

**CITY OF ISANTI  
PLANNING COMMISSION  
MEETING MINUTES  
JANUARY 12, 2010**

**1. Meeting Opening.**

**A. Call to Order.**

Rask called the meeting to order at 7:00 p.m.

**B. Pledge of Allegiance.**

Everyone rose for the pledge of allegiance.

**C. Roll Call.**

**Members Present:** David Englund, Sue Larson, Cindy Lind-Livingston, Ross Lorinser, Steve Rask, Michael Streiff III, and Sean Stevens.

**Members Absent:** None.

**Staff Present:** Lisa Krause, City Planner and Clark Joslin, City Attorney.

**D. Agenda Modifications.**

Krause stated there were no modifications to the Agenda.

**2. Welcome Council Representatives.**

Krause stated that she welcomed Mr. Ross Lorinser and Mrs. Sue Larson back to the Planning Commission for 2010, as the two Council representatives.

**3. Organization of Advisory Bodies as per the City Code of Ordinance Chapter 8.**

**A. Oath of Office for All Planning Commission Members.**

Krause stated that the members of the commission would need to rise and recite the Oath of Office. Krause stated that once the oath is completed; each member would need to sign and return the sheet provided to her.

Planning Commission members rose and recited the Oath of Office.

**B. Chair of Planning Commission.**

Krause requested nominations for the position of Chair of the Planning Commission.

Motion by Lorinser, second by Englund to nominate Sean Stevens as Chair of the Planning Commission. Motion was unanimously approved.

Stevens thanked the Commission for the nomination.

**C. Vice-Chair of Planning Commission.**

Stevens requested nominations for the position of Vice Chair of the Planning Commission.

Motion by Lorinser, second by Stevens to nominate Steve Rask as Vice Chair of the Planning Commission. Motion was unanimously approved.

D. Secretary of Planning Commission.

Stevens stated that City staff serves as the Secretary to the Planning Commission.

E. Approve 2010 Planning Commission Meeting Dates.

Stevens requested a motion to approve the 2010 Planning Commission Meeting dates.

Motion by Larson, second by Rask to approve the 2010 Planning Commission Meeting dates.  
Motion was unanimously approved.

F. Appoint Planning Commission Members to Business/Industrial Sub-Committee.

Stevens requested nominations for appointments to the Business/Industrial Sub-Committee.

Lorinser questioned if anyone wanted to be included other than Rask and Englund.

Streiff expressed his interest in being appointed to the committee.

Englund stated that if Streiff wanted to be appointed, he could take his place on the committee.

Motion by Lorinser, second by Larson to appoint Rask and Streiff to the Business/Industrial Sub-Committee. Motion was unanimously approved.

G. Review of Conflict of Interest Policy.

City Attorney Joslin outlined the City's Conflict of Interest Policy as well as the information provided by the League of Minnesota Cities. Joslin stated that if the Commission members ever had questions to please contact him and he would assist.

**4. Approval of Minutes from December 8, 2009 Planning Commission Meeting.**

Motion by Larson, second by Lorinser to approve the December 8<sup>th</sup>, 2009 Planning Commission Meeting Minutes. Motion was unanimously approved.

**5. Public Hearings.**

**A. Request from the City of Isanti to amend the 2008 Comprehensive Plan, Chapter 7 Land Use and Growth to provide additional clarification to the Future Land Use (FLU) Designations Section, specifically related to the Mixed Use classification.**

Krause presented the staff memo.

Stevens opened the public hearing at 7:12 p.m. Stevens questioned if anyone had any comments or concerns regarding the item.

Stevens questioned if Mr. Yerigan felt that the proposed amendment met his expectations.

Bruce Yerigan stated that City staff had listened to his comments and the proposed amendment took into consideration his concerns for the area. Yerigan stated that he felt the proposed amendment was a fair compromise.

Stevens closed the public hearing at 7:15 p.m. Stevens questioned if there further questions or comments from the Planning Commission members.

Motion by Larson, second by Rask to recommend approval of the amendment to the 2008 Comprehensive Plan, Chapter 7 Land Use and Growth to provide additional clarification to the Future Land Use (FLU) Designations Section, specifically related to the Mixed Use classification based upon the Findings of Fact and Conclusion as presented. Motion was unanimously approved.

**6. Other Business.**

**A. Amendments to Section 2 Definition of Terms; Section 7 Business Districts; Section 10 Special Purpose Districts, Article 2 "CBT" Central Business Transitional District; and Section 13 Use Regulations, Article 2 Non-Residential Use Regulations to include provisions for Transient Merchants.**

Krause presented the information provided within the staff memo.

Lorinser questioned if temporary car sales were add as an Interim Use would they be allowed throughout the B-2 District.

Krause stated that if they were listed as an Interim Use without reference to Financial Institutions, then yes they could be located within the B-2.

Streiff questioned the provision provided under Subdivision 18, Item A.1. Streiff questioned if an individual had two business entities and wanted to use a particular parcel, could they then have eight separate sales.

Krause stated that the intent of the Ordinance would be for only four sales to occur on a property throughout the calendar year. Krause stated that it is per property, not per business.

Stevens stated that it should be clarified further within the Ordinance so there is no confusion on this item.

Lorinser stated that the four (4) times per year, not to exceed ten (10) days for each event may be too long for transient merchants. Lorinser stated that it may be okay for a business having its own sale, but that for transient merchants this should be further limited.

Larson agreed that there may need to be two separate time frames provided.

Lorinser questioned why the Outdoor Sales and Transient Merchants were lumped together.

Krause stated that many of the requirements for both were similar. Krause stated that staff had thought having the similar requirements within one subdivision would be easier.

Lorinser stated that either the two need to be split into separate sections or A.2. could be written to include a separate time frame for transient merchants of two (2) times per year, not to exceed five (5) days.

Planning Commission members agreed.

Lorinser questioned if transient merchants should be permitted in all of the commercial districts. Lorinser stated that he did see a distance requirement within the proposed language.

Stevens stated that the proposed amendment states within 100 feet of an R-1, R-2, R-3A, and PUD-R.

Lorinser stated that currently there is only one area that is B-3 Neighborhood Business District and given the districts location close to residential neighborhoods, transient merchants should be removed for the district.

Krause questioned if the Planning Commission wanted to exclude transient merchants from the CBT as well.

Planning Commission members agreed it should be removed.

Krause questioned if the Planning Commission wanted to include language for the Temporary Car Sales events.

Stevens questioned if that was necessary to allow financial institutions to have the car sales.

Krause stated yes.

Larson stated that some language should be provided.

Lorinser questioned if City staff had all of the comments/changes requested.

Krause provided the list of changes back to the Planning Commission. Krause stated that staff would work on the revisions and new language. Krause stated that will be provided at the next meeting.

## **7. Discussion Items.**

### **A. Update on Isanti County Zoning Ordinance Amendments – Motor Sports Tracks.**

Krause outlined that information that had been received by Mr. Anderson in regards to the Planning Commission's concerns on this item.

Stevens questioned if the Planning Commission members had additional questions.

## **8. Other Communications.**

### **A. Zoning Ordinance Amendments.**

Krause stated that the amendments to the Zoning Ordinance had been provided to each member for inclusion within each of their personal copies.

## **7. Adjournment**

Motion by Lorinser, second by Larson to adjourn the January 12<sup>th</sup>, 2010 meeting of the Planning Commission. Motion was unanimously approved.

The meeting adjourned at 7:51 p.m.

Dated at Isanti, Minnesota this 9<sup>th</sup> day of February 2010.

Respectfully Submitted,

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Lisa M. Krause, AICP  
City Planner