.4% below the prime rate as published in the Wall Street Journal with an interest rate floor of 0.25%.
4. CONTRACT PERIOD
    a. The Banking Services Agreement will be effective April 1st of 2021 thru March 31st of 2024, with the option to extend the contract period for an additional two-year term.
5. TERMINATION OF AGREEMENT
    a. The City may cancel the contract upon a minimum of thirty (30) days written notice. The Financial Institution may not cancel the contract for any reason except failure of the City to fulfill its obligations.

FINANCIAL INSTITUTION:	CITY OF ISANTI:
By: _____	By: _____
Title: _____	Title: _____
Date: _____	Date: _____

RESOLUTION 2018-066

A RESOLUTION AUTHORIZING APPROVAL TO ENTER INTO AN AGREEMENT WITH COMMUNITY PRIDE BANK FOR BANKING SERVICES FROM APRIL 1, 2018 THROUGH MARCH 31, 2021

WHEREAS, the City of Isanti has determined that it is in the city's best interest to seek proposals from qualified institutions to provide the highest quality depository and banking services at a competitive price for a three year period with the potential of two year extension; and

WHEREAS, Request for Proposals for Banking Services bids were reviewed by Finance Committee on Thursday, March 8, 2018; and

WHEREAS, proposals were received from Community Pride Bank, Members Cooperative Credit Union, Flagship Bank and Minnco Credit Union; and

WHEREAS, the proposal from Community Pride Bank waives all fees and provides a variable interest rate of 3.4% below the Prime Rate as reported in the Wall Street Journal with an interest rate floor of 0.25% on all deposit accounts;

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Isanti, Minnesota as follows:

1. The City Council hereby awards banking services to **Community Pride Bank** as the most competitive bidder.

2. That the City Staff is hereby authorized to enter into an agreement with **Community Pride Bank** for banking services for the period of April 1, 2018 to March 31, 2021 according to the terms in the proposal submitted by **Community Pride Bank** dated March 2, 2018.

This Resolution is hereby approved by the Isanti City Council this 20th day of March, 2018.

Attest: _____ Mayor George A. Wimmer

_____
Katie Brooks
Human Resources/City Clerk

BANKING SERVICES PROPOSAL FORM CITY OF ISANTI

Please indicate the cost per unit or complete your answer in the space provided. If more space is needed, additional pages may be attached as long as they are clearly identified. If there are any services you provide that are not specified in the proposal and you think they would benefit the City, please list them along with the charge per item (on a monthly basis at the end of the form). If a banking service cannot be met, then enter "no proposal" (this may result in the proposal's nonacceptance or a reduction in evaluation points).

SECTION I. BANK SERVICES

Types of Services and Information Required Related to Bank Processing:

1. Availability of Funds

What are bank cut off times and locations for same day clearing of items drawn on Isanti and Twin City Metropolitan Banks?

We offer same day clearing of items drawn on us, cash, electronic deposits. Our funds availability policy is to make funds available from your other check deposits on the first business day after the day we receive your deposit.

What are times and locations where a final daily deposit will be accepted?

Final deposit can be made at either of our bank locations in Isanti or Ham Lake by 4:00 p.m. on any business day. Deposits can be made in our lobby or through our convenient drive-through locations, to meet your depository needs.

Note: Effective March 5, 2018 final deposit can be made by 5:00 p.m. at either location on any business day and until 6:00 p.m. at our Ham Lake drive-through location)

Provide your funds availability schedule for electronic and paper transactions.

We offer same day clearing of items drawn on us, cash, and electronic deposits. Our funds availability policy is to make funds from your other check deposits available to you on the first business day after the day we receive your deposit. We do reserve the right to delay funds availability, but we would notify you of this at the time you make the deposit as well as when the funds would be made available.

2. Returned Check Processing

The City requires the bank to automatically process returned checks a second time. The City averages two returned items per month.

What fees are charged?

We will not charge a fee for this service.

3. Night Depository Services

The bank will provide a night depository services as needed by the City. It is required that the bank supply locking depository bags to the City. The bank will process these bags by: 1) removing under dual control all contents of the bag, 2) counting under dual control all cash and checks received, 3) notifying the appropriate City office of any errors, and 4) preparing a receipt and sending it to the appropriate City office.

What fees are charged?

We perform our night depository services as you have outlined above. We do not charge for this service.

4. Wire Transfer Services

The City electronically processes less than one outgoing wire per month and receives approximately one incoming wire per week.

What is the cost per incoming wire?

We will not charge for this service.

What is the cost per outgoing wire?

We will not charge for this service.

Do you have internet banking that would allow us to process our own outgoing wires and at what cost, if any?

Not at this time.

5. Internal Transfers

The City currently transfers funds from the Money Market account to the General Checking account via internet.

What is the cost of this service?

We do not charge for this service.

Is there a limit on the number of transfers per month? If yes, how many transfers are allowed?

Per Regulation D, six (6) per statement cycle.

Is there a dollar limit per transfer? If yes, what is the limit?

Transfers are only limited by the balance in the account.

6. Automated Clearing House

The proposer must have and maintain Automated Clearing House (ACH) originating bank capabilities. The proposer must conform to National Automated Clearing House Association (NACHA) and Uniform Commercial Code Article 4A (UCC4A) rules. Our ACH volume includes bi-weekly and quarterly payroll, monthly ACH for city services payments and ACH from other governmental entities.

Describe your ACH direct deposit payroll capabilities.

Our cash management product allows for the origination of ACH files, including direct deposit payroll files. We have sufficient staff highly trained in ACH, including a thorough understanding of the ACH rules required by NACHA. We are a member of the Upper Midwest Automated Clearing Association (UMACHA).

Through what media can you accept instructions for making ACH payments or originating ACH debits?

Through cash management, ACH transactions can be originated. We also offer a bill pay service through our internet banking product which offers the ability to set up electronic payments.

What are the ACH originated per item charge (debits and credits) and all related costs?

We will not charge for this service.

Describe the technical support available for this service.

We have staff members trained in both ACH and our internet banking product to provide support on-site or via telephone.

7. Collateral

The bank must be able to provide sufficient collateral pledges or surety bonding for the account. Collateral is subject to change depending upon the deposit levels of the account (see Minnesota Statutes 118A). Bank is to review collateral requirements monthly and provide report to Finance Director.

We are able to pledge sufficient collateral in accordance with Minnesota Statute guidelines. We currently execute pledging agreements on our bond portfolio through our correspondent bank, United Bankers' Bank and have the ability to issue letters of credit through our relationship with the Federal Home Loan Bank of Des Moines.

What are the fees charged?

We do not charge for this service.

8. Balance Information and Reporting

The City currently obtains balances via the internet. Ledger balance, available balance, and collected balance are reported as well as detailed information listing debit and credit items. The City requires that statements process at the end of the last business day of the month.

What are the methods available to obtain daily balances?

You may obtain balance information utilizing our internet banking product, our 24-hour telephone banking phone number, or contacting either of our offices during business hours.

Describe the detail of the information provided.

Our E-Banking product allows you to view the ledger, available, and the collected balance for all your deposit accounts at the bank as well as detailed current day activity including debit and credit items.

Transaction detail displayed with our E-Banking product includes the date the item cleared, check number, transaction description, and the dollar amount of the transaction. You can also access images of all paper source documents, including both the front and back of checks for your research purposes.

What hardware and software are needed to access the electronic reporting system?

A minimum of Windows 7 and Internet Explorer v.11 is required.

Is it possible to view images of checks and deposits online?

Yes.

What fees are charged?

We will not charge for our E-Banking; including bill pay service.

9. Vault Services

The City orders approximately $6,000.00 of currency and coin on a monthly basis for our liquor store operations.

Please explain the process for ordering coin and the cost attached to this service.

Currency and coin can be ordered by calling our office during lobby hours. Our teller staff will prepare the order and have it ready for pick-up within 15 minutes of your call.

We will not charge for this service.

What are the times and locations available for currency and coin ordering?

Currency and coins can be ordered and picked up during lobby hours; Monday through Friday 8:30 a.m. until 5:00 p.m. at both of our locations and Saturday 9:00 to 12:00 p.m. at our Ham Lake location and by appointment at our Isanti location.

9. Credit Card Payments

The City currently accepts payments from its municipal liquor operations, utility billing operations, and other misc payments.

What would be the cost for accepting credit card settlements into our account?

We will not charge for this service.

10. Interest

What is reserve requirement for each account and is the reserve requirement deducted from the available balance before the earnings credit rate is calculated?

There is no reserve requirement for any accounts.

We are proposing all interest bearing accounts with No service charges for the City of Isanti. Therefore, earnings credit is not applicable.

The City expects to have one checking account, one savings account and one to three additional savings accounts to be utilized when segregation of funds is required or desired by the City.

Interest on deposits will be calculated for the checking account and savings account(s) separately. The "Prime Rate" as reported in the Wall Street Journal should be the basis for determining interest on deposits.

Proposers should bid interest on deposits as a fixed percent below the benchmark rate. Bidders should also identify the floor, or lowest rate that the city will earn under any economic circumstances. For example if the benchmark is 3.25% and your institution bids 3% under the benchmark rate with a 0.10% floor you are agreeing to pay 0.25% on the identified deposits today and guarantee that no matter how low the benchmark goes the City will always receive at least 0.10% on the identified deposits. Bidders may bid different rates and floors for checking and savings accounts but are not required to do so.

We propose paying the City of Isanti interest based on Prime minus 3.40%, with a floor of 0.25%.

Currently, the Prime Rate as published in the Wall Street Journal is 4.50%.

As of today's date this means that we would pay interest of 1.10% on all deposit accounts.

11. Electronic Bank Statements

The City currently receives bank statements electronically.

What are the fees charged for this service?

We do not charge for this service.

12. City Credit Card

The City currently has a credit card with a limit of $5,000.

What are the fees charged for this service?

The bank does not issue credit cards. We do work through a third party partner, Elan Financial Services.

Fees may vary depending on the specific card program that is selected.

13. Other Charges

Please identify any other charges that may be applicable to our account.

We are proposing No service charges applicable to either account.

Summary of Per Unit Charge Information

Deposit Services	Average Units/Month	Cost per Unit
Account Service Fee	2	$0.00
Debit Items (ACH)	20	$0.00
Credit Items (ACH & Credit Card Receipts)	150	$0.00
Check Clearing (Vendor, Payroll & EFT)	250	$0.00
Deposits	90	$0.00
Wires Sent	1	$0.00
Wires Received	5	$0.00
Stop Payments	1	$0.00

SECTION II. OPTIONAL SERVICES

1. Automatic Sweep

Do you offer an automatic sweep product to transfer end-of-day collected balances into an overnight investment account?

We do offer an automatic sweep process. We would need to understand what functionality you desire to see if it will serve your needs.

If yes, describe your operation and any limitations of your sweep account, as well as the cost attached to this service.

Limitations: Money Market accounts are limited to six (6) debits per statement cycle.

We will not charge for this service.

SECTION III. ADDITIONAL INFORMATION REQUESTED

1. Resource Personnel

Identify primary resource personnel and bank officers designated for the City's account.

Direct contact information:

Linda Swanson, Market President lswanson@cpride.com	763.235.3950
Douglas Fischer, Branch Manager, Isanti dfischer@cpride.com	763.235.2380
Evelyn Overlie, VP, Relationship Banker Supervisor eoverlie@cpride.com	763.235.3948
Helonna Dullea, Relationship Banker hdullea@cpride.com	763.235.2385

Main telephone and fax numbers:
Isanti 763.444.8800; fax 763.444.8808
Ham Lake 763.862.6500; fax 763.862.6600

2. References

List the names, phone numbers and contacts of three other public entities similar to the City of Isanti with whom you do business.

City of Ham Lake, Sharon Kutzke	763.434.9555
Isanti County, Kelsey Lakeberg	763.689.1644
Isanti Township, Kari Terhell	763-444-9660

3. Required Reports

Submit your annual reports for the past two (2) years.

Submit your most current Community Reinvestment Act (CRA) Policy Statement.

This proposal must be executed in the firm name or corporate name of the proposer and signed by an officer or other authorized representative.

In witness whereof, this proposal is executed on _____March 2_____, 2018_____.

Financial Institution Name:__Community Pride Bank_____

Address:_____905 6th Avenue Court NE, Isanti, MN 55040_____

Linda M Swanson
Authorized Signature

Linda M. Swanson_____
Type Name

Market President_____
Title

763.235.3950 (Direct) or 763.862.6500 (Main)_____
Phone Number

Memo for Council Action

To: Mayor Johnson and Members of the City Council
From: Travis Muyres, Police Chief
Date: February 2, 2021
Subject: Resolution 2021-XXX Authorizing Purchase of Radar Speed Sign

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Background:

Isanti City council had directed staff to look into the purchase of a radar speed sign to collect speed data and be utilized for voluntary speed compliance on residential roadways.

Recommendation:
Staff is recommending approval for the purchase of Radar Speed sign from Radar sign. This product has the easiest mobility and most durable housing that other options. The purchase price of $3355.00 will be purchased as an unbudgeted item with the funding identified as 920-42110-500.

Action Required:
If the Council concurs, it should by motion, take the following actions:

1. Approve Resolution as written.

Attachments:

- Resolution 2021-XXX Authorizing Purchase of Radar Speed Sign
- Vendor Quotes

RESOLUTION 2021- XXX

AUTHORIZING PURCHASE OF RADAR SPEED SIGN

WHEREAS, the Isanti City Council requested staff to look at the purchase of a speed radar sign for the purpose of speed data collection and voluntary compliance; and,

WHEREAS, the purchase has been identified as an unbudgeted item with the funding identified as 920-42110-500; and,

WHEREAS, staff has determined residential speed awareness is a significant concern of the City Council and City residents;

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City Of Isanti, Minnesota hereby authorizes the following:

1. The purchase of a radar speed sign, software and 3 mounting brackets form Radarsign not to exceed $3,355.
2. Funding source identified as 920-42110-500.
3. Authorize staff to sign required documentation for the purchase of equipment.
4. Authorize Finance Director to amend budget based on final cost
5. Authorize the Police Chief or designee to place the radar sign in various City of Isanti road right of ways to collect speed data and gain voluntary speed compliance.

This resolution was duly adopted by the Isanti City Council the 2nd day of February 2021.

Attest: Mayor Jeff Johnson

Jaden Strand
City Clerk

radarsign
MAKING ROADS SAFER

Quotation

Date: 1/25/2021

1220 Kennestone Circle
Suite 130
Marietta, GA 30066

PROPOSED BY:	
Name	William Warwick
Phone	W: (678) 965-4814 M: (770) 878-3869
Email	wwarwick@radarsign.com

PROPOSED TO / SOLD TO:	SHIP TO:	
Isanti Police Depatment	Isanti Police Depatment	Account
		Address
Isanti, MN 55040	Isanti, MN 55040	City, ST, Zip
(763) 444-4761 ext. 101	(763) 444-4761 ext. 101	Phone
tmuyres@cityofisanti.us	tmuyres@cityofisanti.us	Email
Chief Travis Muyres	Chief Travis Muyres	Attention

P. O. NUMBER	TERMS	F.O.B
		Marietta, GA

LINE #	QTY	PART #	DESCRIPTION	PRICE EACH	TOTALS
1	1	TC-400	**Modular Battery Power Radar Sign - 11" Display**	$2,795.00	$2,795.00
			11" LED display area - superbright amber with est. 100,000 hour life	Included	
			Two 12V 20 amp hour Lithium Iron batteries, provides +/- 14 days operation	Included	
			AC battery charger (8-10 hours for full charge) AA080	Included	
			K Band radar, meets FCC Part 15 rules, detection range up to 1200 feet	Included	
			24" w x 21" h YOUR SPEED faceplate with 3" lettering on one line, white reflective	Included	
			Battery Housing (field accessible to swap batteries), holds 2 battery packs, lock included	Included	
			Universal GoBracket mount (AA044) accepts bolting, banding or strapping to existing poles	Included	
			Bashplate (provides the ultimate in vandal protection of sign)	Included	
			Standard timers allow up to 5 settings per day	Included	
			Possum Switch' allows sign to go dark for 30 minutes if assaulted with force	Included	
			Wi-Fi wireless transmitter, communication range up to 300 feet	Included	
2	1	TC-400RB	Optional Red/Blue Strobe alert	$90.00	$90.00
3	2	AA044	Additional Universal Mount 'Go' Bracket	$50.00	$100.00
4	1	RW002	Two year warranty (includes parts & labor) Turnaround time to repair after receipt, 10 business days	Included	
5	1	SS002	StreetSmart Data Collection software license (per sign) 35 charts, graphs, and tables included. Provides weekly, daily, hourly, and 1/2 hour data on # of vehicles, # of speeders, average speeds, peak speeds, 50th & 85th percentile & more. Extended 30 day charts included for trend analysis.	$275.00	$275.00
6	1	SH002	Ground Shipping for TC-400	$95.00	$95.00

Minimum re-stock fee: 15%

*** Quote valid for 60 days. Pricing does not include any international taxes, fees, or duties.**

	TOTAL US$	$3,355.00
Sales Tax Rate:	0.000%	$0.00
	Grand Total:	$3,355.00

US State sales tax must be collected unless you provide a sales tax exempt form.

Authorized Signature

Print Name/Title

Date

Certified Quality System ISO 9001:2015

100% MUTCD Compliant Radar Speed Signs

Proudly Engineered & Manufactured in the USA

CONFIDENTIAL

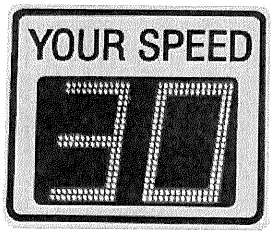
TC-400 Portable Radar Speed Sign

Reliable. Effective. Affordable

Display and Radar Specifications

YOUR SPEED Faceplate

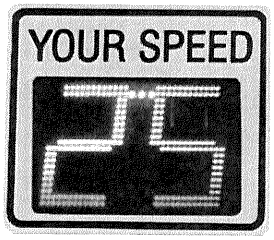
- 24"W x 21"H YOUR SPEED faceplate with 3" high lettering
- Ideal for roads with traffic speeds of 5-55 mph
- Manufactured with highest grade reflectivity backing
- Available in white, fluorescent yellow/green, safety orange, and yellow



TC-400 with speed alert

Speed Violator Alert

- 2 speeds of flashing LEDS to notify drivers that are exceeding the speed limit: slow flash or fast flash of actual speed
- *Optional* strobe alert choices include alternating red/blue alert, all red alert, all blue alert, or white alert (can flash as a strobe, or simulate a camera flash)



TC-400 with speed alert and strobes

LEDs

- 2 digits, 11" high super bright amber LEDs (life up to 100,000 hours)
- Easily readable up to 400 feet
- Display brightness control: Automatic intensity adjustment to ambient light conditions for maximum visibility

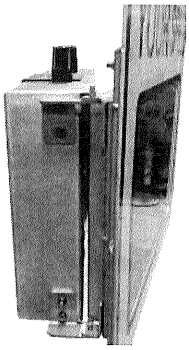
Radar

- Type: K Band, single direction Doppler radar, FCC part 15 compliant; no license required
- Sensor Range: Detects vehicles up to 1200 feet
- Beam Width: 12 degrees, +/- 2 degrees
- Operating Frequency: 24.125 GHz, +/- 50 MHz
- Accuracy: +/- 1.0 mph
- Speed Detection Range: 5 - 127 mph

Power Specifications

- Battery Powered: Dual 12-volt, 20 amp/hour, lithium iron battery packs with 3A charger
- Power Consumption: < 2.5 amps (24w) at maximum intensity; Idle mode < 1/2 watt
- Batteries have internal short circuit, over current, under and over voltage protection
- Field exchangeable battery packs; weight 7 lbs. per pack
- Runs for +/- 2 weeks on two fully charged battery packs; 10 hour recharge period
- Modular design allows the battery packs to be easily swapped in the field for the extended use of the sign in a location
- Battery Status: Check battery charge levels via Wi-Fi

Hinged Modular Housing

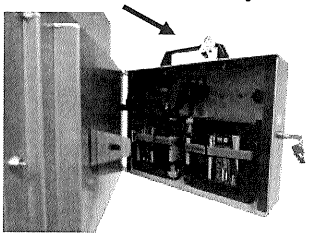


Housing Specifications

Radar Speed Sign Housing:

- Dimensions: 16.25″H x 22.75″W x 2.375″D
- Thickness: .185″ thick aluminum with silver powder coat finish
- NEMA 3R level compliant; Humidity Maximum: 100%
- Detachable front and rear cabinet for maximum ease of use/portability; Allows sign to be locked to pole from inside the sign
- Provides maximum protection from the elements and vandalism

Easy Carry Handle for Ultimate Portability



Battery Housing

- 12.5"H x 17"W x 3.625"D
- .1875" thick powder-coated aluminum
- Holds up to two 12 volt battery packs (field exchangeable)

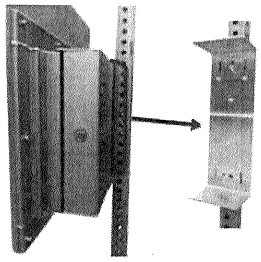
info@radarsign.com **radarsign.com** **678-965-4814**

Housing Specifications (continued)

Stainless Steel Universal Mounting Bracket

- 12.75"H x 4.5"W x 2.9"D
- Universal design allows strapping, banding, pipe clamps, or bolting to almost any size/style of pole
- When moving the TC-400 from one location to the next, with pre-installed brackets, NO TOOLS are required, and installation takes less than one minute.

Install in Minutes on Universal Mounting Bracket



Bashplate© with LED Cones

- Thick aluminum Bashplate© shields the LED display and protects electronic components from abuse and vandalism
- Directional beam technology: Individual holes for each LED focus and reflect light toward the road, providing the highest quality viewable display with minimum energy usage

Polycarbonate Display Cover

- .25" thick protective sheet covers entire display area
- Abrasion, graffiti and shatter resistant; UV protection

Weight and Operating Temperature

- Weight: Radar speed sign: 26 lbs. without batteries
- Operating Temperature: -40°F to +160°F

Standard Features

Standard Programming

- Setup functions: Easy to follow menu, no mechanical switches to operate
- Daily timers: Allow 4 on/off timer settings per day, also by day of week. Settings allow lower speed limits for school zone times and for late night display shutoff. (Optional Advanced Scheduler available with all models)
- Stealth mode: Display on-off feature allows traffic data collection continue even when the display is off
- "Possum Switch" activation feature allows the sign to "play dead" for 30 minutes if attacked with force
- Maximum speed cutoff: Prevents unwanted high speed displays; up to 99 mph; discourages "racing" of sign. Choice of flashing matrix, or LED display cutoff.

Wi-Fi Enabled

- No internet required. Manage your radar speed sign with smart phone, tablet, or laptop.
- Allows for quick and easy sign operation/data download from most web enabled devices
- WPA2 encrypted security; Password protection
- Connection range up to 300 feet from sign

OTA Software Updates (over-the-air)

- Allows the wireless delivery of software updates and upgrades directly to the radar speed sign

Warranty

- 2 year warranty on parts and labor, 1 year on battery packs. Exceptions: Does not cover malicious abuse, theft, or damage due to unauthorized modification. Optional third year warranty extension available.

Traffic Data Reporting Option

StreetSmart (optional)

- Traffic data reporting software to report, organize and analyze speed and traffic data. The information collected by the radar speed sign is loaded into Excel™ ready .csv files, and can generate 35 charts and graphs.

Traffic Data Storage Capacity:

- Stores data on up to 5 million vehicles; Retains data for retrieval for 12 months.

Certified Quality System ISO 9001:2015

MUTCD Compliant Radar Speed Signs

Proudly Engineered & Manufactured in the USA

info@radarsign.com **radarsign.com** **678-965-4814**

TRAFFICALM SYSTEMS
5676 E. Seltice Way
Post Falls, Idaho 83854
1-855-738-2722
Prepared By: Tom Hoene Chris Ragan
tom.hoene@trafficalm.com

QUOTE

Quote #: 6298TC
Date Issued Jan 21, 2021
Valid Until: Feb 27, 2021
Date Modified: Jan 22, 2021 08:09 AM
Customer: Isanti Police Department
Customer Number: 0
Customer Reference:

Created For:

Company:	**Isanti Police Department**
Street:	
City, State:	Isanti, Minnesota
Zip Code:	
Phone:	(763) 444-4761
Contact:	Travis Muyres
Email:	tmuyres@cityofisanti.us

Ship To:

Company:	**Isanti Police Department**
Street:	
City, State:	Isanti, Minnesota
Zip Code:	
Phone:	763-444-4761
Contact:	Travis Muyres
Email:	tmuyres@cityofisanti.us

SKU	Item & Description	List Price	Qty	Amount
M75-12DFB-PK01	**iQ1200 Portable Sign w/30 Ah Battery Key On/Off, White**	$ 3,423.00	1	$ 3,423.00
015-02991-0000	**12" Value, iQ1200, OR 12" Portable Pole Side Bracket**	$ 39.00	1	$ 39.00
		Sub Total		**$ 3,462.00**
		Tax		$ 0.00
		Shipping Cost		$ 80.00
		Grand Total		**$ 3,542.00**

Terms & Conditions

1. Payment Terms: Net 30
2. Shipping Terms: FOB:Post Falls, ID
3. Lead Time: 14 Business Days After Receipt of Order
4. All Credit Card Payments Will Incur a 3% Processing Fee
5. Sales tax, if applicable, is subject to change upon shipping or delivery
6. *All sales are considered final. In rare cases, a return may be requested within 90 days of receipt of the order. If approved and authorized by TraffiCalm, it will incur a 30% restocking fee of the original sale cost. Returned material must be in original packaging and have never been installed or electrically powered. Credit will only be given once this has been verified by the TraffiCalm Quality Department. The cost of return shipping in an undamaged manner is the responsibility of the customer.*

Notes:

Customer Acceptance (sign below):
It is hereby certified that the amount required to meet the contract, agreement, obligation, payment or expenditure above, has been lawfuly appropriated or authorized or directed for such purpose and is in the Treasury. (Municipalities and Government Agencies) I am authorized to financially bind this entity to the terms of this agreement.

x_____

Print Name: _____ DATE: _____/_____/_____

DRIVER FEEDBACK SIGNS

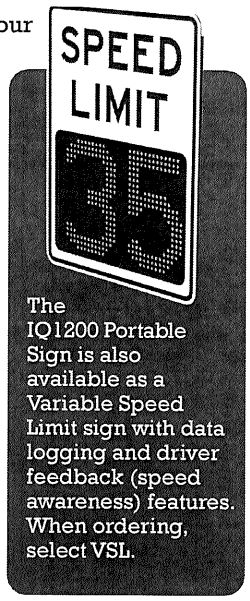
IQ1200 Portable Driver Feedback Sign

Part #: M75-12DFB-PK0x

The IQ1200 Series of Radar Driver Feedback Signs offers solutions for increasing driver speed awareness and road safety. The bright 12" characters can be seen from up to 600' away, and help increase driver speed awareness on neighborhood streets where so many small accidents occur every year. SafetyCalm data collection software allows you to gather hard data of traffic patterns and program the sign to help keep streets safer. The IQ1200 Portable Driver Feedback Sign offers multi-site versatility.

Temporarily deploy the lightweight sign to locations of your choice with the ease of our two-bolt mounting system. Individual mounting brackets are available as an accessory, and one is required per location.

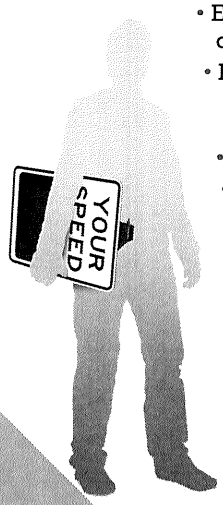
TraffiCalm™ Driver Feedback Signs are manufactured in the USA in an ISO 9001:2015 certified facility, meeting and exceeding industry standards and state testing requirements. TraffiCalm™ signs are unmatched in durability, accuracy, ease of use and affordability.



The IQ1200 Portable Sign is also available as a Variable Speed Limit sign with data logging and driver feedback (speed awareness) features. When ordering, select VSL.

Features:

- Bluetooth wireless programming
- SafetyCalm Configuration and Traffic Data Collection software and Android App included free
- Emoticon display options to increase driver awareness
- Programmable full matrix display allows the sign to display speed numbers as well as messages like 'SLOW DOWN'.
- 100% MUTCD compliant
- Built in 30Ah battery pack and Smart AC charger for charging between deployments
- K-band (24.15GHz) radar, range 450+ feet.
- Unlimited tech support and customer service from our USA facility for the life of the sign
- Fast delivery- typically ships within 2 weeks of order
- 3 year limited warranty



Package Includes:

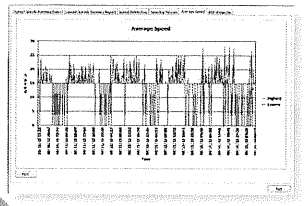
Driver Feedback sign, mounting bracket, Smart AC charger, SafetyCalm™ Configuration and Traffic Data Collection Software, installation and user manual.

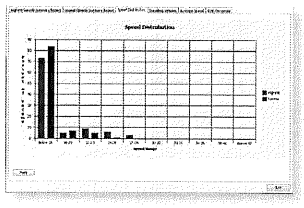
Why TraffiCalm™?

- ISO 9001:2015 Certified USA based facility
- All signs 100% MUTCD compliant
- Vandal resistant designs
- Broadest range of sizes and options in the industry
- Industry leading turnaround from order to delivery
- Unlimited tech support and customer service from our USA facility
- Industry Pioneers in Enhanced Road Signage

SafetyCalm

SafetyCalm Configuration and Traffic Data Collection Software allows you to program your sign from your laptop and collect and graphically display traffic data





TRAFFICALM™ SYSTEMS

941 Gelhar Way, Post Falls, Idaho 83854 • 1-855-738-2722 • sales@TraffiCalm.com • www.TraffiCalm.com

12" Portable Driver Feedback Smart Sign Spec Sheet

Part #: M75-12DFB-PK0x

Feature	Specifications
LED and Radar Components	
Speed Display Height	12" high numbers
Text & Emoticon Height	5" high two lines 'SLOW DOWN' text; 12" high 'smile' or 'sad' face emoticon
"YOUR SPEED" Legend	4" high highway gothic font (MUTCD compliant)
LED, 1/2 Cone Angle	Amber (590nM); ½ Angle 15°; Rated 100,000 hours; 20,000 CDA/ M^2, Auto Dimming employed
Amber LED on Axis Intensity	20,000 CDA/SQ meter
Sign Legibility	Viewable range: 750 feet; legible range: 600 feet
Speed Resolution and Range	Min 5 mph; Max 143 mph in 1 mph steps (min 8 kph, max 230 kph in 1.6 kph steps)
Radar Specification and Range	K-band (24.15GHz) direct sensing; license free (FCC part 15 compliant); average range at 450 feet (plus 400' or minus 100' depending on vehicle size)
Materials and Construction	
Chassis Size/Total Weight	24" width x 30" height x 2-1/4" depth;under 28 pounds with bracket
Front Face Sheeting	3M™ Diamond Grade™, high visibility prismatic, long life protective sheeting
Sign Face Color	White; fluorescent yellow-green; with additional colors optional
Sign Mounting Construction	1/8" thick aluminum brackets and face; standard 3% tilt bracket configuration; flat mount brackets optional
Vandal Resistant Construction	Sealed electronics box (ECS) 1/16" thick aluminum enclosure attached to a 1/8" thick mounting plate.
	3/16" high impact polycarbonate face with high contrast mask; anti-glare graffiti and sunlight resistant
	Provisions for padlocking in place are provided
	Standard DOT powder coat green color with additional colors optional
Electronics Enclosure Rating	Weatherproof; NEMA 3R
Electrical Specifications	
Power Requirements	2W stealth; 300MW standby; 6W night; 28W day
Voltage Requirements	9V-30VDC; 12VDC Nominal (Battery protection at 11.5VDC and 10.8VDC; startup at 12.3VDC)
Power Options	Indoor rated AC charging adapter included
Operating Temperature	Internal components: -34°C to +74°C/-29°F to +165°F
	Ambient environment: -34°C to +60°C/-29°F to 140°F
Warranties	3 year limited warranty.
SafetyCalm™ Configuration and Traffic Data Collection Software	
Data Collection	SafetyCalm™ software, license free
Event Logging with Time Stamp	Event data: 60 days with a circular buffer; applied voltage (VDC); internal temperature (°C); ambient light (lux); display functional status; traffic status; shock sensor events; parameter events
Vehicle Data Logging Capacity	Speed Data: 90 days with circular buffer (oldest reading replaced by newest) based on 24/7 operation
Programmable Display Features	Min. speed limit; speed limit; over speed; and maximum speed to display
	Display type: blank (stealth mode); actual speed; speed limit; flashing digits; steady digits; strobing digits and strobing 'SLOW DOWN' text
	Programmable integrated "SLOW DOWN" Message; external beacon control
Schedules	Repeating daily: 9 events; repeating weekly: 9 events; non-repeating dated: 9 events; (27 events in one 24 hour period; 365 days per year while powered)
Communications	Bluetooth Class 1 connectivity (V2.1 +EDC) min at 30' (FCC certified); RS232 port
	Android App available on play store free of charge
System Requirements	Operating system: Windows XP, Windows Vista, Windows 7; Windows 10
	Screen resolution: 1024 x 768 or better
	Communications interfaces: Bluetooth Class 1 or 2 adapters (capabilities: V1.0, V1.2, V2.0, V2.1 + EDC)
	Disk space: 16.5MB minimum

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released: 20200612

TRAFFICALM™ SYSTEMS

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RESOLUTION 2021-XXX

APPROVING THE HIRE OF PART-TIME LIQUOR STORE CLERK II FOR EMILY NELSON

WHEREAS, the City Council of the City of Isanti is required to approve all new employees; and,

WHEREAS, the staff was directed to advertise and accept applications to fill a Liquor Store Part-Time Clerk II position; and,

WHEREAS, Emily Nelson was selected as the most qualified candidate for the open Part-Time Liquor Store Clerk position. The offer is contingent on successfully passing a background check and reference check. If any of the mentioned contingencies are not met, the offer can and will be rescinded;

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Isanti, Minnesota, as follows:

1. Emily Nelson has been selected for the Part-Time Liquor Store Clerk II position.
2. Emily Nelson shall be eligible to start in the position on or after February 3rd, 2021.
3. That Emily Nelson shall start at Step 1 of the Wage Scale at $14.47 per hour.
4. This position is part time and not eligible for benefits.
5. That Human Resources is directed to complete all required documentation for the completion of the employment offer.
6. That Human Resources is directed to forward an executed copy of this resolution to the employee and place a copy in the employee's personnel file for future reference.

This Resolution is hereby approved by the Isanti City Council this 2nd day of February 2021.

_____
Mayor Jeff Johnson

Attest:

_____
Jaden Strand
City Clerk

A Community For Generations.
Isanti

Request for City Council Action

To: **Mayor Johnson and Members City Council**
From: Jaden Strand, City Clerk
Date: February 2, 2021
Subject: Conflict of Interest Policy Annual Review

Background:
The Conflict of Interest Policy is reviewed annually and all members of the City Council and Board Members are required to fill out the Conflict of Interest Disclosure Form provided by the City Clerk.

Request:
Staff is requesting City Council review this policy and then fill out the Conflict of Interest form.

Attachments:
- Conflict of Interest Policy

CITY OF ISANTI

CONFLICTS OF INTEREST POLICY

Purpose

The City Council of the City of Isanti confirms its determination that ethical standards among the Mayor and Council Members and members of the various Boards and Commissions and employees of the City (Public Officials) are essential to the proper conduct of City affairs. By eliminating conflicts of interest and providing a guide for conduct in City matters, the City Council strives to promote the faith and confidence of the citizens of the City in their government. The following standards of conduct are intended to serve as a guideline for Public Officials in carrying out their responsibilities. This Policy is in addition to any statutory requirements, Attorney General Opinions or court rulings, which prescribe allowable actions for Public Officials.

Definition

Public Officials shall be defined as follows:

Mayor
City Council
Planning Commission
Economic Development Authority
Parks, Recreation, and Culture Board
City Administrator
Human Resources / City Clerk
Finance Director / Treasurer
Economic Development Director
Community Development Director
Public Services Director / Assistant City Administrator
Chief of Police
Liquor Store Manager
Building Official
City Attorney
City Engineer
Other employees of the City of Isanti

Standards of Conduct

1. Public Officials, City employees, and Police Reserve members:

   a) Shall not use their positions to secure special privileges or exemptions for themselves or others to intentionally jeopardize the position of employment of others;

   b) Shall not engage in, solicit, negotiate for, or promise to accept private employment nor shall they render services for private interests or conduct a private business when such employment, service, or business creates a conflict with or impairs the proper discharge of their official duties;

   c) Shall not participate in deliberations in any matter before the Council, Board or Commission, which affects that Public Official's, Public Official's spouse or minor child's financial interests directly or indirectly or those of a business, profession or occupation with which the Public Official is associated. Whenever such conflict is recognized, the affected Public Officials shall disclose in writing such interest prior to any discussion or vote and disqualify themselves from any further involvement pertaining to the issue;

d) Shall not act as agent or attorney for another in any matter before the Council or any Board or Commission or before any court or administrative board in any matter in which the City is a party;

e) Shall not directly or indirectly receive, or agree to receive, any compensation, gift or reward or gratuity as an inducement to support or influence any matter or proceeding connected with, or related to, the duties of the office; The following types of gifts are permitted under exceptions to the law:

    1) Lawful campaign contributions.

    2) Services to assist an official in the performance of official duties.

    3) Services of insignificant monetary value.

    4) A plaque or similar item.

    5) A trinket or item of insignificant monetary value.

    6) Informational material of unexceptional value.

    7) Food or beverage given at a reception, meal, or meeting by an organization before whom the recipient makes a speech or answers questions as part of a program (this exception is only available if the location of the reception, meal, or meeting is away from the recipient's place of work).

    8) Gifts given because of the recipient's membership in a group.

    9) Gifts between family members.

f) Shall not disclose to others or use to further their personal interest confidential information acquired by them in the course of their official duties.

2. Any Public Official who is an officer, director, partner, agent, proprietor or employee of any firm or has a proprietary interest of 10 percent (10%) or more in any company, business, enterprise or corporation, partnership, labor union or association doing business with the City shall make known that interest in writing as provided in the disclosure section of this Policy.

3. No Public Official nor business entity that the Public Official has a financial interest in, in excess of 10 percent (10%), shall enter into any contract with the City unless otherwise authorized by law.

4. Public Officials shall disclose to the governing body any relationship to another person or entity in any instance where there is a conflict of interest or could be the appearance of a conflict of interest.

5. Public Officials shall not have a personal financial interest in any sales, lease, or contract that they are authorized to make in their official capacities.

6. A Public Official shall not hold two positions if the positions' functions are incompatible with one another.

Disclosures
Public Officials, elected or appointed and employees serving as Department Heads or Supervisors, shall, no later than thirty (30) days following election or appointment to office and each year thereafter by February 1, complete the Disclosure Form and return it to the City Administrator. All subsequent applicants for appointment on Boards and Commissions shall file a completed Disclosure Form together with the application form. Within thirty (30) days after the acquisition or sale of any property, each Public Official shall file as a public record with the City Administrator, a list of all real property in the City owned by such person, that person's spouse, or minor child, or in which the Public Official has a beneficial interest, disclosing each individual item held, and by whom. Homestead shall be excluded from the above disclosure. Each Public Official shall disclose all positions as officer, director, partner, agent, proprietor or employee of any firm in which such Public Official has a proprietary interest of ten percent (10%) or more in any company, business, enterprise, corporation, partnership, labor union or association doing business with the City, and indicate with respect to each such relationship whether services are gratuitous or for compensation.

Disclosure Form
The disclosure information required by this Policy shall be set forth on a form which shall be made available by the City Administrator and is part of this Policy.

Discipline
Upon a signed written complaint of any person questioning adherence to this Policy or on the Council's own volition, the Council shall refer the matter to the City Attorney for investigation and the City Attorney shall report the results of the investigation to the Council within forty-five (45) days thereafter. A copy of such report shall be furnished to the person complained against. Such person may request a hearing on this matter before the Council which request shall be filed with the City Administrator not later than ten (10) days following receipt by such person of the City Attorney's report.

Upon receipt of the City Attorney's report and at the conclusion of any hearing on the matter, the Council by majority vote may dismiss the complaint as having no merit, may adopt a resolution of censure, or with respect to members of Boards and Commissions, the Council may remove a member from such Board or Commission. In the event the complaint is against a member of the Council, such member shall not participate in the Council's deliberations or vote on the issue.

Violations
Any Public Official who violates the Conflict of Interest Law can be found guilty of a gross misdemeanor, be fined up to $3,000, and imprisoned for up to one year. Any contract that has been made illegally is void.