

**CITY OF ISANTI
PLANNING COMMISSION
MEETING MINUTES
JANUARY 15, 2019**

1. Meeting Opening.

A. Call to Order.

Mayor Johnson called the meeting to order at 7:52 p.m.

B. Pledge of Allegiance.

Everyone rose for the pledge of allegiance.

C. Roll Call.

Members Present: Jeff Johnson, Dan Collison, Steve Lundeen, Ross Lorinser, Paul Bergley and Arissya Simon.

Members Absent: None

Staff Present: City Administrator Don Lorsung, Assistant City Clerk/Human Resources Jaden Moore, City Attorney Clark Joslin

Others Present: Roderick Barrows and George Hemen.

D. Agenda Modifications.

Lorsung stated there were none.

2. Organization of Advisory Bodies as per the City Code of Ordinance Chapter 8.

A. Chair of Planning Commission.

Johnson requested nominations for the position of Chair of the Planning Commission.

Motion by Lundeen, second by Bergley to nominate Mayor Johnson as Chair of the Planning Commission. Motion was approved unanimously.

B. Vice-Chair of Planning Commission.

Chairman Johnson requested nominations for Vice Chair of the Planning Commission.

Motion by Lundeen, second by Bergley to nominate Councilor Lorinser as Vice Chair of the Planning Commission. Motion was approved unanimously.

C. Secretary of Planning Commission.

Chairman Johnson requested nominations for the Secretary of the Planning Commission.

Motion by Lundeen, second by Bergley to have Lorsung serve as the temporary Secretary of the Planning Commission until a new Community Development Director is named. Motion was unanimously approved.

D. Approve 2019 Planning Commission Meeting Dates.

Motion by Lorinser, second by Lundeen to approve the 2019 Planning Commission meeting dates. Motion carried unanimously.

3. Approval of Minutes from December 4, 2018 Planning Commission Meeting.

Motion by Collison, second by Bergley to approve the December 4, 2019 Planning Commission Meeting Minutes. Motion was unanimously approved.

4. Review of Conflict of Interest Policy

City Attorney Joslin reviewed the Conflict of Interest Policy with the Planning Commission.

5. Consideration of Final Plat of Heritage Estates Subdivision

Motion by Collison second by Simon to recommend approval of the request from Level Contracting, LLC for Final Plat Approval of Heritage Estates Subdivision, legally described as Outlots A, B and D, Sun Prairie First Addition, Isanti County, Isanti, Minnesota based on the Findings of Fact and Conclusions and the staff conditions as presented. Motion unanimously approved.

6. Discussion Items

A. None.

7. Adjournment

Motion by Lundeen second by Bergley to adjourn the January 15, 2019 meeting of the Planning Commission. Motion was unanimously approved.

The meeting adjourned at 8:07 p.m.

Dated at Isanti, Minnesota this 17th day of January 2019.

Respectfully submitted,

Don Lorsung
Assistant City Administrator/Special Projects