

AGENDA
CITY OF ISANTI
COMMITTEE OF THE WHOLE MEETING

TUESDAY, OCTOBER 18, 2022 – 5:00 P.M.
CITY HALL



- A. Call to Order**
- B. Pledge of Allegiance**
- C. Roll Call**
- D. Public Comment**

- E. Committee Meeting Items**
 - 1. Private Well Water Testing Discussion
 - 2. Illuminate Isanti Update
 - 3. Meetings and Agenda Discussion
 - 4. Proclamations Discussion
 - 5. Police Updates
 - 6. 2023 Budget Discussion
 - 7. Moratorium Update

- F. Adjournment**



Request for City Council Action

To: Mayor Johnson and Members of City Council
From: Matt Sylvester, Public Services Director
Date: October 18, 2022
Subject: Private Well Water Testing Discussion

Background:

Water Ordinance 325-13. Private wells; testing; water quality; condemnation.

Per City Code §325-13, the city shall require annual testing of water quality from buildings or premises served by private wells in areas where city water is reasonably available. These wells are tested for Coliform bacteria and Nitrates. Letters are not sent to residents in which water is not readily available. Water testing results are submitted to the City of Isanti and kept in the property file.

The maximum containment level for Coliform bacteria is zero and the concentration of Nitrates shall not exceed 10 mg/l. If the well is tested and fails, residents are given the opportunity to treat their well and have it tested again. If the well continues to fail, they are required to hook up to city water. If private wells are not tested, there is no way of knowing if the well would fail.

There are several labs that residents can send a sample to, or if they choose, Public Works can get a sample and send it in for them. If Public Works takes the sample, there is a charge of \$45.00 per the fee schedule.

The Minnesota Department of Health (MDH) recommends that private wells be tested annually for Coliform bacteria as well as every other year for the concentration of Nitrates. This is not a requirement from the MDH but a recommendation as they do not have jurisdiction over private wells.

Attachment:

- City Code Chapter §325-13. Private wells; testing; water quality; condemnation.

§ 325-13. Private wells; testing; water quality; condemnation.

The City Council finds that due to the threat of contamination of private wells used for human consumption, all private wells shall be tested on an annual basis. Private wells with water that is unfit for human consumption will be required to hook up to the public water system, if available.

- A. Annual testing. The City shall require annual testing of water quality from buildings or premises served by private wells in areas where the City water is reasonably available. If the owner objects to inclusion in such survey on the grounds that their building or premises cannot be served by City water, or on other grounds, they may appeal to the City Council within 10 days of receipt of notice of water testing, and the City Council shall thereupon hold a hearing to determine whether or not such premises should be deemed to be within the area where City water is reasonably available. The finding of the City Council shall be conclusive in this regard.
- B. Water quality standards. For the purposes of this article, in order for water from private wells located in the City of Isanti to be deemed fit for human consumption, the chemical analysis of such water must indicate that said water complies with the following quality standards:
 - (1) Bacteriological. The maximum contaminant level for coliform bacteria in water from private wells is zero.
 - (2) Nitrates. The concentration of nitrates (as N) in water from private wells shall not exceed 10 milligrams per liter.
- C. Well water testing; condemnation and replacement.
 - (1) The owner of each building or premises included in the above survey shall submit a sample of water from their private well to a recognized testing laboratory certified by the State of Minnesota Department of Health for a chemical analysis thereof, the cost of which shall be borne by each of the owners. The results of said chemical analysis indicating whether said water is fit for human consumption and certified to by said testing laboratory shall be submitted to the City Administrator or their designee on or before the first day of November of each year. Such a chemical analysis shall be performed and the results thereof submitted to the City Administrator or their designee as above stated for so long as any of the premises included in the above survey continue to be served by a private well. In the event that test results are not provided to the City, the City has the right to collect a sample from the building or premises and shall have the water tested and a private well water testing fee, as specified in Chapter 160, Fees, of the Code of the City of Isanti, shall be billed to the owner. If the bill is unpaid, the charges shall become a lien on the property, and collected pursuant to § 325-12 of this chapter. **[Amended 7-20-2021 by Ord. No. 763; at time of adoption of Code (see Ch. 1, General Provisions, Art. II)]**
 - (2) If the result of the above chemical analysis shows the water to be fit for human

consumption, no further action is required until the annual test is due the next year. If the result of the chemical analysis shows the water to be unfit for human consumption, the City Administrator or their designee shall thereupon notify the owner of each premises affected regarding the test results and need for hookup to the public water supply system. If the well is failing as per Subsection B(1) of this section, the owner will be allowed to disinfect their well and retest the well water.

- (3) Upon their request the owners of said building or premises affected shall have an opportunity to be heard at a hearing held by the City Council. At such hearing, the City Council may resolve that such private well be condemned and that the owner of the affected premises apply immediately for hookup to the City water system, that upon failure or refusal of said owner or owners to so apply, the Council may order such hookup to be made and assess the costs and interest as determined by the City Council, against the premises affected as a special assessment payable in one lump sum with the real estate taxes due the following year as per § 325-12 of this chapter.
- D. Certain private wells condemned. All private wells used to provide water for human consumption in the City of Isanti, that are included or includable in the survey set forth in Subsection A hereof and if at any time the water therefrom is found to be unfit for human consumption as a result of the chemical analysis of said water, are hereby declared to be a nuisance and are hereby condemned, and upon hearing and proper findings by the City Council, the owner of the building or premises served by such private well is required to apply for and hook up to the City water system, and upon failure or refusal by said owner to so apply and hook up, the Council may order such hookup and assess the costs and interest as determined by the City Council, against the premises affected as a special assessment payable in one lump sum with the real estate taxes due the following year as per § 325-12 of this chapter.



Memo for Council

To: Mayor Johnson and Members of the City Council
From: Alyssa Olson, Consultant; Jordan Clementson, Parks, Recreation & Events Coordinator; Stephanie Hillesheim, Community Development Director
Date: October 18, 2022
Subject: Update: Illuminate Isanti

Background:

In October of 2021, the Council approved the Illuminate Isanti event as a paid attendee event. Under this approval was the acceptance of the event fee structure as: \$12 per adult, \$10 per child 4 to 13 years old, and free for children 3 and under. Council also approved free parking in City lots for event attendees. Tickets will be made available electronically or at City Hall during open hours. Through Eventbrite, if we pass the ticket fees and sales tax through to buyers it will be \$13.36 per adult and \$11.26 per child. If we absorb, we'll make \$10.64 per adult and \$8.74 per child.

As tickets will become available to the public for purchase in November, City staff wish to confirm this price structure. Below, we have listed some of this year's competing events and their price structures to see how they compare with our own.

Competing event fees:

- Bentleyville = Free
- Holidazzle = Free
- Sam's Christmas Village = \$20 per adult, \$10 per child 3 to 10 years old, free for children 2 and under. Sam's also offers a military discount of 50% off with ID and charges \$10 for parking.
- GLOW Holiday Festival = \$20.75 per adult, \$12.75 per child, free for children 4 and under. They also donate \$1 from every ticket to participating charities.

In addition to setting the price structure, staff would like to confirm any additional discounts that should be made available to the public. Staff is suggesting the following discounts be made available: ****should these apply per adult ticket OR per eligible adult? Max tickets?**

- Military Discount (Active and Veteran status) = \$5 off
- Senior Discount (Over 65) = \$2 off
- In-store coupons = \$2 off -- we can print coupons to pick up at Isanti Liquor, sponsor locations, and City events

Request:

Staff would like direction to move forward with setting up the ticketing platform for the event.



Memo for COW

To: Mayor Johnson and Members of the City Council
From: Jaden Strand, City Clerk
Date: October 18, 2022
Subject: Proclamations Discussion

Background:

The City of Isanti currently recognizes the following proclamations with the addition of breast cancer awareness that will be on the upcoming City Council agenda.

- **Week of the Young Child-** Proclamation to recognize teachers and others who make a difference in the lives of young children in Isanti.
- **Manufacturing Month-** Proclamation to recognize manufacturing facilities and the manufacturing industry.
- **VFW Buddy Poppy-** Proclamation to recognize and honor Veterans of Foreign Wars of the United States.
- **National Police Week-** Proclamation to recognize and honor law enforcement officers for their service, dedication, and sacrifices while protecting others in the line of duty.
- **National Public Works Week-** Proclamation to recognize Public Works for their dedicated efforts on infrastructure, maintenance, and vital roles of the city.
- **Mayor's Employer Celebration Day-** Proclamation to recognize business within the City of Isanti.
- **Grace McCallum Day-** Proclamation to recognize Grace McCallum for winning a silver medal on July 25, 2021, in the Tokyo Olympics Gymnastics Women's artistic team all-around competition.
- **International Overdose Awareness Day-** Proclamation to raise awareness about the risks of overdose, honor the individuals whose lives have been lost, and acknowledge the grief felt by families, friends, and communities.
- **IRIS (Infants Remembered in Silence)-** Proclamation recognizing bereaved parents who have experienced the death of a child during pregnancy through early childhood.
- **Breast Cancer Awareness Month-** Proclamation to recognize and honor those who have been affected by breast cancer.

It has been brought to staff's attention that proclamations shall be recognized and adopted by a majority vote of City Council.

Request:

As the number of proclamations recognized continues to grow, staff would like direction if Committee would like the above-mentioned proclamations to continue to be recognized each year and what the process will be for adding new proclamations. Staff would also request the list of recognized proclamations be approved by policy by Resolution similar to recognizing flags at half-staff.