

**CITY OF ISANTI
PLANNING COMMISSION
MEETING MINUTES
JUNE 14, 2016**

1. Meeting Opening.

A. Call to Order.

Bergley called the meeting to order at 7:00 p.m.

B. Pledge of Allegiance.

Everyone rose for the pledge of allegiance.

C. Roll Call.

Members Present: Paul Bergley, Steve Lundeen, Wayne Traver, and Jim Kennedy.

Members Absent: Greg Cesafsky, provided prior notice. Jeff Duncan, no notice given.

Staff Present: Community Development Director, Roxanne Achman

Others Present: None

D. Agenda Modifications.

Achman stated there were none.

2. Approval of Minutes from May 10, 2016 Planning Commission Meeting.

Bergley questioned if there were any comments or changes to the minutes.

Motion by Lundeen second by Kennedy to approve the May 10th, 2016 Planning Commission Meeting Minutes. Motion was unanimously approved.

3. Public Hearings.

A. Request from Granger Machine Inc./Crosslake Specialties LLC for Approval of a Conditional Use Permit to allow for Outdoor Storage on the property located at 512 1st Ave NW, Isanti, Minnesota.

Bergley read the item into the minutes.

Achman presented the staff memo.

Bergley opened the public hearing. There was no one to speak on the matter. The public hearing was closed.

Motion by Kennedy second by Lundeen to recommend approval of the request from Granger Machine Inc./Crosslake Specialties LLC for Approval of a Conditional Use Permit to allow for Outdoor Storage on the property located at 512 1st Ave NW, Isanti, Minnesota based on the findings of fact and conclusions with the following conditions:

1. Outside storage areas shall be surfaced with bituminous, concrete, or other surfaces, including but not limited to crushed rock, Class 5, or recycled materials; as recommended by the Planning Commission and approved by the City Council.

2. All outside storage areas shall be effectively screened year-round, by a wall, fence, or densely planted vegetation in accordance with Section 15 of this Ordinance.

Motion carried unanimously.

B. Request from St. Elizabeth Ann Seton for Approval of a Conditional Use Permit to operate an Educational Institution within the church located at 207 Whiskey Road NW, Isanti, Minnesota.

Bergley read the item into the minutes.

Achman presented the staff memo.

Bergley opened the public hearing.

Catherine Klobe, Co-Founder of St. Scholastica, approached the podium to let the Planning Commission know she was in attendance if there were any questions of the school.

Bergley asked if there are any safety concerns at the corner of Whiskey Rd and Oakwood St where many students cross and whether the safety patrol was notified that there will be additional students in the area.

Kennedy stated there is already a crosswalk in that area and posted patrols.

Achman stated that the School for All Seasons was notified through the public hearing process that St. Scholastica was requesting to locate within St. Elizabeth's.

Bergley closed the public hearing.

Motion by Kennedy second by Lundeen to recommend approval of the request from St. Elizabeth Ann Seton for Approval of a Conditional Use Permit to operate an Educational Institution within the church located at 207 Whiskey Road NW, Isanti, Minnesota based on the findings of facts and conclusions with the following condition:

1. An enrollment of greater than 80 students shall require an amendment to the Conditional Use Permit.

Motion carried unanimously.

C. Request from the City of Isanti to Amend Zoning Ordinance 445, Section 15 Fencing, Screening and Landscaping to update the fencing requirement within drainage easements.

Bergley read the item into the minutes.

Achman presented the staff memo.

Bergley opened the public hearing. There was no one to speak on the matter. The public hearing was closed.

Lundeen asked of the amendment was mostly verbiage.

Achman stated that it was but it also adds a stipulation that if the property owner wants to install the fence within the flow path, they can do so as long as the fence is raised up from the ground by 4 inches. There must be free flow of water under the fence.

Motion by Kennedy second by Lundeen to recommend approval of the request from City of Isanti to Amend Zoning Ordinance 445, Section 15 Fencing, Screening and Landscaping to update fencing requirement within drainage easements. Motion carried unanimously.

4. Other Business.

A. None.

5. Discussion Items.

A. None.

6. Adjournment

Motion by Kennedy second by Lundeen to adjourn the June 14th, 2016 meeting of the Planning Commission. Motion was unanimously approved.

The meeting adjourned at 7:13 p.m.

Dated at Isanti, Minnesota this 14th day of June 2016.

Respectfully submitted,

Roxanne Achman, AICP
Community Development Director