

**CITY OF ISANTI
PLANNING COMMISSION
MEETING MINUTES
NOVEMBER 10, 2015**

1. Meeting Opening.

A. Call to Order.

Achman called the meeting to order at 7:00 p.m.

B. Pledge of Allegiance.

Everyone rose for the pledge of allegiance.

C. Roll Call.

Members Present: Steve Lundeen, Wayne Traver, Cindy Lind-Livingston, Greg Cesafsky, and Luke Merrill.

Members Absent: Jeff Duncan (provided prior notice) and Paul Bergley (provided prior notice)

Staff Present: Community Development Director, Roxanne Achman

Others Present: None

Achman stated that due to both the Chair and Vice Chair of the Planning Commission being absent a Commissioner will need to be appointed to temporarily chair the meeting. Motion by Traver second by Lundeen to nominate Cesafsky to temporarily chair the Planning Commission meeting. Motion carried unanimously. Cesafsky accepted the nomination.

D. Oath of Office for New Planning Commissioner.

Achman stated that the newly appointed commissioner, Mr. Merrill, needed to recite the Oath of Office.

Mr. Merrill recited the Oath of Office.

E. Agenda Modifications.

Achman stated there were none.

2. Approval of Minutes from October 13, 2015 Planning Commission Meeting.

Cesafsky questioned if there were any comments or changes on the minutes.

Motion by Lind-Livingston second by Traver to approve the October 13th, 2015 Planning Commission meeting minutes. Motion was unanimously approved.

3. Public Hearings.

None.

4. Other Business.

A. Discussion on Car Dealerships.

Cesafsky read the item in to the minutes.

Achman presented the staff memo.

Traver asked if the car dealers would be doing transactions at the office and the cars would be in a different location. Traver wanted to further confirm that it would be just an office. Not a dealership, cleaning service, maintenance or repair.

Achman confirmed that would be the case.

Lundeen stated he didn't see a problem with allowing a car dealer office. It would be no different than a real estate agent having an office.

Cesafsky stated that as long as they are just pushing paper back and forth he did not have an issue with it either.

Traver stated that it is common practice in the Twin Cities to move cars without actually touching the cars so to speak. It would be good to keep an eye on them to make sure cars don't show up.

Lundeen stated that he thought it would be best if car dealers let the City know what they were doing.

Achman asked if it would make sense to amend the definition of an office to include brokers and wholesalers.

Lundeen indicated that would be a good idea. He further stated that he would like to know when they move into town so that all of a sudden cars don't start showing up at their office location.

Achman stated that the Commission could go the route of requiring an Administrative Permit for car dealer offices. The application fee is \$75 for an Administrative Permit. This would allow the city to have a record of who is operating where and would allow the city to provide the applicant with information on what is and is not allowed.

Lundeen and Traver stated they felt an Administrative Permit was the route to take.

Achman stated she would see if any other cities approach car dealers in that way and would provide an update at the next Planning Commission meeting.

5. Discussion Items.

A. Planning Commissioner Training.

Cesafsky read the item in to the minutes.

Achman presented the staff memo, providing further information on each information source.

Traver stated that last month's meeting was a disaster and now that we have a full Commission there needs to be information on how the meetings should be run. The Commission needs to know how to reel the public back in when it gets off course. This information needs to be provided to the Planning Commission next month so that they are prepared for the coming year.

Traver further indicated that he wanted to know what powers the Commissioners have, not just the Chairs powers.

Lundeen stated that the public has a right to express their concerns on a project.

Traver stated that he understood that, but there needs to be control by the Commissioners on how the meeting operates.

Achman stated she would provide information and guidance at the December Planning Commission meeting.

6. Adjournment

Motion by Lind-Livingston second by Traver to adjourn the November 10th, 2015 meeting of the Planning Commission. Motion was unanimously approved.

The meeting adjourned at 7:20 p.m.

Dated at Isanti, Minnesota this 10th day of November 2015.

Respectfully submitted,

Roxanne Achman
Community Development Director