

City of Isanti
Economic Development Authority
Regular Meeting Minutes of
May 3, 2016
Isanti City Hall

1. Call to Order

The meeting was called to order by Economic Development Director Sullivan at 8:05 p.m.

a. Pledge of Allegiance

b. Roll Call

Commissioners Present: George Wimmer, Keith Dragisich, Dan Collison, Steve Lundeen, Paul Bergley and Tara Hallberg

Commissioners Absent:

Staff Present: Economic Development Director Sean Sullivan

c. Agenda Modifications

Economic Development Director Sullivan asked for Item 4.5 Consider Authorizing Letter of Support for JCF and MIF Funding be added to Agenda.

2. Approval of Agenda

Motion to approve Agenda with addition of Item 4.5 by Lundeen, second by Bergley, motion carried unanimously.

3. Approve Minutes of April 5, 2016 Regular Economic Development Meeting

Motion by Collison second by Lundeen to approve the minutes for April 5, 2016. Motion carried unanimously.

4. Consider Economic Development Director Request for Training at IEDC Real Estate Development and Reuse Course

Economic Development Director Sullivan presented the staff memo highlighting the great opportunity and cost savings of this course. He added this opportunity was recent made available and he thought it beneficial to his professional development.

Motion by Lundeen, second by Collison to recommend to the Finance Committee to reallocate \$250 from EDA marketing 495 to Training 208 and to recommend registering for IEDC Course on May 19-20. Motion passed unanimously.

4.5 Consider Authorizing Letter of Support for JCF and MIF Funding

Economic Development Director Sullivan outlined the use of MIF and JCF in Isanti and that a letter offering support was recommended by Staff. The City Council authorized the same letter of support at the May 3 City Council Meeting.

Motion by Lundeen second by Bergley to authorize President Wimmer to sign Letter of Support for JCF and MIF on behalf of the EDA. Motion passed unanimously.

5. Other Business / Updates / Communications

Economic Development Director Sullivan asked if there were any questions in regards to the staff memo and offered more detail on each item if requested.

Sullivan highlighted that the City is at 31 new single family housing permits and based on last year's pace we are halfway to the final projected total.

President Wimmer stated the projections call for 35 and it is very likely we will exceed that. He also indicated that J Robinson Construction, Inc. had built out their entire 33 unit development. President Wimmer indicated the review of construction plans for Allina were nearly complete and that construction would commence in the near future. He state that Representative Johnson was a supporter if JCF and MIF for the City of Isanti. Mayor Employer Celebration day on June 7, 2016.

Sullivan stated that Coborn's was present at East Central MN Job Fair.

President Wimmer stated the he, Economic Development Director Sullivan, and Commissioner Mike Warring of Junction Bowl collaborated to find a location for Coborn's to have its 3 week job fair in June.

- a. Business Prospects
- b. GPS 45:93
- c. EDAM
- d. East Central MN Job Fair
- e. Mayor's Employer Celebration Day
- f. ISD 911 Business Advisory Committee
- g. NLX Steering Committee Update
- h. 100- 102 Dahlin
- i. Housing Starts in 2016
- j. Business Arrivals and Departures in Isanti 2016

6. Adjournment

Lundeen motioned, seconded by Bergley to adjourn at 8:18 pm. Motion carried unanimously.

Dated at Isanti, Minnesota, this 3rd day of May, 2016.

Respectively Submitted,

Sean M. Sullivan, Economic Development Director