

**City of Isanti
Economic Development Authority
Regular Meeting Minutes of
June 28, 2011
Isanti City Hall**

1. Call To Order

The meeting was called to order by Chair Kuechle at 7:00 p.m.

a. Pledge of Allegiance

b. Roll Call

Members Present: Tara Hallberg, Keith Dragisich, Jim Kennedy, Larry Kuechle, and George Wimmer

Members Absent: None

Staff Present: Economic Development Director Sean Sullivan, City Engineer Brad DeWolf

c. Agenda Modifications

Motion by Dragisich, second by Hallberg to approve the agenda as presented. Motion carried unanimously.

2. Approve Minutes of April 26, 2011 Regular Economic Development Meeting

Motion by Wimmer, second by Dragisich to approve the minutes as presented. Motion carried unanimously.

3. Consider Proposal for Shovel Ready Certification Status

Economic Development Director Sullivan outlined the proposal by Bolton and Menk to complete the Shovel Ready Certification process for the four undeveloped industrial lots in Isanti Centennial Complex. Sullivan highlighted the fact that the cost was significantly higher than originally presented due to the lack of existing city documentation from the original purchase and development of the industrial park required for the Shovel Ready Certification process. Sullivan proposed a funding structure of \$2,950 from the EDA, \$2,950 from Connexus Energy and the remaining \$14,050 from TIF District No. 10. Sullivan has consulted with the State Auditor regarding this matter and this expenditure for Alta Surveys and other site related work fall under the

Land Acquisition line items within the TIF budgets. The total cost associated with obtaining the Shovel Ready Certification is anticipated to be \$19,950.

Motion by Kennedy, second by Wimmer to recommend to the City Council acceptance of Shovel Ready quote from Bolton and Menk and to recommend \$14,050 to be spent from Tax Increment Financing District No. 10, and to accept a grant from Connexus Energy of \$2,950 to assist in the certification process. Motion carried unanimously.

4. Other Business / Updates

Economic Development Director Sullivan highlighted the following items.

- a. Update on Special TIF Projects
- b. Rodeo Jubilee Days
- c. 2011 EDAM Partnership Award
- d. Business Retention Visits
- e. Business Prospects
- f. New Marketing Brochures
- g. GPS 45:93 Meeting Agenda
- h. Isanti County EDA Meeting Summary
- i. Mayor's Employer Appreciation Luncheon Summary
- j. Business Arrivals and Departures in Isanti

Economic Development Director Sullivan stated he had been in contact with Arlene and Mike Urban and that they were moving toward a reopening of the Hardware Hank Store to coincide with the 2011 Rodeo/ Jubilee.

Mayor Wimmer stated that Economic Development Director Sullivan had been working very hard with the BBQ restaurant prospect and that if the project was not brought to fruition it wasn't from the lack of time and effort by staff.

Mayor Wimmer informed the EDA the Isanti Retail Meats was looking to add seating as originally contemplated. He was hopeful City Staff and Isanti Retail Meats would be able to make this happen.

7. Adjournment

Member Kennedy motioned, seconded by Member Dragisich to adjourn at 7:10 pm. Motion carried unanimously.

Dated at Isanti, Minnesota, this 28th day of June, 2011.

Respectively Submitted,

Sean M. Sullivan, Economic Development Director