

**CITY OF ISANTI  
PLANNING COMMISSION  
MEETING MINUTES  
OCTOBER 9, 2012**

**1. Meeting Opening.**

**A. Call to Order.**

Stevens called the meeting to order at 7:01 p.m.

**B. Pledge of Allegiance.**

Everyone rose for the pledge of allegiance.

**C. Roll Call.**

**Members Present:** Dave Englund, Kristie Gordon, Sue Larson, Cindy Lind-Livingston, Steve Lundeen, and Sean Stevens.

**Members Absent:** Christopher McDonald.

**Staff Present:** Lisa Wilson, Planning and Parks Director.

**D. Agenda Modifications.**

Wilson stated that there was an addendum to the agenda. Wilson stated that Item 2 would need to be replaced by the Oath of Office for the New Planning Commission member. Wilson stated that the remaining existing items would be renumbered accordingly.

Stevens questioned if there were a motion to adopt the changes.

Motion by Larson, second by Lundeen to approve the October 9, 2012 with the amendments as noted. Motion was unanimously approved.

**2. Oath of Office for New Planning Commission member – Kristie Gordon.**

Wilson requested that Mrs. Gordon stand, raise her right hand, and read the Oath of Office form that had been provided.

Gordon recited the Oath.

Wilson welcomed Mrs. Gordon to the Planning Commission. Wilson stated that Mrs. Gordon would just need to sign the bottom and return that at the end of the meeting.

**3. Approval of Planning Commission Meeting Minutes from September 11, 2012.**

Stevens requested a motion regarding the minutes from the September 11<sup>th</sup> meeting.

Motion by Larson, second by Lundeen to approve the September 11, 2012 Planning Commission Meeting Minutes. Motion was unanimously approved.

**4. Public Hearings.**

**A. None.**

Stevens stated that he would like the record to reflect that there were no public hearings scheduled for this evening.

## **5. Other Business.**

### **A. Amendments to Ordinance No. 445 (Various Sections) and Isanti City Code Chapter 87, Article II Dogs for Residential/Commercial Kennels.**

Wilson outlined the changes that had been made based upon the previous discussion with the Planning Commission. Wilson stated that the City Attorney as well as other staff members had reviewed the proposed amendments; and did not receive any additional comments or changes. Wilson stated that if the Planning Commission was comfortable with the proposed ordinance amendments, the Planning Commission would need to call for a public hearing to review the amendments to the zoning ordinance. Wilson stated that the entire package would proceed to the City Council after the public hearing.

Stevens questioned where the fees were noted within the new ordinance.

Wilson stated that the fees would be set each year by Resolution of the City Council. Wilson stated that they are currently set at \$50 for a residential kennel and \$100 for a commercial kennel.

Stevens questioned the discussion at the last meeting regarding a larger cost being involved.

Wilson stated that the larger cost was for the Interim Use Permit process that is currently in place. Wilson stated that fee is \$325. Wilson stated that in the new ordinance that would be eliminated, unless the applicant was making application for a commercial kennel.

Motion by Larson, second by Englund to call for a public hearing to be scheduled for November 13, 2012 for amendments to Ordinance No. 445 Zoning (Various Sections) to review new regulations for residential and commercial kennels. Motion was unanimously approved.

### **B. Amendments to Ordinance No. 445 to include regulations for Home Occupations.**

Wilson presented the item. Wilson stated that at this time, staff is looking for direction from the Planning Commission regarding whether or not to proceed to call for a hearing on the matter. Wilson stated that City staff is still waiting for comments from the City Attorney; however, a hearing could be called for the November meeting.

Stevens stated that given the amount of time that has lapsed since the beginning of the discussion on this item, he would like to see it proceed. Stevens stated that he was comfortable with what the Planning Commission had recommended within the Ordinance. Stevens questioned if other Commissioners had comments.

Larson stated that she agreed.

Motion by Stevens, second by Larson to call for a public hearing to be scheduled for November 13, 2012 for amendments to Ordinance No. 445 Zoning to include regulations for home occupations. Motion was unanimously approved.

## **6. Discussion Items.**

### **A. None.**

Stevens stated that there were no discussion items.

**7. Other Communications.**

**A. None.**

Stevens stated that there were no other communication items. Stevens questioned if staff or the other commission members had anything further for the agenda.

Wilson stated that she did not have anything further for discussion.

**8. Adjournment**

Motion by Englund, second by Lundeen to adjourn the October 9<sup>th</sup>, 2012 meeting of the Planning Commission. Motion was unanimously approved.

The meeting adjourned at 9:09 p.m.

Dated at Isanti, Minnesota this 13<sup>th</sup> day of November 2012.

Respectfully submitted,

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Lisa M. Wilson, AICP  
Planning and Parks Director