

CITY OF ISANTI
PLANNING COMMISSION MEETING
TUESDAY, November 17, 2020
ZOOM meeting

1. Meeting Opening

- A. **Call to Order:** Chair Johnson called the meeting to order at 7:45pm
- B. **Pledge of Allegiance**
- C. **Roll Call:** Commissioners present: Jeff Johnson, Paul Bergley, Jimmy Gordon, Steve Lundeen, Dan Collison, Arissya Simon. Staff present: Sheila Sellman Community Development Director. Absent: Commissioner Alexander Collins
- D. **Agenda Modifications:** None

2. Meeting Minutes

- A. Approval of Minutes from October 20, 2020 Planning Commission Meeting: Motion by Lundeen, second by Bergley to approve, motion passed 6-0.

3. Public Hearing

- A. Ordinance Amending the City Zoning Code, Ordinance 445 Section 2: Definitions and Section 15: Fencing, Screening and Landscaping: Sellman gave the presentation regarding soil and sod requirements, this amendment is more of a housekeeping that removes MNDOT specification numbers and just references MNDOT Specs rather than a specific number. No one from the public spoke on this item. Motion by Lundeen, second by Bergley to approve the amendment. Motion passed 6-0.

4. Other Business

- A. Sign Consideration for Best Western: Sellman explained that Best Western applied for a free-standing sign permit and was denied by past administration because it did not have a brick base. The hotel is located in the HWY 65 overlay and should be held to higher development standards however the sign code does not specify what that is. The hotel proposed a freestanding sign with a solid base but not of brick. The Planning Commission discussed the base and agreed it should be solid and should be similar to what the other businesses in that district have done (Coborn's, O'Reilly etc.) The Commission agreed to what the hotel proposed with the addition of a small brick base with landscaping around it. The Commission directed staff to draft an ordinance amendment for the HWY 65 overlay sign requirements. Motion by Dan to approve the sign as presented with the addition of a 2-3-layer brick base with landscape around it, second by Lundeen, motion passed 4-2. Bergley and Gordon voted no against the extra requirements, what they proposed is fine.

5. Discussion Item

- Commissioner Collins request of absence: Commissioner Collins requested a leave of absence from the Planning Commission and has missed a few meetings prior to the request. He said he should be back in December. Complications with COVID has kept him out of the country. Motion by Lundeen, second by Gordon/Collison to allow the leave of absence and revisit in January. Motion passed 6-0.

6. Adjournment: Motion to adjourn by Bergley, second by Collison to adjourn, motion approved 6-0, meeting adjourned at 8:33pm.

Respectfully submitted Sheila Sellman Community Development Director