



**CITY OF ISANTI
PLANNING COMMISSION MEETING
TUESDAY, JANUARY 21, 2020
Immediately following the 7:00 p.m. City Council Meeting
CITY HALL**

- 1. Meeting Opening**
 - A. Call to Order
 - B. Pledge of Allegiance
 - C. Roll Call
 - D. Agenda Modifications
- 2. Organization of Advisory Bodies as per the City Code of Ordinances Chapter 8**
 - A. Election of 2020 Chair
 - B. Election of 2020 Vice-Chair
 - C. Election of 2020 Secretary
- 3. Meeting Minutes**
 - A. Approval of Minutes from December 17, 2019 Planning Commission Meeting
- 4. Other Business**
 - A. Review Conflict of Interest Policy
- 5. Discussion Item**
 - A. Comprehensive Plan Update – Open House
- 6. Adjournment**



MEMORANDUM

TO: Planning Commission
FROM: Sheila Sellman, Community Development Director
DATE: January 21, 2020
SUBJECT: Organization of Planning Commission

Each January, it's appropriate to organize our Planning Commission. As such, we will be having elections of the following positions for Planning Commission:

- 1) Chair (currently Mayor Johnson)
- 2) Vice-Chair (currently vacant was Lorinser)
- 3) Secretary (currently Community Development Director Sellman) this position is usually held by staff and I suggest appointing Planner Matt Lindholm.

City of Isanti
Planning Commission Meeting Minutes
December 17, 2019

Call to Order: Chair Johnson called the meeting to order at 7:33pm.

Roll Call: Commissioners present: Mayor Jeff Johnson, Paul Bergley, Jimmy Gordon, Steve Lundeen, Dan Collison, Aryssa Simon. Absent: Alexander Collins. Staff Present: Community Development Director Sheila Sellman

Meeting Minutes: Motion by Bergley 2nd by Collison to approve minutes from the November 19, 2019 Planning Commission Meeting. Motion passed 6-0

Public Hearings

- A. A request for a Conditional Use Permit for the operation of a Microbrewery at 2 Enterprise Ave Suite D4, PID 161320040: Sellman explained this CUP was issued in February 2018 and has expired. The public hearing was open and no one was present for this item. The hearing was closed and Lundeen motioned to approve, second by Bergley, motion passed 6-0.

Other Business

- A. Adoption of 2020 Planning Commission Calendar: Motion by Lundeen to approve, second by Bergley, motion passed 6-0.

Discussion Items

- A. Comprehensive Plan Update Open House Discussion: The Commission agreed to holding an open house and want to break into groups. Sellman suggested holding the open house on the regular meeting date of January 21, 2020 if no application are submitted for that date. Sellman will alert the Commission after the December 20th deadline on the open house date.

Adjournment: Motion by Bergley, 2nd by Simon to adjourn, motion passed 6-0.

Respectfully Submitted
Sheila Sellman, Secretary/ Community Development Director