

**City of Isanti
Economic Development Authority
Regular Meeting Minutes of
November 3, 2015
Isanti City Hall**

1. Call to Order

The meeting was called to order by President Wimmer at 7:05 p.m.

a. Pledge of Allegiance

b. Roll Call

Members Present: Dan Collison, Paul Bergley, George Wimmer, Steve Lundeen and Adam Johnson

Members Absent: Tara Hallberg, Keith Dragisich

Staff Present: Economic Development Director Sean Sullivan

c. Agenda Modifications

ED Director Sullivan requested to add item 4a. Discussion on Jump Drives

2. Approval of Agenda

Motion to approve Agenda as amended by ED Director Sullivan by Lundeen, second by Johnson, motion carried unanimously.

3. Approve Minutes of October 6, 2015 Regular Economic Development Meeting

Motion to approve minutes as presented by Bergley, second by Johnson, motion carried unanimously.

4. Update on Outside Storage Containers in Commercial and Industrial Zoning Districts

ED Director Sullivan highlighted the Staff memo. As directed he was updating the EDA on the status of this item and he will continue to do so. He indicated that a consistent process was being developed by Staff and that President Wimmer and Community Development Director, Roxanne Achman would be begin conducting visits shortly. He also stated that a letter was being drafted that would be given to all businesses impacted and it would be part of the visit.

President Wimmer explained that the City would be working with businesses to find solutions to bring them into compliance. He wanted to make sure that the use of these containers was not expanding and was kept in check.

No action was requested or taken on this informational item.

4a. Discussion on Jump Drives

Economic Development Director Sullivan distributed the multiple versions of the printing options that could be put on the authorized 16 GB jump drives. He asked if the “www” and phone number should be included on the web address on the back side of jump drive.

Discussion ensued.

Consensus was that no phone number would be added and the City logo would be on one side and that “cityofisanti.us” would be imprinted on the other side.

Motion to add City logo would be on one side and that “cityofisanti.us” (as identified on handout by EDA) would be imprinted on the other side by Lundeen, second by Johnson, motion carried unanimously.

ED Director Sullivan asked if this item needed to be brought to City Council for consideration.

President Wimmer stated it did not as the expenditure was already approved.

5. Other Business / Updates

Economic Development Director Sullivan updated the EDA on the Coborn’s, Allina and SnoBear USA projects. He stated that these project would be bringing many jobs to Isanti.

President Wimmer stated that the City Council would be looking at a plat extension for Allina do to financial approval timing issues.

President Wimmer indicated the he wanted EDA director Sullivan to bring information relating to the natural gas pipeline to EDA on the Johnson property.

- a. Business Prospects
- b. Business Expansions
- c. Minnesota Manufacturers Week October 1-10
- d. GPS 45:93
- e. DEED Site Selector Familiarization Tour
- f. MN DEED Marketing Magazine
- g. Housing Starts in 2015
- h. Correspondence with MNDOT – District 3
- i. Business Arrivals and Departures in Isanti 2015

6. Adjournment

Lundeen motioned, seconded by Collison to adjourn at 7:15 pm. Motion carried unanimously.

Dated at Isanti, Minnesota, this 3rd day of November, 2015.

Respectively Submitted,

Sean M. Sullivan, Economic Development Director