

**CITY OF ISANTI
PLANNING COMMISSION
MEETING MINUTES
JANUARY 12, 2011**

1. Meeting Opening.

A. Call to Order.

Wilson called the meeting to order at 7:10 p.m.

B. Pledge of Allegiance.

Everyone rose for the pledge of allegiance.

C. Roll Call.

Members Present: Sue Larson, Ross Lorinser (arriving late at 7:08 p.m.), Michael Streiff III, and Sean Stevens.

Members Absent: David Englund and Cindy Lind-Livingston (gave prior notice).

Staff Present: Lisa Wilson, City Planner and Clark Joslin, City Attorney.

D. Agenda Modifications.

Wilson stated there were no modifications to the Agenda.

2. Welcome Council Representatives.

Wilson stated that she welcomed Mr. Ross Lorinser and Mrs. Sue Larson back to the Planning Commission for 2011, as the two Council representatives. Wilson stated that Mr. Stevens was re-appointed by Council. Wilson stated that there is an open seat on the Commission at this time.

3. Organization of Advisory Bodies as per the City Code of Ordinance Chapter 8.

A. Oath of Office for new Planning Commission Members.

Wilson stated that Mr. Stevens would need to rise and recite the Oath of Office.

Stevens recited the Oath of Office.

Wilson stated that Mr. Stevens would need to sign and return the sheet to her.

B. Chair of Planning Commission.

Wilson requested nominations for the position of Chair of the Planning Commission.

Motion by Larson, second by Lorinser to nominate Sean Stevens as Chair of the Planning Commission. Motion was unanimously approved.

Wilson stated that as Chair of the Commission, Mr. Stevens could resume the meeting.

C. Vice-Chair of Planning Commission.

Stevens stated that he was requesting nominations for Vice Chair of the Planning Commission.

Motion by Lorinser, second by Larson to nominate Michael Streiff as Vice Chair of the Planning Commission. Motion was unanimously approved.

D. Secretary of Planning Commission.

Stevens stated that the next appointment would be that of the Secretary.

Motion by Lorinser, second by Larson to nominate Lisa Wilson as Secretary of the Planning Commission. Motion was unanimously approved.

E. Approve 2011 Planning Commission Meeting Dates.

Stevens stated that the next item was to approve the upcoming Planning Commission meeting dates.

Motion by Larson, second by Lorinser to approve the 2011 Planning Commission Meeting dates. Motion was unanimously approved.

F. Appoint Planning Commission Members to Business/Industrial Sub-Committee.

Stevens questioned if there were nominations for the Business/Industrial Sub-Committee.

Lorinser questioned who was on the Committee now.

Wilson stated that it was Mr. Streiff and Mr. Rask.

Motion by Lorinser, second by Larson to appoint Mr. Streiff and Mr. Englund to the Business/Industrial Sub-Committee. Motion was unanimously approved.

G. Review of Conflict of Interest Policy.

City Attorney Joslin outlined the City's Conflict of Interest Policy as well as the information provided by the League of Minnesota Cities. Joslin also presented information regarding the open meeting law. Joslin stated that if the Commission members ever had questions to please contact him and he would assist.

4. Approval of Minutes from December 14, 2010 Planning Commission Meeting.

Motion by Larson, second by Lorinser to approve the December 14th, 2010 Planning Commission Meeting Minutes. Motion was unanimously approved.

5. Public Hearings.

A. Request from the City of Isanti to amend the 2008 Comprehensive Plan, Chapter 7 Land Use and Growth to provide additional clarification to the Future Land Use (FLU) Designations Section, specifically related to the General Commercial classification.

Wilson presented the staff memo. Wilson stated that staff was looking for a recommendation on this item, which would carry over to the next City Council meeting.

Stevens opened the public hearing at 7:29 p.m. Stevens questioned if there were comments.

Stevens closed the public hearing at 7:30 p.m.

Motion by Lorinser, second by Larson to recommend approval of the Amendment to the 2008 Comprehensive Plan, Chapter 7 Land Use and Growth to provide additional clarification to the

Future Land Use (FLU) Designations Section, specifically related to the General Commercial classification. Motion was unanimously approved.

6. Other Business.

A. Amendments to Zoning Ordinance No. 445, Section 2 Definition of Terms; Section 7 Business Districts; Article 2 "B-2" General Business District.

Wilson presented the staff memo. Wilson stated that the existing uses for the "B-2" District have been provided as well as proposed uses that may be considered, so as to include the medical services and facilities as outlined within the new Comprehensive Plan Amendment. Wilson stated that City staff is looking for direction from the Planning Commission on the item.

Stevens stated that he questioned the helipad.

Wilson stated that staff was not sure how this would fit in the area, but it is a use that is associated with a hospital.

Lorinser stated that the helicopters used for the medical evacuations were very precise and could get into some very tight spaces.

Stevens stated that he did not see anything additional to add. Stevens questioned if other Commission members had comments.

Motion by Stevens, second by Larson to call for a public hearing before the Planning Commission on February 8th to review Amendments to Ordinance No. 445, Section 2 Definition of Terms and Section 7 Business Districts; Article 2 "B-2" General Business District to include additional medical service and facility uses.

7. Discussion Items.

A. None.

8. Other Communications.

A. None.

7. Adjournment

Motion by Lorinser, second by Larson to adjourn the January 12th, 2011 meeting of the Planning Commission. Motion was unanimously approved.

The meeting adjourned at 7:34 p.m.

Dated at Isanti, Minnesota this 8th day of February 2011.

Respectfully Submitted,

Lisa M. Wilson, AICP
City Planner