

AGENDA
CITY OF ISANTI
COMMITTEE OF THE WHOLE MEETING

TUESDAY, JUNE 21, 2022 – 5:00 P.M.
CITY HALL



- A. Call to Order**
- B. Pledge of Allegiance**
- C. Roll Call**
- D. Public Comment**

- E. Committee Meeting Items**
 - 1. Agenda Request (*Scott Boecker*)
 - 2. Public Works Updates
 - 3. Parking on Unity Blvd Discussion (*Jimmy Gordon*)
 - 4. Filling Pools Discussion (*Jimmy Gordon*)
 - 5. Dynamic Sign Discussion (*Steve Lundeen*)
 - 6. East Central Regional Library Link Sign Discussion (*Paul Bergley*)

- F. Adjournment**



E.1.

CITY OF ISANTI

110 First Avenue NW, P.O. Box 428, Isanti, MN 55040-0428

AGENDA REQUEST FORM

Instructions: If you want official action on an item **not on the agenda**, please complete this form and return it to the office of the City Clerk at City Hall. **All applicable areas must be completed or the form will not be accepted.** Your completed request will be presented at the next Committee of a Whole meeting.

1. Name (please print): Scott Boecker
Organization (Required if Applicable): STMB Power LLC
2. Address (please print): _____
3. Telephone No.: _____
4. Agenda item subject: Property / business parking
5. Action requested: Have area to park on property. 40x25, class 5 rock on NW side of building
6. Reasons for requested action: Received complaint of parking on grass.
7. Signature (Required): [Signature]

CITY USE ONLY:

Date/Time Received: 6/8/2022 2:50 pm
Received by: Jaden Strand



Memo for COW

To: Mayor Johnson and Members of the City Council
From: Matt Sylvester, Public Services Director
Date: June 21, 2022
Subject: Public Works Updates

Streets:

- Crews ran into a delay filling pothole this spring. The asphalt plants where we normally get the fine material used to fill shallower potholes were doing upgrades and stopped making it for most of May.
- Staff will only be painting the curb lines with yellow traffic paint this year. The white traffic paint used to paint crosswalks, stop bars and parking lots is unavailable and on backorder through vendors.
- The 2022 Lighting In-fill will be completed soon. Connexus Energy has called in locates for them.

Storm:

- All of the streets have been swept as part of our spring clean-up. The street sweeper had a main broom pump go bad and has been getting repaired. The repair has been completed will be back out in preparation for Jubilee Days.
- A storm drain on R/R Ave between Palomino Rd and Pond Street has not been draining correctly. The storm drain repair will be completed during this year's Pavement Management Project.
- There is another storm drain on the southside of the RRBMX building that is creating some sink holes near the storm pond. That repair will be completed this summer.

Sewer:

- The lift station pumps have been ordered and we are waiting on the contractor to install those. summer.
- The Air Release Valves have been ordered. We should be receiving them mid-July.
- It was discovered that an airline is leaking from the blower building to the aeration ponds. This is likely a gasket that is failing do to heat from the blowers. We are waiting on quotes to have that repair made.

Water:

- The water meter change out continues to be on hold. We are waiting to receive the data collectors for the fixed network. Once we receive them and have and have them installed, we can notify residents and start the water meter changeout.
- Hydrant flushing went very well this spring. We will be changing the map for next year with the growth that has taken place in certain areas.

Parks:

- The Community Garden had a makeover this spring with the addition of more raised garden beds. Black dirt was added to the plots and a fresh layer of mulch was added to all the walking areas.
- We are waiting for some grading to take place at the Archery Range. Once that is completed the Archery Range will start to take form.
- Crews had been prepping for our first dance that took place on Saturday.



MEMO for Committee of the Whole

To: Mayor Johnson and Members of the City Council
From: Stephanie Hillesheim, Community Development Director
Date: June 16, 2022
Subject: Dynamic Community Sign

Background

The City has been researching the potential for constructing a dynamic sign to advertise City events and information as well as for advertising the Liquor Store. The following information has been concluded through research and indicate the need for further direction on this matter.

State and City Requirements

Annual permit fee for advertising along interstate and primary highways for signs between 50 square feet and 300 square feet (City of Isanti allows 200 square feet maximum in the HWY 65 Overlay District) is \$60.00.

The setback for a freestanding sign on HWY 65 is 10 feet from the Right of Way. A maximum of one (1) freestanding sign is permitted per 2 acres and 300 linear lot frontage.

In the HWY 65 Overlay District the sign standards state the base of the sign shall be enclosed with brick, with a minimum four (4) foot brick base required. A maximum sign area of 200 square feet is allowed in the HWY 65 Overlay District. Dynamic Signs can be up to 80% of that allowed sign area. The maximum height of a freestanding sign is 45 feet in this district.

State Statute 173.08 does allow advertising devices for off-premise locations under the following conditions:

State Statute 173.08

(7) advertising devices of which the advertising copy or the name of the owner thereof is in no part visible from the traveled way of the aforesaid highways;

(8) advertising devices which are located, or which are to be located, in business areas and which comply, or will comply when erected, with the provisions of sections [173.01](#) to [173.27](#);

The City does allow off premise signs as long as they meet the requirements for the district for which the sign is located and permission of the property owner has been documented.

Dynamic sign standards for illumination and image duration are set within the City Ordinance, which coincides with the requirements set in MN State Statute.

Location

City Staff does interpret a community sign would be allowed along HWY 65 in a few desirable locations.

The cost for a dynamic sign that meets the requirements of the district can be costly, but are seen as a positive alternative way for community members to access information. It would be ideal to make a plan for how and when to pay for the sign, and any costs associated with the location.

Request:

City Staff is looking for direction on the following items:

- Timeline
- Aggregate cost
- Consensus to begin preliminary planning of potential sites