

**Economic Development Authority
Meeting Minutes
August 5, 2020**

1. **Call to Order:** President Johnson called the meeting to order at 7:47pm
 - a. **Pledge of Allegiance**
 - b. **Roll Call:** Jeff Johnson, Steve Lundeen, Dan Collison, Paul Bergley, Jimmy Gordon, Luke Merrill. Absent: Justin Neilson. Staff present: Community Development Director Sheila Sellman, City Administrator Josi Wood, Finance Director Mike Betker, Assistant Finance Director Pam Dahlheimer, and Chief Muyres.
 - c. **Agenda Modifications:** None
2. **Approval of the Agenda:** Motion by Lundeen, second by Collison to approve. Motion passed 6-0
3. Approve Minutes of July 7, 2020 Regular Economic Development Authority Meeting: Motion by Merrill to approve, second by Collison to approve. Motion passed 6-0.
4. Business Items
 - a. **Resolution 2020-XXX 2021 crop lease award:** Sellman presented the bids, there was one bid, Calander Farms bid \$5,210 for the 2021 crop year. The board discussed that this is the parcel they would like to sell. Sellman indicated that the appraisal has been ordered and should be available at the next meeting. Motion by Lundeen, second by Collison to approve, motion passed 6-0.
 - b. **Discussion on subdividing a 15-acre lot the EDA owns 16.124.0020:** Sellman was seeking direction from the EDA on the possibility of subdividing this parcel into 5-acre lots. She mentioned there is a potential buyer if it is subdivided into smaller lots. The EDA agreed it would be good to subdivide if people are looking for smaller lots. Sellman suggested they can advertise “lots can be subdivided” and then the option is there but not to actually subdivide until there is a user. Motion by Lundeen, second by Collison to advertise “lots can be subdivided” motion approved 6-0. Sellman will reach out to the potential user.
 - c. **Call a public hearing for August 18, 2020:** Sellman explained there is a proposed buyer for the 2.5 acre EDA lot on East Dual, however the applicant wasn’t submitted in time to advertise for a public hearing therefore the request is for the EDA to call a public hearing to consider the sale. Motion by Lundeen, second by Collison to call for the public hearing, motion passed 6-0.
 - d. **Discussion on BP Metals:** Sellman explained that the owner of BP Metals has indicated due to Covid-19 he has laid off staff and therefore can’t meet the minimum job requirement of 20 employees as required by the subsidy agreement. The Board discussed that he will still bring 15 new jobs to the city and it will get the property back on the tax rolls. Collison stated that 15 jobs is still a good number. Merrill had concerns that everyone will want to make changes and he doesn’t want to see that happen with other agreements. The consensus was to allow the change and to bring the amended agreement to City Council.

5. Other Business / Updates / Communications

6. **Adjournment:** Motion by Bergley, second my Lundeen to adjourn. Motion passed 6-0 meeting adjourned at 8:01pm

Respectfully submitted

Sheila Sellman Community Development Director/EDA Secretary