

**AGENDA
CITY OF ISANTI
CITY COUNCIL COMMITTEE OF THE WHOLE MEETING
TUESDAY, NOVEMBER 17, 2020 – 5:00 P.M.
CITY HALL**

Pursuant to Minn Statute 13D.02, the public body has determined that the Committee of the Whole will not be able to hold the meeting in person due to the pandemic COVID-19. Pursuant to Minn Statute 13D.021, The Committee of the Whole will be holding the meeting via telephone, by using Zoom.

The public can comment at the Committee of the Whole meeting by visiting this website:

<https://zoom.us/j/97410390137?pwd=TTRBYXprY2wxRzVmTnJYNmpzdIM2UT09>

or by calling into this number +1 (646) 558-8656 with this meeting ID: 974 1039 0137 and passcode 777401

To mute and unmute during meeting press *6

- A. Call to Order**
- B. Pledge of Allegiance**
- C. Roll Call**
- D. Public Comment**

- E. Committee Meeting Items**
 - 1. Liquor Updates
 - 2. Proposed 2021 Fee Schedule Changes
 - 3. Proposed 2021 Budget Updates
 - 4. Ordinance Drafts for Discussion and Consideration
 - 5. Discussion on Isanti Community Center Phone

- F. Adjournment**



1.

New Business:

1. Gross profit for the months of August thru October is approximately 27.23%. Sales during the same time frame have been continually above 30%. Sales have been over \$300,000 every month since March.
2. Some follow up with October 27th MMBA Zoom Board Meeting. I completed my 6 years on the MMBA board of Directors. 5 Years as Vice President of the MMBA I have developed some great relationships with many stores. However my time as a Director is completed. I will still be a part of the Strategic Planning Committee for the MMBA so I have stores that report to me, and if the MMBA needs me for anything they will pay for any travel expenses to help out stores if I am called upon.
3. Personal goals for 2020-2021 are as follows:
 - Continue working through wines, liquor and mixes that are not selling or out of stock and introduce new lines that have better movement. Pull up movement reports to weed out slow sellers. This is an ongoing process and I have introduced many new lines. I will continue to monitor and adjust as needed. Markdowns have helped get rid of many of the slow moving items.
 - Plan for a larger online presence getting more involved with promotion and online email blasts.
 - Keep a consistent gross profit above 24%. We have and will continue to monitor this monthly.
 - Plan to conduct online ordering for curbside pickup abilities for the future location.
 - Work with committee on Fall/Holiday Tasting Events and continue doing an in-store tasting the first three Thursdays in October post Covid..
 - Conduct a wine and food pairing training for all of my employees post Covid.
 - Develop a "Holiday Focus Wine List" for employees to help customers with food and wine pairings.



- Plan on trying to utilize beer tastings with breweries to help promote new local craft beers post Covid.
- Plan and direct Full Time Department responsibilities utilizing department assignments for the 2 Full Time positions.

4. Some additional items I would propose are as follows:

- I would like continue to run an ad in the Scotsman every month for 2021. I believe this has helped increase sales for us every month by offering items at a competitive price, plus the register screens and Facebook help advertise the ad as well.
- Continue the Facebook page for the liquor store with some boosting opportunities in 2021.

Old Business:

1. The MMBA Food Drive ran through the month of October. Our customers donated over \$200 in cash. Which will be donated to Family Pathways of Isanti County.



Memo for Committee Action

To: Mayor Johnson and Members of the City Council
From: Finance Director Betker
Date: November 17th 2020
Subject: Proposed Fee Schedule for 2021

Background:

The fee schedule is updated annually to reflect any changes proposed by Council, Staff and to accurately reflect costs incurred.

Request:

Staff is requesting the Committee review the proposed changes to be incorporated into Ordinance, Chapter 160.

ORDINANCE NO. XXX

AN ORDINANCE AMENDING ORDINANCE 727, ADOPTED ON 4-7-2020

The City Council of the City of Isanti, Minnesota ordains:

Section 1-Amendment. Ordinance 727.

Section 2- Ordinance. The following Ordinance is hereby adopted:

FEES

§ Section 1. Purpose.

§ Section 2. Enumeration of fees.

§ Section 3. Other fees.

§ Section 4. Summary publication
of chapter authorized.

Section 1. Purpose.

The City Council has determined that it is in the best interest of the residents of the City that a Fee Schedule is established that lists items that fees shall be charged for by the City of Isanti.

Section 2. Enumeration of fees.

A. Administration.

1. Administrative Citations – City Code Violations

(a) Chapter 87-5.1, Animal Litter	\$75.00
(b) Chapter 216, Nuisances	\$200.00
(c) Chapter 230, Park and Recreation Areas	\$200.00
(d) Chapter 227, Parking and Storage	\$200.00
(e) Chapter 256, Residential Property Maintenance Standards	\$200.00
(f) Chapter 284, Streets and Sidewalks	\$200.00
(g) Chapter 295, Tobacco, et al	\$75.00
(h) Chapter 325, Water	\$200.00
(i) Ordinance #445, Zoning Ordinance	\$200.00
(j) Ordinance #445, Section 16 Signs	\$100.00
(k) Ordinance #670, Storm Water 1 st Time	\$200.00
(l) Ordinance #670, Storm Water 2 nd Time	\$400.00
(m) Ordinance # 670, Storm Water 3 rd Time	\$600.00

2. Administrative Hearing Filing Fee

\$75.00

	32. Adult Use Fee	\$2,500.00
	43. Adult Use Investigation Fee	\$300.00
	54. Affidavit of Candidacy	\$15.00
	65. Copies – <u>Standard</u> <u>Printed</u>	\$0.25 per page, plus
tax	76. Copies – Large Format Printed	<u>\$5.00 per page</u>
		<u>\$20.00 per plan set</u>
	87. Councilmember (ex-officio) Per Diem	<u>\$50.00 per meeting</u>
	96. Dog Bite	Actual cost/ plus tax
	107. Dog Boarding (at Impound)	Per Contract
	118. Dog Impound 1 st Time	Per Contract
	129. Dog Impound 2 nd Time	Per Contract
	1340. Dog Impound 3 rd Time	Per Contract
	Additional Fee for Pick up (7pm-8am & Holidays)	Per Contract
	1411. Dog License (Duplicate <u>Replacement</u>)	\$5.00
	1512. Dog License (Fixed <u>Spay/Neutered</u>)	\$10.00
	1613. Dog License (Not <u>Intact</u>)	\$15.00
	1714. Dog License Late Fee	\$5.00
	1815. Dog License Lifetime	\$50.00
	1931. Economic Development Authority Per Diem	<u>\$25.00 per meeting</u> <u>(excluding ex-officio members)</u>
	2016. Euthanasia / Disposal	Actual cost/ plus tax
	2117. FAX - in	\$0.25 per page, plus tax
	2218. FAX - out	\$0.25 per page, plus
tax	2319. Gambling Permits – Application & Gambling Investigative Fee	\$50.00
	2420. Kennel License (Commercial)	\$100.00 per year
	2521. Kennel License (Residential)	\$50.00 per year
	2622. Lawn Sprinkling 1 st Violation	\$20.00
	2723. Lawn Sprinkling 2 nd Violation	\$35.00
	2824. Lawn Sprinkling 3 rd Violation	\$50.00
	2925. Meeting Minutes – Copy of CD <u>on Flash Drive</u>	\$10.00
	3025. <u>Mowing Abatement</u>	<u>Per mowing contract</u>
	3126. Non-Compliance Fee	\$25.00
	3227. Notary	\$5.00 per document
	3328. Pawnbroker/Shop	\$1,500.00
	3429. Pawnshop Investigation Fee	\$1,500.00
	Initial Application Only, does not apply to Renewal	
	3530. Pawnshop Transaction Fee	Pass-through costs per transaction <u>\$1.30</u>
	3631. Parks, Recreation and Culture Board Per Diem	<u>\$25.00 per meeting</u> <u>(excluding ex-officio members)</u>
	3731. Peddler & Mobile Food Unit Permit	
	(a) Day	\$25.00
	(b) Month	\$75.00
	(b) Seasonal (6 months or less)	\$200.00

<u>3832.</u> Peddler or Mobile Food Unit Application Investigation Fee	\$75.00
<u>3933.</u> Peddler Permit and Investigation Fee – Nonprofit	No Charge
<u>4034.</u> Planning Commission Per Diem	\$25.00 per meeting (excluding ex-officio members)
<u>4133.</u> Retail Fire Works Permit – Application Fee	\$15.00
<u>4234.</u> Retail Fire Works Permit – Permit Fee	\$25.00
<u>4335.</u> Returned Checks	\$30.00
<u>4436.</u> Secondhand Goods Dealer	\$1,500.00
<u>4537.</u> Secondhand Goods Dealer Investigation Fee Initial Application only, not for renewals	\$1,500.00
<u>4638.</u> Secondhand Goods Dealer, Temporary	\$750.00
<u>4739.</u> Secondhand Goods Dealer Transaction Fee transaction \$1.30	Pass through costs per
<u>4840.</u> Small Wireless Facility Collocation Rental and Maintenance Fee	
(a) Annual Rent per Supplement	\$150.00
(b) Annual Maintenance Fee per Supplement	\$25.00
<u>4941.</u> Small Wireless Facility Electrical Service Fee	
(a) Per radio node less than or equal to 100 watts	\$73.00 annually
(b) Per radio node over 100 max watts: or	\$182.00 annually
Actual cost of electricity annually, if costs exceed either of the above amounts	
<u>5042.</u> Special Assessment Fee	\$30.00 per assessment
Unpaid Utility Bills, Code Enforcement Violations, Etc.	
<u>5143.</u> Special Meeting Request	\$500.00
<u>5244.</u> Special Vehicle Permit	\$25.00
<u>5345.</u> Staff Time (not specified elsewhere)	Actual hourly wage multiplied by 145%

B. Building Inspections.

1. Valuation Fee Schedule for Isanti.

Value of Work	Value Based Permit Fee (<i>Residential & Commercial</i>)
\$501 - \$2,000	\$50 MIN. \$25 for first \$500 + \$3.50/ each additional \$100 or fraction thereof
\$2,001 – \$25,000	\$78 for first \$2,000 + \$15/ each additional \$1,000 or fraction thereof
\$25,001 - \$50,000	\$425 for first \$25,000 + \$11/ each additional \$1,000 or fraction thereof
\$50,001 - \$100,000	\$700 for first \$50,000 + \$8/ each additional \$1,000 or fraction thereof
\$100,001 - \$500,000	\$1,100 for first \$100,000 + \$6/ each additional \$1,000 or fraction thereof
\$500,001 - \$1,000,000	\$3,500 for first \$500,000 + \$5/ each additional \$1,000 or fraction thereof
\$1,000,001 +	\$6,000 for first \$1,000,000 + \$4/ each additional \$1,000 or fraction thereof

2. Building Permit

Per Valuation Fee Schedule

3. Basement Finishes/ <u>Remodel</u> Permit <u>review</u> Per Valuation Fee Schedule	<u>\$300.00 (Includes plan</u>
4. City Utility Services under Driveway	\$100.00
5. Commercial Landscape Escrow	<u>\$85,000.00 per site</u> <u>(Refundable)</u> <u>\$300.00 (Includes plan</u>
6. Deck Permit <u>review</u> Per Valuation Fee Schedule	
7. Demolition Permit	Minimum of \$100.00 or 1.27% of contract price
8. Right of Way Work Permit	
(a) Single Residential Hookup	no fee
(b) Base Fee – up to 1,000 LF	\$125.00
(c) Fees in addition to base fee Work >1,000 LF	\$65.00 per 1,000 LF
9. Street Cut	\$125.00 plus \$5,000.00 in escrow
10. ROW Unauthorized Work	\$250.00 <u>plus</u> up to double the permit fee
11. Fence Permit (Fences >7')	Per Valuation Fee Schedule
12. Fire Suppressant Permit – Commercial/Multi-Family	1.5% of project value
13. Gas Line (with mechanical permit)	\$12.50 per gas line, \$25.00 minimum
14. Gas Line (without mechanical permit)	\$50.00
15. Grade Survey Check	
(a) Commercial	\$50.00
(b) Residential	\$50.00
16. Grading Permit	\$150.00
17. Inspections outside of normal business hours	\$75.00 (2 hr. minimum plus mileage)
18. Inspections, hourly rates	
(a) Building Official	\$125/hour
(b) Senior Building Official	\$95/hour
(c) Fire Inspector	\$90/hour
(d) Building Inspector	\$75/hour
(e) Other Staff	\$75/hour
19. Investigative Fee	100% of permit fee
20. Lawn Irrigation Permit	\$80.00
21. License Verification Fee	\$5.00
22. Mechanical Permit	\$75.00 per unit
23. Mechanical Permit – Commercial/Multi-Family	1.5% of project value
24. Minimum Permit Fee	\$50.00
25. Permit Renewal after 6 mos. Of expiration	50% of original permit fee
26. Plan Check Fee	65% of calculated permit fee, when applicable
27. Plan Check Fee – Duplicate Plans	Duplicate plan fees reduced to 25% of Master Plan Review

28. Plan Review (Additional)	\$75.00 (1/2 hr minimum)
29. Plumbing Permit Basic (up to 4 fixtures)	\$54.00
30. Plumbing Permit – job valuation > \$500 or more than 4 fixtures	\$94.00
31. Plumbing Permit – Commercial/Multi-Family	1.5% of project value
32. Pre-Final Inspection Fee (Residential)	\$60.00
33. Re-Roof Permit	\$80.00
34. Re-Siding Permit	\$80.00
35. Residential Driveway Escrow	\$2,000.00 (Refundable)
36. Residential Landscape Escrow	\$6,000.00 (Refundable)
37. Residential Rental License Fee	
(a) 1 Unit	\$150.00
(b) 2-4 Units	\$175.00
(c) 5-12 Units	\$225.00
(d) 13-20 Units	\$240.00
(e) 21–50 Units	\$250.00
(f) 51 + Units	\$300.00
38. Rental Additional Inspections	Per Inspections Hourly Rate
39. Rental License Late Fee	100% of rental license fee
40. S.E.C.- Residential	\$20.00
41. S.E.C. – Commercial/Industrial	\$50.00
42. SAC/WAC Inspection Fee	\$37.50
43. State Surcharge	Applied to all permits
44. Swimming Pool Permit	\$80.00
45. Water/Sewer Line Repair Inspection Fee	\$80.00
46. Window/Door Replacement Permit	\$80.00
47. Electrical Inspection Fees	

All Services		Circuits and Feeders	
Residential Service Change \$100.00, this includes one inspection. Or the below rates.		The inspection fee for the installation, addition, alteration, or repair of each circuit, feeder, feeder tap, or set of transformer secondary conductors:	
0 to 300 amp	\$50	0 to 30 amp	\$8
400 amp	\$58	31 to 100	\$10
500 amp	\$72	101 to 200 amp	\$15
600 amp	\$86	300 amp	\$20
800 amp	\$114	400 amp	\$25
1000 amp	\$142	500 amp	\$30
1100 amp	\$156	600 amp	\$35
1200 amp	\$170	700 amp	\$40
Add \$15.00 for each additional 100 amps		Add \$5.00 for each additional 100 amps	
Minimum permit fee is \$50.00 plus \$1.00 state surcharge. This is for one inspection only.			
Minimum fee for rough-in inspection and final is \$100.00 plus \$1.00 state surcharge.			
Maximum fee for single family dwelling not over 200 amps is \$150.00 plus \$1.00 state surcharge. Maximum of 30 circuits.			
Maximum of 2 rough-in inspections and one final inspection.			
Apartment Buildings: Maximum fee per unit of an apartment or condominium complex is \$100.00. This does not cover service and house wiring. A separate permit must be issued for			

house wiring.

Swimming Pools: \$100.00 this includes 2 inspections

Traffic Signals: \$10.00 per each standard

Street Lighting: \$5.00 per each standard

Transformers/Generators: \$10.00 per unit + \$0.50 per KVA

Retro Fit Lighting: \$0.75 cents per fixture

Sign Transformer: \$10.00

Remote Control/Signal Circuits: \$1.00 per device

Re-inspection Fees: \$50.00

*Fees are doubled if the work starts before the permit is issued

C. Community Center.

1. Cleaning Fee (if elected by renter)	\$125.00, plus tax
2. Damage Deposit	\$250.00
3. Damage Fees	
(a) Cleaning	\$35.00 per hour minimum, plus tax
(b) Tables	\$100 each, plus tax
(c) Chairs	\$20.00 each, plus tax
(d) Unreturned keys	\$250.00, plus tax
(e) Smoking Non-Designated Areas	\$200.00, plus tax
(f) Other Items	To be determined based on replacement cost, plus tax
4. Equipment Available to Rent (larger deposit may be required)	
(a) LCD Home Theater Projector on Cart	\$50.00, plus tax
(b) 9' Portable Screen	\$20.00, plus tax
(c) Blu-Ray DVD Player	\$15.00, plus tax
(d) Speakers & Microphone	\$15.00, plus tax
(Includes tripod stands if requested)	
(e) Podium	\$10.00, plus tax
5. Non-Profit Organizations	\$50.00, plus tax (full day) \$25.00, plus tax (4 hours or less)
6. Private (less than 50 individuals) or For-Profit Organizations	\$100.00, plus tax (full day) \$50.00, plus tax (4 hours or less)
7. Special Events	\$275.00, plus tax
Includes use of the kitchen. Dishes	

and utensils not provided. With or without alcohol.
Greater than 50 individuals in attendance.

8. Monthly Rental Fees

Fee Arrangements – When Requested

Non-Profit Monthly Rental Rates (less than 4 hour rentals)

Non-profit**

Reservations per month	Monthly Fee	Fee Per Reservation
1	\$25.00	\$25.00
2	\$48.80	\$24.40
3	\$71.70	\$23.90
4	\$93.20	\$23.30
5	\$113.50	\$22.70
6	\$133.20	\$22.20
7	\$151.20	\$21.60
8	\$168.00	\$21.00
9	\$184.50	\$20.50
10	\$199.00	\$19.90
11	\$212.30	\$19.30
12	\$225.60	\$18.80
13	\$236.60	\$18.20
14	\$246.40	\$17.60
15	\$255.00	\$17.00
16	\$264.00	\$16.50
17	\$270.30	\$15.90
18	\$275.40	\$15.30
19	\$281.20	\$14.80
20	\$284.00	\$14.20
21	\$285.60	\$13.60
22	\$288.20	\$13.10
23	\$287.50	\$12.50

** Groups storing belongings at the facility may be subject to a monthly storage fee.

Fee Arrangements – When Requested

For-Profit and Private Monthly Rental Rates (less than 4 hour rentals)

Private/For-Profit**

Reservations per month	Monthly Fee	Fee Per Reservation
1	\$50.00	\$50.00
2	\$97.80	\$48.90
3	\$143.10	\$47.70
4	\$186.40	\$46.60
5	\$227.50	\$45.50

6	\$265.80	\$44.30
7	\$302.40	\$43.20
8	\$336.00	\$42.00
9	\$368.10	\$40.90
10	\$398.00	\$39.80
11	\$424.60	\$38.60
12	\$450.00	\$37.50
13	\$473.20	\$36.40
14	\$492.80	\$35.20
15	\$511.50	\$34.10
16	\$528.00	\$33.00
17	\$540.60	\$31.80
18	\$552.60	\$30.70
19	\$560.50	\$29.50
20	\$568.00	\$28.40
21	\$573.30	\$27.30
22	\$574.20	\$26.10
23	\$575.00	\$25.00

**All other fees and deposits for the rental of the facility apply.

D. Economic Development Authority.

1. Assignment & Assumption Agreement	\$1,000.00 plus costs
2. Development Agreement (Non-Abatement or TIF)	\$1,000.00 plus costs
3. Establishment of New TIF District	\$4,800.00 or actual cost
4. Host Approval of Conduit Debt	\$3,000.00 escrow
5. Issuance of Conduit Debt	1/4% of the proposed issuance amount, \$3,000.00 minimum, \$25,000.00 maximum escrow
6. Revolving Loan Fund Application Fee	1% origination fee
7. SAC/WAC Repayment Agreement and Mortgage	Current cost of filing document(s) at Isanti County to be paid by Developer.
8. TIF Development Agreement	\$2,500.00 plus costs
9. Tax Abatement Application Fee	\$1,000.00 plus costs

E. Liquor/Beer Licenses.

1. Background Check & Investigation Fee	
(a) For Partnership – Corporation – Association	\$300.00
(b) For Individual	\$100.00
Initial Application only, does not apply for Renewals	
2. Beer Off-Sale (3.2)	\$150.00
3. Beer On-Sale (3.2)	\$250.00
4. Brewers Off-Sale Malt Liquor	\$310.00
5. Brewers Tap Room On-Sale	\$500.00
6. Brew Pub Off-Sale Malt Liquor	\$310.00

7. Club License (Max dictated by MN State Statutes)	\$500.00
8. Intox Liquor On-Sale	\$2,500.00
9. Intox Liquor Sunday On-Sale	\$200.00
10. Consumption and Display Permit (Annual)	\$200.00
11. Temporary Consumption and Display Permit	\$25.00
12. Temporary On-Sale 3.2 Beer License (1-4 Days)	\$50.00
13. Temporary One-Day On-Sale Intox Liquor License	\$25.00
14. Temporary On-Sale Intoxicating Liquor License (Includes Beer and Wine, 2-4 days one event)	\$50.00
15. Temporary On-Sale Intoxicating Liquor License (Multiple events)	\$500.00
16. Wine On-Sale	\$300.00

F. Parks, Recreation, and Culture Department.

1. Copy of Comprehensive Park Plan	\$10.00
2. Community Garden – Ground Plot (Season Fee)	\$15.00
3. Community Garden – Raised Bed (Season Fee)	\$20.00
4. Farmer's Market – Membership Fee (Annual)	\$10.00
5. Farmer's Market – Stall Fee	
(a) Full Season	\$100.00
(b) Half Season	\$60.00
6. Farmers Market - Single Day	\$10.00
7. Park Dedication Fee (Residential)	\$1,500.00 per unit
8. Park Dedication Fee – Multi Family with Recreational Amenities – Up to 25% Reduction of \$1,500 per unit fee	
9. Park Dedication Fee (All Others)	\$1,500.00 per Commercial/Industrial Acre
10. Park Shelter Electric Box Deposit	\$50.00
11. Park Shelter Fee – Non City Resident or Business	\$10.00 plus tax
12. Special Event Cleanup Deposit	\$100.00
13. Tennis Court Usage - Resident (Individual)	
(a) 1 court	No Charge
(b) 2 courts	\$6/hr. plus tax
14. Non-Resident (Individual)	
(a) 1 court	\$6/hr. plus tax
(b) 2 courts	\$12/hr. plus tax
(c) Civic Group, Youth Organization, League, Business, Industry, Church or School Single court, per reservation	\$15/hr. plus tax
(d) Per season single court only – rates to be determined on a case-by-case basis by the Parks, Recreation, and Culture Board and City Council.	
15. Unity Park Softball Field Usage	\$25.00 plus tax per day Non- Resident \$15.00 plus tax per day Resident

G. Planning & Zoning Department.

1. Administrative Appeals	\$200.00 plus costs
2. Administrative Permit	\$75.00
3. Administrative Permit – Non-profit	No charge
43. Administrative Subdivision	\$275.00 plus costs
54. Annexation/De-Annexation	\$100.00 plus costs
65. Comprehensive Plan Amendment	\$325.00 plus costs
76. Conditional Use Permit	\$325.00 plus costs (\$1,000.00
escrow)	
87. Conditional Use Permit Amendment	\$275.00 plus costs (\$500.00
escrow)	
98. Copy of Comprehensive Plan	\$50.00
109. Copy of Maps	\$.50 black and white
10. Copy of Zoning Map	Fee based on size & type of
	map
11. Copy of Zoning Ordinance	\$25.00
12. Copy of Engineer Design Standards	\$35.00
13. Development Agreement for Subdivisions	\$2,500 10,000.00 escrow plus
costs	
14. Development Agreement (Non-Subdivision Minor)	\$5,000 1,500.00 escrow plus
costs	
15. Easement Application	\$200.00 plus costs
16. EAW & EIS Review	\$600.00 plus costs
17. Final Plat	\$325.00 plus \$10.00 per lot/unit plus costs (\$1,500.00 escrow)
18. Interim Use Permit	\$325.00 plus costs
19. Minor Subdivision Plat	\$325.00 plus costs (\$1,000.00 escrow)
20. Planned Unit Development – Final Plan	\$325.00 plus costs (\$1,500.00 escrow)
21. Planned Unit Development – General Plan	\$500.00 plus costs (\$1,500.00 escrow)
22. Preliminary Plat	\$500.00 plus costs (\$1,500.00 escrow)
23. Rezoning Request	\$325.00 plus costs
24. Sign Permit (permanent)	\$75.00
25. Sign Permit (temporary)	\$50.00
26. Signal Light Fee (Residential)	\$119.00 per residential unit
27. Signal Light Fee (Commercial)	\$0.10 per sq. ft. of usable Commercial lot platted
28. Site Plan Review	\$325.00 plus costs (\$1,000.00 escrow)
29. Site Plan Review Financial Surety	125% of estimated cost of site (Commercial/Industrial) improvements (driveway, parking and loading areas)
30. Text Amendment	\$275.00

31. Vacation Request	\$275.00 plus costs
32. Variance Request	\$325.00 plus costs
33. Wetlands Replacement Plan Review	\$500.00
34. Zoning Permits	\$80.00
35. Zoning Verification Letter	\$30.00

H. Police Department.

1. Administrative Citation	\$60.00
2. Alcohol Screening	\$3.00 per time or \$75.00 per year
3. Chemical Disposal (small amount)	Cost of Disposal
4. Chemical Disposal (large Amount)	Cost of Disposal
5. Cleaning of Crime Scene	Cost of Cleanup
6. Copy of Photo	\$5.00
7. Copy of Police Report	\$.25 per page, plus tax
8. Copy of Video /Audio/DVD and/or Audio, or Secured E-Delivery	\$25.00
9. Fee for Returned Check listed under Administration	
10. Fingerprinting	\$15.00 per non-resident or non-Isanti business, \$0.00 for Isanti resident or business
11. Parking Ticket	\$20.00
12. Police Records Search	\$35.00
13. Professional Hire of Police Office (<u>min. 3 hours</u>)	Actual hourly wage multiplied by 150%
14. Reschedule Hearing on Administrative Citation	\$50.00
15. Storage Fees	\$20.00 per day
16. Towing	As per towing contract fee schedule
17. Unjust Hearing	150% of cost of hearing

I. Sewer and Water Department.

1. Delinquent Posting Notice Fee	\$15.00
2. Water Meter - New Construction:	
(a) Meter (5/8 & 3/4 inch)	Cost included in permit fee
(b) Meter (larger, > 3/4 inch, diameter)	Cost minus \$265 304.00
(c) Replacement or additional:	
Meter (5/8 & 3/4 inch)	
Full Meter (<u>Radio and Body</u>)	\$314.00 240.00
Orion Radio	\$172.00 95.00
HRE-Body	\$60.00 145.00
(d) Copper Horn	\$82.00 100.00
(ed) Meter (larger, > 3/4 inch, diameter)	Cost plus \$25.00
3. Meter Connections/Fittings	Cost
4. Meter Replacement Administrative Fee for Non-Compliance	\$75.00/month
5. Private Metered Water Sales	

Deposit	\$2,000.00 (refundable deposit)
	\$10.00 minimum and up to 1 st 1000 gallons; as per rate study per/1,000 thereafter
6. Private Well Water Testing	\$90.00 45.00
7. Sewer Access Fee (SAC)	Per Ordinance per unit based on REC assessment
8. Sewer Rates	Per Ordinance
9. Storm Water Rates	Per Ordinance
10. Storm Water Escrow Commercial	\$3,000.00
11. Storm Water Escrow Residential	\$1,000.00
12. Trunk Utility Charge Residential	\$1,000.00/unit if more than one unit based on REC schedule or per Development Agreement
13. Trunk Utility Charge Commercial/Industrial	\$2,050.00 per Commercial /Industrial acre or per Development Agreement
14. Unpaid Water and Sewer	\$5.00 per month
15. Valve Plate Cover	\$100.00
16. Water Access Charge (WAC)	Per Ordinance per unit based on REC assessment
17. Water Disconnect/Reconnect	\$50.00
18. Water Disconnect / Reconnect (After hours)	\$100.00 minimum per person, after one hour \$100.00 per hour per person
19. Water Meter History Report	\$50.00
20. Water Meter Testing	1 Hour Public Works Staff plus Costs
21. Water Rates	Per Ordinance

J. Street Department.

1. Bobcat/Tractor Charge with Operator	\$100.00 per Hour
2. Labor – During work hours	\$50.00 per Hour, half hour minimum
3. Labor – After Hours	\$100.00 per Hour, 2 hour minimum
4. Mow Charge with Operator	\$90.00 per Hour
5. Sidewalk Snow Removal	\$30.00
6. Street Cut Permit	\$1,200.00
7. Weed Whip Charge with Operator	\$75.00 per Hour
8. MINNESOTA WARN RATES	Equipment Charges Are Per Hour with Operator
	<u>Business Hours</u> <u>Non-Business Hours</u>
Road Grader with Wing, Dump Truck with Snowplow and Wing, Wheel Loader	\$160.00 \$180.00
Air Compressor with	\$90.00 \$110.00

Accessories and Pickup, Pickup, One Ton Trucks, Tractors		
Vactor with Pickup	\$135.00	\$145.00
(Requires Two Operators) There is an additional charge of \$.35 per lineal foot for sewer cleaning.		
Single Axle Truck, Street Sweeper, Single Axle Dump Truck with Snowplow,	\$125.00	\$145.00
Six Inch Pumps with Engine	\$75.00	\$95.00
Skidsteer, Self-propelled Mower/Snow Blower/V Plow/Broom/Brush Hog/Grapple Bucket Attachment	\$90.00	\$105.00
All Other Equipment Such As Chain Saw, Push Mower and Weed Whips	\$75.00	\$95.00

K. Fire.

1. Fire Extinguisher Service Deposit Fee	\$25.00 (refundable)
2. Fire Extinguisher – Administrative Fee	\$3.00

Section 3. Other fees.

This is not an all-inclusive fee schedule for fees that may be charged by the City. The City Council is solely responsible for the setting and establishment of fees, whether listed in this Chapter or in an ordinance, a resolution or negotiated in an agreement. Sales and Use tax applied in addition to fees as required by State Statute.

Section 4. Summary publication of chapter authorized.

The City Council authorizes this Chapter to be published in summary form, with copies of the fee schedule available to the public at city hall at no charge.

Section 5. Effective date.

This ordinance takes effect upon its passage and publication in the official newspaper of the City of Isanti.

Adopted by the Isanti City Council this 15th day of December, 2020.

Attest:

Mayor Jeff Johnson

Katie Brooks
Human Resources/City Clerk

Date Posted:
Date Adopted:
Date Published:
Effective Date:



Memo for Committee Action

To: Mayor Johnson and Members of the City Council
From: Finance Director Betker
Date: November 17th 2020
Subject: 2021 Budget Updates

Background:

The Isanti City Council approved the 2021 preliminary budget on September 1st 2020. Since then a number of items have warranted further review and consideration. Changes recommended by the Committee will be represented in the 2021 final budget to be considered by the Council on December 1st 2020.

The following proposed changes have been broken down into two broad categories. The first is compensation related. These changes include proposed implementation of the compensation study and also hiring of a Building Official and ending the contract with MNSpect.

The second category is simply all other budget related items. A list of these changes, as they have been previously discussed with the Council or Committee are attached.

A summary table of compensation and non-compensation related changes by department/fund is attached. Additionally a detailed listing of the preliminary budget amounts, the compensation related changes, the non-compensation related changes as well as the aggregate or net change is listed.

Request:

Staff is requesting the Committee review the proposed changes to be incorporated into the Final 2021 Budget to be presented at the December 1st City Council meeting.

Action Required:

The Committee should acknowledge approval of the proposed changes by consent.

Proposed Changes not Related to the Comp Plan or MNSpect

Operating Expenditures		
<u>Description</u>	<u>Cash Exp / (Cash Savings)</u>	<u>Note</u>
MS4 Permit Application	\$10,000	
Midco Internet City Hall	\$1,416	
CenturyLink City Hall	(\$3,690)	
Nextera Phones City Hall	\$2,100	
Marco Technologies City Hall	(\$2,340)	
Employee Wellness	\$800	
Health Insurance	\$22,398	
Safety Training	(\$7,100)	Change to CIM Safety Group
Wage & Benefit Changes	\$50,391	
BI Software Support	\$1,625	
Zoning Code Update	(\$5,500)	
FD Contribution at 3%	(\$4,940)	
Code Update	(\$1,824)	

Capital Expenditures		
<u>Description</u>	<u>Cash Exp / (Cash Savings)</u>	<u>Note</u>
Portable Radios	(\$82,959)	Covid Purchase
Towns Edge Road	-0-	To 2026, Mill & Overlay
Isanti Hills	-0-	To 2025
Stormwater Maint. Program	\$44,000	Increase 2021 Budget
5yr Sprinkler Maint.	\$1,575	City Hall and BMX
LETG Maint County	\$2,300	4 year Recurring
Water Meter Network Infrastructure	\$47,740	2022
Water Meter Radios	\$242,730	2022
Water Meters	\$524,130	2028

Acct Number	Title / Detail	SEPTEMBER	COMP PLAN	OTHER	TOTAL
		PROPOSED 2021 BUDGET	W/ BO NO MNSPECT NET CHANGES	PROPOSED CHANGES NET CHANGE	PROPOSED NET CHANGES 2021 BUDGET
101-34206	School Dist Resource Officer	\$ 84,056	\$ -	\$ 676	\$ 676
101-36230	Contributions and Donations	\$ -	\$ -	\$ 7,750	\$ 7,750
101-39203	Transfer from Other Fund	\$ 494,150	\$ -	\$ (7,750)	\$ (7,750)
101-41500-100	Wages & Salaries General	\$ 310,462	\$ 14,884	\$ -	\$ 14,884
101-41500-112	Contracted Services	\$ 10,795	\$ -	\$ (547)	\$ (547)
101-41500-120	Employer Contrib Ret General	\$ 47,385	\$ 2,255	\$ -	\$ 2,255
101-41500-130	Employer Paid Ins General	\$ 51,397	\$ -	\$ 10,336	\$ 10,336
101-41500-151	Worker s Comp Insurance	\$ 2,937	\$ 138	\$ -	\$ 138
101-41500-300	Professional Srvs (GENERAL)	\$ 50,568	\$ -	\$ (344)	\$ (344)
101-41500-433	Dues and Subscriptions	\$ 2,472	\$ 4	\$ -	\$ 4
101-41500-437	Other Miscellaneous	\$ -	\$ -	\$ 800	\$ 800
101-41910-100	Wages & Salaries General	\$ 79,491	\$ 986	\$ -	\$ 986
101-41910-112	Contracted Services	\$ 10,000	\$ -	\$ (5,450)	\$ (5,450)
101-41910-120	Employer Contrib Ret General	\$ 11,960	\$ 149	\$ -	\$ 149
101-41910-130	Employer Paid Ins General	\$ 13,283	\$ -	\$ 532	\$ 532
101-41910-151	Worker s Comp Insurance	\$ 742	\$ 10	\$ -	\$ 10
101-41941-320	Communications (GENERAL)	\$ 5,427	\$ -	\$ (2,263)	\$ (2,263)
101-42110-100	Wages & Salaries General	\$ 909,082	\$ 3,576	\$ 17,996	\$ 21,573
101-42110-101	Part Time Salaries and Wages	\$ 87,697	\$ 2,820	\$ -	\$ 2,820
101-42110-120	Employer Contrib Ret General	\$ 186,746	\$ 1,082	\$ 3,389	\$ 4,470
101-42110-130	Employer Paid Ins General	\$ 183,056	\$ -	\$ 2,015	\$ 2,015
101-42110-151	Worker s Comp Insurance	\$ 70,618	\$ 291	\$ 1,381	\$ 1,672
101-42110-300	Professional Srvs (GENERAL)	\$ 67,094	\$ -	\$ (602)	\$ (602)
101-42280-390	Public Safety Expense	\$ 259,310	\$ -	\$ (4,940)	\$ (4,940)
101-42401-100	Wages & Salaries General	\$ 34,264	\$ 88,675	\$ -	\$ 88,675
101-42401-112	Contracted Services	\$ 242,900	\$ (224,500)	\$ -	\$ (224,500)
101-42401-120	Employer Contrib Ret General	\$ 5,191	\$ 13,434	\$ -	\$ 13,434
101-42401-130	Employer Paid Ins General	\$ 5,658	\$ 20,297	\$ 149	\$ 20,446
101-42401-151	Worker s Comp Insurance	\$ 335	\$ 746	\$ -	\$ 746
101-42401-305	Technology	\$ 2,396	\$ -	\$ 1,625	\$ 1,625
101-42402-100	Wages & Salaries General	\$ 7,415	\$ 94	\$ -	\$ 94
101-42402-120	Employer Contrib Ret General	\$ 1,123	\$ 14	\$ -	\$ 14
101-42402-130	Employer Paid Ins General	\$ 1,257	\$ -	\$ 50	\$ 50
101-42402-151	Worker s Comp Insurance	\$ 73	\$ 1	\$ -	\$ 1
101-43010-100	Wages & Salaries General	\$ 24,044	\$ 48	\$ -	\$ 48
101-43010-120	Employer Contrib Ret General	\$ 3,643	\$ 7	\$ -	\$ 7
101-43010-130	Employer Paid Ins General	\$ 6,572	\$ -	\$ 320	\$ 320
101-43010-151	Worker s Comp Insurance	\$ 2,129	\$ 0	\$ -	\$ 0
101-43100-100	Wages & Salaries General	\$ 123,401	\$ 249	\$ -	\$ 249
101-43100-101	Part Time Salaries and Wages	\$ 4,698	\$ 792	\$ -	\$ 792
101-43100-120	Employer Contrib Ret General	\$ 22,437	\$ 158	\$ -	\$ 158
101-43100-130	Employer Paid Ins General	\$ 33,719	\$ -	\$ 1,640	\$ 1,640
101-43100-151	Worker s Comp Insurance	\$ 13,263	\$ 62	\$ -	\$ 62
101-43100-300	Professional Srvs (GENERAL)	\$ 1,264	\$ -	\$ (602)	\$ (602)
101-43210-100	Wages & Salaries General	\$ 5,567	\$ 12	\$ -	\$ 12
101-43210-101	Part Time Salaries and Wages	\$ 8,262	\$ 1,393	\$ -	\$ 1,393
101-43210-120	Employer Contrib Ret General	\$ 2,171	\$ 213	\$ -	\$ 213
101-43210-130	Employer Paid Ins General	\$ 1,518	\$ -	\$ 74	\$ 74
101-43210-151	Worker s Comp Insurance	\$ 1,164	\$ 106	\$ -	\$ 106
101-45300-100	Wages & Salaries General	\$ 141,462	\$ 3,628	\$ -	\$ 3,628
101-45300-101	Part Time Salaries and Wages	\$ 22,760	\$ 3,062	\$ -	\$ 3,062
101-45300-120	Employer Contrib Ret General	\$ 24,985	\$ 1,014	\$ -	\$ 1,014
101-45300-130	Employer Paid Ins General	\$ 27,376	\$ -	\$ 1,044	\$ 1,044
101-45300-151	Worker s Comp Insurance	\$ 11,912	\$ 484	\$ -	\$ 484
101-45300-300	Professional Srvs (GENERAL)	\$ 1,294	\$ -	\$ (602)	\$ (602)
108-36210	Interest Earnings	\$ 250	\$ -	\$ 389	\$ 389
108-36220	Farmers Market	\$ 2,500	\$ -	\$ (2,500)	\$ (2,500)
108-36225	Street Dance	\$ 5,250	\$ -	\$ (5,250)	\$ (5,250)
108-46500-100	Wages & Salaries General	\$ 42,525	\$ 284	\$ -	\$ 284
108-46500-120	Employer Contrib Ret General	\$ 6,360	\$ 43	\$ -	\$ 43
108-46500-130	Employer Paid Ins General	\$ 8,296	\$ -	\$ 428	\$ 428
108-46500-151	Worker s Comp Insurance	\$ 381	\$ 3	\$ -	\$ 3
108-46500-320	Communications (GENERAL)	\$ 814	\$ -	\$ (251)	\$ (251)
108-46500-700	Transfers (GENERAL)	\$ 144,150	\$ -	\$ (7,750)	\$ (7,750)
601-49400-100	Wages & Salaries General	\$ 130,528	\$ 429	\$ -	\$ 429
601-49400-108	Wages & Salaries Admin	\$ 54,557	\$ 2,423	\$ -	\$ 2,423
601-49400-112	Contracted Services	\$ 23,330	\$ -	\$ (547)	\$ (547)
601-49400-120	Employer Contrib Ret General	\$ 21,827	\$ 65	\$ -	\$ 65
601-49400-128	Employer Contrib Ret Admin	\$ 8,294	\$ 367	\$ -	\$ 367
601-49400-130	Employer Paid Ins General	\$ 32,637	\$ -	\$ 1,434	\$ 1,434
601-49400-138	Employer Paid Ins Admin	\$ 11,692	\$ -	\$ 1,690	\$ 1,690
601-49400-151	Worker s Comp Insurance	\$ 11,580	\$ 26	\$ -	\$ 26
601-49400-300	Professional Srvs (GENERAL)	\$ 2,614	\$ -	\$ (602)	\$ (602)
602-49450-100	Wages & Salaries General	\$ 172,628	\$ 514	\$ -	\$ 514
602-49450-108	Wages & Salaries Admin	\$ 54,557	\$ 2,423	\$ -	\$ 2,423
602-49450-112	Contracted Services	\$ 6,600	\$ -	\$ (547)	\$ (547)
602-49450-120	Employer Contrib Ret General	\$ 28,205	\$ 78	\$ -	\$ 78
602-49450-128	Employer Contrib Ret Admin	\$ 8,294	\$ 367	\$ -	\$ 367
602-49450-130	Employer Paid Ins General	\$ 44,143	\$ -	\$ 1,993	\$ 1,993
602-49450-138	Employer Paid Ins Admin	\$ 11,692	\$ -	\$ 1,690	\$ 1,690
602-49450-151	Worker s Comp Insurance	\$ 15,306	\$ 27	\$ -	\$ 27
602-49450-300	Professional Srvs (GENERAL)	\$ 2,270	\$ -	\$ (602)	\$ (602)
603-49500-100	Wages & Salaries General	\$ 30,098	\$ 97	\$ -	\$ 97
603-49500-112	Contracted Services	\$ 600	\$ -	\$ (182)	\$ (182)
603-49500-120	Employer Contrib Ret General	\$ 4,730	\$ 15	\$ -	\$ 15
603-49500-130	Employer Paid Ins General	\$ 7,552	\$ -	\$ 333	\$ 333
603-49500-151	Worker s Comp Insurance	\$ 2,367	\$ 1	\$ -	\$ 1
603-49500-300	Professional Srvs (GENERAL)	\$ 8,408	\$ -	\$ 9,656	\$ 9,656
609-49750-100	Wages & Salaries General	\$ 211,957	\$ 3,195	\$ -	\$ 3,195
609-49750-101	Part Time Salaries and Wages	\$ 44,970	\$ 6,465	\$ -	\$ 6,465
609-49750-108	Wages & Salaries Admin	\$ 44,632	\$ 2,146	\$ -	\$ 2,146
609-49750-120	Employer Contrib Ret General	\$ 38,924	\$ 1,464	\$ -	\$ 1,464
609-49750-128	Employer Contrib Ret Admin	\$ 6,790	\$ 325	\$ -	\$ 325
609-49750-130	Employer Paid Ins General	\$ 49,400	\$ -	\$ 2,407	\$ 2,407
609-49750-138	Employer Paid Ins Admin	\$ 7,632	\$ -	\$ 1,491	\$ 1,491
609-49750-151	Worker s Comp Insurance	\$ 13,397	\$ 577	\$ -	\$ 577
609-49750-300	Professional Srvs (GENERAL)	\$ 1,094	\$ -	\$ (602)	\$ (602)

	COMP PLAN & MNSPECT	OTHER CHANGES	NET CHANGE
COUNCIL	\$ -	\$ -	\$ -
ELECTIONS	\$ -	\$ -	\$ -
ADMIN	\$ 17,280.42	\$ 10,244.89	\$ 27,525.31
SPEC PROJ	\$ -	\$ -	\$ -
P/Z	\$ 1,144.53	\$ (4,917.76)	\$ (3,773.23)
MUNI BLDG	\$ -	\$ (2,263.00)	\$ (2,263.00)
PD	\$ 7,769.53	\$ 24,179.59	\$ 31,949.12
FIRE	\$ -	\$ (4,940.00)	\$ (4,940.00)
BLDG INSP	\$ (101,347.27)	\$ 1,774.22	\$ (99,573.04)
CODE	\$ 108.83	\$ 49.74	\$ 158.57
CIVIL DEF	\$ -	\$ -	\$ -
ANML CTRL	\$ -	\$ -	\$ -
MAINT	\$ 55.90	\$ 319.57	\$ 375.47
STREET	\$ 1,260.95	\$ 1,037.65	\$ 2,298.59
STR LIGHT	\$ -	\$ -	\$ -
SANIT	\$ 1,722.84	\$ 73.84	\$ 1,796.67
PRC	\$ 8,187.76	\$ 442.36	\$ 8,630.13
MISC	\$ -	\$ -	\$ -
GENERAL FUND	\$ (63,816.50)	\$ 26,001.09	\$ (37,815.41)
EDA	\$ 329.56	\$ (14,934.42)	\$ (14,604.87)
WATER	\$ 3,310.55	\$ 1,974.30	\$ 5,284.85
SEWER	\$ 3,408.72	\$ 2,533.79	\$ 5,942.51
STORM	\$ 112.97	\$ 9,806.77	\$ 9,919.74
LIQUOR	\$ 14,172.62	\$ 3,295.33	\$ 17,467.95



Memo for Committee

To: Mayor Johnson and Members of the City Council
From: Josi Wood, City Administrator
Date: November 17, 2020
Subject: Ordinance Drafts for Discussion and Consideration

Background:

Staff has drafted the remaining changes within Chapters of City Code that needed to be reviewed to be consistent with League model policy and policies that were previously adopted by Resolution.

The following Chapters have been attached:

- Chapter 284 Streets and Sidewalks – Current and Draft proposed
- Chapter 227 Parking and Storage – Current and Draft proposed
- Chapter 270 Snowmobiles and Special Vehicles – Current for Discussion

The City Attorney will be reviewing drafts prior to being presented to Council in final form.

Chapter 284

Streets and Sidewalks

Article I

Street Naming and Numbering

[Adopted 10-20-1981 by Ord. No. 109]

§ 284-1 Treatment of existing street names.
[Amended 4-16-2013 by Ord. No. 549]

All of the present names of the streets and public ways within the corporate limits of the City of Isanti as assigned and the designations formerly applied to said streets and ways, and whether the same have been fixed by dedication of plats as they appear on file in the office of the County Recorder of Isanti County or by common consent, or otherwise, are hereby revoked, set aside, and extinguished to the extent they are in conflict with the Official City of Isanti Street Naming and Lot Number Map referenced below.

§ 284-2 Official map.

- A. From and after the adoption, approval, and publication of this article, there is hereby established an Official City of Isanti Street Naming and Lot Numbering Map (hereinafter sometimes referred to as the "map"), which map and all notations, references, and data shown thereon is hereby adopted and made part of this article. This article and map will be on permanent file for public inspection in the office of the Zoning Administrator or his/her designee. The names of all streets, roads, and public ways within the City of Isanti as set forth on said map shall be changed from their present names to the names as set forth on said map to the extent that such present names are in conflict with said map. It shall be the responsibility of the City to maintain said map, and amendments thereto shall be recorded thereon within 30 days after official publication of amendments. **[Amended 4-16-2013 by Ord. No. 549]**
- B. All lots or principal buildings within the City of Isanti shall be and hereby are allotted numbers as set forth in the City of Isanti Official Street Naming and Lot Numbering Map, which is hereby adopted and made a part of this article.

§ 284-3 Type and placement of numbers on buildings.
[Amended 4-16-2013 by Ord. No. 549]

- A. Each principal building shall bear the number assigned to the lot on which the front entrance is located. In case a principal building is occupied by more than one business or family dwelling unit, each separate front entrance of such principal building shall bear a separate number, to include a unit number or suite number, if so assigned.
- B. Numerals indicating the official numbers for each principal building shall be posted on a building surface and placed in such a manner as to be visible from the street on which the property is located. Numerals indicating the official numbers for each principal building, unit, or suite shall be a minimum

of three inches in height and be of a color or material that contrasts with the surface they are installed upon in order to increase visibility from the adjacent street or roadway.

**§ 284-4 Maintenance of official map.
[Amended 4-16-2013 by Ord. No. 549]**

The Zoning Administrator or his/her designee for the City of Isanti shall be responsible for maintaining the City of Isanti Official Street Naming and Lot Numbering Map herein adopted. In the performance of this responsibility, the Zoning Administrator or his/her designee shall be guided by the provisions of this article.

**§ 284-5 Street naming plan to be shown on preliminary plats.
[Amended 4-16-2013 by Ord. No. 549]**

The developer, builder, or person making application for preliminary plat shall submit a street naming plan as hereinabove set forth, for review by the Zoning Administrator or his/her designee and the Planning Commission. Such plan shall be reviewed, approved, and modified by the Planning Commission not more than 60 days after the approval of said preliminary plat by the City Council. The assignment of names and numbers by the Zoning Administrator or his/her designee shall be final.

§ 284-6 Naming and numbering policy.

- A. City streets shall not be required to fall into any pattern of alphabetical sequence.
- B. Major emphasis shall be given to avoiding duplicate and similar sounding names.
- C. For all future developments, east-west streets will be designated as streets, and north-south streets will be designated as avenues. Upon approval by the City Council, other designations may be approved, such as parkways, boulevards, trails, courts, etc. **[Amended 4-16-2013 by Ord. No. 549]**
- D. Existing street names shall be extended where practical. Avenues shall be numbered and placed within sequential order from the zero starting point. **[Amended 4-16-2013 by Ord. No. 549]**
- E. The intersection of the Burlington Northern Railroad line and Main Street shall be considered the zero starting point for the purpose of the lot-numbering system. **[Amended 4-16-2013 by Ord. No. 549]**
- F. Numbers shall be assigned to each block in increments of 100 for each block progressing northerly, easterly, southerly, and westerly from said zero starting point.
- G. Even numbers shall be assigned to lots on the south side of streets running east-west and on the east side of avenues running north-south.
- H. Odd numbers shall be assigned to lots on the north side of streets running east-west and on the west side of avenues running north-south.
- I. Where, in the past, odd and/or even numbers have already been assigned along the majority of a street segment and they are not in accordance with the regulations provided in this article, the Zoning Administrator or his/her designee may continue to assign numbers in accordance with the existing numbers provided. **[Added 4-16-2013 by Ord. No. 549]**

- J. Ordinals shall be placed at the end of each street name, to include NW, SW, NE, or SE, depending upon the location of the street within the City of Isanti street grid system. **[Added 4-16-2013 by Ord. No. 549]**
- K. Street names located on the east side of Trunk Highway 65 shall be consistent with those street names located on the west side of Trunk Highway 65. **[Added 4-16-2013 by Ord. No. 549]**
- L. The City of Isanti has been granted authority through joint resolution with Isanti County to re-address in accordance with this article any property in the Tier One Area. When it has been identified by the appropriate public safety authority that public safety will be enhanced by renumbering and establishing new street names in accordance with this article, the Planning Commission will hold a public hearing to consider such proposals and make recommendations to the City Council for re-addressing in the Tier One Area. **[Added 4-16-2013 by Ord. No. 549]**

§ 284-7 Powers of the Zoning Administrator or his/her designee.
[Amended 4-16-2013 by Ord. No. 549]

- A. The Zoning Administrator or his/her designee shall keep an up-to-date record of all names and numbers assigned under this article.
- B. The Zoning Administrator or his/her designee shall assign to any property owner in the City of Isanti, upon request, a number for each principal building or separate front entrance to such building. In doing so, he/she shall assign only those names and numbers assigned under the provisions of this article; provided, however, that the Zoning Administrator or his/her designee may assign additional names or numbers in accordance with the system established on the City of Isanti Official Street Naming and Lot Numbering Map whenever the property has been subdivided, a new front entrance opened, or undue hardship has been worked upon any property owner.

§ 284-8 Violations and penalties.

Violation of this ordinance shall be a misdemeanor and may be punishable by a fine not to exceed \$1,000 or imprisonment not to exceed 90 days, or both, plus costs of prosecution in either case.

Article II

Location and Maintenance of Sidewalks

[Adopted 5-7-2002 by Ord. No. 256]

§ 284-9 Purpose.

The purpose of this article is to ensure the proper placement, location and maintenance of sidewalks. This will allow our citizens the ability to walk, bicycle, and other means of nonmotorized vehicle use to go from place to place within the City.

§ 284-10 Sidewalk location; exemption.

- A. Sidewalks shall be placed on the west side and the north side of every street, cul-de-sac, or other necessary area within the City. City staff can modify the location of sidewalks to the other side of the roadway in order to promote contiguous sidewalks and safer pedestrian movement.

B. Industrial Zones are exempt from placing sidewalks, but placing City trails is allowed.

§ 284-11 Maintenance required; replacement of damaged sidewalks.

It is the duty of the property owner abutting on any sidewalk to maintain said sidewalk in an clear, safe and walkable condition. Where a portion of a sidewalk has been damaged by the property owner, that owner shall be required to replace said damaged portion.

§ 284-12 Notice to repair.

Whenever any public sidewalk becomes broken, cracked, raised or otherwise in disrepair by the property owner so as to constitute a hazard to the public passage, the Public Works Department shall give notice in writing of such condition to the owner of the premises abutting the sidewalk. The owner of the property shall be given 30 days from the receipt of the notice to make repairs.

§ 284-13 Failure to repair; cost of repair made by City.

- A. If the owner of the premises fails to make such repair within 30 days of being so notified, the Council shall order the necessary repairs made.
- B. The cost of such repairs shall constitute a lien against the premises. If the cost of such repair is not paid to the City Administrator by September 15 following the making of repairs, the cost shall be certified to the County Auditor as a special assessment against the premises, to be collected in the same manner as any other special assessment.

§ 284-14 Snow removal.

[Amended 3-16-2011 by Ord. No. 502]

Unless exempted by the City Council, no person shall permit an accumulation of snow or ice to build up or remain on any public sidewalk abutting or otherwise serving lots or parcels located in the City of Isanti. For the purposes of this section, "person" means the owner of record of the lots or parcels or in the event that the premises of any given parcel is under the control of a person other than the owner through a lease or rental agreement, then in that event the lessee or renter shall be responsible for the snow removal required in this article, unless by written agreement the owner is obligated to remove snow and ice from affected sidewalks. If snow or ice is not removed, the City will hire a company to remove snow and ice and bill to owner or renter.

§ 284-15 Construction specifications.

- A. Sidewalks shall be five feet wide with six-foot boulevards.
- B. Sidewalks must be constructed of portland concrete four inches thick; five inches thick where the sidewalk is part of the driveway.
- C. Sidewalks shall be constructed on a three-inch sand cushion. The sand shall be equal to MNDOT regulations and the Isanti engineering design standards.
- D. Pedestrian curb ramps for the handicapped shall be installed on all corners according to MNDOT and City Engineer specifications.
- E. The City Engineer and/or Building Official must inspect sidewalk construction.

- F. All materials, workmanship, and details of the construction of sidewalks on the public rights-of-way of the City shall be in accordance with the current plans and specifications of the Public Works Director or assigned personnel.

§ 284-16 Materials on streets, alleys, sidewalks, or public way.
[Added 6-4-2013 by Ord. No. 553]

- A. No person shall encumber any street, alley, sidewalk, or other public way with barrels, boxes, cans, articles, or any other substances or objects that interfere with the free and unobstructed use thereof. For the purposes of this section, "person" means the responsible owner of record, renter, or occupant of the abutting lot parcel, or building. Such items shall be immediately removed, upon notice from the City to do so. Notice to remove such items shall be given, when practicable, personally to the offending owner of record, renter, or occupant of the adjacent lot, parcel, or building; however, if personal notice cannot be given immediately, 24 hours' conspicuously posted notice upon the adjacent lot, parcel or building shall be deemed proper notice of demand for removal. If such items are not immediately removed following notice of demand for removal as provided herein, the City will cause the removal of such items, and all costs for such removal shall be paid by the responsible owner, renter, or occupant of such parcels, lots, or buildings. Any such items not removed shall be deemed to be rubbish unless such items have an obvious market value in excess of \$100, and any cost incurred by the City and billed to the responsible owner, renter, or occupant may be assessed against the adjacent lot, parcel, or building, if not promptly paid by the responsible party. Any items deemed to constitute a serious and immediate public health or safety concern may be immediately abated by removal by the City, without prior notice of such abatement, provided notice of such abatement shall be provided to the offending owner of record, renter or occupant of the adjacent lot, parcel or building as soon thereafter as reasonably practicable.
- B. Exceptions. Street furniture; signs; planters; uses such as sidewalk events, outdoor seating, and other similar such uses; authorized commercial loading zones; and community events approved through the appropriate City process and which utilize public streets, alleys, sidewalks, or other public ways are exempt from these provisions.

§ 284-17 Violations and penalties.
[Amended 6-4-2013 by Ord. No. 553]

Violation of this article shall constitute a misdemeanor punishable by a fine of not to exceed \$1,000 or imprisonment for a period not to exceed 90 days, or both, plus costs of prosecution in either case.

Article III
Traffic Regulations

[Adopted 4-21-2015 by Ord. No. 605]

§ 284-18 Minnesota Statutes adopted by reference.

Except as otherwise provided in this chapter, the regulatory and procedural provisions of the Minnesota Statutes, Chapters 168 and 169 (commonly referred to as the "Highway Traffic Regulation Act") and Chapter 171 as amended are hereby incorporated herein and adopted by reference, including the penalty provisions hereof.

§ 284-19 Exhibition driving.

- A. Prima facie evidence. It shall be prima facie evidence of exhibition driving when a motor vehicle stops, starts, accelerates, decelerates, or turns at an unnecessary rate of speed so as to cause the tires to squeal, or gears to grind, or sand, gravel or soil to be thrown or an engine to backfire or fishtailing or skidding, or as to two- three- or four-wheeled vehicles, the front tire(s) to lose contact with the ground or roadway surface.
- B. Unlawful act. It shall be unlawful for any person to do any exhibition driving on any street, parking lot, or other public or private property, except when an emergency creates necessity for such operation to prevent injury to persons or damage to property; provided that this section does not apply to driving on a licensed racetrack with permission and under the auspices and direction of the licensee.

§ 284-20 Violations and penalties.

Violation of this article shall constitute a petty misdemeanor punishable by a fine not exceeding \$300, plus the costs of prosecution.

ORDINANCE NO. _____

AN ORDINANCE AMENDING ORDINANCE NO. 109, ADOPTED ON OCTOBER 20, 1984 AND ORDINANCE NO. 256, ADOPTED ON MAY 7, 2002 AND ORDINANCE NO. 502, ADOPTED ON MARCH 16, 2011 AND ORDINANCE NO. 553, ADOPTED ON APRIL 4, 2013 AND ORDINANCE NO. 549, ADOPTED ON APRIL 16, 2013 AND ORDINANCE NO. 600, ADOPTED ON APRIL 7, 2015 AND ORDINANCE NO. 605, ADOPTED ON APRIL 21, 2015 AND TITLED STREETS AND SIDEWALKS

THE CITY COUNCIL OF ISANTI DOES ORDAIN:

Section 1 – Amendment. Ordinance 109, Ordinance 256, Ordinance 502, Ordinance 553, Ordinance 549, Ordinance 600, Ordinance codified in Chapter 284 of the City Code, are hereby amended as follows:

**Chapter 284
Streets and Sidewalks**

ARTICLE I

Street Naming and Numbering

- §284-1. Treatment of existing street names.
- §284-2. Official Map.
- §284-3. Type and placement of numbering on buildings.
- ~~§284-4. Maintenance of official map.~~
- §284-5. Street naming plan to be shown on preliminary plats.
- §284-6. Naming and numbering policy.
- §284-7. Powers of the Zoning Administrator or his/her designee.
- §284-8. Violations and penalties.

ARTICLE II

Location and Maintenance of Sidewalks

- §284-9. Purpose.

- §284-10. Sidewalk location; exemption.

- §284-11. Maintenance required; replacement of damaged sidewalks.
- §284-12. Notice to repair.
- §284-13. Failure to repair; cost of repair made by City.
- §284-14. Snow removal.
- §284-15. Construction specifications.
- §284-16. Materials on streets, alleys, sidewalks, or public way.
- §284-17. Violations and penalties.

ARTICLE III

Traffic Regulations

- §227-7. Purpose.
- §227-8. Storage and parking restrictions.
- §227-9. Prohibited vehicles

Article I Street Naming and Numbering

§ 284-1 Treatment of existing street names.

All of the present names of the streets and public ways within the corporate limits of the City of Isanti as assigned and the designations formerly applied to said streets and ways, and whether the same have been fixed by dedication of plats as they appear on file in the office of the County Recorder of Isanti County or by common consent, or otherwise, are hereby revoked, set aside, and extinguished to the extent they are in conflict with the ~~Official~~ City of Isanti Street Naming and Lot Number Map referenced below.

§ 284-2 ~~Official~~ Map.

- A. From and after the adoption, approval, and publication of this article, there is hereby established an ~~Official~~ City of Isanti Street Naming and Lot Numbering Map (hereinafter sometimes referred to as the "map"), which will be updated from time to time and is the responsibility of the Community Development Director or his/her designee to maintain ~~which map and all notations, references, and data shown thereon is hereby adopted and made part of this article.~~ This article and map will be on permanent file for public inspection in the office of the ~~Zoning Administrator~~ Community Development Director or his/her designee. ~~The names of all streets, roads, and public ways within the City of Isanti as set forth on said map shall be changed from their present names to the names as set forth on said map to the extent that such present names are in conflict with said map. It shall be the responsibility of the City to maintain said map, and amendments thereto shall be recorded thereon within 30 days after official publication of amendments.~~
- B. ~~All lots or principal buildings within the City of Isanti shall be and hereby are allotted numbers as set forth in the City of Isanti Official Street Naming and Lot Numbering Map, which is hereby adopted and made a part of this article.~~

§ 284-3 Type and placement of numbers on buildings.

- A. New and existing buildings shall have approved address numbers, building numbers or approved building identification placed in a position that is plainly legible and visible from the street or road fronting the property. These numbers shall contrast with their background. Where required by the fire code official, address numbers shall be provided in additional approved locations to facilitate emergency response. Address numbers shall be Arabic numbers or alphabetical letters. Numbers shall be a minimum of 4 inches (101.6 mm) high with a minimum stroke width of 0.5 inch (12.7 mm). Where access is by means of a private road and the building cannot be viewed from the public way, a monument, pole or other sign or means shall be used to identify the structure. Address numbers shall be maintained. Numerals indicating the official numbers for each principal building shall be posted on a building surface and placed in such a manner as to be visible from the street on which the property is located. Numerals indicating the official numbers for each principal building, unit, or suite shall be a minimum of three inches in height and be of a color or material that contrasts with the surface they are installed upon in order to increase visibility from the adjacent street or roadway.
- B. ~~Each principal building shall bear the number assigned to the lot on which the front entrance is located. In case a principal building is occupied by more than one business or family dwelling unit, each separate front entrance of such principal building shall bear a separate number, to include a unit number or suite number, if so assigned.~~

~~§ 284-4 Maintenance of official map.~~

~~The Zoning Administrator or his/her designee for the City of Isanti shall be responsible for maintaining the City of Isanti Official Street Naming and Lot Numbering Map herein adopted. In the performance of this responsibility, the Zoning Administrator or his/her designee shall be guided by the provisions of this article.~~

§ 284-5 Street naming plan to be shown on preliminary plats.

The developer, builder, or person making application for preliminary plat shall submit a street naming plan as hereinabove set forth, for review by the Community Development Director ~~Zoning Administrator~~ or his/her designee and the Planning Commission. ~~Such plan shall be reviewed, approved, and modified by the Planning Commission not more than 60 days after the approval of said preliminary plat by the City Council.~~ The assignment of names and

numbers by the ~~Zoning Administrator~~ Community Development Director or his/her designee shall be final.

§ 284-6 Naming and numbering policy.

- A. City streets shall not be required to fall into any pattern of alphabetical sequence.
- B. Major emphasis shall be given to avoiding duplicate and similar sounding names.
- C. For all future developments, east-west streets will be designated as streets, and north-south streets will be designated as avenues. Upon approval by the City Council, other designations may be approved, such as parkways, boulevards, trails, courts, etc.
- D. Existing street names shall be extended where practical. Avenues shall be numbered and placed within sequential order from the zero starting point.
- E. The intersection of the Burlington Northern Railroad line and Main Street shall be considered the zero starting point for the purpose of the lot-numbering system.
- F. Numbers shall be assigned to each block in increments of 100 for each block progressing northerly, easterly, southerly, and westerly from said zero starting point.
- G. Even numbers shall be assigned to lots on the ~~south-north~~ side of streets running east-west and on the east side of avenues running north-south.
- H. Odd numbers shall be assigned to lots on the ~~north-south~~ side of streets running east-west and on the west side of avenues running north-south.
- I. Where, in the past, odd and/or even numbers have already been assigned along the majority of a street segment and they are not in accordance with the regulations provided in this article, the ~~Zoning Administrator~~ Community Development Director or his/her designee may continue to assign numbers in accordance with the existing numbers provided.
- J. Ordinals shall be placed at the end of each street name, to include NW, SW, NE, or SE, depending upon the location of the street within the City of Isanti street grid system.
- K. Street names located on the east side of Trunk Highway 65 shall be consistent with those street names located on the west side of Trunk Highway 65.
- L. The City of Isanti has been granted authority through joint resolution with Isanti County to re-address in accordance with this article any property in the Tier One Area. When it has been identified by the appropriate public safety authority that public safety will be enhanced by renumbering and establishing new street names in accordance with this article, the Planning Commission will hold a public hearing to consider such proposals and make recommendations to the City Council for re-addressing in the Tier One Area.

§ 284-7 Powers of the ~~Zoning Administrator~~ Community Development Director or his/her designee.

- A. The ~~Zoning Administrator~~ Community Development Director or his/her designee shall keep an up-to-date record of all names and numbers assigned under this article.
- B. The ~~Zoning Administrator~~ Community Development Director or his/her designee shall assign to any property owner in the City of Isanti, upon request, a number for each principal building or separate front entrance to such building. In doing so, he/she shall assign only those names and numbers assigned under the provisions of this article; provided, however, that the ~~Zoning Administrator~~ Community Development Director or his/her designee may assign additional names or numbers in accordance with the system established on the City of Isanti ~~Official~~ Street Naming and Lot Numbering Map whenever the property has been subdivided, a new front

entrance opened, or undue hardship has been worked upon any property owner.

§ 284-8 Violations and penalties.

Violation of this ordinance shall be a misdemeanor and may be punishable by a fine not to exceed \$1,000 or imprisonment not to exceed 90 days, or both, plus costs of prosecution in either case.

Article II

Location and Maintenance of Sidewalks

§ 284-9 Purpose.

The purpose of this article is to ensure the proper placement, location and maintenance of sidewalks. This will allow our citizens the ability to walk, bicycle, and other means of nonmotorized vehicle use to go from place to place within the City.

§ 284-10 Sidewalk location; exemption.

- A. Sidewalks shall be placed on the west side and the north side of every street, cul-de-sac, or other necessary area within the City. City staff can modify the location of sidewalks to the other side of the roadway in order to promote contiguous sidewalks and safer pedestrian movement.
- B. Industrial Zones are exempt from placing sidewalks, but placing City trails is allowed.

§ 284-11 Maintenance required; replacement of damaged sidewalks.

It is the duty of the property owner abutting on any sidewalk to maintain said sidewalk in a clear, safe and walkable condition. ~~Where a portion of a sidewalk has been damaged by the property owner, that owner shall be required to replace said damaged portion.~~

§ 284-12 Notice to repair.

Whenever any public sidewalk becomes broken, cracked, raised or otherwise in disrepair ~~by the property owner~~ so as to constitute a hazard to the public passage, the Public Works Department shall give notice in writing of such condition to the owner of the premises abutting the sidewalk. The owner of the property shall be given 30 days from the receipt of the notice to make repairs.

§ 284-13 Failure to repair; cost of repair made by City.

- A. If the owner of the premises fails to make such repair within 30 days of being so notified, the Council shall order the necessary repairs made.
- B. The cost of such repairs shall constitute a lien against the premises. If the cost of such repair is not paid to the City Administrator by September 15 following the making of repairs, the cost shall be certified to the County Auditor as a special assessment against the premises, to be collected in the same manner as any other special assessment.

§ 284-14 Snow removal.

Unless exempted by the City Council, no person shall permit an accumulation of snow or ice to build up or remain on any public sidewalk abutting or otherwise serving lots or parcels located in the City of Isanti 48 hours after public works has completed the removal of a snow event. For the purposes of this section, "person" means the owner of record of the lots or parcels or in the event that the premises of any given parcel is under the control of a person other than the owner through a lease or rental agreement, then in that event the lessee or renter shall be responsible for the snow removal required in this article, unless by written agreement the owner is obligated to remove snow and ice from affected sidewalks. If snow or ice is not removed, the City will consider this a nuisance violation in accordance with § 216. Depending on the severity, the City may have public works or hire a company to remove the snow accumulation and/or ice and bill to owner or renter the property owner for such cost. Any snow and/or ice events less than 2 inches, in which case the Public Works may not clear, is the property owner's responsibility.

§ 284-15 Construction specifications.

- A. Sidewalks shall be five feet wide with six-foot boulevards.
- B. Sidewalks must be constructed of portland concrete four inches thick; five inches thick where the sidewalk is

- part of the driveway.
- C. Sidewalks shall be constructed on a three-inch sand cushion. The sand shall be equal to MNDOT regulations and the Isanti engineering design standards.
 - D. Pedestrian curb ramps for ~~the handicapped~~ADA compliance shall be installed on all corners according to MNDOT and City Engineer specifications.
 - E. The City Engineer and/or Building Official must inspect sidewalk construction.
 - F. All materials, workmanship, and details of the construction of sidewalks on the public rights-of-way of the City shall be in accordance with the current plans and specifications of the ~~Public Works Director or assigned personnel~~City Administrator or designee.

§ 284-16 Materials on streets, alleys, sidewalks, or public way.

- A. No person shall encumber any street, alley, sidewalk, or other public way with barrels, boxes, cans, articles, or any other substances or objects that interfere with the free and unobstructed use thereof. For the purposes of this section, "person" means the responsible owner of record, renter, or occupant of the abutting lot parcel, or building. Such items shall be immediately removed, upon notice from the City to do so. Any such encumbrance shall be deemed a public nuisance in accordance with Chapter § 216 of City Code. Notice to remove such items shall be given, when practicable, personally to the offending owner of record, renter, or occupant of the adjacent lot, parcel, or building; however, if personal notice cannot be given immediately, 24 hours' conspicuously posted notice upon the adjacent lot, parcel or building shall be deemed proper notice of demand for removal. If such items are not immediately removed following notice of demand for removal as provided herein, the City will cause the removal of such items, and all costs for such removal shall be paid by the responsible owner, renter, or occupant of such parcels, lots, or buildings. Any such items not removed shall be deemed to be rubbish unless such items have an obvious market value in excess of \$100, and any cost incurred by the City and billed to the responsible owner, renter, or occupant may be assessed against the adjacent lot, parcel, or building, if not promptly paid by the responsible party. Any items deemed to constitute a serious and immediate public health or safety concern may be immediately abated by removal by the City, without prior notice of such abatement, provided notice of such abatement shall be provided to the offending owner of record, renter or occupant of the adjacent lot, parcel or building as soon thereafter as reasonably practicable.
- B. Exceptions. ~~Street furniture; signs; planters; uses such as sidewalk events, outdoor seating, and other similar such uses; a~~ Authorized commercial loading zones; and community events approved through the appropriate City process and which utilize public streets, alleys, sidewalks, or other public ways are exempt from these provisions.

§ 284-17 Violations and penalties.

Violation of this article shall constitute a misdemeanor punishable by a fine of not to exceed \$1,000 or imprisonment for a period not to exceed 90 days, or both, plus costs of prosecution in either case.

Article III
Traffic Regulations

§ 284-18 Minnesota Statutes adopted by reference.

Except as otherwise provided in this chapter, the regulatory and procedural provisions of the Minnesota Statutes, Chapters 168 and 169 (commonly referred to as the "Highway Traffic Regulation Act") and Chapter 171 as amended are hereby incorporated herein and adopted by reference, including the penalty provisions hereof.

§ 284-19 Exhibition driving.

- A. Prima facie evidence. It shall be prima facie evidence of exhibition driving when a motor vehicle stops, starts, accelerates, decelerates, or turns at an unnecessary rate of speed so as to cause the tires to squeal, or gears to grind, or sand, gravel or soil to be thrown or an engine to backfire or fishtailing or skidding, or as to two- three- or four-wheeled vehicles, the front tire(s) to lose contact with the ground or roadway surface.
- B. Unlawful act. It shall be unlawful for any person to do any exhibition driving on any street, parking lot, or other public or private property, except when an emergency creates necessity for such operation to prevent injury to persons or damage to property; provided that this section does not apply to driving on a licensed

racetrack with permission and under the auspices and direction of the licensee.

§ 284-20 Violations and penalties.

Violation of this article shall constitute a petty misdemeanor punishable by a fine not exceeding \$300, plus the costs of prosecution.

Section 2 -Effective Date.

This ordinance shall take effect upon its passage and publication in the official City newspaper.

Adopted by the City Council this ____ day of _____, 2020.

Mayor Jeff Johnson

ATTEST:

Katie Brooks
Human Resources/City Clerk

Posted on:
Adopted on:
Published on:
Effective Date:

Chapter 227

Parking and Storage

Article I

General Provisions

§ 227-1 **Definitions.**

The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

ALLEYWAY

A private or public passage or way located in the City and which:

- A. Is less than the usual width of a street;
- B. May be open to but is not designed primarily for general vehicular traffic;
- C. Intersects or opens to a street; and
- D. Is primarily used for the ingress and egress or other convenience of two or more owners of abutting real property.

AUTHORIZED EMERGENCY VEHICLE

Any of the following vehicles when equipped and identified according to the law:

- A. Fire Department vehicle.
- B. Publicly owned police vehicle or a privately owned vehicle used by a police officer for police work under agreement.
- C. Public or private licensed land emergency ambulance service vehicle.
- D. Any volunteer rescue squad operating pursuant to Laws 1959, Chapter 53.
- E. A vehicle designated as an authorized emergency vehicle upon a finding by the Commissioner of Public Safety or the Chief of Police that designation of that vehicle is necessary to the preservation of life or property or to the execution of emergency governmental functions.

BUS

Every motor vehicle designed for carrying more than 15 passengers, including the driver.

COMMERCIAL EQUIPMENT

Equipment not normally associated with residential uses or purposes, including but not limited to cement mixers, snowplows, wood chippers, stump grinders, earth-moving equipment or heavy-duty compressors.

COMMERCIAL MOTOR VEHICLE

- A. A motor vehicle or combination of motor vehicles used to transport passengers or property, if the vehicle:
- (1) Has a gross vehicle weight (GVWR) of more than 15,000 pounds.
 - (2) Has a towed unit with a GVWR of more than 10,000 pounds and the combination of vehicles has a combined GVWR of more than 15,000 pounds.
 - (3) Is a bus or school bus.
 - (4) Is of any size and is used in the transportation of hazardous materials that are required to be placarded under Code of Federal Regulations, Title 49, Parts 100-185.
- B. Does not include a farm truck, an authorized emergency vehicle, or a recreational vehicle.

COMPANY VEHICLE

Those vehicles that have been issued a license decal less than "H" or otherwise weigh less than 15,000 pounds' GVWR and are used for a business.

CROSSWALK

That portion of a roadway ordinarily included with the prolongation or connection of the lateral lines of sidewalks at intersections and any portion of a roadway distinctly indicated for pedestrian crossing by lines or other markings on the surface.

CURB

The edge of a street, adjacent to a roadway.

DRIVEWAY

An improved area leading from the street to the garage.

GROSS VEHICLE WEIGHT RATING (GVWR)

The maximum weight to which a vehicle can be loaded, according to the manufacturer; includes empty weight of the vehicle plus all fuel, water, supplies, cargo, and passengers.

IMPERVIOUS SURFACE

Areas where water, air, or roots cannot readily penetrate the soil. Examples include concrete; asphalt; bituminous; and driveway paver systems with a minimum thickness of 60 mm, 2 3/8 inches and with gaps not to exceed 1/4 of an inch.

IMPROVED SURFACE

Areas consisting of pavers or patio block less than 60 mm, 2 3/8 inches, thick and with gaps exceeding 1/4 of an inch, or large (minimum 1.5 inches) crushed rock, gravel, or Class 5 to a depth of not less than six inches.

INTERSECTION

The area embraced within the prolongation or connection of the lateral curblines or, if none, then the lateral boundary lines of roadways or tow roadways which join one another at or approximately at right angles or the area within which vehicles traveling up a different roadway joining at an other angle may come in conflict.

LENGTH

All trailers shall be measured exclusive of the tongue and hitch portion of the trailer to the extent that the tongue and hitch provided is less than three feet in height above ground level when the trailer is parked, or the measurement of a unit or vehicle from end to end.

MOTOR VEHICLE

Every vehicle which is self-propelled, not one that is moved by human power or an electric personal assistive mobility device.

OWNER

A person who holds the legal title of a vehicle or unit.

PARKING AREA

Extension of the existing driveway or area abutting the existing garage or accessory structure.

PERSON

Every natural person, firm, copartnership, association, or corporation.

PERSONAL VEHICLE

Any motor vehicle (as defined under the provisions of Minnesota law), other than a recreational vehicle or authorized emergency vehicle, which is currently licensed, weighs under 15,000 pounds' GVWR and is in road-legal condition.

PODS

Portable outdoor storage containers commonly used for moving and storage of personal property.

POLICE OFFICER

Every officer authorized to direct or regulate traffic or to make arrests for violations of traffic rules.

PRIMARY STRUCTURE

The house and attached garage.

RECREATIONAL VEHICLE (RV)

A vehicular-type portable structure without permanent foundation, which can be towed, hauled, or driven and is primarily designed as a temporary living accommodation for camping or for travel or recreational use, including but not limited to travel trailers (including those which telescope or fold down), chassis-mounted campers, tent trailers, slide-in campers, converted buses or converted vans, motor homes and boats, whether or not self-propelled. The term "recreational vehicle" also includes snowmobiles, personal watercraft, and all-terrain vehicles (ATVs) of any description.

RESIDENTIAL ZONE or RESIDENTIALLY ZONED DISTRICT

Real estate, whether public or private, located within the R-1, R-2, R-3A, R-3B or R-4 Zoning District or those residential uses located within the PUD, CBT, B-1, B-2, or B-3 Zoning District as designated under the provisions of the Zoning Ordinance of the City of Isanti.

RIGHT-OF-WAY

The full legal width of any public street or alley and or unpaved boulevard area which abuts the traveled portion of any public street, alley or sidewalk.

ROAD-LEGAL

Currently licensed and in an operable condition such that the vehicle can be legally operated on any public street or highway.

ROADWAY

That portion of a street or highway improved, designed or ordinarily used for vehicular travel, exclusive of the sidewalk or shoulder.

SEMI-TRACTOR

The forward part of a semi that includes the engine, operator's cabin, and hitch that tows a trailer hitched thereto.

SEMI-TRAILER

A vehicle of the trailer type designed to be pulled by a semi-tractor.

STREET or HIGHWAY

The entire width between the boundary lines of any way or place when any part thereof is open to the use of the public as a matter of right for the purposes of vehicular traffic.

TRAFFIC CONTROL SIGNAL

Any device, whether manually, electrically or mechanically operated, by which traffic is alternately directed to stop and permitted to proceed.

TRAILER

A vehicle designed for carrying property and being drawn by a motor vehicle. It includes but is not limited to snowmobile trailers, boat trailers, utility trailers, flatbed trailers, enclosed trailers, and all-terrain vehicle trailers, not to include a semi-trailer.

UNIMPROVED SURFACE

Any nonimpervious surface or nonimproved surface, such as bare ground or lawn area (grass).

UNIT

Any item mentioned and subject to this chapter.

VEHICLE

Every device in, upon or by which any person or property is or may be transported or drawn upon a highway, excepting devices used exclusively upon stationary rails or tracks.

YARD(S)

"Front yard", "side yard" and "rear yard" shall be defined as provided within City of Isanti Ordinance No. 445, Zoning.

Article II General Parking Regulations

§ 227-2 Parking regulations.

A. Angle and parallel parking.

- (1) Angle parking shall be required on First Avenue NW between Main Street W and the first alley north of Main Street W. on the west side of First Avenue NW only. Every vehicle parked in this zone shall be parked with the front of the vehicle facing the curb or outside edge of the street at an angle of approximately 70°.
- (2) Ninety-degree angle parking shall be required in designated spaces adjacent to First Avenue SW between Main Street W and the first alley south of Main Street W, on the west side of First Avenue SW.
- (3) On all other streets, cars shall be parked parallel to the curb or edge of the roadway in accordance with the law.

- B. Time-limit parking zones.** In park areas, no vehicle shall be allowed to park between the hours of 10:00 p.m. and 7:00 a.m., unless authorized by the City Council or Police Department. All vehicles must abide by the time limit posted in designated areas unless they have received and posted a special exception notice from City Staff. If a vehicle is ticketed for violation of this subsection (Isanti City Code § **227-2B**) twice within a thirty-day period, whether or not said violations occur during consecutive periods of 10:00 p.m. to 7:00 a.m., the Police Department may order the vehicle towed at the owner's expense.
[Amended 4-21-2015 by Ord. No. 603]

C. Parking, stopping, and standing provisions.

- (1) Upon any City street, no person shall stop, park, or leave standing any vehicle, whether attended or unattended, upon the main traveled part of the street when it is practical to stop, park, or so leave such vehicle off such part of said street.

- (2) No person shall stop, stand, or park a vehicle, except when necessary to avoid conflict with other traffic or in compliance with the directions of a police officer or traffic control signal, in any of the following places:
- (a) On a sidewalk.
 - (b) In front of a public or private driveway.
 - (c) Within an intersection.
 - (d) On a crosswalk.
 - (e) On the roadway side of any vehicle stopped or parked at the edge or curb of a street.
 - (f) At any place where official traffic control devices are erected or where the curb or outside edge of the street is painted yellow, prohibiting parking.
 - (g) In front of or within 10 feet of a fire hydrant.
 - (h) Upon any alleyway or any part thereof.
- (3) No person shall leave or park any recreational vehicle or trailer on any street or within the right-of-way for longer than four hours.
- (4) No vehicle shall be parked on any street or highway for the purpose of displaying it for sale.
- (5) No parking is allowed on any of the following streets or highways:
- (a) Along either side of Third Avenue NW beginning at its intersection with Isanti Parkway NW to the point at which the City of Isanti corporate boundary ends and Isanti Township begins (Jackson St NW). **[Amended 4-7-2015 by Ord. No. 600]**
 - (b) Along either side of Railroad Ave SW beginning at its intersection with Palomino Road SE to its intersection with Townsedge Road SE. **[Amended 4-7-2015 by Ord. No. 600]**
 - (c) Along either side of County Road 5 NE/NW beginning at its intersection with Trunk Highway 65 heading west to its intersection with Whiskey Road NW.
 - (d) Along either side of Fourth Avenue SW from its intersection with Main Street W heading south to its intersection with Elizabeth Street SW.
 - (e) Along either side of Elizabeth Street SW from its intersection with Fifth Avenue SW heading east to its intersection with Second Avenue SW.
 - (f) Along either side of Fifth Avenue SW from its intersection with Elizabeth Street SW heading south to

its intersection with S Brookview Lane SW.

- (g) Along either side of Second Avenue SW from its intersection with Main Street W heading south to its intersection with Elizabeth Street SW.
- (h) Along either side of Isanti Parkway NW, from Third Avenue NW to East Dual Boulevard NE. **[Added 4-7-2015 by Ord. No. 600]**
- (i) Along either side of Broadway Street SE, from Highway 65 NE to 6th Avenue NE. **[Added 4-19-2016 by Ord. No. 640]**
- (j) Along either side of 6th Avenue NE, from Broadway Street SE to Heritage Boulevard NE. **[Added 4-19-2016 by Ord. No. 640]**
- (k) Along the west side of Centennial Drive NW, from Heritage Boulevard NW extending South 905 feet. **[Added 10-18-2016 by Ord. No. 656]**
- (l) Along the south side of Palomino Road SE, from Railroad Avenue SE to Trunk Highway 65. **[Added 6-6-2017 by Ord. No. 674]**
- (m) Along the south side of Main Street East, east of the Elim Street NE intersection to Highway 65 NE. **[Added 9-19-2017 by Ord. No. 679]**
- (n) Along the west side of Dahlin Avenue NE, from Heritage Boulevard NE to Main Street E. **[Added 6-4-2019 by Ord. No. 703]**
- (o) Along the east side of 9th Ave from 8th Ave NE extending south 500' (feet).
- (p) Along both sides of 8th Ave NE extending south from Heritage Blvd NE to the intersection of 8th Avenue NE and 9th Ave NE.
- (q) Along both sides of 8th Ave NE extending 300' (feet) southwest from the intersection of 9th Ave NE.
- (6) Commercial motor vehicles and other commercial delivery vehicles engaged in normal deliveries or the receiving of goods within any business or industrial zoning district are exempt from Subsection C(2)(e) of this § 227-2 for not to exceed 15 minutes. All authorized emergency vehicles engaged in their normal duties are exempt from this section.
- (7) Any police officer may remove a vehicle from a street to a tow yard or other place of safety when the vehicle is left unattended and constitutes an obstruction to traffic or hinders snow removal or street improvements or maintenance operations per Minn. Stat. § 168B.035, as amended. Such vehicle shall not be released until the fees for towing and storage are paid in addition to any fine imposed for violation of this chapter.
- (8) The presence of any motor vehicle on any street, when standing or parking in violation of this chapter, is

prima facie evidence that the registered owner of the vehicle committed or authorized the commission of the violation.

- (9) Loading zones. The City Council may, by resolution, establish loading zones to be used for the specific purpose of loading or unloading from a commercial vehicle being utilized in the transport of merchandise or people. Such loading zones shall be installed by order of the City Council where in its judgment a commercial loading zone is justified. The resolution shall specify the days of the week, and hours of the day when the designation shall be enforced. Signage shall be posted for designated loading zones. **[Added 3-15-2016 by Ord. No. 634]**

§ 227-3 U-turns.

No person shall turn a vehicle so as to reverse its direction on Main Street W and E from Dahlin Avenue NE to Second Avenue NW, to include the intersections of Main Street E and Dahlin Ave NE/SE, Main Street E and Railroad Avenue SE, Main Street W and First Avenue NW/SW, Main Street W and Second Avenue NW/SW, and all access or approaches.

§ 227-4 Winter parking; snow emergency parking.

A. Snow emergency routes.

- (1) Purpose. Snow emergency routes are designated City streets that in extreme snowfalls shall be plowed to maintain the driving lanes in a passable condition until normal snowplowing activities resume.
- (2) Designation of routes. Snow emergency routes shall be designated by resolution of the City Council.
- (3) On each street so designated, the Public Works Director or his/her designee shall erect appropriate signs at intervals not exceeding 1,500 feet. The signs shall bear the words "Snow Emergency Route," shall be distinctive and uniform in appearance, and shall be visible to persons traveling along the route.

B. Winter parking. Unless permitted by the City Council or Police Department, no person shall stop, stand, or park any vehicle or permit it to stand on any City street, including the snow emergency routes, from November 1 through March 31 of each year, between the hours of 1:00 a.m. and 8:00 a.m. Parking will be permitted on the streets between the hours of 6:00 a.m. and 8:00 a.m., provided that the snow removal has been completed or in the absence of snow. Parking will not be permitted in the City's downtown municipal parking lot between the hours of 1:00 a.m. and 5:00 a.m. The Police Department may order the vehicle towed at the owner's expense.

C. The snowplowing policy shall be set by resolution of the City Council.

§ 227-5 Enforcement.

- A.** The Police Department shall enforce the provisions of this chapter and the state traffic laws. Police officers are authorized to direct all traffic within the City, either in person or by means of visible and audible signal, in conformity with this chapter and the state traffic laws. During a fire or other emergency or to expedite traffic or safeguard pedestrians, officers of the Police Department may direct traffic as conditions require notwithstanding the provisions of this chapter and the state traffic laws. Officers of the Fire Department may direct or assist the police in directing traffic at the scene of a fire or

in the immediate vicinity.

- B. In the event there is not a police officer on duty, the Public Works Director or authorized personnel as appointed within the Public Works Department shall have the authority to order the towing of any or all vehicles that are in violation of § 227-4 of this chapter.
- C. In the event a motor or recreational vehicle is found to be in violation of this chapter, and if, upon issuance of a citation from an officer(s) of the Police Department, the violation remains within 72 hours after the issuance of a citation and the motor or recreational vehicle continues to be in violation of these provisions, a police officer or other authorized personnel shall tow the vehicle at the owner's expense.

§ 227-6 Violations and penalties.

Any person convicted of violating any provision of this article is guilty of a petty misdemeanor and shall be punished by a fine of not to exceed \$300. An administrative fine for violation of the parking provisions of this article is hereby established and shall be in the amount set forth in Chapter A344 of this Code.

Article III

Parking and Storage of Vehicles and Other Equipment

§ 227-7 Purpose.

- A. The purpose of this article is to regulate outdoor parking and/or storage within the City of Isanti of vehicles of all types, including: personal vehicles, company vehicles, commercial vehicles, recreational vehicles, trailers, PODs, roll-off bins and fish houses, by specifying the appropriate location, type of surface, length of time, unit size, condition, screening, and number of such units allowed in the residential zone.
- B. The City recognizes that property owners may own or store personal vehicles, recreational vehicles, trailers, PODs, roll-off bins, and fish houses for their personal use.
- C. The City also recognizes that property owners may own a business or work for a business that allows them to bring a company vehicle home. Therefore, this article also regulates the types of company vehicles that a resident can park or store in a residential zone.
- D. The City further recognizes that the presence of excessively large commercial vehicles or equipment in residential areas has detrimental and blighting impacts upon the residential quality and character of such neighborhoods. The City finds that these vehicles and equipment intrude upon the aesthetics and visual peace and quiet of a residential neighborhood. Such vehicles can impair the free flow of traffic on residential streets and by their size are detrimental to residential traffic safety, often create excessive noise for such surroundings, their presence tends to encourage and effectuate the expansion of uses that are inconsistent with or inappropriate in residentially zoned areas, and that their presence therefor is likely to have a negative impact upon residential property values. Therefore, the City Council finds that the prohibition of the parking and storage of such vehicles and equipment, due to their excessive size, design, type, or characteristics, is appropriate in residentially zoned districts.

§ 227-8 Storage and parking restrictions.

- A. All outdoor storage and/or parking of any unit in any residentially zoned district shall comply with the requirements set forth in the matrix grid attached hereto and incorporated herein as Exhibit A.
- B. All motor vehicles and all units as identified within Exhibit A which are parked or stored outdoors in any residentially zoned district shall be maintained in a clean, well-kept manner and be currently licensed, operable/usable, and road-legal. Storage of dilapidated or unsightly units is prohibited.
- C. Personal vehicles, company vehicles, recreational vehicles, trailers, and fish houses may be parked or stored outdoors in a residentially zoned district only on the property of the owner, resident or authorized user of such unit and in accordance with the provisions of this section:
 - (1) All vehicles and units with motors shall be parked or stored on an impervious surface.
 - (2) The lot area covered by impervious surface must not exceed the maximum allowed within the applicable zoning district.
 - (3) Recreational vehicles shall be mobile and shall not be permanently affixed upon any foundation nor upon or in the ground in any manner that would prevent portability.
 - (4) A screening fence must be provided when the unit is visible from the adjacent properties and/or the street when located in the side or rear yard. Exceptions may be provided when the fence would limit legal access to a street. Screening fences shall meet all requirements as set forth in Ordinance No. 445, Zoning. When a screening fence is used, the entire length of the unit, 50% of the height of the unit, and at least three sides of the unit must be screened at ground view from any neighboring property or the right-of-way. All fencing must be maintained on a property.
 - (5) An area under a deck located within the rear yard may be utilized to store units identified in this article, provided they fit entirely under the deck and meet the appropriate surfacing requirements. Screening fence requirements must be met; however, the fence shall not create an entirely enclosed area. One side of the area below the deck must remain open to allow air flow.
 - (6) Only one trailer or recreational vehicle shall be permitted at any time on the driveway. Boats, snowmobiles, or personal watercraft stored on a single trailer will count as one unit.
- D. PODs and roll-off bins may be parked or stored outdoors in a residentially zoned district, providing the following provisions are met:
 - (1) The units must be stored on the property of the owner, resident, or authorized user.
 - (2) The units must be placed on an impervious or improved driveway surface. An alternative location may be allowed, subject to prior City approval.
 - (3) No more than one unit shall be permitted for three consecutive months in a calendar year.

- (4) The name of the collector and contact information must be displayed on the unit.
- (5) If the unit must be placed within the right-of-way, prior approval must be granted by the Public Works Director. Such unit shall not be located within the right-of-way for longer than seven consecutive days in a calendar year.
- E. No units except personal vehicles, or commercial vehicles in the process of making a delivery or a service call, shall be parked or stored in the right-of-way.
- F. Guest parking of recreational vehicles is permitted, providing that the vehicle is parked on a driveway on the premises for not longer than 14 days in one calendar year.

§ 227-9 Prohibited vehicles.

Except as allowed under the provisions of § 227-10, the following vehicles/units shall not be permitted to be stored or parked in a residential zone or residentially zoned district:

- A. Licensed vehicles, other than recreational vehicles, in excess of 15,000 pounds, GVWR. Examples are cargo (step) vans, buses, boom trucks, dump trucks, tank trucks, construction equipment, semi-trailers, semi-tractor-trailer combinations, and any other similar vehicles/units.
- B. Unlicensed commercial vehicles or units, such as race cars, farm implements, backhoes, skid loaders, drilling and/or landscaping equipment, and any other such similar vehicles or units.

§ 227-10 Commercial vehicles allowed in a residential zone or residentially zoned district.

The following vehicles or units may be parked in a residential zone or residentially zoned district in accordance with the following:

- A. Commercial vehicles or units are allowed if parked or stored in a completely enclosed building.
- B. Any licensed vehicle with a license decal greater than "H" or in excess of 15,000 pounds' GVWR being used in conjunction with a legitimate service being provided to a residential property which will be removed upon completion of a project, for a maximum of six consecutive months in conjunction with a permit.

§ 227-11 Grandfather clause.

- A. Any residentially zoned property served by an unimproved or improved driveway which was obviously visible on the ground as of May 1, 2007, shall be allowed to maintain its existing driveway or parking areas for any vehicles or units otherwise allowed under the provisions of this article upon said currently existing driveway. In the case of an improved driveway or parking area, the driveway and parking area shall be maintained so as to meet the requirements of an improved surface as defined within this chapter.
- B. In the event of new construction, reconstruction, addition to, or enlargement of any dwelling unit, garage or other accessory structure served by an existing unimproved or improved driveway, the driveway shall be brought into compliance with the provisions of the City's Zoning Ordinance, which, under the provisions of the Zoning Ordinance, would require installation of an impervious driveway.

Any additions or alterations to the existing driveway or parking areas shall also cause the entire driveway and parking area to comply with current standards of the Zoning Ordinance.

§ 227-12 Violations and penalties.

Violation of any section of this article is punishable as a misdemeanor as defined in Minn. Stat. § 609.02, Subd. 3, and any amendments thereto, as applicable at the time of occurrence of such violation, by a maximum fine of \$1,000 or a term of imprisonment of not to exceed 90 days, or both, plus costs of prosecution in either case.

Attachments:

[Attachment 1 - Exhibit A](#)

PARKING AND STORAGE

227 Attachment 1

City of Isanti Exhibit A

Type of Unit	Where on Lot	Surface Type	Size Limit	Screening	Number Allowed
PODs, Roll-off bins	Driveway or Side Yard: On a parking pad or extension of the driveway, unless a different location has been authorized.	Impervious or Improved	20' long Max of 10 feet in height	Not required	1
Trailers, Boats, RV's, Fishhouses (with wheels), Snowmobiles, personal watercraft, and ATVs	Front Yard: Shall 10 feet from the curb line or sidewalk. Shall be on an extension of the driveway.	No Motor - Impervious or Improved Motor - Impervious	Maximum length shall be less than the primary structure and a maximum height of fifteen (15) feet	Not required	*2 (one in front yard)
	Side yard. On an extension of the driveway or on a pad abutting the garage. No closer than 5 feet from property line.			<u>Not required</u>	
	Rear yard. No closer than 5 feet from property line.			Yes (Meet requirements of Ord No 445 Zoning)	
Fish houses (no wheels)	Rear yard only. Must met setbacks established for an accessory structure in zoning district designation.	Impervious or Improved	Maximum width of 8.5 feet; maximum length of 12 feet	Similar to primary structure or screened in accordance with Ord. No. 445 Zoning	1
Company vehicles	Front Yard or Side Yard only: Shall be 10 feet from the curb line or sidewalk on driveway or an extension of driveway.	Impervious	Maximum of 15,000 [pwt]pounds' GVWR	Not required	1

Type of Unit	Where on Lot	Surface Type	Size Limit	Screening	Number Allowed
Personal vehicles	Front and side yard. Shall be on the driveway or an extension of the driveway; or on a pad abutting the garage.	Impervious, unless property meets Section 227-11 of this Chapter.	Maximum of 15,000 pounds' GVWR	Not required	4**
	Rear yard. Shall be on the driveway or an extension of the driveway abutting a detached accessory structure if no attached garage.	Impervious, unless property meets Section 227-11 of this Chapter.	Maximum of 15,000 pounds' GVWR unless annexed after 2017	Not required	

Maximum Number of all vehicles/units permitted on a property is five (5), providing the requirements of this Chapter can be met.

NOTE: NO UNITS OF ANY TYPE EXCEPT PERSONAL VEHICLES MAY BE PARKED OR STORED IN THE PUBLIC RIGHT OF WAY, INCLUDING BUT NOT LIMITED TO ANY PUBLIC STREET, UNLESS AUTHORIZED UNDER THE PROVISION OF SECTION 3, PARAGRAPH E OF THIS ORDINANCE.

ORDINANCE NO. _____

AN ORDINANCE AMENDING ORDINANCE NO. 122, ADOPTED ON AUGUST 21, 1984 AND ORDINANCE NO. 397, ADOPTED ON MAY 1, 2007 AND ORDINANCE NO. 600, ADOPTED ON APRIL 7, 2015 AND ORDINANCE NO. 603, ADOPTED ON APRIL 21, 2015 AND ORDINANCE NO. 614, ADOPTED ON JULY 21, 2015 AND ORDINANCE NO. 634, ADOPTED ON MARCH 15, 2016 AND ORDINANCE NO. 640, ADOPTED ON APRIL 19, 2016 AND ORDINANCE NO. 656, ADOPTED ON OCTOBER 18, 2016 AND ORDINANCE NO. 674, ADOPTED ON JUNE 6, 2017 AND ORDINANCE NO. 679, ADOPTED ON SEPTEMBER 19, 2017 AND ORDINANCE NO. 703, ADOPTED ON JUNE 4, 2019 AND TITLED PARKING AND STORAGE

THE CITY COUNCIL OF ISANTI DOES ORDAIN:

Section 1 – Repealer. Ordinance 122, 397, 600, 603, 614, 634, 640, Ordinance 656, 674, 679, and 703, title Parking and Storage, codified in Chapter 227 of the City Code, are hereby repealed in their entirety and replaced with the ordinance set forth below.

Section 2 – Ordinance. The following Chapter 227 is hereby adopted:

Chapter 227

PARKING AND STORAGE

**ARTICLE I
General Provision**

§227-1. Definitions.

**ARTICLE II
General Parking Regulations**

§227-2. Parking regulations.

§227-3. U-turns.

§227-4. Winter parking; snow emergency parking.

§227-5. Enforcement.

§227-6. Violations and penalties.

**ARTICLE III
Parking and Storage of
Vehicles and Other Equipment**

§227-7. Purpose.

§227-8. Storage and parking restrictions.

§227-9. Prohibited vehicles

§227-10. Commercial vehicles allowed in a residential zone or residentially Zoned district

§227-11. Grandfather clause

§227-12. Violations and penalties

**ARTICLE I
General Provisions**

§227-1. Definitions.

The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

ALLEYWAY - ~~A private or public passage or way located in the City and which:~~
A. ~~Is less than the usual width of a street;~~
B. ~~May be open to but is not designed primarily for general vehicular traffic;~~
C. ~~Intersects or opens to a street; and~~
D. ~~Is primarily used for the ingress and egress or other convenience of two or more owners of abutting real property.~~
a private or public passage or way and which (1) is less than the usual width of a street, (2) may be open to but is not designed primarily for general vehicular traffic, (3) intersects or opens to a street, and (4) is primarily used for the ingress and egress or other convenience of two or more owners of abutting real properties.

AUTHORIZED EMERGENCY VEHICLE - ~~Any of the following vehicles when equipped and identified according to the law:~~
A. ~~Fire Department vehicle.~~
B. ~~Publicly owned police vehicle or a privately owned vehicle used by a police officer for police work under agreement.~~
C. ~~Public or private licensed land emergency ambulance service vehicle.~~
D. ~~Any volunteer rescue squad operating pursuant to Laws 1959, Chapter 53.~~
E. ~~A vehicle designated as an authorized emergency vehicle upon a finding by the Commissioner of Public Safety or the Chief of Police that designation of that vehicle is necessary to the preservation of life or property or to the execution of emergency governmental functions.~~

any of the following vehicles when equipped and identified according to law: (1) a vehicle of a fire department; (2) a publicly owned police vehicle or a privately owned vehicle used by a police officer for police work under agreement, express or implied, with the local authority to which the officer is responsible; (3) a vehicle of a licensed land emergency ambulance service, whether publicly or privately owned; (4) an emergency vehicle of a municipal department or a public service corporation, approved by the commissioner of public safety or the chief of police of a municipality; (5) any volunteer rescue squad operating pursuant to Laws 1959, chapter 53; (6) a vehicle designated as an authorized emergency vehicle upon a finding by the commissioner of public safety that designation of that vehicle is necessary to the preservation of life or property or to the execution of emergency governmental functions.

BUS - ~~Every motor vehicle designed for carrying more than 15 passengers, including the driver.~~
every motor vehicle designed for carrying more than 15 passengers including the driver and used for the transportation of persons.

COMMERCIAL EQUIPMENT - Equipment not normally associated with residential uses or purposes, including but not limited to cement mixers, snowplows, wood chippers, stump grinders, earth-moving equipment or heavy-duty compressors.

COMMERCIAL MOTOR VEHICLE

~~A. A motor vehicle or combination of motor vehicles used to transport passengers or property, if the vehicle:~~

- ~~— (1) Has a gross vehicle weight (GVWR) of more than 15,000 pounds.~~
- ~~— (2) Has a towed unit with a GVWR of more than 10,000 pounds and the combination of vehicles has a combined GVWR of more than 15,000 pounds.~~
- ~~— (3) Is a bus or school bus.~~
- ~~— (4) Is of any size and is used in the transportation of hazardous materials that are required to be placarded under Code of Federal Regulations, Title 49, Parts 100-185.~~

~~B. Does not include a farm truck, an authorized emergency vehicle, or a recreational vehicle.~~

~~(a) a motor vehicle or combination of motor vehicles used to transport passengers or property if the motor vehicle:~~

- ~~(1) has a gross vehicle weight of more than 26,000 pounds;~~
- ~~(2) has a towed unit with a gross vehicle weight of more than 10,000 pounds and the combination of vehicles has a combined gross vehicle weight of more than 26,000 pounds;~~
- ~~(3) is a bus;~~
- ~~(4) is of any size and is used in the transportation of hazardous materials that are required to be placarded under Code of Federal Regulations, title 49, parts 100-185;~~
~~or~~
- ~~(5) is outwardly equipped and identified as a school bus~~
- ~~(6) a commercial motor vehicle does not include a farm truck or an authorized emergency vehicle~~

COMPANY VEHICLE - Those vehicles that have been issued a license decal less than "H" or otherwise weigh less than 15,000 pounds' GVWR and are used for a business.

~~CROSSWALK - That portion of a roadway ordinarily included with the prolongation or connection of the lateral lines of sidewalks at intersections and any portion of a roadway distinctly indicated for pedestrian crossing by lines or other markings on the surface.~~
~~(1) that portion of a roadway ordinarily included with the prolongation or connection of the lateral lines of sidewalks at intersections; (2) any portion of a roadway distinctly indicated for pedestrian crossing by lines or other markings on the surface.~~

CURB - The edge of a street, adjacent to a roadway.

DRIVEWAY - ~~An improved area leading from the street to the garage.~~

the improved or unimproved place on private property that a vehicle would have to travel over in a direct path in order to enter a garage or carport, or to enter an exterior or interior side yard immediately adjacent to a garage or carport, from a designated entry/exit point on a public right-of-way.

GRAVEL - Gravel shall mean crushed limestone or other aggregate containing fine materials often referred to as "Class 5 Gravel," "Class 2 Buff Limestone," "Class 2 Red Limestone," or other typical road base materials.

GROSS VEHICLE WEIGHT RATING (GVWR) - ~~The maximum weight to which a vehicle can be loaded, according to the manufacturer; includes empty weight of the vehicle plus all fuel, water, supplies, cargo, and passengers.~~

the greater of:

(1) the unloaded weight of a vehicle or the unloaded weight of a truck-tractor and semitrailer combination, plus the weight of the load; or

(2) the value specified by the manufacturer as the maximum gross weight or gross vehicle weight rating.

IMPERVIOUS SURFACE - Areas where water, air, or roots cannot readily penetrate the soil. Examples include concrete; asphalt; bituminous; and driveway paver systems with a minimum thickness of 60 mm, 2 3/8 inches and with gaps not to exceed 1/4 of an inch.

IMPROVED SURFACE - Areas consisting of pavers or patio block less than 60 mm, 2 3/8 inches, thick and with gaps exceeding 1/4 of an inch, or large (minimum 1.5 inches) crushed rock, gravel, or Class 5 to a depth of not less than six inches.

INTERSECTION - The area embraced within the prolongation or connection of the lateral curb lines or, if none, then the lateral boundary lines of roadways or tow roadways which join one another at or approximately at right angles or the area within which vehicles traveling up a different roadway joining at another angle may come in conflict.

~~**LENGTH**—All trailers shall be measured exclusive of the tongue and hitch portion of the trailer to the extent that the tongue and hitch provided is less than three feet in height above ground level when the trailer is parked, or the measurement of a unit or vehicle from end to end.~~

MOTOR VEHICLE - ~~Every vehicle which is self-propelled, not one that is moved by human power or an electric personal assistive mobility device.~~
every vehicle which is self-propelled and every vehicle which is propelled by electric power obtained from overhead trolley wires. Motor vehicle does not include an electric personal assistive mobility device or a vehicle moved solely by human power.

NONCOMMERCIAL VEHICLE - a one-ton pickup truck with a 15,000 pounds or less gross vehicle weight rating and for which the owner has made a declaration that the

vehicle will be operated exclusively for personal use. The declaration must be based on one or more of the following:

- (1) a change of vehicle use;
- (2) registration of a new vehicle;
- (3) transfer of vehicle ownership; or
- (4) registration renewal.

OWNER - ~~A person who holds the legal title of a vehicle or unit.~~

a person who holds the legal title of a vehicle, or in the event a vehicle is the subject of an agreement for the conditional sale or lease thereof with the right of purchase upon performance of the conditions stated in the agreement and with an immediate right of possession vested in the conditional vendee or lessee, or in the event a mortgagor of a vehicle is entitled to possession, then such conditional vendee or lessee or mortgagor shall be deemed the owner for the purpose of this chapter.

PASSENGER AUTOMOBILE - (a) any motor vehicle designed and used for carrying not more than 15 individuals, including the driver.

(b) "Passenger automobile" does not include motorcycles, motor scooters, buses, school buses, or commuter vans.

(c) "Passenger automobile" includes, but is not limited to:

- (1) a vehicle that is a pickup truck or a;
- (2) neighborhood electric vehicles; and
- (3) medium-speed electric vehicles.

PARKING AREA - Extension of the existing driveway or area abutting the existing garage or accessory structure.

PERSON - ~~Every natural person, firm, co-partnership, association, or corporation.~~
an individual, firm, corporation, association, limited liability company, partnership, limited liability partnership, and other business organizations.

PERSONAL VEHICLE - Any motor vehicle (as defined under the provisions of Minnesota law), other than a recreational vehicle or authorized emergency vehicle, which is currently licensed, weighs under 15,000 pounds' GVWR and is in road-legal condition.

PODS - Portable outdoor storage containers commonly used for moving and storage of personal property.

~~POLICE OFFICER~~PEACE OFFICER - Every officer authorized to direct or regulate traffic or to make arrests for violations of traffic rules. A person who is licensed as a peace officer, and who serves as police officer.

PRIMARY STRUCTURE - The house and attached garage.

PUBLIC PROPERTY - any property except streets, roads, or bridges owned by any subdivision of government, including but not limited to, the property of school districts however organized, towns, cities, municipalities, counties, and any board or commission of any thereof, and public corporations created by the laws of this state.

RECREATIONAL VEHICLE (RV) -

class of vehicles that are not for commercial use, but intended for recreational use
~~A vehicular-type portable structure without permanent foundation,~~ which can be towed, hauled, or driven and is primarily designed as a temporary living accommodation for camping or for travel or recreational use, including but not limited to travel trailers (including those which telescope or fold down), chassis-mounted campers, tent trailers, slide-in campers, converted buses or converted vans, motor homes and boats, whether or not self-propelled. The term "recreational vehicle" also includes snowmobiles, personal watercraft, and all-terrain vehicles (ATVs) of any description.

RESIDENTIAL ZONE or RESIDENTIALLY ZONED DISTRICT - Real estate, whether public or private, located within the R-1, R-1A, R-2, R-3A, R-3B or R-4 Zoning District or those residential uses located within the PUD, CBT, B-1, B-2, or B-3 Zoning District as designated under the provisions of the Zoning Ordinance of the City of Isanti.

RIGHT-OF-WAY - ~~The full legal width of any public street or alley and or unpaved boulevard area which abuts the traveled portion of any public street, alley or sidewalk.~~
the entire right-of-way of an alley, City street or a county, county state-aid, or trunk highway, including the traveled portions, boulevard, banks, ditches, shoulders, and medians.

ROAD-LEGAL - Currently licensed and in an operable condition such that the vehicle can be legally operated on any public street, County road or highway.

ROADWAY - ~~That portion of a street or highway improved, designed or ordinarily used for vehicular travel, exclusive of the sidewalk or shoulder.~~
that portion of a highway improved, designed, or ordinarily used for vehicular travel, exclusive of the sidewalk or shoulder. In the event a highway includes two or more separate roadways, the term "roadway" as used herein shall refer to any such roadway separately but not to all such roadways collectively.

~~SEMI-TRACTOR - The forward part of a semi that includes the engine, operator's cabin, and hitch that tows a trailer hitched thereto.~~

SEMI-TRAILER - ~~A vehicle of the trailer type designed to be pulled by a semi-tractor.~~
a vehicle of the trailer type so designed and used in conjunction with a truck-tractor that a considerable part of its own weight or that of its load rests upon and is carried by the truck-tractor and includes a trailer drawn by a truck-tractor semitrailer combination.

SIDEWALK - portion of a street between the curb lines, or the lateral lines of a roadway, and the adjacent property lines intended for the use of pedestrians.

STREET or HIGHWAY - The entire width between the boundary lines of any way or place when any part thereof is open to the use of the public as a matter of right for the purposes of vehicular traffic.

TRAFFIC CONTROL SIGNAL - Any device, whether manually, electrically or mechanically operated, by which traffic is alternately directed to stop and permitted to proceed.

TRAILER - ~~A vehicle designed for carrying property and being drawn by a motor vehicle. It includes but is not limited to snowmobile trailers, boat trailers, utility trailers, flatbed trailers, enclosed trailers, and all terrain vehicle trailers, not to include a semi-trailer.~~
any vehicle designed for carrying property or passengers on its own structure and for being drawn by a motor vehicle but does not include a trailer drawn by a truck-tractor semitrailer combination or an auxiliary axle on a motor vehicle which carries a portion of the weight of the motor vehicle to which it is attached. All trailers shall be measured from end to end.

TRUCK-TRACTOR –

(1) a motor vehicle designed and used primarily for drawing other vehicles and not constructed to carry a load other than a part of the weight of the vehicle and load drawn; and

(2) a motor vehicle designed and used primarily for drawing other vehicles used exclusively for transporting motor vehicles or boats and capable of carrying motor vehicles or boats on its own structure.

UNIMPROVED SURFACE - Any non-impervious surface or non-improved surface, such as bare ground or lawn area (grass).

UNIT - Any item mentioned and subject to this chapter.

VEHICLE - Every device in, upon or by which any person or property is or may be transported or drawn upon a highway, excepting devices used exclusively upon stationary rails or tracks.

YARD(S) - "Front yard", "side yard" and "rear yard" shall be defined as provided within City of Isanti Ordinance No. 445, Zoning.

ARTICLE II. General Parking Regulations

§227-2. Parking Regulations.

A. Angle and parallel parking.

(1) Angle parking shall be required on First Avenue NW between Main Street W and the first alley north of Main Street W. on the west side of First Avenue NW only. Every vehicle parked in this zone shall be parked with the front of the vehicle facing the curb or outside edge of the street at an angle of approximately 70°.

(2) ~~Ninety-degree angle parking shall be required in designated spaces adjacent to First Avenue SW between Main Street W and the first alley south of Main Street W, on the west side of First Avenue SW.~~

(23) On all other streets, cars shall be parked parallel to the curb or edge of the roadway in accordance with the law.

B. Time-limit parking zones. In designated park areas, no vehicle shall be allowed to park between the hours of 10:00 p.m. and 7:00 a.m., unless authorized by the City Council or Police Department. All vehicles must abide by the time limit posted in designated areas unless they have received and posted a special exception notice from City Staff. If a vehicle is ticketed for violation of this subsection (Isanti City Code § 227-2B) twice within a thirty-day period, whether or not said violations occur during consecutive periods of 10:00 p.m. to 7:00 a.m., the Police Department may order the vehicle towed at the owner's expense.

C. Parking, stopping, and standing provisions.

(1) Upon any City street, no person shall stop, park, or leave standing any vehicle, whether attended or unattended, upon the main traveled part of the street when it is practical to stop, park, or so leave such vehicle off such part of said street.

(2) No person shall stop, stand, or park a vehicle, except when necessary to avoid conflict with other traffic or in compliance with the directions of a ~~police~~ peace officer or traffic control signal, in any of the following places:

(a) On a sidewalk.

(b) In front of a public or private driveway.

(c) Within an intersection.

(d) On a crosswalk.

- (e) On the roadway side of any vehicle stopped or parked at the edge or curb of a street.
 - (f) At any place where official traffic control devices are erected or where the curb or outside edge of the street is painted yellow, prohibiting parking.
 - (g) In front of or within 10 feet of a fire hydrant.
 - (h) Upon any alleyway or any part thereof.
- (3) No person shall leave or park any recreational vehicle or trailer on any street or within the right-of-way for longer than ~~four~~twenty-four hours.
- (4) No vehicle shall be parked on any street or highway for the purpose of displaying it for sale.
- (5) No parking is allowed on any of the following streets or highways:
- (a) Along either side of Third Avenue NW beginning at its intersection with Isanti Parkway NW to the point at which the City of Isanti corporate boundary ends and Isanti Township begins (Jackson St NW).
 - (b) Along either side of Railroad Ave SW beginning at its intersection with Palomino Road SE to its intersection with Townsedge Road SE.
 - (c) Along either side of ~~Heritage Blvd County Road 5 NE/NW~~ beginning at its intersection with Trunk Highway 65 heading west to its intersection with Whiskey Road NW.
 - (d) Along either side of Fourth Avenue SW from its intersection with Main Street W heading south to its intersection with Elizabeth Street SW.
 - (e) Along either side of Elizabeth Street SW from its intersection with Fifth Avenue SW heading east to its intersection with Second Avenue SW.
 - (f) Along either side of Fifth Avenue SW from its intersection with Elizabeth Street SW heading south to its intersection with S Brookview Lane SW.

- (g) Along either side of Second Avenue SW from its intersection with Main Street W heading south to its intersection with Elizabeth Street SW.
- (h) Along either side of Isanti Parkway NW, from Third Avenue NW to East Dual Boulevard NE.
- (i) Along either side of Broadway Street SE, from Highway 65 NE to 6th Avenue NE.
- (j) Along either side of 6th Avenue NE, from Broadway Street SE to Heritage Boulevard NE.
- (k) Along the west side of Centennial Drive NW, from Heritage Boulevard NW extending South 905 feet except for the bus staging area where bus parking is allowed from 2:30-4:30 pm.
- (l) Along the south side of Palomino Road SE, from Railroad Avenue SE to Trunk Highway 65.
- (m) Along the south side of Main Street East, east of the Elim Street NE intersection to Highway 65 NE.
- (n) Along the west side of Dahlin Avenue NE, from Heritage Boulevard NE to Main Street E.
- (o) Along the East side of 9th Ave from 8th Ave NE extending south 500' (feet).
- (p) Along both sides of 8th Ave NE extending South from Heritage Blvd NE to the intersection of 8th Ave NE and 9th Ave NE.
- (q) Along both sides of 8th Ave NE extending 300' (feet) Southwest from the intersection of 9th.
- (r) Along the west side of 3rd Ave NW extending 170' (feet) North from Heritage Blvd NW continuing along the west side of 3rd Ave NW 550' (feet) north between the hours of 3:15 and 4:15 Monday thru Friday.

(s) Along the East side of 6th Avenue SW from South Brookview Lane SW to Edgewood Street SW.

- (6) Commercial motor vehicles and other commercial delivery vehicles engaged in normal deliveries or the receiving of goods within any business or industrial zoning district are exempt from Subsection C(2)(e) of this § 227-2 for not to exceed 15 minutes. All authorized emergency vehicles engaged in their normal duties are exempt from this section.
- (7) Any ~~police~~peace officer may remove a vehicle from a street to a tow yard or other place of safety when the vehicle is left unattended and constitutes an obstruction to traffic or hinders snow removal or street improvements or maintenance operations per Minn. Stat. § 168B.035, as amended. Such vehicle shall not be released until the fees for towing and storage are paid in addition to any fine imposed for violation of this chapter.
- (8) The presence of any motor vehicle on any street, when standing or parking in violation of this chapter, is prima facie evidence that the registered owner of the vehicle committed or authorized the commission of the violation.
- (9) Loading zones. The City Council may, by resolution, establish loading zones to be used for the specific purpose of loading or unloading from a commercial vehicle being utilized in the transport of merchandise or people. Such loading zones shall be installed by order of the City Council where in its judgment a commercial loading zone is justified. The resolution shall specify the days of the week, and hours of the day when the designation shall be enforced. Signage shall be posted for designated loading zones.

(10) No motorized vehicle is permitted to stay stationary on a street, roadway or in a municipal parking lot for more than seven (7) consecutive days without prior approval from the City Administrator or Police Chief and/ or designee.

§ 227-3. U-turns.

No person shall turn a vehicle so as to reverse its direction on Main Street W and E from Dahlin Avenue NE to Second Avenue NW, to include the intersections of Main Street E and Dahlin Ave NE/SE, Main Street E and Railroad Avenue SE, Main Street W and First Avenue NW/SW, Main Street W and Second Avenue NW/SW, and all access or approaches.

§ 227-4. Winter parking; snow emergency parking.

A. Snow emergency routes.

- (1) Purpose. Snow emergency routes are designated City streets that in extreme snowfalls shall be plowed to maintain the driving lanes in a passable condition until normal snowplowing activities resume.
- (2) Designation of routes. Snow emergency routes shall be designated by resolution of the City Council.
- (3) On each street so designated, the Public ~~Works~~ Services Director or his/her designee shall erect appropriate signs at intervals not exceeding 1,500 feet. The signs shall bear the words "Snow Emergency Route," shall be distinctive and uniform in appearance, and shall be visible to persons traveling along the route.

B. Winter parking. Unless permitted by the City Council or Police Department, no person shall stop, stand, or park any vehicle or permit it to stand on any City street, including the snow emergency routes, from November 1 through March 31 of each year, between the hours of 1:00 a.m. and 8:00 a.m. Parking will be permitted on the streets between the hours of 6:00 a.m. and 8:00 a.m., provided that the snow removal has been completed for the full width of the street or in the absence of snow. Parking will not be permitted in the City's downtown municipal parking lot or City facility parking lots between the hours of 1:00 a.m. and 5:00 a.m. The Police Department may order the vehicle towed at the owner's expense.

C. The snowplowing policy shall be set by resolution of the City Council.

§ 227-5. Enforcement.

- A.** The Police Department shall enforce the provisions of this chapter and the state traffic laws. ~~Police~~ peace officers are authorized to direct all traffic within the City, either in person or by means of visible and audible signal, in conformity with this chapter and the state traffic laws. During a fire or other emergency or to expedite traffic or safeguard pedestrians, officers of the Police Department may direct traffic as conditions require notwithstanding the provisions of this chapter and the state traffic laws. Officers of the Fire Department may direct or assist the police in directing traffic at the scene of a fire or in the immediate vicinity.

- B. In the event there is not a ~~police~~-peace officer on duty, the Public ~~Works~~-Services Director or authorized personnel as appointed within the Public Works Department shall have the authority to order the towing of any or all vehicles that are in violation of § 227-4 of this chapter.
- C. In the event a motor or recreational vehicle is found to be in violation of this chapter, and if, upon issuance of a citation from an officer(s) of the Police Department, the violation remains within 72 hours after the issuance of a citation and the motor or recreational vehicle continues to be in violation of these provisions, a ~~police~~-peace officer or other authorized personnel shall tow the vehicle at the owner's expense.

§ 227-6. Violations and penalties.

Any person convicted of violating any provision of this article is guilty of a petty misdemeanor and shall be punished by a fine of not to exceed \$300. An administrative fine for violation of the parking provisions of this article is hereby established and shall be in the amount set forth in ~~Chapter A344~~the Fee Schedule of ~~this City~~ Code.

ARTICLE III.

Parking and Storage of Vehicles and Other Equipment

§ 227-7. Purpose.

- A. The purpose of this article is to regulate outdoor parking and/or storage within the City of Isanti of vehicles of all types, including: personal vehicles, company vehicles, commercial vehicles, recreational vehicles, trailers, PODs, roll-off bins and fish houses, by specifying the appropriate location, type of surface, length of time, unit size, condition, screening, and number of such units allowed in the residential zone.
- B. The City recognizes that property owners may own or store personal vehicles, recreational vehicles, trailers, PODs, roll-off bins, and fish houses for their personal use.
- C. The City also recognizes that property owners may own a business or work for a business that allows them to bring a company vehicle home. Therefore, this article also regulates the types of company vehicles that a resident can park or store in a residential zone.
- D. The City further recognizes that the presence of excessively large commercial vehicles or equipment in residential areas has detrimental and blighting impacts upon the residential quality and character of such neighborhoods. The City finds that these vehicles and equipment intrude upon the aesthetics and visual peace and quiet of a residential neighborhood. Such vehicles can impair the free flow of traffic on residential streets and by their size are detrimental to residential traffic safety,

often create excessive noise for such surroundings, their presence tends to encourage and effectuate the expansion of uses that are inconsistent with or inappropriate in residentially zoned areas, and that their presence therefor is likely to have a negative impact upon residential property values. Therefore, the City Council finds that the prohibition of the parking and storage of such vehicles and equipment, due to their excessive size, design, type, or characteristics, is appropriate in residentially zoned districts.

§ 227-8. Storage and parking restrictions.

A. ~~All outdoor storage and/or parking of any unit in any residentially zoned district shall comply with the requirements set forth in the matrix grid attached hereto and incorporated herein as Exhibit A.~~

BA. All motor vehicles and all units ~~referred to in this chapter as identified within Exhibit A~~ which are parked or stored outdoors in any residentially zoned district shall be maintained in a clean, well-kept manner and be currently licensed, operable/usable, and road-legal. Storage of dilapidated or unsightly units is prohibited.

BC. Personal vehicles, company vehicles, recreational vehicles, trailers, and fish houses may be parked or stored outdoors in a residentially zoned district only on the property of the owner, resident or authorized user of such unit and in accordance with the provisions of this section:

(1) ~~All motorized vehicles and units and units with motors~~ shall be parked or stored on an impervious surface. ~~The impervious surface area shall be no smaller than the entire footprint of the vehicle or unit.~~

(2) ~~All non-motorized vehicles and unit~~ shall be parked or stored on an improved surface. ~~The improved surface area shall be no smaller than the entire footprint of the vehicle or unit.~~

(32) The lot area covered by impervious surface must not exceed the maximum allowed within the applicable zoning district.

(43) Recreational vehicles shall be mobile and shall not be permanently affixed upon any foundation nor upon or in the ground in any manner that would prevent portability.

(54) A screening fence must be provided when the unit is visible from the adjacent properties and/or the street when located in the side or rear yard. Exceptions may be provided when the fence would limit legal access to a street. Screening fences shall meet all requirements as set forth in Ordinance No. 445, Zoning. When a screening fence is used, the entire length of the unit, 50% of the height of the unit, up to 6', and at least three sides of the unit must be screened at ground view from any neighboring property or the right-of-way. All fencing must be maintained on a property.

- (56) An area under a deck located within the rear yard may be utilized to store units identified in this article, provided they fit entirely under the deck and meet the appropriate surfacing requirements. Screening fence requirements must be met; however, the fence shall not create an entirely enclosed area. One side of the area below the deck must remain open to allow air flow.
- (76) Only one trailer or recreational vehicle shall be permitted at any time on the driveway. Boats, snowmobiles, ATVs or personal watercraft stored on a single trailer will count as one unit. The maximum number of trailers and/or recreational vehicle units permitted on a property is 2 with the exception of zoning district R1-A.
- (8) Trailers and/or recreational units in the front yard shall be 10 feet from the curb line or sidewalk. Units in the side yard shall be on an extension of the driveway or on a pad abutting the garage and no closer than 5 feet from the property line. Units in the rear yard shall be no closer than 5 feet from the property line.
- (9) The maximum length of a trailer and/or recreational unit shall be less than the primary structure of which side the unit is parked and a maximum height of 15 feet.
- (10) A Company vehicle, limit 1, may be parked in the front or side yard on an impervious surface of a driveway or extension of a driveway with a maximum of 15,000 pounds GVWR. Shall be 10 feet from the curb line or sidewalk.
- (11) Personal vehicles shall be parked on an impervious surface which can include: driveway, extension of the driveway, pad abutting the garage, or driveway abutting a detached accessory structure if no garage; unless the property meets Section 227-11 of this Chapter. The maximum number of personal vehicles permitted on a property is 4 unless zoned R1-A.
- (12) Maximum number of all vehicles/units permitted on a property is 5, provided the requirements of this Chapter can be met with the exception of zoning district R1-A which is permitted to have 7 units in total.

CD. PODs and roll-off bins may be parked or stored outdoors in a residentially zoned district, providing the following provisions are met:

- (1) The units must be stored on the property of the owner, resident, or authorized user.
- (2) The units must be placed on an impervious or improved driveway surface, parking pad or extension of the driveway. An alternative location may be allowed, subject to prior City approval.
- (3) No more than one unit shall be permitted at a time and for no more than three consecutive months in a calendar year.

- (4) The name of the collector and contact information must be displayed on the unit.
- (5) If the unit must be placed within the right-of-way, prior approval must be granted by the ~~Public Works Director~~City Administrator or designee. Such unit shall not be located within the right-of-way for longer than seven consecutive days in a calendar year.

(6) The unit must not be placed within ten feet of a water hydrant.

(7) The maximum length is 20 feet and maximum height is 10 feet.

DE. No units except personal vehicles, or commercial vehicles in the process of making a delivery or a service call, shall be parked or stored in the right-of-way.

EF. Guest parking of recreational vehicles is permitted, providing that the vehicle is parked on a driveway on the premises. ~~for not longer than 14 days in one calendar year.~~

§ 227-9. Prohibited vehicles.

Except as allowed under the provisions of § 227-10, the following vehicles/units shall not be permitted to be stored or parked in a residential zone or residentially zoned district with the exception of district R1-A:

- A. Licensed vehicles, other than recreational vehicles, in excess of 15,000 pounds, GVWR. Examples are cargo (step) vans, buses, boom trucks, dump trucks, tank trucks, construction equipment, semi-trailers, semi-tractor-trailer combinations, and any other similar vehicles/units.
- B. Unlicensed commercial vehicles or units, such as race cars, farm implements, backhoes, skid loaders, drilling and/or landscaping equipment, and any other such similar vehicles or units.

§ 227-10. Commercial vehicles allowed in a residential zone or residentially zoned district.

The following vehicles or units may be parked in a residential zone or residentially zoned district in accordance with the following:

- A. Commercial vehicles or units are allowed if parked or stored in a completely enclosed building.
- B. Any licensed vehicle with a license decal greater than "H" or in excess of 15,000 pounds' GVWR being used in conjunction with a legitimate service being provided to a residential property which will be removed upon completion of a project, for a maximum of six consecutive months in conjunction with a permit issued by the City.

§ 227-11. Grandfather clause.

- A. Any residentially zoned property served by an unimproved or improved driveway which was obviously visible on the ground as of May 1, 2007, shall be allowed to maintain its existing driveway or parking areas for any vehicles or units otherwise allowed under the provisions of this article upon said currently existing driveway. In the case of an improved driveway or parking area, the driveway and parking area shall be maintained so as to meet the requirements of an improved surface as defined within this chapter.
- B. In the event of new construction, reconstruction, addition to, or enlargement of any dwelling unit, garage or other accessory structure served by an existing unimproved or improved driveway, the driveway shall be brought into compliance with the provisions of the City's Zoning Ordinance, which, under the provisions of the Zoning Ordinance, would require installation of an impervious driveway. Any additions or alterations to the existing driveway or parking areas shall also cause the entire driveway and parking area to comply with current standards of the Zoning Ordinance.

§ 227-12. Violations and penalties.

Violation of any section of this article is punishable as a misdemeanor as defined in Minn. Stat. § 609.02, Subd. 3, and any amendments thereto, as applicable at the time of occurrence of such violation, by a maximum fine of \$1,000 or a term of imprisonment of not to exceed 90 days, or both, plus costs of prosecution in either case.

Section 3 – Effective Date.

This ordinance shall take effect upon its passage and publication in the official City newspaper.

Adopted by the City Council this ____ day of _____, 2020.

Mayor Jeff Johnson

ATTEST:

Katie Brooks
Human Resources/City Clerk

Posted on:
Adopted on:
Published on:
Effective Date:

PROPOSED

Chapter 270

Snowmobiles and Special Vehicles

Article I

Snowmobiles

[Adopted 2-4-1997 by Ord. No. 199]

§ 270-1 Provisions of state law adopted.

The provisions of Minn. Stat. § 84.81 et seq. relating to the operation of snowmobiles are hereby adopted by reference as a part of this chapter.

§ 270-2 Prohibited use.

Except as otherwise specifically permitted and authorized, it is unlawful for any person to operate a snowmobile within the corporate boundaries of the City of Isanti in the following locations:

- A. On private property without express permission from the owner or lessee.
- B. On public school grounds, municipal parks, or any other publicly owned property without express permission from the proper public authority.
- C. On any public sidewalk or walkway, or upon the traveled portion of any public right-of-way.

§ 270-3 Operation restrictions.

Where permitted, snowmobiles shall not be operated as follows:

- A. At a speed greater than deemed reasonable for conditions; on or across any street within the City at a speed in excess of 20 miles per hour, nor at a speed greater than deemed reasonable for conditions.
- B. Between the hours of 11:00 p.m. and 6:00 a.m., except for emergency purposes or when returning to the operator's residence in the most direct route lawfully permitted.
- C. In a careless, reckless or negligent manner or heedlessly in disregard of the right or safety of others, or in a manner so as to endanger or be likely to endanger or cause injury or damage to any person or property.
- D. In a manner which, due to faulty equipment or careless operation, produces excessive noise and/or smoke which unreasonably annoys or disturbs members of the public.
- E. Along the inside bank of any trunk, county state aid and/or county highway where such highways are located within the corporate limits. (Operation upon the ditch bottom or outside bank is permitted by Minnesota statutes.)
- F. By a person under 18 years of age, except when in full compliance with Minn. Stat. Chapter 84.

§ 270-4 Unattended snowmobiles.

No person shall leave a snowmobile unattended in a public place without first locking the ignition, removing and taking the key.

§ 270-5 Violations and penalties.

A person violating any provisions of this chapter shall be guilty of a misdemeanor, punishable by a maximum fine of \$1,000 or imprisonment for a term not to exceed 90 days, or both, plus costs of prosecution in either case.

Article II Special Vehicles

[Adopted 9-2-2014 by Ord. No. 581]

§ 270-6 Purpose and intent.

A. Purpose.

- (1) The purpose of this article is to provide reasonable regulations for the use of special and recreational motor vehicles on public and, in conformance with private property, in the City.
- (2) This article is not intended to allow what the Minnesota Statutes prohibit or to prohibit what the Minnesota Statutes expressly allow.

B. It is intended to ensure the public safety and prevent a public nuisance.

§ 270-7 General provisions; definitions.

A. Motorized golf carts and Class 1 all-terrain vehicles.

- (1) No person shall operate a motorized golf cart or all-terrain vehicle on streets, alleys, sidewalks or other public property without obtaining a permit as provided herein.
- (2) Every application for a permit shall be made on a form supplied by the City and shall contain all of the following information:
 - (a) The name and address of the applicant.
 - (b) Model name, make, and year and number of the motorized golf cart or all-terrain vehicle.
 - (c) Current driver's license or reason for not having a current license.
 - (d) Other information as the City may require.
- (3) The annual permit fee shall be as set forth in the ordinance establishing fees and charges adopted pursuant to Chapter 160 of this Code, as that ordinance may be amended from time to time.
- (4) Permits shall be granted for a period of one year and may be renewed annually January 1 to December 31.

- (5) No permit shall be granted or renewed unless the following conditions are met:
- (a) The applicant may be required to submit a certificate signed by a physician that the applicant is able to safely operate a motorized golf cart or all-terrain vehicle on the roadways designated.
 - (b) The applicant must provide evidence of insurance in compliance with the provisions of Minnesota Statutes concerning insurance coverage for the golf cart or all-terrain vehicle.
 - (c) The applicant has not had his or her driver's license revoked as the result of criminal proceedings.
- (6) Motorized golf carts and all-terrain vehicles are permitted to operate only on City streets, not county, state or federal highways, except to cross at designated intersections.
- (7) Motorized golf carts and four-wheel, all-terrain vehicles may only be operated on designated roadways from sunrise to sunset. They shall not be operated in inclement weather, except during emergency conditions as provided in this article, or when visibility is impaired by weather, smoke, fog, or other conditions, or at any time when there is insufficient light visibility to clearly see persons and vehicles on the roadway at a distance of 500 feet.
- (8) Motorized golf carts shall display the slow-moving vehicle emblem provided for in Minn. Stat. § 169.045, as it may be amended from time to time, when operated on designated roadways.
- (9) Motorized golf carts and all-terrain vehicles shall be equipped with a rearview mirror to provide the driver with adequate vision from behind as required by Minn. Stat. § 169.70.
- (10) The operator of a motorized golf cart or all-terrain vehicle may cross any street or highway intersecting a designated roadway.
- (11) Every person operating a motorized golf cart or an all-terrain vehicle under permit on designated roadways has all the rights and duties applicable to the driver of any other vehicle under the provisions of Minn. Stat. Ch. 169, as it may be amended from time to time, except when these provisions cannot reasonably be applied to motorized golf carts and except as otherwise specifically provided in Minn. Stat. § 169.045(7), as it may be amended from time to time.
- (12) The City Council may suspend or revoke a permit granted hereunder upon a finding that the holder thereof has violated any of the provisions of this section or has violated Minn. Stat. Ch. 169, as it may be amended from time to time, while operating a special vehicle on any designated street, or if there is evidence that the permit holder cannot safely operate the motorized golf cart or all-terrain vehicle on the designated roadways.
- (13) The number of occupants on the golf cart or all-terrain vehicle may not exceed the design occupant load.
- B. For the purpose of this section, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

DESIGNATED ROADWAYS AND INTERSECTIONS

Local roads and road intersections that are part of the City of Isanti street system and under local jurisdiction.

DRIVER

The person driving and having physical control over the motorized golf cart and all-terrain vehicle, and being the licensee.

MOTORIZED GOLF CART

A passenger conveyance being driven with three or four wheels with three or four low-pressure tires that is limited in engine displacement of less than 800 cubic centimeters and total dry weight less than 800 pounds, except riding lawn mowers and other motorized lawn/garden equipment.

SPECIAL VEHICLES

Includes motorized golf carts and Class 1 all-terrain vehicles (ATVs), as defined by state statute.

§ 270-8 Violations and penalties.

Any person convicted of violating any provision of this article is guilty of a misdemeanor and shall be punished by a fine not to exceed \$1,000 or imprisonment for not more than 90 days, or both, plus the costs of prosecution in either case.

§ 270-9 Severability.

If any provision of this ordinance is found to be invalid for any reason by a court of competent jurisdiction, the validity of the remaining provisions shall not be affected.

§ 270-10 When effective.

This ordinance becomes effective 45 days after the date of its publication in the official newspaper.



Memo for COW

To: Mayor Johnson and Members of the City Council
From: Jenny Garvey – Parks, Recreation & Culture Manager
Date: November 17th, 2020
Subject: Discussion on Isanti Community Center Phone

Background:

The Isanti Community Center (ICC) has a landline phone that is located in the kitchen. This phone is used for the Sr Dining program that is run by Catholic Charities, and is advertised through that organization via various means. They advertise in some formats that people are to call Monday - Friday from 10:30am-1:30pm, however the phone rings at all hours of the day. The phone will ring during other renters' events and staff has received a few complaints. The phone line does have to remain for the fire system, but it does not need to be a line that rings out via a phone. With advanced technology and cell phones, this would be an alternative for Catholic Charities to have for their needs. The needs of the facility do not warrant a public phone for use. If the public phone does stay, Catholic Charities is requesting to place a phone with an answering machine in the kitchen. This will not eliminate the phone ringing during any renters' event, this will only allow their staff to get messages from their users. Another alternative option would be to have their users call Catholic Charities phone number and they can relay the message to their own employees.

Request:

Staff would like further discussion on these items.

- Does council want to continue a public phone in the ICC?

Attachments:

- Catholic Charities Agreement

**CATHOLIC CHARITIES SENIOR DINING PROGRAM
SITE USE AGREEMENT**

This site use agreement has been prepared for the purpose of defining the rules of the agencies involved in the development and operation of the Senior Dining Program in Isanti, Minnesota.

This agreement made this 1st day of January, 2020 by and between Isanti Community Center, 110 1st Ave, N, PO Box 428, Isanti, MN 55040 hereafter referred to as the Company and the Catholic Charities Senior Dining Program, 157 Roosevelt Road, Suite 200, City of St. Cloud and the State of Minnesota, hereafter called Senior Dining, in consideration of costs, covenants and agreements herein reserved and contained, do hereby agree each with the other as follows:

I. TERM OF AGREEMENT: The term of this agreement shall be in effect January 1, 2020 and continuing until either party deems it necessary to change specifications stated in the agreement. The agreement may be changed by either party upon 60 days written notice thereof to the other.

II. The Senior Dining Program agrees to pay \$114.73 per month to help offset the costs of the operation.

III. All correspondence regarding this agreement will be between the Senior Dining Program Director and City of Isanti City of Isanti Community Events and Parks Coordinator. Any issues/concerns regarding this contract can be referred to Ruth Hunstiger, Director of Community Services, at 320-229-4592.

IV. Senior Dining agrees and shall abide, conform to and comply with all the laws of the United States and the State of Minnesota, and all of the ordinances of the City of Isanti Minnesota, together with all the rules and requirements of the Police and Fire Department of the City of Isanti, Minnesota. In addition, all rules and regulations by the Minnesota Department of Health will be complied with. A restaurant license, if required, will be procured yearly by Senior Dining.

V. Senior Dining usually observes the following holidays: New Year's Day, Good Friday, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day, and Christmas Day. Other days of closing will be determined by Senior Dining and the Company. Other dates Senior Dining will not occupy the facility are: February 27th, Blood Drive, March 3rd Primary, March 18th Chamber Event, April 23rd Blood Drive, June 17th Mayor's Event, June 25th Blood Drive, August 11th Primary, August 20th Blood Drive, October 15th Blood Drive, November 3rd Elections, December 10th Blood Drive and December 12-20th Isanti Lion's Christmas Project.

VI. Senior Dining agrees to restore the used facilities to ordinary cleanliness after use. Ordinary cleanliness is defined as leaving facilities in the same condition as they were prior to entering. Basic custodial services such as floor maintenance, window washing, cleaning of restrooms, washing and/or painting of walls, and snow removal are the responsibility of the Company. Senior Dining will be responsible for daily set up of the facility according to its preference.

VII. Senior Dining shall at it's own expense procure and maintain comprehensive general combined single limit liability coverage of One Million Dollars (\$1,000,000.00) and Workers Compensation Insurance on all staff relating to the site mentioned above. Senior Dining shall hold the building owner harmless for damages or injury occurring on the rented premises for which Senior Dining is found liable.

VIII. The Company agrees to assume sole financial responsibility for the facility due to mechanical and electrical problems and to repair damage as a result of the above. Maintenance and repair costs of equipment owned by the Company will be the responsibility of the Company.

IX. In the event Senior Dining or the Company must cancel all or part of the terms of this agreement, both parties will provide the other agency sixty (60) days notice in writing. Upon written receipt by the Company from Catholic Charities Senior Dining, this agreement is subject to immediate termination by Senior Dining should federal, state or local dollars be reduced or withdrawn.

X. Senior Dining may use the kitchen and dining room during the hours of 10:30 a.m. to 1:30 p.m. Monday through Friday.

XI. The Company agrees to furnish Senior Dining information about insurance coverage and dollar value of each type of coverage carried which relates to the facility and persons using the facility.

XII. Other:

CATHOLIC CHARITIES
SENIOR DINING PROGRAM

Luth Heenstiger
Program Director

Date 12/18/19

OWNER/OPERATOR

Date _____