

## **CITY OF ISANTI**

### **PLANNING COMMISSION MEETING**

**TUESDAY, February 15, 2022**

Immediately following the 7:00 P.M City Council Meeting;

#### **1. Meeting Opening**

- A. Call to Order: Chair Johnson called the meeting to order at 7:13 p.m.
- B. Pledge of Allegiance
- C. Roll Call: Members present: Jeff Johnson, Steve Lundeen, Jimmy Gordan, Paul Bergley, Dan Collison, Arissya Simon.  
Members Absent: Alexander Collins  
Staff present: Community Development Specialist Ryan Saltis, Community Development Director Stephanie Hillesheim, City Administrator Josi Wood, City Clerk Jaden Strand
- D. Agenda Modifications: None
- E. Adopt the Agenda  
Motion to adopt the agenda by Lundeen, second by Collison motion passes 6-0.

#### **2. Organization of Advisory Bodies as per the City Code of Ordinances Chapter 8**

- A. Election of 2022 Chair
- B. Election of 2022 Vice-Chair
- C. Election of 2022 Secretary  
The Planning Commission determined that the current chair, vice-chair and secretary positions will remain the same for the 2022 calendar year. The 2022 Chair position will be Mayor Jeff Johnson, the Vice-Chair Steve Lundeen, and the Secretary is the Community Development Director. Motion to elect these chair, vice-chair and secretary positions by Lundeen, second by Collison. Motion passes 6-0.
- D. Approval of Meeting Dates  
The upcoming planning commission meeting dates and calendar were approved as presented. Motion for approval by Bergley, second by Lundeen.

#### **3. Meeting Minutes**

- A. Approval of Minutes from the December 21, 2021 Planning Commission Meeting  
motion by Collison, second by Bergley motion passes 6-0.

#### **4. Public Hearing**

- A. Request by Kassondra Buzzell for approval of Site Plans under City Ordinance 445 Section 10 and Conditional Use Permit under City Ordinance 445, Section 13, Article 2, Subd. 4, said request is for a commercial building with a Drive-Thru located at PID 16.126.0070.

Saltis presented the request for commercial building site plan review and a Conditional Use Permit for a drive-thru to be located on a vacant parcel in the B-2 General Business Zoning District. Kassondra Buzzell, the applicant representing the Little North Boutique was present at the meeting and available for questions from the Planning Commission. Mayor Johnson asked the applicant how large the tenant spaces in the building will be. Kassondra explained that the three tenant spaces would be around 1,200 square feet each. Mayor Johnson also asked if the conditions of approval for the project are reasonable and can be met. Kassondra responded that they are willing to meet these conditions and that they are reasonable. There was no one from the public present for resident comments and the public hearing closed. Motion for approval of the Site Plans and Conditional Use Permit with conditions listed in the staff report dated 2-15-2022 by Lundeen, second by Bergley, motion passed 6-0.

**5. Other Business:** None

**6. Discussion Items:** None

**7. Adjournment:** Motion by Bergley, 2<sup>nd</sup> by Lundeen to adjourn, motion passed 6-0, meeting adjourned at 7:30 p.m.

Respectfully submitted by Ryan Saltis, Community Development Specialist