

**CITY OF ISANTI
PLANNING COMMISSION
MEETING MINUTES
JANUARY 17, 2017**

1. Meeting Opening.

A. Call to Order.

Lindsey Giese, City Clerk, called the meeting to order at 7:07 p.m.

B. Pledge of Allegiance.

Everyone rose for the pledge of allegiance.

C. Roll Call.

Members Present: George Wimmer, Dan Collison, Steve Lundeen, Ross Lorinser, Paul Bergley and Jim Kennedy.

Members Absent: None

Staff Present: Community Development Director, Roxanne Achman, Human Resources/City Clerk, Lindsey Giese

Others Present: None

D. Agenda Modifications.

Achman stated there were none.

Motion by Lundeen second by Bergley to approve the agenda. Motion carried unanimously.

2. Organization of Advisory Bodies as per the City Code of Ordinance Chapter 8.

A. Chair of Planning Commission.

Giese requested nominations for the position of Chair of the Planning Commission.

Motion by Lundeen, second by Bergley to nominate Mayor Wimmer as Chair of the Planning Commission. There were no other nominations.

Mayor Wimmer accepted the nomination.

Giese called the motion. Motion was approved unanimously. The meeting was then turned over to Chairman Wimmer.

B. Vice-Chair of Planning Commission.

Chairman Wimmer requested nominations for Vice Chair of the Planning Commission.

Motion by Kennedy, second by Bergley to nominate Mr. Lundeen as Vice Chair of the Planning Commission.

Lundeen accepted the nomination.

Motion was approved unanimously.

C. Secretary of Planning Commission.

Chairman Wimmer requested nominations for the Secretary of the Planning Commission.

Motion by Bergley, second by Lorinser to nominate City staff as the Secretary of the Planning Commission. Motion was unanimously approved.

D. Approve 2017 Planning Commission Meeting Dates.

Motion by Bergley, second by Collison to approve the 2017 Planning Commission meeting dates.

Motion carried unanimously.

3. Approval of Minutes from December 13, 2016 Planning Commission Meeting.

Chairman Wimmer questioned if there were any comments or changes to the minutes.

Motion by Lundeen, second by Bergley to approve the December 13th, 2016 Planning Commission Meeting Minutes. Motion was unanimously approved.

4. Public Hearings.

A. Request from First Fruits Land Development LLC for Final Plat Approval of Sun Prairie Third, legally described as Outlots H, Sun Prairie First Addition, Isanti County, Isanti, Minnesota.

Chairman Wimmer read the item into the minutes and opened the public hearing.

There was no one to speak on the matter. The public hearing was closed.

Motion by Lundeen second by Bergley to recommend approval of the request from First Fruits Land Development LLC for Final Plat Approval of Sun Prairie Third, legally described as Outlots H, Sun Prairie First Addition, Isanti County, Isanti, Minnesota based on the Findings of Fact and conclusions with the following conditions:

1. Upon approval of the Final Plat by the City Council, the City Clerk or his/her designee shall record it with the County Recorder's Office within ninety (90) days after the date of approval; otherwise, failure of the applicant to comply and submit the necessary items and fees for the recording of the Final Plat by the City shall be cause for revoking the City's approval and the Final Plat shall be considered void, unless the developer or applicant requests an extension, in writing and receives approval from the City Council. The City Council may approve up to two (2) extensions for a term not to exceed one (1) additional year for each extension. Fees associated with the recording of the Final Plat will be charged back to the developer or subdivider.
2. The subdivider shall immediately upon approval, furnish the City Administrator or his/her designee with three (3) full size mylar transparencies of the Final Plat, two (2) for the County and one (1) for the City. Three (3) additional 11 inch by 17 inches mylar transparencies shall be given to the City Planner, the City Clerk, and Isanti County. No building permits shall be issued until these conditions have been complied with.

Motion carried unanimously.

B. Request from Jon Solomonson for Final Plat Approval of Fairway Greens Phase 9, legally described as Outlot A, Fairway Greens Phase 7, Isanti County, Isanti, Minnesota.
Chairman Wimmer read the item into the minutes and opened the public hearing.

There was no one to speak on the matter. The public hearing was closed.

Motion by Lundeen second by Bergley to recommend approval of the request from Jon Solomonson for Final Plat Approval of Fairway Greens Phase 9, legally described as Outlot A, Fairway Greens Phase 7, Isanti County, Isanti, Minnesota based on the Findings of Fact and Conclusions with the following conditions:

1. Upon approval of the Final Plat by the City Council, the City Clerk or his/her designee shall record it with the County Recorder's Office within ninety (90) days after the date of approval; otherwise, failure of the applicant to comply and submit the necessary items and fees for the recording of the Final Plat by the City shall be cause for revoking the City's approval and the Final Plat shall be considered void, unless the developer or applicant requests an extension, in writing and receives approval from the City Council. The City Council may approve up to two (2) extensions for a term not to exceed one (1) additional year for each extension. Fees associated with the recording of the Final Plat will be charged back to the developer or subdivider.
2. The subdivider shall immediately upon approval, furnish the City Administrator or his/her designee with three (3) full size mylar transparencies of the Final Plat, two (2) for the County and one (1) for the City. Three (3) additional 11 inch by 17 inches mylar transparencies shall be given to the City Planner, the City Clerk, and Isanti County. No building permits shall be issued until these conditions have been complied with.

Motion carried unanimously.

C. Request from Brad Slawson for Approval of a Conditional Use Permit for the operation of a Restaurant at 404 Whiskey Road NW, Units F and G, and an Interim Use Permit for a Shared Parking Agreement between the Restaurant and PID 16.030.0901, Isanti County, Isanti, Minnesota.

Chairman Wimmer read the item into the minutes and opened the public hearing.

Adam Patneaude, 416 10th Ave NW, approached the podium. Patneaude asked what the bar would do for the community if it was opened. Will they give back through pull-tabs?

Chairman Wimmer stated pull-tabs would be considered charitable gambling. Chairman Wimmer asked for clarification from Mr. Patneaude if he wanted to know whether charitable gambling proceeds would be go back to the community. Patneaude indicated that was the question he was asking. Chairman Wimmer stated that's one of the things they look for when issuing permits for charitable gambling, is for them to give back to the community.

Patneau asked if it would be a full bar. Chairman Wimmer stated it would be a bar and restaurant. Patneau further asked if there would be food. Chairman Wimmer reiterated it's a bar and restaurant.

Patneau asked if there would be security – bouncers or paid security. Chairman Wimmer stated he is not aware of any in Isanti that have that type of security. Patneau indicated he knew of a few in Cambridge that had security.

Patneau asked if there would be off-sale available. Chairman Wimmer clarified there would be no off-sale available. The only place allowed to have off-sale is Isanti Liquor.

Patneau indicated that the reason he was bringing these questions up, is because he has had an issue in the past with litter from liquor and other trash, and he does not want it to increase.

Chairman Wimmer stated he understood the concern and that a conversation has been had with the new owners of the prospective new business to let them know Isanti takes all these items seriously. When liquor licenses are renewed each year, the business must be present at the City Council meeting. Chairman Wimmer further explained that liquor licenses are not a right, they are a privilege.

Chairman Wimmer closed the public hearing.

Motion by Kennedy second by Collison to approve the request from Brad Slawson for Approval of a Conditional Use Permit for the operation of a Restaurant at 404 Whiskey Road NW, Units F and G, and an Interim Use Permit for a Shared Parking Agreement between the Restaurant and PID 16.030.0901, Isanti County, Isanti, Minnesota based on the Findings of Fact and Conclusions and with the following conditions:

1. Providing proof of ownership of all parcels (16.030.0901, 16.108.0050, 16.108.0060 and 16.108.0070).
2. The signing and recording of the shared parking agreement.
3. Any handicapped parking spaces removed due to the installation of the outdoor patio area shall be designated elsewhere within the parking lot nearest to the entry as possible.
4. The applicant shall meet State requirements and obtain all necessary State permits with regards to Electrical, Plumbing, and Health.
5. The shared parking arrangement provided for is permitted and would meet the requirements of the Zoning Ordinance, based upon the existing use and the number of seats provided for by the petitioner at this time. However, should the petitioner expand the facility in the future by adding additional seating within the facility beyond the 96 identified within the initial request, additional parking will be required to meet the provisions of the Zoning Ordinance. Such additional parking shall meet the Off-Street Parking and Loading requirements of the Zoning Ordinance.

Motion carried unanimously.

5. Other Business.

A. None.

6. Other Communications.

A. None.

7. Adjournment

Motion by Bergley second by Lundeen to adjourn the January 17th, 2017 meeting of the Planning Commission. Motion was unanimously approved.

The meeting adjourned at 7:14 p.m.

Dated at Isanti, Minnesota this 17th day of January 2017.

Respectfully submitted,

Roxanne Achman, AICP
Community Development Director